Minutes of the regular meeting of council held Monday, December 20<sup>th</sup>, 2021 No. 1428 held in the Council Chambers at 34 Reid's Lane, Deer Lake, NL.

In attendance:	Mayor Mike Goosney Deputy Mayor Melanie Young Councillor Amanda Freake Councillor Gordon Hancock Councillor Kerry Jones Councillor Darren Fitzgerald Councillor Brett Langdon
Also in attendance:	Town Manager, Maxine Hayden Town Clerk, Lori Humphrey Director of Operations & Communications, Jason Young Public Works Superintendent, David Thomas Town Planner/EDO Mark Lamswood Director of Recreation and Community Services, Glynn Wiseman

Regular meeting of council called to order at 7:32pm by Mayor Michael Goosney

## 2021-1220-01, Minutes No. 1427

Councillor Darren Fitzgerald / Councillor Gordon Hancock Resolved to accept the minutes of regular meeting of council, No. 1427 Monday, November 29, 2021.

In Favor:	Mayor Mike Goosney
	Deputy Mayor Melanie Young
	Councillor Amanda Freake
	Councillor Gordon Hancock
	Councillor Kerry Jones
	Councillor Darren Fitzgerald
	Councillor Brett Langdon

In favor 7; opposed 0. Carried

Correspondence

<u>Correspondence</u>

Meeting No. 1428

Date: Monday, December 20, 2021

No	NAME	REGARDING	
1	Department Local	Cyber Security Awareness	FYI
	Governance and Land		
	Use Planning		
2	Department of	Composting Project	FYI
	Environment and		
	Climate Change		
3	Department of	Non compliance letter	FYI
	Transportation and		
	Infrastructure		

#### (a) Finance

### 2021-1220-02, Finance

Councillor Kerry Jones / Councillor Amanda Freake

Resolved that the recommendations for Finance Report for December 8, 2021 be adopted as presented.

In Favor:

Mayor Mike Goosney Deputy Mayor Melanie Young Councillor Amanda Freake Councillor Gordon Hancock Councillor Kerry Jones Councillor Darren Fitzgerald Councillor Brett Langdon

In favor 7; opposed 0. Carried

Finance December 8, 2021

Councillor Kerry Jones Councillor Darren Fitzgerald Councillor Amanda Freake Maxine Hayden

No	Description	Recommendation
01	Brook Construction \$72,477.46 Claim 4 cost	Recommend approval
	shared Federal/Provincial/ Municipal	
02	Mike Kelly & Sons paving Goose Arm Road	Recommend approval
	\$126,942.61	
03	Q N H \$75,425.28	Recommend approval

04	QNH \$7,935.00	Recommend approval
05	Bank Loan	Recommend TD Bank for
		10yrs @ 2.80%
	TD – 5 yr 2.291%	
	10 yr 2.80%	
	BMO – 10 yr 3.07% 5 yrs 2.77% 4 yr 2.63% 3yr 2.43%	
	Scotia – 5 yr 2.56% 7 yr 2.78%	

## 2021-1220-03, Accounts Payable

Councillor Kerry Jones / Deputy Mayor Melanie Young

Resolved that the recommendations for Accounts Payable Report for December 8, 2021 be adopted as presented for excluding item #31.

In Favor:

Mayor Mike Goosney Deputy Mayor Melanie Young Councillor Amanda Freake Councillor Gordon Hancock Councillor Kerry Jones Councillor Darren Fitzgerald Councillor Brett Langdon

In favor 7; opposed 0. Carried

Councillor Kerry Jones leaves the meeting due to conflict of interest for #31

## 2021-1220-04, Accounts Payable

Councillor Amanda Freake / Deputy Mayor Melanie Young Resolved that the recommendations for Accounts Payable for December 8, 2021 be adopted as presented for item #31.

In Favor:

Mayor Mike Goosney Deputy Mayor Melanie Young Councillor Amanda Freake Councillor Gordon Hancock Councillor Darren Fitzgerald Councillor Brett Langdon

# In favor 6; opposed 0. Carried

Councillor Kerry Jones returns to the meeting.

# Town of Deer Lake

# Regular Accounts Payable Report

# Date: December 8, 2021

No.	Name of Supplier	Amount Owing	Notes
1	A & C Enterprises	\$207.21	Mat Cleaning
2	Air Liquide	\$375.68	Co2
3	Atlantic Industries	\$123.95	Hinks Lane
4	Aqum	\$50.03	Goggles
5	Biomaxx	\$5,358.17	Samples
6	Byrons Shoe and Tarp	\$474.76	Nuts, bolts, glasses
7	Cumputers and Communications	\$39.00	Monthly Fee
8	Day and Ross	\$60.59	Delivery
9	Driveline Plus	\$75.00	Repair shaft
10	E.L Bugden	\$486.51	Food for canteen
11	FJ Wadden	\$1,375.26	Food for canteen
12	Graybar	\$393.01	Stick tape
13	Guillevin International	\$3,154.08	Switches, breakers
14	Humber Ready Mix	\$273.13	Ready mix
15	JN Automotive	\$1,112.16	Filters, battereys, rags, fluids
16	KC Reid Enterprises	\$283.59	Soap, tissue
17	McLoughlan Supplies	\$324.12	Plates, delay sensor
18	Municipalities NL	\$500.00	Membership

19	NCL Contractors	\$3,630.31	Stone for playground-Main St
18	Newfoundland Power	\$1,414.50	Poles-Jewers and High
19	North Atlantic	\$225.81	Furnace oil- Depot
20	Peterbilt	\$534.75	Clamp, exhaust gaskets, DPF cleaning
21	Recreation NL	\$175.00	Membership
22	Rigid Trucking and Excavating	\$476.07	Blades
22	Royal Freightliner	\$58.28	Elbow
23	Rudy's Courier	\$311.00	Courier
23	Shears Building Supplies	\$1,643.60	wood, silicone, cords, fittings, adapter, blade
24	Simmons Tire	\$107.19	Tire sensor
25	Superior Propane	\$548.00	Propane-Hodder
26	Tech Construction	\$11,367.75	Repair roof-Fire Dept
27	Town of Reidville	\$697.60	Animal Control
27	Traction	\$1,223.08	Hub nut, coolant, valve drain
28	Toopes Auto	\$194.63	Brakes, rubber
29	Western Hydraulics	\$1,431.75	Pump
30	Western Pump Services	\$1,017.75	Logimac
31	Western Steel Works	\$189.21	Repair steps to pool
32	Williams Bldg Supplies	\$470.41	wire, adapter, faucet-pool
33	Western Regional Waste	\$21,177.32	Waste disposal

\$61,560.26

#### (b) Environment and Housing

#### 2021-1220-05, Environment and Housing

Deputy Mayor Melanie Young/ Councillor Brett Langdon Resolved that the recommendations for Environment and Housing for December 8, 2021 be adopted as presented for # 7 only.

In Favor: Mayor Mike Goosney **Deputy Mayor Melanie Young Councillor Amanda Freake Councillor Gordon Hancock Councillor Kerry Jones Councillor Darren Fitzgerald Councillor Brett Langdon** 

In favor 7; opposed 0. Carried

#### 2021-1220-06, Environment and Housing

Deputy Mayor Melanie Young/ Councillor Amanda Freake Resolved that the recommendations for Environment and Housing for December 8, 2021 be adopted as presented for # 8 only.

In Favor:	Mayor Mike Goosney Deputy Mayor Melanie Young Councillor Amanda Freake Councillor Gordon Hancock Councillor Kerry Jones Councillor Darren Fitzgerald
Opposed:	Councillor Brett Langdon

Councillor Brett Langdon

In favor 6; opposed 1. Carried

#### 2021-1220-07, Environment and Housing

Deputy Mayor Melanie Young/ Councillor Kerry Jones Resolved that the recommendations for Environment and Housing for December 8, 2021 be adopted as presented excluding # 8 and #7.

In Favor: Mayor Mike Goosney **Deputy Mayor Melanie Young Councillor Amanda Freake** 

Councillor Gordon Hancock Councillor Kerry Jones Councillor Darren Fitzgerald Councillor Brett Langdon

In favor 7; opposed 0. Carried

## Environment & Housing Committee Minutes Wednesday, December 8<sup>th</sup>, 2021 - 3:00pm @ Town Office

In Attendance:	Deputy Mayor YoungMark Lamswood		Keith Park	Councillor Fitzgerald
	Maxine Hayden	Dave Thomas	Jason Young	
Regrets.	Councillor Iones			
Regrets:	Councillor Jones			

# 2021 Building Permits to Date:

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2021, up to and including December 8<sup>th</sup>, 2021:

•	General repairs (103):	\$ 478,350
٠	Accessory buildings (30):	\$ 393,100
٠	Commercial Construction (19):	\$ 531,600
•	Decks, Extensions, Patios (47):	\$ 190,650
•	New Dwellings (14):	\$ 3,191,500

# Total \$4,785,200

#	Name	Address	Description	Action		
Gene	General Repairs					
1	Cory & Terri Robbin Spracklin	76 Wight's Rd	Replace basement window and door	Approved		
2	Greg Collier`	4 Goose Arm Rd	Removing fill off property; residential site prep	Approved pending any Dept. of Natural Resources requirements		
3	John & Gloria White	10 North Main St	Replace signs for Co-operators	Approved		
4	Norman B. Wilson	5 Katelyn Pl	Fence replacement	Recommendatio n to approve to council with variance		
Exte	Extensions, Decks, Patios					
New Residence						

1000	acom Duilding			
5	essory Building Shawn & Kirsten Canning	89 Goose Arm Rd	Shed	Approved
Com	mercial Construction			
6	Blackstar Solutions	12 Piercey Drive	Storage Garage	Approved pending all provincial requirements
Ope	rate A Business			
- po				
Othe	er			
7	Municipal Enforcement Officer		Motion of council to close ATV friendly routes for the 2021 season	Recommendatio n to council for a motion to close ATV-friendly routes December 18, 2021 at 11:59pm
8			2 <sup>nd</sup> ATV –related motion of council required to add George Aaron Drive to ATV-Friendly Route	Recommendatio n to council for a motion to add George Aaron Drive to ATV- Friendly Routes
9			Water & Sewer Connection – Policy Update	For info only; Public Works
10			Landscaping Permit - Update	For info only; Public Works
11			2A Goose Arm Road – Re-zoning Update	Public process has closed (Monday, December 6 <sup>th</sup> )
12	Western Health on behalf of resident	5 Goodyear's Lane	Request for caution sign	Defer to next meeting
13			Climate Change Coordinator Update	Discussion on timelines and activities; For Info

Meeting adjourned

(c) Public Works

<u>2021-1220-08, Public Works</u>

Councillor Darren Fitzgerald/ Councillor Brett Langdon Resolved that the recommendations for Public Works for December 10, 2021 be adopted as presented.

In Favor:

Mayor Mike Goosney Deputy Mayor Melanie Young Councillor Amanda Freake Councillor Gordon Hancock Councillor Kerry Jones Councillor Darren Fitzgerald Councillor Brett Langdon

In favor 7; opposed 0. Carried

## Public Works December 10, 2021

Councillor Darren Fitzgerald Maxine Hayden

Councillor Brett Langdon Jason Young

No	Description	Recommendation
1	Jeddore's Lane intersection tree	Trees are in the process of being
	trimming	trimmed.
02	Riverbank Road going out for geo tech	Recommend to go out geo tech
	proposal, delineators in place.	analysis. In case of Emergency we
	We own a block of land at end of	can open an emergency access to
	Riverbank Road estimated cost \$50,000 to	Amanda Avenue.
	link up with other land in area. In case of	
	emergency work with home owners.	
03	Existing booster station at Goose Arm	In process of exploring different
		options.
04	Snow clearing priority bus routes	The priority routes for equipment
		the bus routes, school zones
		collector streets, local roads and
		secondary roads. One vehicle would
		clear all areas on the upper side of
		Main Street and Spillway area,
		another would take care of Avenues
		and center of town and the third

		would take care of streets off Nicholsville Road, and across Nicholsville bridge
05	List of available equipment 2 trucks,	Work with public works to develop
	loader, second loader as backup	list of equipment available
06	Sewer /water connection policy	Deferred
07	Land development regulations	Defer to Council for discussion
08	Sidewalks snow clearing plan	Defer to in Camera discussion

(d) The Department of Arts, Recreation and Culture

2021-1220-09, The Department of Arts, Recreation and Culture

Councillor Brett Langdon / Deputy Mayor Melanie Young

Resolved that the recommendations for The Department of Arts, Recreation and Culture for December 9<sup>th</sup>, 2021 be adopted as presented.

In Favor:

Mayor Mike Goosney Deputy Mayor Melanie Young Councillor Amanda Freake Councillor Gordon Hancock Councillor Kerry Jones Councillor Darren Fitzgerald Councillor Brett Langdon

In favor 7; opposed 0. Carried

# Department of Arts, Recreation and Culture Minutes Thursday, December 9<sup>th</sup>, 2021, 3:30pm

In Attendance: Councillor – Brett Langdon Councillor – Gordon Hancock Deputy Mayor – Melanie Young Director of Recreation Community Services - Glynn Wiseman Director of Operations & Communications– Jason Young

#### The meeting started at 3:30 pm

#	Item/Description	Discussion/Notes	Decision
1	Welcome/Additions to		
	Agenda		
2	Swimming Pool Rate	Recreation recommends adding Queue it	Recommend

	increase to cover cost of online registration	programing to our online registration system at the Hodder. In the past, during registration of swimming lessons the system crashed due to high volume of customers logged in to multiple devices at one time. This program puts customers in a queue, and advises them the length of time to expect to be in the queue before they can register. The cost of implementing <b>Queue it</b> into our online registration system is 4000 U.S. dollars per year. <b>Recreation recommends</b> increasing the cost of swimming lessons per person by \$7.00 to cover this cost.	Approval
3	Christmas Bells or Wreaths	Recreation checked with Robbins Enterprises to see what they would charge to create Christmas wreaths or the hanging balls. The hanging balls are very labor intensive and they do not do those. They suggest that we go with a 30-inch Christmas wreath at \$35 each. Last year we purchased 23 of them. The total cost would be \$805.00 plus tax. Recreation is looking in to other options to have Christmas hanging balls produced.	For council information
4	Speakers	Recreation has looked into pricing to have a sound system installed on the exterior of the recreation complex. This will not be available before the holiday season. Recreation will advise council of pricing at a later date.	For council information
5	Coca Cola Advertising Contract	Recreation has requested an option for contract renewal from Coca Cola to be discussed by the recreation committee when received. This contract renewal will be dependent on volume of sales over the past 4 years.	For council information
6	Tik TokAccount	Recreation has created a Town of Deer Lake Tik Tok account for any new Tik Tok's the town wishes to put out.	For council information
7	Promotion at the Recreation Center	Recreation would like to promote different Skates, Swims and Bowling times at the recreation Centre by doing a 12 months of giveaway event. Local businesses will be contacted to sponsor a skate, swim or bowling time and at the end of a one- month period that business will supply us with a prize that we can give to people who attend those events.	Recommend Approval
8	Christmas Calendar of Events	Recreation has created a Christmas calendar of events for everyone to enjoy through the holiday season. It is posted on the Recreation page and the	For council information

		Town of Deer Lake website.	
9	Spotlighting Achievements	Recreation will be spotlighting individuals on the	For council
	by Community Members	Recreation Facebook page once a month showing	information
		their achievements in athletics, academic	
		excellence, or volunteerism.	
10	Meeting Adjourned	5:00 pm	

## Action Items in Bold Above

# (e) Taxes, Budget, Exemptions 2022

2021-1220-10, 2022 Budget

Councillor Kerry Jones / Councillor Amanda Freake Resolved that the 2022 Budget be adopted as presented.

In Favor:

Mayor Mike Goosney Deputy Mayor Melanie Young Councillor Amanda Freake Councillor Gordon Hancock Councillor Kerry Jones Councillor Darren Fitzgerald Councillor Brett Langdon

In favor 7; opposed 0. Carried

Summary of The Municipal Budget Submission Form

Deer Lake

Expenditures

1.0 General Government	\$ 1,082,906.20	
2.0 Protective Services	313,504.00	
3.0 Transportation Services	1,488,410.00	
4.0 Environmental Health	1,415,768.00	
5.0 Planning and Development	137,484.00	
6.0 Recreation and Cultural Services	1,242,840.00	
7.0 Fiscal Services	2,364,573.00	
Total Expenditures		\$ 8,045,

Revenues

\$ 8,045,485.20

1.0	Taxes
2.0	Sales of Goods and Services
3.0	Other Revenue From Own Sources
4.0	Government Transfers
5.0	Other Transfers
Tot	al Revenues

5,980,660.20 1,064,085.00 470,000.00 530,740.00

\$

\$ 8,045,485.20

# 2021-1220-11, 2022 Tax Rates Councillor Kerry Jones / Councillor Amanda Freake Resolved that the 2022 Tax Rates be adopted as presented.

In Favor:

Mayor Mike Goosney Deputy Mayor Melanie Young Councillor Amanda Freake Councillor Gordon Hancock Councillor Kerry Jones Councillor Darren Fitzgerald Councillor Brett Langdon

In favor 7; opposed 0. Carried



#### **TOWN OF DEER LAKE** 2022 Tax Rates

#### PAYMENT OPTIONS:

- 1. Payment in full by March 31, 2022, accepted forms of payment are:
- Cash, Cheque, Interact, Visa, MasterCard, Amex, On-line bill payments,
- e-mail transfers: deerlakeadmin@nf.aibn.com (include account number or civic address in memo line) 2. Interest Free Payment Plan Options:
- Pre-authorized debit transactions, Post dated Cheques, Pre-Authorized Credit Card payments.
- NSF fees \$25.00 (Interest will be reinstated if any of the above noted transactions are declined or returned NSF).
- Sign up for E-Statements, email deerlakeadmin@nf.aibn.com with your account number or civic address.
- DISCOUNTS: 3% - if paid by January 31, 2022 2% - if paid by February 28, 2022
- INTEREST: 1 % compound monthly interest

On an ongoing basis council will be enforcing the March 31st deadline and encourage you to set up equal payments or have the balance paid in full by March 31st, otherwise they shall take action against your property.

PROPERTY TAX	WATER/SEWER TAX	BUSINESS TAX
RESIDENTIAL: Mil Rate	RESIDENTIAL: Water & Sewer \$448.00 per unit Water Only \$338.00 per unit	FOR BUSINESS TAX BASED ON ASSESSMENT: Minimum
COMMERCIAL: Mil Rate	Sewer Only\$110.00 per unit COMMERCIAL: Water & Sewer Minimum	General Business
Serviceable lots Mil Rate	Schools	Car Rental Agencies. 69.5 mils   Bod & Breakfast. 7.5 mils   Aviation. 10.0 mils   Financial Services. 17.0 mils
Minimum \$345.00   GARBAGE FEE   Residential \$165.00 per unit   Apartment \$165.00 per unit   Commercial \$165.00 per unit   5 bag limit – garbage (clear bags) \$165.00 per unit	Hotel/Motel with Pool 1.5 mils Seniors Manor 1.8 mils Restaurant/Takeout/Lounge 1.5 mils Water Only \$338.00 per unit Sewer Only \$110.00 per unit	Insurance Services. 17.0 mils   Hotels/Motel. 11.0 mils   Agriculture. 5.5 mils   Senior's Manor. 6.5 mils   Funeral Homes. 16.0 mils   Retail with Gas 9.0 mils   Hair Salon/Dog Groomer 7.5 mils   Grocerv 9.5 mils
5 bag limit – garbage (clear bags) 5 bag limit – recycle (blue bags) 51 per bag for extra bags, up to max. of 5 extra bags per week, must be purchased before garbage day.	BED & BREAKFAST:     Up to 6 rooms	FOR BUSINESS TAX BASED ON REVENUE: No Fixed Place of Business1% of Gross Revenue Utilities/Cable Companies 2.5% of Gross Revenue
COMMUNITY SERVICE FEES Fire Protection \$65.00 per household Reidville Water\$147.70 per household	Water Only Hook-up	DIRECT SELLERS TAX/VENDOR PERMIT: Up to 4 months \$50.00 per month After 4 months \$399.00

#### ANIMAL CONTROL FEES

License Fee (Lifetime of animal) \$10.00		
Impounding Fee 1 <sup>st</sup> offence\$50.00 Overnight Stay Disposal of Animal		3rd offence\$100.00

	<u>OTHER</u>
Tax Certificates	\$100.00 each
Compliance Letters	\$100.00 each
Copies of Municipal Plan	/Dev. Regulations \$25.00
Letters of Confirmation	\$100.00
Information Requests	
Printing/Coping	\$5.00 per copy (lg)
	\$0.20 per copy (letter/legal size)
Faxing	\$2.00 per fax
Taxi Permits	
Taxi License	\$25.00 per year
Fire/Oxygen Inspection:	Commercial \$50.00 per visit
	Residential \$30.00 per visit

#### Residential Building Permits: Accessory Buildings ...... \$1.00 per sq. m (Min. of \$50.00)

DEVELOPMENT

Basement Apartments \$1.00 per so	. m
Renovations/Improvements:	
Construction value less than \$5,000	\$25.00
Construction value over \$5,000	\$50.00
Swimming Pools	\$50.00

Fencing...... \$25.00

Commercial/Industrial/Institutional Building Permit: New Construction/Extensions \$4.25 per \$1,000 construction value Accessory Buildings...... \$4.25 per \$1,000 construction value Renovations/Improvements......\$100.00 Commercial – Other....... \$4.25 per \$1,000 construction value

#### Other:

Installation of Signs		\$50.00
Demolition Permits		\$25.00 minimum
Subdivision Application	n Fee	\$500.00
Town Plan Amendment	Fee	\$400.00 minimum
Zoning Amendment Fe	e	\$100.00 minimum
Non-Compliant Fee:	Commercial	\$50.00 minimum
-	Residential	\$25.00 minimum

#### ALL TAXES ARE DUE AND PAYABLE BY MARCH 31, 2022

<u>2021-1220-12, 2022 Exemptions</u> Councillor Kerry Jones / Councillor Amanda Freake Resolved that the 2022 exemptions be adopted.

In Favor:

Mayor Mike Goosney Deputy Mayor Melanie Young Councillor Amanda Freake Councillor Gordon Hancock Councillor Kerry Jones Councillor Darren Fitzgerald Councillor Brett Langdon

In favor 7; opposed 0. Carried

# **MUNICIPAL PROPERTY TAX EXEMPTION APPLICATION FOR 2022**

To Qualify:

- Must have a total annual income from the prior year (2020) of 18,500 or less (please see sliding scale below).
- > Application must be for primary residential property only
- A copy of the previous year's tax return notice of assessment for all household members which would include both property owners (husband, wife or Common-Law partners), must accompany this application.
- > Deadline for receipt of applications is **August 1**<sup>st</sup>, **2022**

NOTE: This exemption applies **ONLY** to the current property tax/water/sewer fees. Any property owner with tax arrears will not be eligible for this discount unless they make a minimum payment of \$200 per year towards the tax arrears.

If approved, exemption will not be applied to the account until the Payment for the taxes owed is paid in full. **The exemption does not include garbage fees, these fees must be paid.** 

Council reserves the right to approve applications on an individual basis and may not necessarily decline those who only meet one criteria.

#### **SLIDING SCALE**

No.	Annual Income Level	Property Tax, Water and Sewer Tax
1	\$0.00 - \$13,500.00	Property Owner to Pay \$200.00 for current year
2	\$13,501.00 - \$14,500.00	Property Owner to Pay \$225.00 for current year
3	\$14,501.00 - \$15,500.00	Property Owner to Pay \$250.00 for current year
4	\$15,501.00 - \$16,500.00	Property Owner to Pay \$275.00 for current year
5	\$16,501.00 - \$18,500.00	Property Owner to Pay \$300.00 for current year

# 2021-1220-13 Adjournment

Councillor Amanda Freake

Resolved that since there is no further business that the meeting adjourns at 833pm. Next Meeting scheduled for January  $10^{th}$ , 2021.

In Favor: Mayor Mike Goosney Deputy Mayor Melanie Young Councillor Amanda Freake Councillor Gordon Hancock Councillor Kerry Jones Councillor Darren Fitzgerald Councillor Brett Langdon In favor 7; opposed 0. Carried

Mile bary

Mayor Michael Goosney

Town Clerk, Lori Humphrey