Minutes of the regular meeting of council held Monday May 9th, 2022 No. 1436 held in the Council Chambers at 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Mike Goosney

Councillor Amanda Freake Councillor Gordon Hancock Councillor Darren Fitzgerald

Councillor Kerry Jones Councillor Brett Langdon

Also in attendance: Town Manager, Maxine Hayden

Town Clerk, Lori Humphrey

Director of Operations & Communications, Jason Young

Public Works Superintendent, David Thomas

Director of Recreation Community Services, Glynn Wiseman

Regular meeting of council called to order at 7:32 pm by Mayor Michael Goosney

2022-0509-01, Minutes No. 1435

Councillor Amanda Freake / Councillor Gordon Hancock

Resolved to accept the minutes of regular meeting of council, 1435 Monday April 18th, 2022.

In Favor: Mayor Mike Goosney

Councillor Amanda Freake Councillor Gordon Hancock Councillor Darren Fitzgerald Councillor Kerry Jones Councillor Brett Langdon

In favor 6; opposed 0. Carried

New Business:

2022-0509-02, Leave of Absent

Councillor Gordon Hancock / Councillor Brett Langdon

Move that the Town of Deer Lake grant the leave of absent request from Deputy Mayor Melanie Young for three months due to personal reasons.

In Favor: Mayor Mike Goosney

Councillor Amanda Freake Councillor Gordon Hancock Councillor Darren Fitzgerald

Councillor Kerry Jones

Councillor Brett Langdon

In favor 6; opposed 0. Carried

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Correspondence

Meeting No. 1436

Date: Monday, May 9, 2022

No	NAME	REGARDING	ACTION
1	Department of Transportation	Cost Adjustment Risk	FYI
2	Department of Transportation	Changes to Master Specification	FYI
3	Elizabeth Lee	Project she is doing	FYI
4	World Ocean Day, June 8th - Motion for Ocean Protection	Proclamation	See motion below
5	The Association of Early Childhood Educators NL	Proclamation	See motion below
6	Municipal Awareness Day	Proclamation	See motion below

2022-0509-03, World Ocean Day

Councillor Gordon Hancock / Councillor Amanda Freake

Move that the Town of Deer Lake recognize June 8th as World Oceans Day.

In Favor: Mayor Mike Goosney

Councillor Amanda Freake Councillor Gordon Hancock Councillor Darren Fitzgerald Councillor Kerry Jones

Councillor Brett Langdon

In favor 6; opposed 0. Carried

2022-0509-04, Early Childhood Educator's Week Councillor Amanda Freake / Councillor Kerry Jones Move that the Town of Deer Lake recognize Early Childhood Educator's week from May 29 to June 4.

In Favor: Mayor Mike Goosney

Councillor Amanda Freake Councillor Gordon Hancock Councillor Darren Fitzgerald Councillor Kerry Jones

Councillor Brett Langdon

In favor 6; opposed 0. Carried

2022-0509-05, Municipal Awareness Week

Councillor Darren Fitzgerald/ Councillor Brett Langdon

Move that the Town of Deer Lake recognize Municipal Awareness Week from June 9 to June 13.

In Favor: Mayor Mike Goosney

Councillor Amanda Freake Councillor Gordon Hancock Councillor Darren Fitzgerald Councillor Kerry Jones Councillor Brett Langdon

In favor 6; opposed 0. Carried

(a) Finance

2022-0509-06, Finance

Councillor Kerry Jones / Councillor Amanda Freake

Resolved that the recommendations for Finance Report for May 3, 2022 be adopted as presented.

In Favor: Mayor Mike Goosney

Councillor Amanda Freake Councillor Gordon Hancock Councillor Darren Fitzgerald Councillor Brett Langdon Councillor Kerry Jones

In favor 6; opposed 0. Carried

Finance

In attendance Councillor Kerry Jones Councillor Amanda Freake Maxine Hayden

No	Description	Recommendation
01	PMA convention registration \$425.00 Gander June 2022, Town Clerk and Administration Assistant (training funds in budget 2022)	Recommend that both the Town Clerk and Administration Assistant attend the PMA convention
02	Grant Search & Rescue \$5,000.00 (funds in 2022 budget)	Recommend approval

(b) Accounts Payable

2022-0509-07, Accounts Payable

Councillor Kerry Jones / Councillor Amanda Freake

Resolved that the recommendations for Accounts Payable Report for May 3, 2022 be adopted as presented excluding items #40.

In Favor: Mayor Mike Goosney

Councillor Amanda Freake Councillor Gordon Hancock Councillor Darren Fitzgerald Councillor Brett Langdon Councillor Kerry Jones

In favor 6; opposed 0. Carried

Councillor Kerry Jones steps out due to conflict of interest.

2022-0509-08, Accounts Payable

Councillor Amanda Freake / Councillor Darren Fitzgerald

Resolved that the recommendations for Accounts Payable for May 3, 2022 be adopted as presented for item #40.

In Favor: Mayor Mike Goosney

Councillor Amanda Freake Councillor Gordon Hancock Councillor Darren Fitzgerald Councillor Brett Langdon

In favor 5; opposed 0. Carried

Councillor Kerry Jones returns.

Town of Deer Lake

Regular Accounts Payable Report

Date: May 03, 2022

No.	Name of Supplier	Amount Owing	Notes
1	A & C Enterprise	\$207.21	Mats
2	Air Liquide	\$489.54	Cylinders
3	Atlantic Industries	\$3,380.38	Culverts for New Industrial Park
4	Byron's Shoe & Trap Repair	\$1,076.04	Gloves, Hard Hats, Cleaning Wipes, Bolts
5	Cansel	\$28.75	Data Plan
6	Chandler	\$198.48	Mop Heads, Scrubbing Pads, Shower Curtain
7	Colemans	\$207.99	Canteen Supplies, Bowling Supplies
8	Computers & Communications	\$276.00	Council Meeting & System at filtration plant
9	Deer Lake Home Hardware	\$883.20	Batteries, Pliers, Filters, Vacuum Tape
10	Deer Lake Pharmacy	\$54.92	Ice Packs
11	E.I. Bugden	\$1,400.86	Canteen Supplies
12	F.J Wadden	\$2,630.10	Vending Machine Supplies
13	Gillett's Holdings	\$241.45	Glass Fireman Award, Bench Plate
14	Guillevin International	\$457.16	Contactor, Starter Manual, Auxiliary
15	Hideaway Pub	\$537.75	Box lunch for skidoo tour with premier

16	HiTech Communications	\$1,361.23	Monthly AVL Access Fees
17	K.C. Reid Enterprises	\$1,057.26	Garbage Bags, Tissue, Paper Towels
18	Kens Auto Salvage	\$115.00	Seat Belt
19	Mcloughlan Supplies	\$533.72	Exit Light & Ergonomic Tool
20	Modern Pest Control	\$63.34	Monthly Pest Control
21	Mary Bishop, FCIP Planning Consultant	\$598.00	Professional Fees
22	Municipalities Newfoundland	\$300.00	Municipal Symposium - Lori
23	Narl Marketing	\$1,141.55	Furnace Oil
24	NLCSA	\$442.75	Training
25	Paint Shop	\$277.67	Stain, Roller, Tape, Cage, Liner
26	Pardy's Waste Management	\$1,312.61	Turbo Truck keep with flow while working on lift station
27	Prime Communications	\$690.00	Monthly Plugin, Website Hosting
28	Peterbilt	\$1,134.60	Sensor for unit 109
29	Rudy's Courier	\$60.00	Courier Services
30	Safety Source Fire	\$1,285.07	Gloves, Boots
31	Saltwire Network	\$188.60	Publication
32	Simmons Tire	\$33.23	Tire Repair Unit 95
33	Stewart Mckelvey	\$588.80	Legal Fees
34	Superior Propane	\$830.81	Propane
35	Sansom Equipment	\$308.43	Chlorine Filters
36	Toope's Auto	\$747.42	Latex Gloves, Battery, Light, Fuses, Straps
37	Town of Reidville	\$697.60	Monthly Animal Control
38	Western Pump Services	\$5,009.40	Pump Repair
39	Western Signs	\$311.36	Sign for chlorine room & Pop up banner

40	Western Steel Works	\$206.22	Repair Sweeper
41	Williams' Building Supplies	\$54.25	Lumber, Bolts, Washers, Hinge
42	Woodward Motors	\$160.89	Oil Change & Tire Rotation Unit 118
43	West Coast Diesel	\$172.50	Tire Rotation
44	Western Regional Waste Management	\$19,424.16	April Waste

\$51,176.30

(c) Public Works

2022-0509-09, Public Works

Councillor Darren Fitzgerald / Councillor Gordon Hancock Resolved that the recommendations for Public Works Report for May 5^{th} , 2022 be adopted as presented.

In Favor: Mayor Mike Goosney

Councillor Amanda Freake Councillor Gordon Hancock Councillor Darren Fitzgerald Councillor Brett Langdon Councillor Kerry Jones

In favor 6; opposed 0. Carried

Public Works Meeting

May 5th, 2022

In Attendance

Councillor Darren Fitzgerald Councillor Brett Langdon Councillor Gordon Hancock Town Manager Maxine Hayden Public Works Superintendent Dave Thomas

Director of Operations & Communications Jason Young

No	Description	Recommendation
1	Sign for Jody's Lane	Staff have contacted sign manufacturer to have sigh created.
2	Goose Arm Road/George Aaron Drive intersection	Director of Communications to prepared a public notice to educate residents and motorist of the change that will be taking place at this intersection.
3	Xavier Lane Upgrade	Town will contact NLESD and Dept. of Education to advise of plan that has been previously presented to NLESD Staff. Xavier School administration support the upgrade and integrated use of Xavier Lane.
4	Line Painting Program 2022	Paint has been purchased and delivery for the 2022-line painting program. Public works have been sweeping roads, will begin paining when weather condition allow.
5	Capital Funding - Gas Tax 2022	Town is still awaiting results of Capital Funding applications. Committee recommendation to purchase a new flow meter for the sewage lagoon with a portion of the 2022 Gas Tax Funding.
6	Entrance to Veteran's Drive	Recommendation to get topographical survey completed for all land associated with Veteran's Industrial Park including the Access Roads.

7	Riverbank Road Land Concern	Area is still under investigation
8	Cross's Road Groundwater	Town continues to work with provincial officials and a Hydrologist regarding groundwater.
9	Wight's Road Headwall	Defer for further information.
10	Church Street Drainage Grate	Public Work will conduct repairs on the grate.
11	Wellon Drive Drainage	Plan has been developed to remove standing water from a section of Wellon Drive, appropriate requests for easements has initiated.
12	Spring Cleanup 2022	Phase one of the spring clean up has started on May 5 th at the drop off location on Gatehouse Road.

(d) Environment and Housing

2022-0509-10, Environment and Housing

Councillor Kerry Jones / Councillor Darren Fitzgerald

Resolved that the recommendations for Environment and Housing for May 4th, 2022 be adopted as presented.

In Favor: Mayor Mike Goosney

Councillor Amanda Freake Councillor Gordon Hancock Councillor Darren Fitzgerald Councillor Brett Langdon Councillor Kerry Jones

In favor 6; opposed 0. Carried

Environment & Housing Committee Minutes

Thursday, May 4th, 2022 - 12 pm

In Attendance: Councillor Jones Councillor Fitzgerald Christa Jones Jason

Young

Maxine Hayden Keith Park Kirkland Legge

Regrets: Deputy Mayor Young Dave Thomas

2022 Building Permits to Date:

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2022, up to and including May 4^{nd} , 2022:

General repairs (19):
 Accessory buildings (4):
 Commercial Construction (5):
 Decks, Extensions, Patios (12):
 New Dwellings (7):
 \$ 126,400
 \$ 84,000
 \$ 353,000
 \$ 38,000
 \$ 2,125,000

Total \$2,728,500

#	Name	Address	Description	Action	
Gene	General Repairs				
1	Perry King	12 Peddle's Road	Replace roof	Permit Issued	
2	Kirkland Legge	3 Colbourne Street	New fence	Permit Issued	
3	Eric Pinksen	9 Boulos Place	siding	Permit Issued	
4	Frank Mazzei	77 North Main Street	shingles	Permit Issued	
5	Myles Rubia	9 Church Street	Replace damaged siding	Permit Issued	
6	Randy Langdon	11 Wight's Road	Removal of walkway, paint siding	Permit Issued	
7	Eric Combdon	13 Boulos Place	Repair shed roof & walls, repair deck board	Permit Issued	
8	Morris Colbourne	2 Humber View Drive	Repair and paint fence & deck	Permit Issued	
9	Graydon Rodgers	36 Riverbank Road	Demolition of home	Permit Issued	
10	Jeffrey Pink	18 Eighth Avenue	Shingles, skylights, doors	Permit Issued	
11	Barry Pilgrim	38 Hancock's Road	Weeping Tile	Permit Issued	
12	Tonya Sullivan	90 Riverbank Road	Siding	Permit Issued	
Exte	nsions, Decks, Pa	tios			
13	Maurice Brown	10 Middle Road	Repair Deck & building a porch	Permit Issued	
14	Jonathan Evans	11 Boulos Place	Extension on deck, window in garage	Permit Issued	
15	Jessica Lowe	26 Third Avenue	Deck Wall	Permit Issued	
16	Darren Langdon	1-3 Oak's Road	Deck Repair	Permit Issued	

17	Jamie Pinksen	1 Wallace Place	Extension on garage	Permit Issued
18	Kirby Brown	18 Humberview Drive	Fence	Permit Issued
Acce	essory Building			
19	Sheldon Pittman	2 King's Lane	Shed	Permit Issued
20	Edna Manuel	63 Wight's Road	Garage	Permit Issued
21	Paul Bennett	6 Riverside Drive	Detached Garage	Permit Issued
22	Devon Doyle	8 Riverview Place	Extension on garage	Approve, pending inspection once footings are in.
New	Residence			
23	Craig McKay	17 Murdoch Drive	New Dwelling, Keith inspected	Approve, Pending Real Property Report
24	Dave Butt	28 Airport Avenue	Duplex, seeking variance for set-back	Approve, Pending Real Property Report
Com	mercial Construc	tion		
New	Business			
25	WCM Construction	25 George Aaron Drive	Home Based Business – 3 employees Requires advertising	Defer for more information and advertising
27	Angela Jenkins	73 Middle Road	Home Based Salon, approved July 26, 2021, seeking advice on what she has to do now that she would like to proceed.	Approve, Pending Advertising and Service NL
Othe	er			
28	Otto Roberts	15 Gatehouse Road	Seeking pending approval of construction of a garage before purchase of property	Approve to write a letter for possible permit pending it will meet all requirements and Superintendents inspection for drainage.
29	Real Property Reports		As per meeting of Nov 1, 2021, Council Meeting minutes under E&H item #23, approval to recommend a motion of council to adopt regulations to reflect this policy requirement.	Requirement now added to permit application.
30	Barry Young	6 Lush's Lane	Seeking clarification on his frontage on 6 Lush's Lane since the town	Staff working on inputting surveys

	moved the road.	and will bring back
		to E&H

(e) Arts, Recreation and Culture

2022-0509-11, Arts, Recreation and Culture

Councillor Brett Langdon / Councillor Amanda Freake

Resolved that the recommendations for Arts, Recreation and Culture May 2th, 2022 be adopted as presented excluding items.

In Favor: Mayor Mike Goosney

Councillor Amanda Freake Councillor Gordon Hancock Councillor Darren Fitzgerald Councillor Brett Langdon Councillor Kerry Jones

In favor 6; opposed 0. Carried

Department of Arts, Recreation and Culture Minutes May 2, 2022

In Attendance:

Councillor – Brett Langdon

Director of Recreation Community Services - Glynn Wiseman

Director of Operations & Communications- Jason Young

The meeting started at 12:00pm. Brett Langdon arrived after discussions were had about item Number 1.

#	Item/Description	Discussion/Notes	Decision
1	Update on zip line	Recreation Staff have the new Zip Krooz installed	For council
		and operating for the children using the main	information
		street playground.	
2	Beach assessment and plan	The Recreation department is watching the water	For council
	for clean-up.	levels and debris. If the water level subsides and it	information
		has carried most of the debris away then the	

		recreation staff will perform the beach clean-up themselves. If there is a large amount of debris, we	
		will contract out the log removal	
3	Community cleanup event.	Wednesday June8, (World's Oceans Day) the Town of Deer Lake and the students at Xavier Junior High will undertake a community cleanup and beach clean-up. In preparation for the event if the debris is too much for the recreation staff to handle then the Town of Deer Lake will hire a contracting company's equipment to remove all large debris that has littered the beach from the spring runoff. The Town of Deer Lake will truck any of the trees and logs to the community compost site to be chipped an added to the compost pile. All of the litter that has been bagged by the students of Xavier Junior High will be collected by Town of Deer Lake employees and placed into the rented dumpster Any collected plastic recyclables will be brought to Sedler Green Depot to be added to the school recycling program. The Town of Deer Lake Staff will prepare hotdogs and beverages for Lunch time on June 8 for all of the clean-up participants.	For council information
4	Vandalism at the Gazebo	During the weekend of April 30, we had an act of Vandalism at the Gazebo site. Vandals tore the cap stone off of the gazebo walls all the way around. The municipal enforcement officer has contacted the RCMP. The recreation Department would like to add that that area will be patrolled and will be under video surveillance. Anyone caught vandalizing Town of Deer Lake property will be apprehended by the RCMP and charged.	For council information
	Meeting Adjourned	1:00 pm	
	tion Itoms in Rold Above		

Action Items in Bold Above

Councillor Brett Langdon / Councillor Amanda Freake Recommend that the Town of Deer Lake adopts the terms of reference for the Senior Advisory Committee and proceed with the development of the committee.

In Favor: Mayor Mike Goosney

Councillor Amanda Freake Councillor Gordon Hancock Councillor Darren Fitzgerald Councillor Brett Langdon Councillor Kerry Jones

In favor 6; opposed 0. Carried



The Town of Deer Lake Seniors Advisory Committee

Terms of Reference

The mandate of the Senior Advisory Committee is to advise on related municipal aspects of the provision of senior services and programming in the Town of Deer Lake, and to develop a framework whereby the committee can survey, engage and support communications on related municipal seniors programming wants and needs.

The committee will be given a two-year mandate to delve into what the Town of Deer Lake feels is a logical first step of creating a strong baseline for existing programming and services in the area in addition to a focused engagement process to ensure local seniors have an opportunity to point to what may be missing for seniors in the area.

The Senior Services Advisory Committee shall be responsible for:

• Collecting information and data relating to seniors programming and services in Deer Lake through the provision of surveying, outreach and data collection.

- Providing Council with ongoing updates relating to the results of research and outreach.
- Providing a conduit for citizens to raise issues and concerns regarding senior programs and services in the Town of Deer Lake
- Assisting with the coordination of community efforts necessary for the development and implementation of senior services facilities and programs.
- Undertaking the development of an "adopt a senior program" that will ultimately be delivered The Senior Services Advisory Committee.
- Promoting volunteerism and participation through supporting of projects and programs via a communications platform delivered by the Town of Deer Lake.
- Undertaking research and data collection projects as assigned by Council from time to time.

The Committee will not be responsible for the following:

- Administrative matters including directions to staff.
- Reviewing staff structure, staff compensation, or other staffing related matters.
- Preparing, approving or delivering the annual budget and capital projects.
- Performing project and program implementation, unless assigned by Council.
- Acting as a forum to debate decided matters of Council, or a forum to organize political advocacy for Council to reconsider decided matters.

COMMITTEE STRUCTURE

- Up to 2 elected officials as appointed by Council.
- Up to 2 Town staff.
- 3 members of the public appointed by Council, with consideration given to representation by those with a vested interest in the support of senior's services in Deer Lake.

GENERAL RULES OF OPERATION

• The Committee is subject to the oversight and direction of Council, as well as

the rules established in Council's Code of Conduct and Council's Procedural By-Law.

• All appointed members will be voting members, and a quorum of the Committee shall be

the majority of those appointed by Council as members of the Committee.

- At the first meeting, the members shall determine the preferred day and time for Committee meetings.
- If the Committee refuses or neglects to give due consideration to any matter assigned to it or before it, the committee may, by Council resolution, be discharged of its responsibilities.

ROLE OF COUNCIL REPRESENTATIVES

- The Council Representative is a participating voting member of the Committee.
- The Mayor may attend and participate in Committee meetings as ex-officio and shall have voting rights in accordance with the Town of Deer Lake Procedural By-law.

ROLE OF COMMITEE CHAIR

A committee Chair and Vice-Chair will be elected yearly from committee members to preside over meetings and committee business.

The Chair's role is to:

- In accordance with the City's Procedural By-Law, preside at all meetings, and control proceedings and discussion to ensure smooth transition of the business as listed on the agenda.
- Vote on all matters requiring a formal motion.
- Report on the activities of the Committee to Council as required.

ROLE OF COMMITTEE MEMBERS

The Committee Members shall:

- Report to the Chair any issues that they feel should be addressed by the Committee.
- Attend and participate in Committee meetings.

• Contribute time, knowledge, skill and expertise during meetings in order to fulfill the

Committee's mandate and report their concerns and issues to the Committee.

• Abide by the procedural decisions made by the Chair.

• Disclose any pecuniary interests per the requirements of the Municipal Code of Conduct.

• Actively participate in carrying out the responsibilities of the Committee.

REPORTING REQUIREMENTS

• Committee minutes are to be submitted to the Recreation Department Committee and then to

the Town Clerk for insertion on the Council agenda.

• Recommendations for Council's consideration are to be presented to Council in a report

format under signature of the supervising Director.

FINANCIAL PLANNING

Council shall budget an appropriate amount to allow the Committee to conduct its activities.

FREQUENCY OF MEETINGS

• The Committee will meet a minimum of once per quarter, with the actual frequency to be

determined by the Committee once it is seated.

TERM

• The term of the Committee shall be for a 2-year (24 month) period with an opportunity for

extension should the sitting Council determine necessary.

2022-0509-13, Amendment #1

Councillor Darren Fitzgerald / Councillor Brett Langdon Resolve that the Town of Deer Lake accepts the Municipal Plan 2019-2029 Amendment #1 and the Development Regulations 2019-

2029 #1 as presented.

In Favor: Mayor Mike Goosney

Councillor Amanda Freake

Councillor Gordon Hancock Councillor Darren Fitzgerald Councillor Brett Langdon Councillor Kerry Jones

In favor 6; opposed 0. Carried

2022-0509-14, Food and Beverage Service Joe Butt's Area

Councillor Brett Langdon / Councillor Darren Fitzgerald

Resolve that the Town of Deer Lake accepts proposal submitted for Food and Beverage Service at the Joe Butt's Area by Rough Waters Brewing Co.

In Favor: Mayor Mike Goosney

Councillor Amanda Freake Councillor Gordon Hancock Councillor Darren Fitzgerald Councillor Brett Langdon Councillor Kerry Jones

In favor 6; opposed 0. Carried

2022-0509-15, ATV Route Opening 2022

Councillor Brett Langdon / Councillor Brett Langdon

Resolved that the Town of Deer Lake open the designated route for the Recreational Vehicle Regulations at 12:01am on Tuesday May 10th, 2022 as per section 7. (h) of the regulations which allows council to use its' discretion for opening the Designated route depending upon climate, road conditions and the recommendation of the Municipal Enforcement Officer.

In Favor: Mayor Mike Goosney

Councillor Amanda Freake Councillor Gordon Hancock Councillor Darren Fitzgerald Councillor Brett Langdon Councillor Kerry Jones

In favor 6; opposed 0. Carried

2022-0509-10 Adjournment

Councillor Amanda Freake

Resolved that since there is no further business that the meeting adjourns at 8:35 pm. Next Meeting scheduled for May 24^{th} , 2022.

In Favor:

Mayor Mike Goosney

Councillor Amanda Freake Councillor Gordon Hancock Councillor Darren Fitzgerald Councillor Brett Langdon Councillor Kerry Jones

In favor 6; opposed 0. Carried

Mayor Michael Goospey

Гоwn Clerk, Lori Humphrey