

Minutes of the regular meeting of council held Monday, January 13<sup>th</sup>, 2025 No. 1483 held in the Council Chambers at 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Michael Goosney  
Deputy Mayor Kerry Jones  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor David Hynes  
Councillor Brett Langdon  
Councillor Darren Fitzgerald

Also in attendance: Town Manager, Jason Young  
Administrative Assistant, Christa Jones  
Public Works Director, David Thomas  
Director of Recreation Community Services, Glynn Wiseman

Regular meeting of council called to order at 8:10 pm by Mayor Michael Goosney.

2025-0113-01, Minutes No. 1482

Councillor Brett Langdon / Councillor Gordon Hancock

Resolved to accept the minutes of regular meeting of council, 1482 January 13<sup>th</sup>, 2025.

In Favor: Mayor Michael Goosney  
Deputy Mayor Kerry Jones  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor David Hynes  
Councillor Brett Langdon  
Councillor Darren Fitzgerald

In favor 7; opposed 0. Carried

New Business

2025-0113-02, Main Dam Road Funding

Deputy Mayor Kerry Jones /Councillor Darren Fitzgerald

Resolved that the Town of Deer Lake apply for additional funding to complete Main Dam Rd. There is 271 m left to finish with an approximal cost of \$906,000.

In Favor: Mayor Michael Goosney  
Deputy Mayor Kerry Jones  
Councillor Amanda Freake  
Councillor Gordon Hancock

Councillor David Hynes  
Councillor Brett Langdon  
Councillor Darren Fitzgerald

In favor 7; opposed 0. Carried

Correspondence

Meeting No. 1483

Date: January 13, 2024

No	NAME	REGARDING	ACTION
1	MAA	Update on MAA	FYI
2	Foodcycle Science	Requesting a meeting	
3	UMC	Request Information	Get information.
4	Deer Lake Reginal Airport	Support for infrastructure requirements	Write letter, copy provincial members.

(a) Finance

2025-0113-03, Finance

Councillor Amanda Freake / Councillor David Hynes

Resolved that the recommendations for Finance Report for January 9<sup>th</sup> be adopted as presented.

In Favor:

Mayor Michael Goosney  
Deputy Mayor Kerry Jones  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor David Hynes  
Councillor Brett Langdon  
Councillor Darren Fitzgerald

In favor 7; opposed 0. Carried

Finance Meeting  
Jan 9, 2025

Meeting Minutes

Chair – Councillor Amanda Freake  
Town Manager Jason Young

Councillor Brett Langdon  
Town Clerk Lori Humphrey

No	VENDOR	AMOUNT DUE	NOTES	ACTION
1	<b>Atlantic Construction Elite Servies</b>	\$1,144.25	Flashing sign repair kit	<b>Recommend for Payment</b>
2	<b>Cover Sports</b>	Quote \$27,338.95	Floor cover for annex gymnasium	<b>Recommend for Payment</b>
3	<b>GOEVO</b>	\$10,925.00	MESH Work order software and subscription.	<b>Recommend for Payment</b>
4	<b>O'Brien's Repairs</b>	\$ 9,589.12	Repairs for Unit 75 – Dump Truck	<b>Recommend for Payment</b>
5	<b>Stewart McKelvey</b>	\$312.80 \$370.30 \$129.57	Invoices for payment	<b>Recommend for Payment</b>
6	<b>AED</b>	Quote \$3,390.20	AED for Annex	<b>Recommend for Payment</b>
7	<b>Financial Statement Auditors &amp; Insurance Provider</b>		Meetings requested to meet in person with full council.	<b>FYI</b>

(b) Accounts Payable

2025-0113-04, Accounts Payable

Councillor Amanda Freake/ Councillor Brett Langdon

Resolved that the recommendations for Accounts Payable Report for January 3<sup>rd</sup>, 2024 be adopted as presented excluding item #26.

In Favor:

Mayor Michael Goosney  
Deputy Mayor Kerry Jones  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor David Hynes

Councillor Brett Langdon  
Councillor Darren Fitzgerald

In favor 7; opposed 0. Carried

Deputy Mayor Kerry Jones leaves the meeting due to conflict of interest.

2025-0113-05, Accounts Payable

Councillor Amanda Freake/ Councillor Kerry Jones

Resolved that the recommendations for Accounts Payable Report for January 3<sup>rd</sup>, 2024 be adopted as presented for item #26 only.

In Favor:

Mayor Michael Goosney  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor David Hynes  
Councillor Brett Langdon  
Councillor Darren Fitzgerald

In favor 6; opposed 0. Carried

Deputy Mayor Kerry Jones returns to the meeting.

**Town of Deer Lake**

Regular Accounts Payable Report

**Date: January 03, 2025**

No	Name of Supplier	Amount Owing	Notes
1	A & C Enterprises	\$217.56	Monthly mats
2	Ace Printing	\$212.75	P.O. Books
3	Air Liquide	\$438.68	Oxygen & cylinder rentals
4	Ackland Grainger	\$269.13	Mirror for Fire Dept.
5	Browning Harvey	\$1,300.47	Drinks for vending machine
6	Byron's Shoe & Tarp	\$135.42	Tapping screws, gloves & glass cleaner
7	Cansel	\$34.50	Data plan

8	Central Cashier's Office	\$759.00	Stairlift Inspection
9	Chandler	\$49.81	Scrubber pads
10	Coleman's	\$248.72	Bowling supplies
11	Colonial Auto Parts	\$411.87	Connecting rod for unit 34
12	Cal Legrow	\$441.00	Renewal of accident insurance
13	Day & Ross	\$1,495.94	Shipping to Brenntag
14	Deer Lake Foodland	\$11.99	Supplies
15	Deer Lake Home Hardware	\$1,964.77	Cleaners, extension cords, connectors etc.
16	J.N Automotive	\$1,109.08	Shop supplies, battery, belt, wiper blades etc.
17	K.C Reid Enterprise	\$455.06	Supplies
18	Mcloughlan Supplies	\$496.97	Ballast & zip ties
19	Purolator	\$112.91	Shipping
20	Ridgeview	\$460.00	Snake line
21	Shears Building Supplies	\$603.95	Lumber, switch plates, extension cords etc.
22	Traction	\$1,562.08	PTO parts Unit 109 & plyers
23	Troy Life & Fire Safety	\$8,858.45	Supply & Install new kitchen cylinders
24	Western Hydraulic	\$189.75	Rod for unit 71
25	Western Petroleum	\$1,025.27	Furnace Oil
26	Western Steel Works	\$377.58	Floor grates
27	Williams' Building Supplies	\$812.26	Fan limit, breakers, screws, quick plug etc.
28	Western Regional Waste Management	\$20,798.48	December Watse

\$44,635.8

9

2025-0113-06, Tax Recovery Plan 2023

Councillor Amanda Freake/ Deputy Mayor Kerry Jones

Resolved that The Town of Deer Lake accepts the Tax Recovery Plan 2023 as presented.

In Favor: Mayor Michael Goosney  
Deputy Mayor Kerry Jones  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor David Hynes  
Councillor Brett Langdon  
Councillor Darren Fitzgerald

In favor 7; opposed 0. Carried

**MUNICIPALITY OF Deer Lake**  
**Tax Recovery Plan Dated December 31, 2023**  
**Tax Recovery Actions and Plans for the Municipal Fiscal Year 2024**

Date Created: May 30, 2024

Date Amended: . 20

**A. Status of the Objectives of the Tax Recovery Plan dated December 31, 2022:**

The Town was able to recover 96.18% of the outstanding and current taxes receivable for the year ended December 31, 2023. The objective stated for the Tax Recovery Plan dated December 31, 2022 was 86.85% %.

Summary of reasons for **meeting / not meeting** the 2022 objective include:

We need an overview what worked:

1. The Actions that worked included:
  - A. More flexible payment options
2. The actions that we need to look at changing include:
  - A. Vacant Land gone for title searches by lawyers are taking years to complete, we are put to bottom of list behind searches for restate sales

**B. The Objectives of the Tax Recovery Plan Dated December 31, 2023**

The Town's objective is to recover 90% of all of the outstanding tax receivable by December 31, 2024.

In order to ensure the availability of sufficient municipal services, it is important that residents and businesses make their payments to Council by March 31, 2025, or otherwise be placed on the Town's arrears listing and held subject to the Town's arrears recovery actions as presented in this report.

Under the Government of Newfoundland and Labrador's Community Sustainability Partnership (CSP), the Town must implement and maintain a Tax Recovery Plan and Tax Receivable Summary by establishing objectives, timelines and procedures to recover unpaid taxes from the current and previous years.

The Town is subject to these accountability measures in order to receive future Municipal Operating Grant (MOG) funding and a share of Provincial Gas Tax Revenue Sharing funding. The Town must also present municipal audited annual financial statements in compliance with Public Sector Accounting Board (PSAB) standards and an approved annual budget to receive municipal operating grants.

Moreover, the Town will take all reasonable actions towards the recovery of taxes in arrears while ensuring the tax recovery process being followed is fair and reasonable to the tax payer and the Town, and within the authority provided under the *Municipalities Act, 1999*.

Tax Year Planning Schedule

- Tax Notices are mailed out By the end of January 2024;
- Taxes are due on March 31, 2024;
- Taxes are considered unpaid after April 1, 2024; and,
- Taxes are considered in arrears after April 1, 2024.

**Taxes Receivable Summary Templates for 2023**

**Option 1: For Those Municipalities that Report All Taxes Receivable Together**

**The Municipality of  
Tax Receivable Summary  
December 31, 2023**

		Total Receivable		Accounts With Payment Plan*	
		Tax Payers #	Amount \$	Tax Payers #	Amount \$
<b>Taxes Receivable</b>					
A	Owed for current tax year (2021)	542	\$ 202,955.53	367	\$ 134,344.00
B	Owed for preceding tax year (2020)	109	64,238.27	82	62,455.00
C	Owed for two years preceding (2019)	57	43,718.80	42	38,113.00

D	Owed for three years preceding (2018)	39	29,788.54	25	25,311.00
E	Owed for Four years preceding (2017)	22	22,207.08	14	20,123.00
F	Owed for over four years (2016 and older)	10	4,764.44	8	3,396.00
<b>Total Taxes Receivable (Dec 31)</b> <b>(A + B + C + D + E + F)</b>		<b>779</b>	<b>\$ 367,672.66</b>	<b>538</b>	<b>\$</b> <b>283,742.00</b>

<b>Allowance for Doubtful Accounts for Taxes Receivable</b>	<b>\$</b> <b>50,000.00</b>	
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(d) Public Works

2025-0113-07, Public Works

Deputy Mayor Kerry Jones/Councillor Brett Langdon

Resolved that the minutes/recommendations for The Town of Deer Lake Public Works Committee for January 9<sup>th</sup>, 2024 be adopted as presented.

In Favor: Mayor Michael Goosney  
Deputy Mayor Kerry Jones  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor David Hynes  
Councillor Brett Langdon  
Councillor Darren Fitzgerald

In favor 7; opposed 0. Carried

**Public Works Meeting**

January 9, 2025

Meeting Minutes

Deputy Mayor Kerry Jones

Director of public Works David Thomas



No	Description	Notes
1	Sewer plugs past boundary	There is currently no policy in place for sewer plugs. We recommend we write a new policy that would state homeowner is responsible for lateral line from house to main line.
2	Fire Hydrants	Working on repairing last 2 of 5 that were inoperable. Should be completed this week
3	Culvert on Katelyn Place	Property owner adjacent to end of street would like new culvert installed so he can access his property from this street. We recommend approval. He will purchase culvert and town will install
4	Work Update	Plowed snow, sanded and salted roads and sidewalks. Prepared and poured sidewalks that were damaged Repaired broken waterline on Pennells lane Ditching Installed new catch basin on Hancocks Rd Cleared sewer plug on Elizabeth Ave
5	Motion from Council- need separate motion	Motion made in New Business

(e) Planning Community Development and Corporate Services

2025-0113-08, Planning Community Development and Corporate Services

Councillor Brett Langdon/Deputy Mayor Kerry Jones

Resolved that the minutes/recommendations for The Town of Deer Lake Planning Community Development and Corporate Services Committee for January 9<sup>th</sup>, 2025 be adopted as presented.

In Favor: Mayor Michael Goosney  
Deputy Mayor Kerry Jones  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor David Hynes  
Councillor Brett Langdon  
Councillor Darren Fitzgerald

In favor 7; opposed 0. Carried

2025-0113-08, Planning Community Development and Corporate Services

Councillor Brett Langdon/Deputy Mayor Kerry Jones

Resolved that the Town of Deer Lake sell land located at lot 13, Civic 11, Yetman Drive to Blundon Holdings Limited at a price of \$161,415.00.

In Favor: Mayor Michael Goosney  
Deputy Mayor Kerry Jones  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor David Hynes  
Councillor Brett Langdon  
Councillor Darren Fitzgerald

In favor 7; opposed 0. Carried



**Planning Community Development and Corporate Services**

**09-Jan-25**

In Attendance: Councillor Brett Langdon  
Councillor Kerry Jones  
Jason Young  
Christa Jones  
David Thomas

**Permits Issues since last meeting - 0**

**Applications**

Crown Land Applications					
#	Name	Address		Description	Action
1			Route 430	Application 161332 - Snowmobile Trail Licence. Seeking a section of resource road to add to the existing NLSF LTO forgroomed trails.	Recommend Approval

2			Lodge Road - Reidville	Application 163447 - Land next to property on 2 Lodge Street for a Hobby Farm	No objection from Town of Deer Lake, recommend approval pending approval of Town of Reidville.
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Motion for Land Sale					
#	Name	Address		Description	Action
3	Blundon Holdings Limited (OMB)	11	Yetman Drive	Sale of Lot 13, Civic 11 Yetman Drive for \$161,415.00	Purchase and sale agreement done and approved by council in March 2024, waiting this long for purchase of the land from crown land and paperwork to be finalized.

### New Discussion Items

#	Name	Address		Description	Action
4	Permit Applications			Updated detailed permit applications now in place to start January 2025	FYI

(f) 2025 Council Meetings

### 2025 Council Meetings

- January 13
- January 27
- February 10
- February 24
- March 10
- March 24
- April 14

April 28  
May 12  
May 26  
June 16  
July 22 (Tuesday)  
August 18  
Sept 22  
October 14 (Tuesday) Swearing in of New Council  
October 20  
November 10  
November 24  
December 8  
December 22

2025-0113-09 Adjournment

Deputy Mayor Kerry Jones / Councillor David Hynes

Resolved that since there is no further business that the meeting adjourns at 8:30 pm. Next Meeting scheduled for Monday, January 27<sup>th</sup>, 2025.

In Favor:

Mayor Michael Goosney  
Deputy Mayor Kerry Jones  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor David Hynes  
Councillor Brett Langdon  
Councillor Darren Fitzgerald

In favor 7; opposed 0. Carried



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Mayor Michael Goosney



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Christa Jones, Administrative Assistant