

Minutes of the regular meeting of council held Monday, February 23rd 2026 No. 1506 held in the Council Chambers at 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Lindell Smith
Councillor Andrew Strangemore
Councillor Keith Park
Councillor Kerry Jones
Councillor Darren Fitzgerald
Councillor David Hynes

Also in attendance: Town Manager, Jason Young
Town Clerk, Lori Humphrey
Director of Public Works, David Thomas

Regular meeting of council called to order at 7:45 pm by Mayor Ball.

2026-0223-01, Agenda Meeting 1506

Councillor Kerry Jones / Deputy Mayor Lindell Smith

Resolved to accept the agenda of regular meeting of council, 1506 February 23rd, 2026.

In Favor: Mayor Dean Ball
Deputy Mayor Lindell Smith
Councillor Andrew Strangemore
Councillor Keith Park
Councillor Kerry Jones
Councillor Darren Fitzgerald
Councillor David Hynes

In favor 7; opposed 0. Carried

2026-0223-02, Minutes No. 1505

Councillor Darren Fitzgerald / Deputy Mayor Lindell Smith

Resolved to accept the minutes of regular meeting of council, 1505 February 9th, 2026.

In Favor: Mayor Dean Ball
Deputy Mayor Lindell Smith
Councillor Andrew Strangemore
Councillor Keith Park
Councillor Kerry Jones
Councillor Darren Fitzgerald
Councillor David Hynes

In favor 7; opposed 0. Carried

(a) Finance

2026-0223-03, Finance

Councillor Kerry Jones/ Councillor Keith Park

Resolved that the recommendations for Finance Report for February 19th, 2026 be adopted as presented.

In Favor:

Mayor Dean Ball
Deputy Mayor Lindell Smith
Councillor Andrew Strangemore
Councillor Keith Park
Councillor Kerry Jones
Councillor Darren Fitzgerald
Councillor David Hynes

In favor 7; opposed 0. Carried

**Finance Committee Minutes
February 19, 2026**

Attendance:

**Chair –Councillor Kerry Jones
Deputy Mayor Lindell Smith
Town Manager Jason Young
Town Clerk Lori Humphrey**

No.	Vendor	Amount	Notes	Action
1.	Loomex	\$5,537.00	Emergency Response Training	Recommend Payment
2.	Cimco	\$5,223.00	Ice Plant panel upgrade	Recommend payment
3.	Cahill	\$367,269.69	Main Lift Station Progress Payment	Recommend payment Pending Dept. Municipal Affairs approval.
4.	CBCL	\$25,900.88	Water Filter Replacement Project - Engineering progress payment	Recommend Payment

5.	Val-U Construction	\$28,750.00	Progress Payment – Family Change Rooms, Pool Office, Viewing Room	Recommend Payment
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(b) Public Works

2026-0223-04 Public Works

Deputy Mayor Lindell Smith/Councillor Keith Park

Resolved that the minutes/recommendations for The Town of Deer Lake Public Works Committee for February 18th, 2026 item 1 only be adopted as presented.

In Favor:

Mayor Dean Ball
Deputy Mayor Lindell Smith
Councillor Andrew Strangemore
Councillor Keith Park
Councillor Kerry Jones
Councillor Darren Fitzgerald
Councillor David Hynes

In favor 7; opposed 0. Carried

2026-0223-05 Main Lift Station Change Over

Deputy Mayor Lindell Smith/Councillor Andrew Strangemore

Resolved that the Town of Deer Lake approves change over #1 for the Project 17-GI-24-00021 Main Lift Station Upgrades.

In Favor:

Mayor Dean Ball
Deputy Mayor Lindell Smith
Councillor Andrew Strangemore
Councillor Keith Park
Councillor Kerry Jones
Councillor Darren Fitzgerald
Councillor David Hynes

In favor 7; opposed 0. Carried

Public Works

February 18, 2026

Attendees:

Deputy mayor Lindell Smith

Councillor Keith Park
 Town manager Jason Young
 Director of Public Works David
 Thomas
 Town Superintendent Scott Elms

Item #	Title	Notes	Action
1.	Standing Offer	The tender has been reviewed and the lowest for each piece of equipment has been picked. Attached is the list.	We recommend that council approve the tender results.
2.	Main Lift station change order	There is a change order for the main lift station for the amount \$27,370 to have a new pipe from old lift station to new lift station installed	Recommend that we have a motion to accept this change order.

(c) Environment and Housing

2026-0223-06 Environment and Housing

Councillor Darren Fitzgerald / Councillor Andrew Strangemore

Resolved that the minutes/recommendations for The Town of Deer Lake Environment and Housing for February 17th, 2026 items 1 – 7 only be adopted as presented.

In Favor:

Mayor Dean Ball
 Deputy Mayor Lindell Smith
 Councillor Andrew Strangemore
 Councillor Keith Park
 Councillor Kerry Jones
 Councillor Darren Fitzgerald
 Councillor David Hynes

In favor 7; opposed 0. Carried

2026-0223-07 Environment and Housing

Councillor Darren Fitzgerald / Deputy Mayor Lindell Smith

Resolve to adopt Amendment No. 6 to the Deer Lake Development Regulations to rezone land on the south side of Reid's Lane from Residential Medium Density to Residential Mini-Home.

In Favor:

Mayor Dean Ball
Deputy Mayor Lindell Smith
Councillor Andrew Strangemore
Councillor Keith Park
Councillor Kerry Jones
Councillor Darren Fitzgerald
Councillor David Hynes

In favor 7; opposed 0. Carried



In Attendance:

Chair – Councillor Darren Fitzgerald

Public Works Director David Thomas

Councillor Andrew Strangemore

Clerk 3 Christa Jones

Environment & Housing

Agenda February 17, 2026

Jan 1, 2026 - Jan 21, 2026	<u>Qty</u>	<u>Construction Value</u>	Jan 1, 2026 – Jan 21, 2026	<u>Qty</u>	<u>Construction Value</u>
<u>Residential</u>			<u>Commercial</u>		
new dwelling	1	\$341,800.00	new building	1	\$2,500,000.00
renovations/improvements			renovations/improvements		
accessory building			accessory building		
extension			extension		
change of use			change of use		
deck/patio/ramp			land development		
fencing			sign	1	\$28,400.00
pool / hot tub			temporary vendor permit		

retaining wall
subdivision

Residential Total:	1	\$341,800.00	Commercial Total:	2	\$2,528,400.00
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Total Permits issued 2026	3	\$2,870,200.00
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Permits issued					
#	Name	Address		Description	Permit #
1	North Sun Energy	11	TRANS CANADA HWY	DRIVE-TRU SIGN REPLACEMENT	4215

Other					
#	Name	Address		Description	Action
2	George Upshall	85A	George Aaron Dr.	Would like to sell and possibly be subdivided.	Recommend approval because letter was given to previous owner that it could be subdivided and road used to access property. If land is to be subdivided for more than one home they must follow all subdivision regulations for road, water and sewer.
3	NLHC		Lucas place	Would like to build new duplex but use 7.8 setback instead of 9. By using 7.8 it will put new duplex in line with adjacent duplexes.	We recommend that the owner apply for variance to meet regulation
4	John Goulding		Land on Fourth Ave	Would like to purchase vacant land adjacent to his property. Sewer line is located at rear of	Recommend that town sell parcel of land. The land

				property. Would need to have an easement or this area removed from property to be sold.	size to be reduced so the town can access adjacent sewer line located near property
5	Nuterra		Sub Division	Would like to have subdivision approved so work can continue in spring.	We are reviewing comments to questions and will bring back recommendation
6	Carol Langdon		13 Fourth Ave	Would like permit to have chickens. It would be a temporary home. When snow goes, they will be relocated to farm on Viking trail.	Recommend approval providing that owner meets regulations
7	Debbie Young		49 High Street	Permit to build shed extension	Denied, doesn't meet regulations
8	Amendment No 6 to the Deer Lake Development Regulations		Reid's Lane	<i>To adopt Amendment No. 6 to the Deer Lake Development Regulations to rezone land on the south side of Reid's Lane from Residential Medium Density to Residential Mini-Home.</i>	Separate motion required.

(d) Recreation

2026-0223-08 Recreation

Councillor David Hynes /Councillor Darren Fitzgerald

Resolved that the minutes/recommendations for The Town of Deer Lake Recreation Committee for February 19th, 2026 be adopted as presented.

In Favor:

Mayor Dean Ball
Deputy Mayor Lindell Smith
Councillor Andrew Strangemore
Councillor Keith Park
Councillor Kerry Jones
Councillor Darren Fitzgerald
Councillor David Hynes

In favor 7; opposed 0. Carried

Recreation Committee

Date February 19, 2026

Attendees:

*Chair David Hynes
Councillor Darren Fitzgerald
Recreation Director Glynn Wiseman
Recreation manager Hillary Hoyles*

Ite m #	Title	Notes	Action
1.	FYI Cross Country Skiing	The recreation department had repairs completed on the snowmobile and delivered it to the storage shed at the Humber Valley Golf Club. One ramp has been built, and the second ramp will be constructed soon. The track setter and snowshoes are scheduled for delivery tomorrow. The committee will be in contact with the Humber Valley Golf Club to see what programs can be offered in respect to snowshoeing and cross country skiing.	FYI
2.	Businesses with Drive Thru food service	To address the issue of accumulating trash along the roadsides in our town, the recreation committee recommends sending a letter to drive-thru businesses. We are asking these businesses to support our initiative by placing trash cans at the end of their drive-thrus, before traffic enters the roadways. We believe that this simple action will help reduce the amount of trash discarded from vehicles and contribute to beautifying our town. We kindly request the cooperation of all drive-thru businesses in this effort.	Recommen d approval
3.	Outdoor rink update	The recreation staff has been diligently working on building the outdoor rink at the powerhouse field. However, Mother Nature hasn't been entirely cooperative, which has slowed down the construction process. Fortunately, evening temperatures next week are expected to drop, so the outdoor rink should be ready in time for the Winterfest opening on Friday, February 27.	FYI

4	Swim for hope	The recreation committee has received the annual request from the Deer Lake Dolphins Swim Club to host the "Swim for Hope" event at the Deer Lake swimming pool. The committee recommends allocating the same terms as in previous years: charging the swim team only the amount needed to cover staff wages for the event. The committee believes that the "Swim for Hope" initiative is a very worthwhile cause and serves as an excellent fundraiser for the Deer Lake Dolphins Swim Club.	Recommend approval
5	Schwartz park Phase 2 development	The Recreation Committee is planning to start budgeting for Phase 2 of Schwartz Park development. We will be seeking quotes for the construction of a concrete ice surface with refrigeration pipes in the ground for future ice plant installation. Also, the project will require water and sewer lines to be brought to the site. The committee requests that we include funding for this Phase 2 development in the 2027 budget.	Recommend approval
6	Exit doors at the arena	The recreation director has been gathering quotes for the replacement and repair of some exit doors at the Hodder Memorial Arena. This is a budgeted item and is an OHS issue. The last quote is expected shortly and will be brought to finance.	FYI
7	Swim dock and boat launch safety equipment	The recreation director will gather quotes for safety equipment to be installed at the swimming area and boat launch. These quotes will be used in the 2027 budget.	FYI
8	Graduation committee	The recreation committee has received a request from the graduation committee for the class of 2026. They are asking to use Hodder Memorial Stadium as well as the Deer Lake Gymnasium. The recreation committee recommends maintaining the same pricing for the stadium as in previous years, but no discount is recommended for the gymnasium.	Recommend approval
9	Ok Alone App	The recreation committee recommends looking into the Ok Alone App for staff who work alone. This app allows employees to indicate that they are safe at all times. If an emergency occurs or if a staff member stops communicating with the app's control center, the app will automatically notify the manager and, if necessary, EMS .	FYI

		Councillor Park currently uses this app in his workplace and has recommended it to the recreation department for their staff. The cost per month is \$48.00. This would cover all arena and annex staff when they are working alone, as well there would be one other phone available in the plan that could be used by another staff member of the council's choosing.	
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(e) Arrears Sale By-Law

2026-0223-09 Arrears Sales By-Law

Councillor Darren Fitzgerald/ Councillor Keith Park

Resolved that The Town of Deer Lake adopt the Arrears Sales By-Law as presented.

In Favor:

Mayor Dean Ball
Deputy Mayor Lindell Smith
Councillor Andrew Strangemore
Councillor Keith Park
Councillor Kerry Jones
Councillor Darren Fitzgerald
Councillor David Hynes

In favor 7; opposed 0. Carried



Town of Deer Lake

Arrears Sale By-Law

Pursuant to the authority conferred by section 7 of the Towns and Local Service Districts Act, the Town of Deer Lake has adopted, through resolution of the Town Council on the day of , 2026, this Arrears Sale By-Law.

This By-Law applies to the sale of any real property for which a notice of arrears has been confirmed to have been served in accordance with the Towns and Local Service Districts Act.

1. Title

This document will be known and cited as Arrears Sale By-Law

2. Adoption

Whereas Section 7 of the Towns and Local Service Districts Act requires that a Council shall adopt an Arrears Sale By-Law, the Town Council of the Town of Deer Lake hereby enacts the following.

3. Purpose

This By-Law applies to the sale of any real property for which a notice of arrears has been confirmed to be served in accordance with the Towns and Local Service Districts Act.

4. Definitions

- (a) Council – shall mean the Town Council of the Town of Deer Lake
- (b) Conveyance – shall mean the act of transferring property from one party to another.
- (c) Employee – shall mean any individual under an employment contract within the Town of Deer Lake
- (d) Employer – shall mean the Town of Deer Lake as represented by the Chief Administrative Officer or his/her designate.
- (e) Municipal Enforcement Officer - means a peace officer as outlined in the Act and who is appointed by the town of Deer Lake
- (f) Supervisor/Manager – means any individual who is responsible for managing and directing the work of an employee of a group of employees.
- (g) Town – shall mean the Town of Deer Lake.
- (h) Real Property – shall mean land, everything permanently attached to it, and the rights of ownership.
- (i) Arrears – shall refer to payments that remain unpaid past their due date, affecting loans, mortgages, payments on town taxes, etc.
- (j) Assessment – shall mean the act of assessing, appraising or evaluating.

5. Application

This By-Law applies to the sale of any real property for which a notice of arrears has confirmed to be served in accordance with the Towns and Local Service Districts Act of Newfoundland and Labrador

6. Procedure

The Town Council shall, by resolution, direct that real property be sold by arrears sale upon confirmation by the town clerk that a notice of arrears for the real property was served in accordance with Division 8 Leins and Arrears, section 146 Notice of Arrears of the Towns and Local Service Districts Act.

7. Notice of Arrears Sale

- (a) The Town Clerk shall immediately upon receipt of a copy of the resolution referred to in Section 4, serve an owner, mortgagee, judgement creditor, lienholder or other person having a charge or encumbrance upon or against the real property with written notice of the arrears sale.
- (b) A person who receives a notice under Section 5(a) may, within fourteen (14) days of service of the notice, file an appeal with the town.
- (c) Where an appeal has not been filed under Section 5(b), the town clerk, may advertise the real property referred to in the resolution for sale by public auction at a time and place that shall be stated in the advertisement.
- (d) Where an appeal has been filed under Section 5(b) the town clerk shall not advertise the real property referred to in the resolution for sale by public auction until a decision has been made with respect to the appeal.
- (e) An advertisement under this section shall be published in accordance with Section 292 of the Towns and Local Service Districts Act at least thirty (30) days immediately before the date of the arrears sale.
- (f) It is sufficient in the notice and the advertisement to put the street and number of the real property, or to put another short reference by which the real property may be identified, together with a statement that a full description may be seen at the Town Office.

8. Arrears Sale by Public Auction

- (a) At the time and place referred to in the advertisement of an arrears sale the town clerk shall proceed to sell at the public auction the real property or portions of the real property that the town clerk determines are sufficient to pay the taxes, water and sewer fees, interest and expenses, unless the arrears of taxes, water and sewer fees and interest and the expenses incidental to those proceedings and the arrears sale are then, or have been previously, paid.
- (b) Where the real property referred to in the advertisement of the arrears sale is only a portion of real property for which taxes, water and sewer fees are owed and the portion does not sell for a sufficient amount to satisfy the taxes, water and sewer fees, interest and expenses due with respect to the real property of which it forms a part, the town clerk may immediately, and without further notice, sell the whole or a portion of the remainder of the real property to satisfy the taxes, water and sewer fees, interest and expenses.
- (c) The Town, by a town employee or agent, may bid for and purchase real property being sold to satisfy taxes, water and sewer fees, interest and other expenses due.

9. Further Notice of Arrears Sale

Where, at the time set for an arrears sale, there are no bidders or the town clerk fails to sell the real property for the full amount of the arrears of taxes, water and sewer fees, local improvement fees, interest and expenses due, the town clerk shall

- (a) adjourn the arrears sale until a date set by the town clerk that is not earlier than one week and not later than two (2) weeks after the date on which the original arrears sale was scheduled; (b) serve notice of the date of the arrears sale set under Section 4 on a person entitled to notice under Section 5(a)
- (c) publish a notice in accordance with section 292 that states that the arrears sale was adjourned and the time and place to which the arrears sale is adjourned; and
- (d) attempt to sell the real property at public auction.

The town clerk may sell the real property at the public auction for an amount that can be realized.

10. Arrears Sale set aside

Where an arrears sale is set aside for an error, irregularity or other cause, the lien on the real property shall not, as a result of the error, irregularity or other cause be discharged but shall continue for the same time as if the date of the setting aside was the date on which the arrears sale took place and the real property may again be sold unless the taxes, water and sewer fees, interest and expenses against it are paid.

11. Proceeds of Arrears Sale

- (a) The town clerk shall, from money received at an arrears sale, deduct the amount of taxes, water and sewer fees, interest and expenses owing to the town, at the time of the arrears sale.
- (b) Where there is a balance remaining after making the deductions under Section 9(a) the town shall.
 - I) where the balance is less than \$200, pay the balance to the former property owner; or
 - II) where the balance is \$200 or more, pay the balance to the former property owner unless an application is made to the Supreme Court within 90 days of the auction by a person claiming entitlement to the balance and if an application is made, pay the balance to the Supreme Court.
- (c) Where Section 9 (b) (II) applies, the town shall immediately serve written notice on a person entitled to notice under Section 5(a) setting out the amount of the balance and the requirement to apply to the Supreme Court within ninety (90) days of the auction to claim entitlement to the balance or a portion of the balance.
- (d) Where the former owner of the real property is unknown or cannot be located and there is a balance remaining after making the deductions under Section 9(a) the town shall pay the balance to the Supreme Court.
- (e) Payment of the balance to the Supreme Court under Section 9(b) or 9(d) shall have the same effect as payment to the owner, and a judge of the Supreme Court, on the application of an interested person, may order the payment out of Supreme Court of the balance or a portion of the balance to the person entitled to it.

12. Failure to Pay

Where the purchaser of real property at an arrears sale fails to immediately,

- (a) Pay the town clerk or the town's agent the amount of the purchase price of the real property or:
- (b) Deposit with the town clerk an amount equal to the amount of the taxes, water and sewer fees, interest and expenses of the arrears sale for which the real property has been sold.

The town clerk shall immediately re-offer the real property for sale at the public auction.

13. Further Assessments

- (a) Where the real property has been sold by arrears sale, the real property shall be assessed to the purchaser or the purchaser's executors or administrators.
- (b) Where the town is the purchaser, the real property shall be assessed to the town

14. Vesting of Real Property Following an Arrears Sale

- (a) Where real property has been sold by arrears sale, the town council shall give to the purchaser a valid conveyance in the name of the town signed by the mayor and the town clerk or a person appointed by the town council and sealed by the town.
- (b) The conveyance referred to in Section 12(a) shall
 - i) be conclusive evidence that the provisions of this Act with reference to the arrears sale of the real property described in that conveyance have been fully complied with, and everything necessary for the legal perfection of that sale has been performed; and
 - ii) have the effect of vesting the real property in the purchaser, the purchaser's executors, administrators or assigns absolutely free from encumbrances except a claim of the Crown and an easement.

15. Repeal

None

16. Came into Effect

These By-Laws shall come into effect on _____, 2026, through a resolution of Council.

Mayor

Town Clerk

(f) Traffic By-Law

2026-0223-09 Traffic By-Law

Councillor Darren Fitzgerald/ Deputy Mayor Lindell Smith

Resolved that The Town of Deer Lake adopt the Traffic By-Law as presented.

In Favor:

Mayor Dean Ball
Deputy Mayor Lindell Smith
Councillor Andrew Strangemore
Councillor Keith Park
Councillor Kerry Jones
Councillor Darren Fitzgerald
Councillor David Hynes

In favor 7; opposed 0. Carried

Traffic By-Laws

Pursuant to the authority conferred by sections 7 and 8 of the Towns and Local Service Districts Act SNL 2023 and the *Highway Traffic Act*, R.S.N.L, 1990, chapter H.-3, sections 189 and 190 and amendments, the Town Council of Deer Lake has made the following By-Laws.

Traffic By-Laws

1. These By-Laws shall be known and cited as "The Town of Deer Lake Traffic By-Laws, 2025.
2. In these By-Laws, the following words, unless the context otherwise requires, shall have the following meanings:
 - (a) "Act" means the *Highway Traffic Act*, R.S.N., 1990, c.H-3 and amendments;
 - (b) "Bicycle" means every device propelled by human power upon which a person may ride, having two tandem wheels;
 - (c) "Bus" means a motor vehicle designed or used for the transportation of passengers with a seating capacity of 10 or more in addition to the driver, but excluding those motor vehicles when used for personal transportation by the owner or with the owner's permission.
 - (d) "Commercial Motor Vehicle" means any vehicle with a registered mass weight exceeding 5,000 kg., a bus with a seating capacity exceeding ten (10) passengers heavy equipment eg: loaders, backhoes or a trailer designed to carry freight or equipment of any description, but shall not mean a vehicle designed and used for recreation purposes.
 - (e) "Council" means the Town Council of Deer Lake

- (f) "Crosswalk" means;
 - (i) any part of a roadway at an intersection or elsewhere distinctly indicated for pedestrian crossing by signs or by lines or other markings on the surface, or
 - (ii) the part of a roadway at an intersection that is included within the connection of the lateral lines of the sidewalks of the opposite sides of a highway, measured from the curbs, or in the absence of curbs, from the edge of the roadway;
- (g) "Driver" means a persons who drives or is in actual physical control of a vehicle;
- (h) "Driver's Licence" means a licence which has been issued under the *Act* including a licence issued to a novice driver, authorizing the persons to whom it is issued to drive a motor vehicle and which has not expired or been suspended or cancelled;
- (i) "Driveway" means a clearly defined private roadway, path or passage or a like opening or space which is wide enough, but not wider than is necessary for the passage of a motor vehicle, whereby the owner, occupier or user of property has vehicular access from the roadway to a point within the property.
- (j) "Emergency Vehicle" means;
 - (i) a motor vehicle driven by a Peace Officer or by a member of the police branch of any of her Majesty's Armed Forces where there is an urgent emergency justifying a rate of speed in excess of any maximum rate of speed provided for in these By-Laws,
 - (ii) a motor vehicle carrying firefighting equipment in responding to an alarm of fire,
 - (iii) an ambulance responding to a call or transporting a patient where there is an urgent emergency justifying a rate of speed in excess of any maximum rate of speed provided for in these By-Laws, or
 - (iv) a motor vehicle where there is an urgent emergency;
- (k) "Highway" means a place or way, including a structure forming part of the place or way, designed and intended for, or used by the public for the passage of traffic and includes all the space between the boundary lines of the place or way.
- (l) "Identification Plate" means an identification plate issued under the *Act* in respect of a vehicle;
- (m) "Intersection" means the area enclosed within the prolongation or connection of the lateral curb lines or if there are no curb lines, the lateral boundary lines of two or more highways that join one another at an angle, whether or not one of the highways cross the other.
- (n) "License" means a license which has been issued under the *Act* and which has not expired or been suspended or cancelled;
- (o) "Motor Cycle" means a motor vehicle that
 - (i) has steering handlebars completely constrained from rotating in relation to the axle of 1 wheel in contact with the ground.
 - (ii) is designed to travel on not more than 3 wheels in contact with the ground.
- (p) "Motor Vehicle" means a vehicle propelled, driven or controlled otherwise than by muscular power, other than a trailer or a vehicle running on fixed rails.
- (q) "By-Law Enforcement Officer" means a peace officer as outlined in the *Act* and who is appointed by the town of Deer Lake.
- (r) "Operator" means a person driving a motor vehicle on a highway or who has the care or control of the motor vehicle on a highway whether in motion or not;

- (s) "Owner" means;
 - (i) the person who holds the legal title to a vehicle.
 - (ii) in the case of a vehicle that is registered, the person in whose name it is registered.
- (t) "Park" means to permit a vehicle whether occupied or not, to stand otherwise than temporarily for the immediate purpose of and while actually engaged in loading or unloading goods or taking up or setting down passengers or in obedience to traffic By-Laws or traffic signs or the direction of a traffic officer.
- (u) "Peace Officer means a member of, the Royal Canadian Mounted Police, the Royal Newfoundland Constabulary, and/or a Park Warden Appointed under the *Public Service Employment Act* (Canada) who is Stationed in the province of Newfoundland and Labrador;"
- (v) "Pedestrian" means a person on foot, a handicapped person in a wheelchair, or a child in a carriage or on a sleigh;
- (w) "Persons" means any persons, firm, partnership, association, corporation, or any organization of any kind;
- (x) "Registered" means registered under the *Act*;
- (y) "By-Laws" means By-Laws made under the authority of The *Highway Traffic Act*, R.S.N. 1990 and amendments, and *The Towns and Local Service Districts Act*.
- (z) "Roadway" means a portion of a highway that is improved, designed, or ordinarily used for vehicular traffic, but does not include the shoulder unless the shoulder is paved, and where a highway includes two or more separate roadways, the term "roadway" refers to any one roadway separately and not to all of the roadways collectively;
- (aa) "School bus" means a motor vehicle
 - (i) designed or used to carry 7 or more passengers, in addition to the driver.
 - (ii) owned, operated by or contracted to a school board or agent of a school board, and
 - (iii) used to transport children to or from school or to and from places other than school for the purpose of school related activities.
- (bb) "Sidewalk" means that portion of a highway between the curb lines or the lateral lines of a roadway and the adjacent property lines set apart for the use of pedestrians and includes any part of a highway set apart or marked as being for the exclusive or intended use of pedestrians and is considered to include an area of a highway lying between the curb lines or the lateral lines of a roadway and that portion of a highway set apart for the use of pedestrians.
- (cc) "Stop" when required means the complete cessation of movement;
- (dd) "Stop" or "Stand" when prohibited means any stopping or standing of a vehicle whether occupied or not except when necessary to avoid conflict with other traffic or in compliance with the direction of a traffic officer or traffic control device or signal;
- (ee) "Taxi" means a motor vehicle other than a bus or school bus used to transport passengers for compensation.
- (ff) "Town" means the Town of Deer Lake as defined by order-in-council made pursuant to the Municipalities Act or predecessor or successor legislation in force from time to time
- (gg) "Traffic" includes vehicles, pedestrians and animals while using a highway for the purpose of travel;

- (hh) "Traffic Officer" means any person appointed by Council to enforce these By-Laws, including a By-Law Enforcement Officer;
- (ii) "Traffic Sign" includes all traffic control signals, warning sign posts, direction posts, signs, lines, marks or other devices for the guidance or persons using highways;
- (jj) "Vehicle" means a device in, upon or by which a person or property may be transported or driven upon a highway;
- (kk) "Vehicle Licence" means a licence which has been issued under the *Act* in respect of a vehicle and which has not expired or been suspended or cancelled.

3. A vehicle license shall be kept in the vehicle in respect of which it is issued and the driver of the vehicle shall produce the license whenever a traffic officer or By-Law Enforcement Officer so requests.
4.
 - (1) Subject to subsection (2), the holder of a driver's license shall when he/she is driving a motor vehicle produce that license when a traffic officer requests him/her to do so for purposes related to these By-Laws.
 - (2) The production of a driver's license within forty-eight (48) hours after a request is made under subsection (1) is deemed to be sufficient production of the license for the purpose of this subsection.
5. If a driver refuses to give his/her name and address or gives a false name or address to any person having reasonable grounds for requiring the same or if any other driver refuses to give his/her name or address or gives a false name or address to a traffic officer or peace officer who asks him/her for his/her name or address, he/she is guilty of an offence against these By-Laws.
6.
 - (a) Except where a higher or lower speed limit is prescribed by a traffic sign, no person shall drive a vehicle at a speed greater than 40 kilometers per hour within the Town.
 - (b) Every person commits an offence, who contrary to Section 6. (a):
 - (i) exceeds the speed limit by between one and ten kilometers per hour;
 - (ii) exceeds the speed limit by between eleven and twenty kilometers per hour;
 - (iii) exceeds the speed limit by between twenty-one and thirty kilometers per hour.
 - (iv) exceeds the speed limit by thirty-one kilometers per hour or over.
7.
 - (1) The Council may cause or permit traffic lights or signs to be placed on near any highway within the limits of the Town.
 - (2) Traffic lights or signs erected or authorized under subsection (1) of By-Laws may be signs for any of the following purposes;
 - (a) to regulate the movement of traffic;
 - (b) to indicate the route to be followed by traffic;
 - (c) to restrict or prohibit the use of any part of any highway, other than a main highway designed as such by the Minister of Transportation and Works, within the limits of the Town;

- (d) to indicate maximum speed limits in any area or on any part of any highway within the limits of the Town, so that vehicles driven in excess of such speed shall be taken to have failed to conform to the indication given by the sign;
- (e) to restrict or prohibit the parking of vehicles in any area or on any part of any highway within the limits of the Town;
- (f) to restrict or prohibit temporarily the use of any highway, other than a main highway designated as such by the Minister of Transportation and Works, or any part of any highway within the limits of the Town, whenever, owing to the likelihood of danger to the public or serious damage to the highway, it appears to the Council to be necessary; and to limit the loads of vehicles owing to the condition of the highway if the Council deems it necessary, provided that the traffic lights or signs shall not apply to any person granted a permit in writing by the Council to use the highway in case of an emergency;
- (g) to warn users of the highway of the need for special caution;
- (h) to convey information to users of the highway within the limits of the Town; and
- (i) to set out proper pedestrian crossing on any highway within the limits of the Town or;
- (j) to restrict or reserve specific parking spaces for the sole use of disabled person.

8. Any person who fails to comply with the directions, restrictions, prohibitions, or warnings given by traffic lights or signs erected in accordance with By-Law 7(2) shall be guilty of an offence against these By-Laws.
9. No person shall stop, stand or park a vehicle on a highway so that the vehicle or any part of it is:
 - (a) on a sidewalk or an area generally used to intended for use by pedestrians;
 - (b) in front of a public or private driveway or in front of an authorized loading door designated as such;
 - (c) within 6 meters of an intersection
 - (d) within 5 meters from any fire hydrant
 - (e) within a crosswalk;
 - (f) within 6 meters of the approach side of a crosswalk;
 - (g) within 8 meters upon the approach to any flashing beacon, stop sign, or traffic-control sign or signal located at any side of a roadway;
 - (h) within 6 meters either side of the entrance to or exit from a hotel, church, school, public meeting place, theatre, dance hall or playground;
 - (i) within a distance of 20 meters from a bus stop erected under these By-Laws, except where otherwise provided by a sign erected under these By-Laws;
 - (j) within 6 meters of a driveway entrance to a fire station;
 - (k) alongside or opposite a street excavation or obstruction when stopping, standing or parking obstructs traffic;
 - (l) on the roadway side of a vehicle stopped or parked at the edge or curb of a roadway;

- (m) in a place in contravention of a traffic control device that gives notice that stopping, standing or parking is there prohibited or restricted;
 - (n) parked on the left side of the highway in the direction it is not heading, excepting where such parking is designated by proper signs erected by Council;
 - (o) within 150 meters of any site where a fire is in progress unless permission has been obtained from a "peace officer", excepting a fire engine, ambulance, clergy car, police car, medical doctor's car or nurse's car;
 - (p) parked in such a manner as to interfere with, hinder or obstruct the normal flow of traffic;
 - (q) parked on highway property between the curb or edge or the roadway and the boundary line of the highway;
 - (r) on any property classified as an easement "or upon which Council grants a permit;"
 - (s) "parked for the purpose of displaying the vehicle for sale";
 - (t) for the purpose of washing, greasing or repairing the vehicle, except for such repairs as have been necessitated by an emergency;
 - (u) parked in an area designated as a parking space for disabled persons only.
10. No person shall double park any motor vehicle on any highway within the limits of the Town.
11. When a motor vehicle has to cross a sidewalk or highway, the driver of such vehicle shall, before crossing, stop and proceed with caution when the way is safe and clear.
12. No vehicle shall be permitted to make a U turn on any highway that is under the jurisdiction of the Town.
13. No person shall travel on a One Way Street so designated by Council, in the opposite direction indicated by a sign.
14. No person shall drive a motor vehicle upon a sidewalk or footpath except for the purpose of directly crossing the sidewalk or footpath.
15. No person shall back a vehicle unless the movement can be made with reasonable safety and without interfering with traffic.
16. The driver of a commercial vehicle loading or unloading freight within the Town shall, if possible, place such vehicle off the highway into some private parking space; where no alternative loading or unloading point exists, place such vehicles as near as possible to the curb or side of the highway and load or unload as quickly as possible, but in no case shall a driver place a commercial vehicle in such a position as to excessively hinder or obstruct the normal flow of traffic either vehicular or pedestrian.
17. When a commercial vehicle has to cross the sidewalk or highway to load or unload freight, the driver of such vehicle shall, before crossing, stop and give fair warning to pedestrians either by hand or sounding the horn that he/she is going to cross, and after

such sign is given, he/she shall proceed to cross such sidewalk slowly and with due care and attention, but in no case shall such a vehicle be permitted to remain on a sidewalk.

18. (1) Where, in the opinion of the Council or Mayor, an emergency exists because of;
 - (a) a disaster of any kind, or
 - (b) a snowstorm or flood,the Council or Mayor may declare a state of emergency in the Town or part thereof.
- (2) Where a state of emergency is declared under subsection (1), the Council or Mayor may order the restriction or prohibition of the use of vehicles or any class thereof on the highways within the limits of the Town
19. (a) No person shall park any unattended motor vehicle on any highway or municipal parking area in such a way as to interfere with, hinder or obstruct snow clearing operations.
- (b) During the period from the 1st day of December in each year to the 30th day of April in the succeeding year, both days inclusive, no person shall park an unattended vehicle(s), regardless of weather conditions, upon any highway or municipal parking area within the Town limits.
- (c) "Any motor vehicle parked contrary to By-Law 19(a) or 19(b) may be towed away by Council or its duly authorized representative, at the owner's risk and expense, to a place selected by Council or person so authorized."
- (d) At any time during a snow storm and for the twelve (12) hours thereafter no person shall park an unattended vehicle on any street reservation within the Town.
20. The owner or operator "of the same" shall not permit to remain in a stationary position for any purpose a vehicle or trailer designed and used for the purpose of preparing for sale or selling any cooked foodstuffs, candy, bottled or other beverages, tobacco, cigarettes, or other food or goods without obtaining a Temporary Vendors Permit from the Town.
21. (1) No structure, object or vehicle, other than a vehicle licensed under the Act, shall move over a highway or bridge, within the Town limits, without the consent, in writing, of the Council.
- (2) Notwithstanding subsection (1), no vehicle that is propelled over other device, other than tires, shall move over a highway or bridge, within the Town limits, without the consent, in writing of the Council.
22. (1) When a vehicle
 - (a) is standing, stopped or parked upon a highway within the Town limits or bridge in such a position that it may,
 - (i) interfere with the pedestrian or vehicular traffic,

- (ii) constitute a hindrance to the maintenance, repair or improvement thereof,
 - (iii) hinder or impede the plowing of or removal of snow or ice therefrom, or
 - (iv) hinder or impede the carrying out of any undertaking of the Council; or
- (b) has been apparently abandoned upon a highway within the Town limits, sidewalk or bridge for longer than twenty-four (24) hours; or
- (c) has been left unattended upon any highway, sidewalk or bridge within the Town limits in contravention of these By-Laws, the Council or any person authorized for the purpose by the Council may remove that vehicle, at the owner's risk and expense, to a place selected by the Council or person so authorized.
- (2) "Neither the Council nor an authorized person referred to in section 22(4) shall accept responsibilities for damages caused to any vehicle moved under that section in accordance with these By-Laws"
- (3) The Council may dispose of any vehicle removed and stored under these By-Laws, by Public Sale or Auction, if the vehicle is not claimed within ninety (90) days of removal and storage.
- (4) Prior to the return of the vehicle to its owner, the owner shall pay the costs of its removal and storage as determined by the Council and where such costs are not paid by the owner, the Council may sell the vehicle on Public Sale or Auction to satisfy such costs upon notice to the owner, including the costs, if any, incidental to the Public Sale or Auction.

23. "The driver of a vehicle that because of its nature, contents or any trailer attached is being driven on a roadway or highway within the Town limits at such a slow rate of speed as to impede or block the normal and reasonable movement of traffic thereon shall drive the vehicle as near to the curb or side of the roadway or highway as the circumstances permit."

24. (1) The driver of every vehicle shall when safely receiving or discharging passengers or freight, bring such vehicle to a stop as near as possible the curb or edge of the roadway, and no case, shall the distance the curb or road edge and the front and rear wheels of the vehicle be more than thirty (30) centimeters.
- (2) No person shall park or stop any vehicle on any roadway unless on the right hand side of the roadway having regard to the direction in which vehicle was proceeding with the right front and rear wheels parallel to not more than thirty (30) centimeters from the curb where there is a curb, or where there is no curb or a rolled curb, with the right front rear wheels parallel to and as near the righthand limit of the roadway is practicable without stopping or parking over a sidewalk or footpath or over any part of the road where grass is grown or which is not intended for the use of vehicles.

25. (1) The driver of a vehicle upon meeting or overtaking from either direction, a school bus that has stopped on any part of the highway within the Town limits for the purpose of receiving or discharging
- (a) when there is in operation on the school bus a visual sign, stop

- the vehicle before reaching the bus, and
 - (b) not proceed until the school bus resumes motion or is signaled by the driver of the school bus to proceed, or the visual sign is no longer activated.
 - (2) The driver of the school bus shall;
 - (a) whenever possible, having in mind the safety of his/her passengers, when stopping for the purposes of receiving or discharging school children, stop the vehicle off the roadway or highway, and
 - (b) not for any reason or by any means unnecessarily delay the passing of other vehicles on the highway.
- 26. A person shall not drive a motor vehicle on a highway when the windshield, sidewings, side or rear windows are so covered, either completely or partially by snow, ice, mist, dirt or other matter that the vision of the driver is obscured or obstructed.
- 27. A person whether on foot or riding upon a bicycle, motorcycle, coaster, sled, toboggan or recreational vehicle, or upon skates, roller skates or skis shall not attach it or them or himself or herself by hand or other means to a vehicle upon a roadway.
- 28. Unless he/she has received the consent of the Fire Department official or a peace officer in command, a person shall not drive a vehicle over an unprotected hose of a Fire Department when laid down on a highway or private driveway at a fire or an alarm of fire.
- 29. No person shall injure, deface, remove or in any manner interfere with any traffic sign or traffic control device lawfully placed on any highway within the limits of the Town.
- 30.
 - (1) No person shall sound the horn of a Motor Vehicle except for the purpose of giving a warning of the vehicle's approach and every driver of a motor vehicle shall refrain from excessive or unnecessary sounding of the horn of a Motor Vehicle.
 - (2) No person shall squeal the tires or brakes or a Motor Vehicle by reason of unnecessarily rapid braking, turning or setting in motion of such motor vehicle.
 - (3) No person shall operate within the Town a Motor Vehicle causing excessive unusual noise by reason of a faulty exhaust system or an exhaust system which has been altered in any way.
- 31. Where a traffic officer or peace officer considers it necessary,
 - (a) to ensure orderly movement of traffic,
 - (b) to prevent injury or damage to persons or property, or
 - (c) to permit proper action in an emergency,He/she may direct traffic according to his/her discretion, notwithstanding anything in these By-Laws, and every person shall obey his/her discretion.
- 32. No bicycle shall be driven on any highway within the limits of the Town between sunset and sunrise unless there is affixed to the front part of the bicycle a light designed to cast

a white light on the highway if front of such bicycle, as well as a red light or red reflector at the rear.

33. No bicycle shall be driven on any highway in the Town unless such bicycle is equipped with either a bell or horn.
34. No bicycle shall be permitted to be driven on the left side of the highway in the direction the bicycle is proceeding.
35. No bicycle shall be permitted to be driven upon any sidewalk or walkway designed for the use of pedestrians only, or upon an area generally used by the public, within the Town limits.
36.
 - (1) A person shall not throw or deposit or cause to be thrown, deposited or left on a highway, glass, nails, tacks scraps of metal or other material which may injure tires of vehicles or rubbish, or refuse or waste.
 - (2) A person who removes a wrecked or damaged vehicle from a highway shall remove glass or any injurious substance or thing dropped upon the highway from the vehicle.
 - (3) No person shall place any object or structure (including objects or structures used for street sports), on any street, which interferes with the flow of traffic. Any object or structure so placed may be removed by any person authorized by Council, at the owner's expense.
37. No person shall stand, stop or park or drive a vehicle upon any highway or public area within the Town in contravention to any signs that may be posted by Council.
38. The driver of every vehicle shall on approach of any emergency vehicle, including a fire engine, ambulance and police car, that has a flashing red light and siren activated, bring his/her vehicle to a stop as near the righthand curb as possible, and at night shall dim the lights of his/her vehicle.
39. Whenever a traffic officer or peace officer is engaged in control of traffic gives direction as to parking and movement of traffic, his/her directions shall be followed irrespective of any traffic sign or signal or any parking signs that may be so placed in that area.
40.
 - (1) Where traffic control signals are not in place or not in operation when a pedestrian is crossing the roadway within a crosswalk and the pedestrian is upon half of the roadway upon which the vehicle is travelling, or is approaching so closely from the other half of the roadway that he/she is in danger, a driver shall yield the right of way to the pedestrian.
 - (2) A pedestrian shall not leave the curb or other place of safety and walk or run into the path of a vehicle that is so close that it is impracticable for the driver of the vehicle to yield.
 - (3) Where a vehicle is stopped at a crosswalk to permit a pedestrian to cross the roadway, the driver of a vehicle approaching from the rear shall not overtake and pass the stopped vehicle.

41. Except where a traffic officer or peace officer directs otherwise, where there is a yield sign at an intersection, the driver of a vehicle approaching the sign shall slow down to a reasonable speed, or if necessary for safety, stop at a clearly marked line or, if none, then immediately before entering the crosswalk or intersection and shall yield right of way to a pedestrian crossing the roadway on which he/she is driving and to traffic approaching or in the intersecting highway, and having yielded, he/she may proceed with caution.
42. (1) Except where a traffic officer directs otherwise, drivers and pedestrians shall obey the instructions of a traffic control signal or device in accordance with these By-Laws.
- (2) When a red light alone or stop signal is shown at an intersection by a traffic control signal, the driver of a vehicle approaching the intersection facing the light or signal shall;
- (a) stop the vehicle at a clearly marked line, or if none, then immediately before entering the crosswalk on the near side of the intersection, or if there is no crosswalk, then immediately before entering the intersection, and
- (b) not proceed unless or until a traffic control signal permitting the movement of the vehicle in the intersection is present or is shown.
- (3) When a green arrow or a green arrow in conjunction with a red light is shown at an intersection by a traffic control signal, the driver of a vehicle approaching the intersection and facing the arrow may;
- (a) cautiously enter the intersection to make only the movement indicated by the arrow, and
- (b) shall yield the right of way to other traffic lawfully within the intersection or within an adjacent crosswalk.
- (4) When a sign with the word "STOP" inscribed thereon is erected at or near the intersection of two highways and facing the stream of traffic on one of the highways, the driver of a vehicle on the highway shall stop his/her vehicle before entering the other highway, but where there is a crosswalk, then the driver of a vehicle shall stop his/her vehicle immediately before entering the crosswalk and may then proceed with the usual caution.
43. No vehicle shall be permitted to stand, stop, park or drive upon any land when reserved for a sidewalk within the Town, especially such land when located in front of or near residential premises.
44. No person shall walk on a highway within the Town limits if there are sidewalks provided or other areas intended for use by pedestrians.
45. No person, whether occupant or owner, agent or employee, when keeping his/her pathway, driveway, or any other portion of his/her land free of snow or ice, shall throw, scoop, dump or place any snow or ice onto a highway, roadway or sidewalk within the limits of the Town such that it interferes with, hinders, impedes or obstructs in any way, pedestrian or vehicular traffic.

46. (1) The occupant, owner, agent or employee of a building used for business purposes within the limits of the Town shall clear away and remove from the sidewalks adjoining or adjacent to such building all snow and ice which may be at any time thereon within twenty-four (24) hours after
- (2) When the clearing away and removal of ice from such sidewalks as referred to in subsection (1) may cause damage thereto, such occupant or owner shall within eighteen (18) hours of the forming of such ice, spread sand or salt, or a combination of the two, upon those portions of the sidewalk where ice has formed.
- (3) The owner of vacant land or premises used or one used for business purposes within the limits of the Town shall clear away and remove from the sidewalk adjoining or adjacent to such vacant land or premises all snow and ice which may be at any time thereon within twenty-four (24) hours after a fall of snow or the formation of ice
- (4) The Council or any person authorized for the purpose by the Council may clear away and remove snow and ice from the sidewalks adjoining or adjacent to a building used for business purposes or adjoining or adjacent to vacant land or premises used or once used for business purposes at the expense of the owner of such building, vacant
- (5) Where the Council or any person authorized for the purpose by the Council has done the work of clearing away and removing snow or ice under Subsection (4) and the owner refuses or neglects to pay the expense of such work within ten (10) days after demand made therefore, the Council may recover from the owner the expense incurred by action as a civil debt due to the Council.
- (6) No person shall cause any damage to any sidewalks in clearing away and removing snow or ice therefrom.
47. Notwithstanding Section 5 of the *Provincial Offences Act*, any person who violates any of the provisions of these By-Laws, shall be guilty of an offence and shall be liable on summary conviction to a fine or not more than the maximum and not less than the minimum amount as prescribed for the offence in Schedule "A" to these By-Laws and appearing in that Schedule opposite the number or letter or both of the By-Laws, subsection or paragraph.
48. a) "No Person, other than a peace officer may use emergency lights on his or her Motor Vehicle to stop a moving Vehicle that is engaged in the commission of an offence under these By-Laws to apprehend and offender."
- b) "Subject to subsection 48 (a), a peace officer, a By-Law enforcement officer or a traffic officer may enforce these By-Laws."

49. These By-Laws should come into effect on the day of
A.D., 2025 and may be cited as the Town of Deer Lake Traffic By-Laws
50. The Town of Deer Lake Traffic By-Laws dated November 20th, 2015, are hereby
repealed

Mayor

Town Clerk

SCHEDULE A
Town of Deer Lake
Schedule of Fines

Fine Schedule as per the Highway Traffic Act, RSNL 1990 Chapter

(f) OH&S

Town of Deer Lake

OH&S Minutes

OHS Program

Date: February 18, 2026 @ 11:00AM

AGENDA

OHS Committee Terms of Reference

It is our belief that, through education programs, investigation of problems and resolutions of these problems, the workplace will be healthy and safe for all employees. We acknowledge that proper functioning of the health and safety committee can only be carried out where representatives of both the employer and workers are committed to these responsibilities. We

adapt these guidelines in good faith and agree to promote and assist the health and safety committee whenever possible.

1. Minutes of Prior Meeting

2. Workplace Inspections

3. Business Arising from Minutes

4. Review of OH&S Program Elements:

5. Leadership & Administration

Town of Deer Lake is committed to a strong safety program that protects its staff, its property and the public from accidents. Contractors will be required to operate according to legislative requirements using best practices and following Town of Deer Lake policies and procedures regarding health and safety.

a. OH&S Committee

- All committee meetings have been scheduled for 2026 these are tentative dates.
- Next Committee meeting is as follows:
 - May 28, 2026
 - August 27, 2026
 - November 25, 2026

b. Communication

To help ensure safety is a priority there must be constant communications between all workers, supervisor, superintendent and contractors on site. Workers must feel that they can report incidents with-out fear of reprisal and superintendent must be kept inform. A **Tool box meeting will be held weekly** to keep workers informed of hazards, company policies and a variety of safety issues that may arise. Also, the minutes of the OH&S Committee meetings are to be posted in your break room for all to see.

c. Education & Training

- Following training is due this year. Leann Will book all training in the coming months.
 - Trenching
 - Traffic Control
 - Transportation of Dangerous Goods
 - First Aid
 - Confined Space
 - Powerline Hazards
 - Fall Protection

Safe Work Practices & Procedures

Regular Tool box talks are taking place.

Safe work practice – **Extension Cords**

d. Hazard Recognition, Evaluation & Control

Workers are reminded to be vigilant for potential hazards and keep the supervisor advised of any hazards noted. Supervisors and workers shall evaluate possible hazards and set in place proper control measures. Everyone is responsible to do there due diligence on their part in the workplace.

e. Accident/Incident Investigations

- December 10, 2025 – Worker was moving a table in the lobby of the stadium when they twisted their back awkwardly. No time loss.
- December 22, 2025 – Work was leaving work at the Hodder when they slipped and fell cutting their leg and hand. No time loss.
- January 09, 2026 – Worker was exiting truck and had a screw driver in their pocket. The screw driver dug into the steering and drove into the workers side leaving a scrape. No loss time.

- January 24, 2026 – Worker was operating the plow when a resident pull a gun out on him. Worker was off work for a few days. RCMP is involved and investigation is still ongoing.
- January 18, 2026 – Worker was operating the plow truck when a car came close to his blade he moved over hitting a utility pole. No loss time.
- January 28, 2026 – Worker was operating the trackless (Sidewalk machine) when their attachment hooked into a raised manhole jolting him forward hurting his head and stomach. No time loss.

f. Workplace Inspections

November 25, 2025 – Town Office

- Nothing to report at this time.

November 24, 2025 - SAR

- Nothing to report at this time.

November 24, 2025 – Lagoon

- Nothing to report at this time.

November 25, 2025 – Fire Hall

- Nothing to report at this time.

November 24, 2025 – Filtration Plant

- Nothing to report at this time.

November 25, 2025 – Depot

- Clutter in doorway of main bay exit. – Completed

November 24, 2025 – Chlorine Building

- Eye wash station needs to be recharged – Completed

November 25, 2025 – Hodder/Annex

- Fire extinguisher blocked out back of pool. – Completed
- Hose across walkway in Zamboni Room. – Completed
- Fire Extinguisher was under the table in Party room B. – Completed
- Various emergency exits in Stadium & pool do not open properly.

November 25, 2025 – Joe Butt Washroom's

- Nothing to report at this time.

November 18, 2025 – Trailer Court – Waterline Break

- Workers wearing proper PPE during time of inspection.
- Hazard assessments were completed during time of inspection.
- Pre-vehicle inspections were completed during time of inspection.
- Road closed signage was in place during time of inspection.

November 24, 2025 – Splash pad

- 2 stadium workers were NOT wearing hard hats during time of inspection.
- Hazard assessments were completed during time of inspection.

- Pre-vehicle inspections were NOT completed during time of inspection.

December 17, 2025 – Town Office

- Nothing to report at this time.

December 17, 2025 – SAR

- No fire detector in building.

December 17, 2025 – Lagoon

- Slippery walkway. – Completed

December 18, 2025 – Fire Hall

- Nothing to report at this time.

December 18, 2025 – Hodder /Annex

- Emergency exit behind pool blocked. – Completed
- Hole in floor in back of pool needs to be cover.
- Various emergency exits in Stadium & pool do not open properly.

December 18, 2025 – Depot

- Extension cord in walkway – Completed

December 17, 2025 – Filtration Plant

- Slippery walkway. – Completed

December 17, 2025 – Chlorine Building

- Slippery walkway. – Completed

December 17, 2025 – Joe Butt's Washroom

- Nothing to report at this time.

January 29, 2026 – Town Office

- Nothing to report at this time.

January 28, 2026– SAR

- Nothing to report at this time.

January 27, 2026– Lagoon

- Nothing to report at this time.

January 28, 2026– Fire Hall

- Fire Alarm inspection past due.

January 29, 2026– Hodder

- Eyewash stations in pool, stadium & janitors closet need to be recharged. – Completed
- No eyewash station in Annex. – Completed
- Fire extinguisher in back of pool blocked by a table. – Completed
- Elevator in Annex inspection is expired.
- Mats blocking exit in Gracie.

January 29, 2026– Depot

- Eyewash station needs to be recharged – Completed

January 27, 2026– Filtration Plant

- Nothing to report at this time.

January 27, 2026– Chlorine Building

- Eyewash station needs to be recharged – Completed

January 28, 2026– Joe Butt's Washroom

- Nothing to report at this time.

Inspections for the next few months are as follows – these are tentative dates.

- February 24, 2026
- March 26, 2026
- April 24, 2026
- May 25, 2026

g. Emergency Preparedness

- All Fire Extinguishers are completed in the public works depot and equipment.

h. Disability Management

- We have one worker off and ease back isn't suitable at this time.

6. New Business

- Electricians are installing a fire alarm panel in the town office.
- Fire Hall needs a Fire Alarm Inspection. Leann Contacted Troy for booking. Also I requested a quote to have the fire alarm extended into our storage bays.
- Committee recommended buying a spare battery for the walkie talkies in the Hodder/annex. Leann has it ordered.
- Fire alarm panel for public works depot – OHS committee advised this go to Public works committee. Leann has reached out to Troy for a quote.
- Hoods/covers to be installed over the emergency exits in the Hodder. OHS Committee advised this to be sent to rec committee.
- Working alone policy & procedure – OHS Committee advised that managers/supervisors review and possibly revise this policy & procedure with all staff. Leann has sent an email to Glynn, Hillary, Scott and Jason.

7. Adjournment & Date of Next Meeting

- Date of next meeting tentative: May 28, 2026 at 10:00am.

Committee Members:

Jason Young

Ryan Moss

Lori Humphrey

Matthew Baker

Scotty Elms

Leann MacArthur

Hillary Hoyles

Caitlin Antle

Lindell Smith

Keith Anderson

2026-0223-11 Adjournment

Councillor Kerry Jones

Resolved that since there is no further business that the meeting adjourns at 8:10 pm. Next Meeting scheduled for Monday, March 9th, 2026.

In Favor:

Mayor Dean Ball
Deputy Mayor Lindell Smith
Councillor Andrew Strangemore
Councillor Keith Park
Councillor Kerry Jones
Councillor Darren Fitzgerald
Councillor David Hynes

In favor 7; opposed 0. Carried



Mayor Dean Ball



Town Clerk, Lori Humphrey