

Minutes of the regular meeting of council held Monday, January 27th, 2025 No. 1484 held in the Council Chambers at 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Michael Goosney
Deputy Mayor Kerry Jones
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor David Hynes
Councillor Brett Langdon

Absent: Councillor Darren Fitzgerald

Also in attendance: Town Manager, Jason Young
Town Clerk, Lori Humphrey
Public Works Director, David Thomas

Regular meeting of council called to order at 7:40 pm by Mayor Michael Goosney.

2025-0127-01, Minutes No. 1483

Councillor Gordon Hancock / Councillor David Hynes

Resolved to accept the minutes of regular meeting of council, 1483 January 13th, 2025.

In Favor: Mayor Michael Goosney
Deputy Mayor Kerry Jones
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor David Hynes
Councillor Brett Langdon

In favor 6; opposed 0. Carried

Correspondence

Meeting No. 1484

Date: January 27, 2024

No	NAME	REGARDING	ACTION
1	Municipal Affairs	Extension for Councillor Hynes for Modules 1 and 2	FYI

2	SAM	Conversation Agreement	FYI
3	Deer Lake Regional Airport	Strategic Plan Launch	Councillor Hancock attending
4	Elwood Elementary	Request for funds	On Finance
5	Deer Lake Motel	Letter regarding Levy	FYI

(a) Finance

2025-0127-02, Finance

Councillor Amanda Freake / Councillor Brett Langdon

Resolved that the recommendations for Finance Report for January 23rd excluding 10 and 14, be adopted as presented.

In Favor: Mayor Michael Goosney
Deputy Mayor Kerry Jones
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor David Hynes
Councillor Brett Langdon

In favor 6; opposed 0. Carried

2025-0127-03, Signing Authority

Councillor Amanda Freake / Councillor David Hynes

Resolved that the Town of Deer Lake remove Melanie Young as signing officer for all town business including all banks and add Kerry Jones.

In Favor: Mayor Michael Goosney
Deputy Mayor Kerry Jones
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor David Hynes
Councillor Brett Langdon

In favor 6; opposed 0. Carried

2025-0127-04, Payment Authorization

Councillor Amanda Freake / Councillor Gordon Hancock

Resolved that the Town of Deer Lake authorizes the Town Manager to approve and issue payments up to \$5,000, provided they fall within the Town’s approved budget.

In Favor: Mayor Michael Goosney
Deputy Mayor Kerry Jones
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor David Hynes
Councillor Brett Langdon

In favor 6; opposed 0. Carried

FINANCE MEETING

January 23, 2024

Chair – Councillor Amanda Freake
Town Manager Jason Young

Councillor Brett Langdon
Town Clerk Lori Humphrey

Meeting Minutes

No.	Invoice	Vendor	Amount	Notes	
1	Water Filter Claim #18	CBCL	\$328,977.79		Deferred
2	Main Dam Road Claim #7	ADC	\$6,667.13		Recommend for payment
3	Annex Claim #36	FMA	\$77,832.52		Recommend for payment
3	Computer & Communications	C&C	\$4,702.35	Yearly Support service	Recommend for payment
4	Graybar		\$2,070.00	Ext. Lights for Town Office	Recommend for payment
5	All Rock		\$3,956.00	Inspection MDR	Recommend for payment
6	Wester Pump Services		\$5,326.67	Floats for lift station	Recommend for payment
7	Traction		\$3,099.25	Transmission Jack - PW	Recommend for payment

8	Ridgeview Contracting Ltd.		\$1,610.00 \$2,346.00	Jan 13 - Wight's Road - Camera and power snake Jan 16 - camera and power snake	Recommend for payment
9	Canada Mats		\$4,018.88	Wall Pads Gracia Gymnastics	Recommend for payment
10	Remove former Deputy Mayor for Signing				Need separate motion
11	Annex Financial Update				
12	Digital Sign Contract			Review for extension	Defer
13	FMA		\$1,835.40 \$8,116.53 \$3881.25	Gracia design work Arch. Work - Lobby Arch. Work - Lobby	Recommend for payment
14	Purchasing thresholds and Procurement			Town Manager can approve anything under \$5,000 for goods and services, follow procurement policies.	Need separate motion
15	Annex Table and Chairs			Three quotes were obtained	Recommend for payment
16	Elwood Elementary		\$11,250	Donation for 2023, 2024, 2025	Recommend for payment

(b) Accounts Payable

2025-0127-05, Accounts Payable

Councillor Amanda Freake/ Deputy Mayor Kerry Jones

Resolved that the recommendations for Accounts Payable Report for January 22nd, 2025 be adopted as presented excluding item #6 and #47.

In Favor: Mayor Michael Goosney
Deputy Mayor Kerry Jones
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor David Hynes
Councillor Brett Langdon

In favor 6; opposed 0. Carried

Councillor Hancock leave due to conflict of interest.

2025-0127-06, Accounts Payable

Councillor Amanda Freake/ Councillor Brett Langdon

Resolved that the recommendations for Accounts Payable Report for January 22nd, 2025 be adopted as presented item #6 only.

In Favor: Mayor Michael Goosney
Deputy Mayor Kerry Jones
Councillor Amanda Freake
Councillor David Hynes
Councillor Brett Langdon

In favor 5; opposed 0. Carried

Councillor Hancock returns. Deputy Mayor Kerry Jones leaves the meeting due to conflict of interest.

2025-0113-07, Accounts Payable

Councillor Amanda Freake/ Councillor David Hynes

Resolved that the recommendations for Accounts Payable Report for January 22nd, 2024 be adopted as presented for item #47 only.

In Favor:

Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor David Hynes
Councillor Brett Langdon

In favor 5; opposed 0. Carried

Deputy Mayor Kerry Jones returns to the meeting.

Town of Deer Lake
Regular Accounts Payable Report
Date: January 22, 2025

No.	Name of Supplier	Amount Owing	Notes
1	85032 Newfoundland & Labrador	\$163.22	Cylinder repair
2	Ace Printing	\$465.75	Receipt & P.O. books
3	Atlantic Industries	\$373.75	Culvert
4	Adam's Electrical	\$343.84	Lift rental
5	Auto Value	\$12.90	Anti freeze
6	B & S Trucking	\$6,463.84	Class A stock & dumpster rentals
7	BR Safety	\$109.25	Training
8	Browning Harvey	\$1,541.70	Drinks for vending machine
9	Byrons Shoe & Tarp	\$208.45	Rags, washers, bolts, gloves etc
10	Brandt Tractor	\$152.43	Parts for equipment
11	Cansel	\$34.50	Data plan
12	Central Office Equipment	\$97.50	Service Agreement
13	Computers & Communications	\$316.25	Battery & council meetings
14	Canoe	\$343.59	Office Supplies
15	Day & Ross	\$78.06	Shipping

16	Deer Lake Foodland	\$95.41	Supplies
17	Deer Lake Truck & Tire	\$386.95	Fuel pedal & tire repair
18	Entandem	\$206.97	Licensing fees
19	Graybar	\$1,114.24	Lights & timing relay
20	Hitech Communications	\$2,106.99	Radio repair, radio betteries, monthly avl's
21	Hospitality NL	\$394.13	2025 Membership
22	Humber Ready Mix	\$2,877.88	Ready mix
23	J.N Automotive	\$93.22	Rachet straps & gloves
24	K.C Reid Enterprises	\$1,672.12	Supplies
25	Mcloughlan Supplies	\$2,368.08	Shop supplies, micro switch, wire etc
26	Modern Pest Control	\$395.60	Monthly inspections
27	Municipal Assessment Agency	\$18,272.00	First Quarter
28	Nevco Scoreboard	\$295.20	Parts for scoreboard
29	NL Association of Fire Services	\$402.50	Annual Fee
30	NLCSA	\$115.00	Training
31	NLLPA	\$822.34	Zamboni blades
32	OMB Parts	\$2,185.00	Turbo for unit 34
33	PhoneTech	\$98.98	Alarm monitoring
34	Premium Enterprises	\$34.48	Car wash
35	Puraqua Products	\$396.35	Sensor
36	Qubicaamf	\$135.98	Rubber bands for bowling pins
37	Rapid Power Sports	\$842.21	Pins, bushings, teeth, lock pin
38	Rudy's Transportation	\$20.00	Shipping
39	Shears Building Supplies	\$558.30	Flash light, junction box, adapters etc
40	Speedy Automotive	\$756.42	Blower motor, plug & cap, life hose etc

41	Superior Propane	\$2,513.43	Cylinder rentals and propane for zamboni
42	Town of Reidville	\$627.84	December 2024 animal control
43	Trophy Shop	\$83.38	Bench plaque
44	Toope's Auto	\$183.95	Tape, work light & switch
45	Western Petroleum	\$1,286.07	Furnace Oil
46	Western Signs	\$241.87	Sign
47	Western Steel Works	\$590.35	Caps & plugs, flat bar & plow repair

\$52,715.05

(c) Public Works

2025-0127-08, Public Works

Deputy Mayor Kerry Jones/Councillor Gordon Hancock

Resolved that the minutes/recommendations for The Town of Deer Lake Public Works Committee for January 23rd, 2025 be adopted as presented.

In Favor: Mayor Michael Goosney
 Deputy Mayor Kerry Jones
 Councillor Amanda Freake
 Councillor Gordon Hancock
 Councillor David Hynes
 Councillor Brett Langdon

In favor 6; opposed 0. Carried

Public Works Meeting

January 23, 2025

Attendance: Councillor Kerry Jones

Councillor Darren Fitzgerald
 Town manager Jason Young
 Director of Public Works David Thomas
 Public Works Superintendent Scott Elms

No	Description	Notes
1	Sewer plugs past boundary	FYI We have a new policy written and it will go to policy committee for review and to bring to council
2	Gates at lagoon	We are having a lot of issues with people dumping at the lagoon. We recommend that we install gates and open during the day and on weekends. This will help lessen the amount of garbage being dumped.
3	Work update	FYI Plowing roads, repair hydrant, clean up at lagoon
4	Water filter	FYI New screens are shipped, when they arrive testing will be done to obtain the most optimum flow rate.

(d) Planning Community Development and Corporate Services

2025-0127-09, Planning Community Development and Corporate Services

Councillor Brett Langdon/Deputy Mayor Kerry Jones

Resolved that the minutes/recommendations for The Town of Deer Lake Planning Community Development and Corporate Services Committee for January 23rd, 2025 be adopted as presented.

In Favor: Mayor Michael Goosney
 Deputy Mayor Kerry Jones
 Councillor Amanda Freake
 Councillor Gordon Hancock
 Councillor David Hynes
 Councillor Brett Langdon

In favor 6; opposed 0. Carried



Planning Community Development and Corporate Services

Minutes January 23, 2025

In attendance:

Councillor Brett Langdon

Councillor Kerry Jones

Christa Jones

David Thomas

#	Name	Address		Description	Action
1	Ark Academy	45	Bennett's Avenue	Requesting a letter for Service NL to apply for the completion of the Fire and Safety inspection. Requesting to start a private school for grades kindergarten to grade 6. Letter attached. This area is zoned PU (Public Use), education is a permitted use.	Recommend to write a letter
2	Crown Lands Application - 161926			Trails, licence to occupy.	attached form to be submitted to Kings Printer
3		82	Riverbank Road	Requesting a discount on property taxes for municipal use of a portion of driveway to access sewage lift station. His request is 30% (\$1,332.30 per year)	Recommend the Public Works clear our easement and use our own access.
4	Real Property Report Policy (Bi-Law)			Change policy(bi-law) for real property reports to include garages. Draft copy attached.	Recommend to send to policy to review and accept.
5	Land Clearing Regulations			Draft copy attached for review.	Recommend to send to policy to review and accept.

2025-0127-10, Planning Review Commissioner
Councillor Brett Langdon/Deputy Mayor Kerry Jones

Be it resolved that Council appoint Mr. Dennis Waterman as Planning Review Commissioner for the 2025 calendar year. Mr. Waterman is the former Director of Administration/VP at MUN's Grenfell Campus. He was appointed the Town of Deer Lake's Assessment Commissioner in 2019.

In Favor: Mayor Michael Goosney
 Deputy Mayor Kerry Jones
 Councillor Amanda Freake
 Councillor Gordon Hancock
 Councillor David Hynes
 Councillor Brett Langdon

In favor 6; opposed 0. Carried

6			Appointment of Planning Review Commissioner	Motion below
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2025-0127-11, Amendment #6

Councillor Brett Langdon/Deputy Mayor Kerry Jones

Be it resolved that The Town of Deer Lake accept Amendment #6 to Municipal Plan and Development Regulations 2019-2029 to re-zone land on the South of Glide Lake Road Rural and Residential to Commercial-Industrial.

In Favor: Mayor Michael Goosney
 Deputy Mayor Kerry Jones
 Councillor Amanda Freake
 Councillor Gordon Hancock
 Councillor David Hynes
 Councillor Brett Langdon

In favor 6; opposed 0. Carried

7	Municipal Plan Amendment No 6		South Side of Glide Lake Rd	Amendment released from provincial review under section 15 of the Urban and Rural Planning Act, 2002. Amendment # 6, from Rural and Residential to Commercial-Industrial.	Motion required to send to Commission Hearing on February 12
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2025-0127-12, Amendment #7

Councillor Brett Langdon/Deputy Mayor Kerry Jones

Be it resolved that The Town of Deer Lake accept Amendment #7 to Municipal Plan and Development Regulations 2019-2029 to re-zone land on the South of Glide Lake Road from Rural and Residential Medium Density to Commercial-Light Industrial.

In Favor: Mayor Michael Goosney
 Deputy Mayor Kerry Jones
 Councillor Amanda Freake
 Councillor Gordon Hancock
 Councillor David Hynes
 Councillor Brett Langdon

In favor 6; opposed 0. Carried

8	Municipal Plan Amendment No 7		Spillway area	Amendment released from provincial review under section 15 of the Urban and Rural Planning Act, 2002. Amendment #7, from Rural and Residential Medium Density to Commercial-Light Industrial	Motion required to send to Commission Hearing on February 12
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(e) Health and Wellness

2025-0127-13, Health and Wellness

Councillor David Hynes/ Councillor Gordon Hancock

Resolved that the minutes/recommendations for The Town of Deer Lake Health and Wellness Committee for January 24th, 2025 be adopted as presented.

In Favor: Mayor Michael Goosney
 Deputy Mayor Kerry Jones
 Councillor Amanda Freake
 Councillor Gordon Hancock
 Councillor David Hynes
 Councillor Brett Langdon

In favor 6; opposed 0. Carried

Health and Wellness Committee

January 24, 2023

In Attendance:

Councillor David Hynes

Councillor Gordon Hancock

Town Clerk Lori Humphrey

1	Grant	New Horizons for Seniors Program (NHSP)	Update from EDO
2	Family Health Care	Appreciation Evening Bowling with Pizza.	Lori to contact Suzann Legge for date
3	Winterfest Walk	Scheduled for February 27 leaving from Joe Butt's Parking lot	Would like to purchase reflectors to pass out to those who attend. Appx \$100
4	Deer Lake 75 th Anniversary	Keep in contact with committee to see how we can help and maybe host an event	FYI
5	Bridge the Gap	Money left over- introduction of the annex to seniors. Walk through, presentation on programs, snacks	Arrange with Glynn
6	Walk in Annex	Would like to host the first open walk at the annex	Arrange with Glynn

(f) Economic Development

2025-0127-14, Economic Development

Councillor Gordon Hancock / Councillor Amanda Freake

Resolved that the minutes/recommendations for The Town of Deer Lake Economic Development Committee for January 23rd, 2025 be adopted as presented.

In Favor:

Mayor Michael Goosney
Deputy Mayor Kerry Jones
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor David Hynes
Councillor Brett Langdon

In favor 6; opposed 0. Carried

Economic Development Committee

Date: January 23rd, 2025 at 1pm

In Attendance:

Councilors
Town Manager
EDO

Gordon Hancock & Amanda Freake
Jason Young
Gloria Field

No	Topic	Discussion	Outcome
1	Brand Video	To be launched at the Deer Lake Airport Authority's event on January 28 th that we are hosting in partnership. Video will be shared online afterwards. Watch Facebook this week for sneak preview videos.	FYI for Council
2	Strategic Planning	EDO interviewed on BayFM morning show to encourage people to participate in the surveys. Surveys closed Friday Jan 24. Results to be shared at our strategic planning session on February 4 th at the Deer Lake Motel. Council members can kindly RSVP to Gloria re: attendance at that session.	FYI for council
3	JTB Trailhead Signage partnership	Three signs to be updated/refreshed in partnership with JTB at 3 entry points into Deer Lake. <ul style="list-style-type: none"> • \$1174.00 plus HST each. • See proof attached separately. 	Signs previously budgeted for – FYI for council
4	Highway Signs	Recommend to move forward with purchase of three “Welcome to Deer Lake” Highway Signs. <ul style="list-style-type: none"> • \$5870.00 plus HST • (Two replacements and one net-new sign on Viking Trail as no sign exists currently.) 	Signs previously budgeted for – FYI for council
5	Department Title	Recommendation to revise the name of Economic Development Department to “Tourism and Economic Development” in lockstep with the adoption of the accommodations levy to demonstrate our commitment to focusing on tourism development in Deer Lake.	Request council approval to update department/committee name to “Tourism & Economic Development”

2025-0127-15 Adjournment

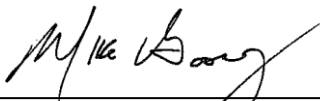
Deputy Mayor Kerry Jones / Councillor David Hynes

Resolved that since there is no further business that the meeting adjourns at 8:18 pm. Next Meeting scheduled for Monday, February 10th, 2025.

In Favor:

Mayor Michael Goosney
Deputy Mayor Kerry Jones
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor David Hynes
Councillor Brett Langdon

In favor 6; opposed 0. Carried



Mayor Michael Goosney



Town Clerk, Lori Humphrey