

Minutes of the regular meeting of council held Monday, September 14, 2020 No. 1404 held by at 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor Kerry Jones  
Councillor Myra Spence  
Councillor David Parsons

Also in attendance: Town Manager, Maxine Hayden  
Town Clerk, Lori Humphrey  
Public Works Superintendent, David Thomas  
Operations Supervisor, Glynn Wiseman  
EDO, Mark Lamswood

Gallery: Bill Hayden

Regular meeting of council called to order at 7:40 pm by Mayor Dean Ball

2020-0914-01, Minutes No. 1403

Councillor Amanda Freake /Councillor Myra Spence

Resolved to accept the minutes of regular meeting of council, No. 1403 Monday, August 24, 2020.

In Favor: Mayor Dean Ball  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor Kerry Jones  
Councillor Myra Spence  
Councillor David Parsons

In favor 6; opposed 0. Carried

2020-0914-02, Special Meeting September 2, 2020

Councillor Amanda Freake /Deputy Mayor Michael Goosney

Resolved to accept the minutes of Special Meeting Wednesday, September 2, 2020.

In Favor: Mayor Dean Ball  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor Kerry Jones  
Councillor Myra Spence

Councillor David Parsons

In favor 6; opposed 0. Carried

New Business

- Boat Launch- Next step is to get road approved and developed, then finish parking lot, then slipway
- Whites Road Sidewalk –there is more work than they thought to prepare this for sidewalks, PW doesn't have the time to get it all done. Just go to William's for now. Approx 213 meters.
- 2020 Paving : Powell's, Spillway (Ridgeview, Squires, Peddles), High Street, Pine Tree, Sunrise, Goose Arm, George Aaron, Oakes Road, Reginald Drive, Humberview and Cemetery (once we get something in writing regarding ownership)
- 6 Woodford Drive-look at regarding wheelchair access

2020-0914-03, Leave of Absent

Councillor Myra Spence / Councillor David Parsons

Move that council grant a leave of absent for Deputy Mayor Michael Goosney until October 7, 2020.

In Favor: Mayor Dean Ball  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor Kerry Jones  
Councillor Myra Spence  
Councillor David Parsons

In favor 6; opposed 0. Carried

Councillor Jones leaves meeting due to conflict of interest.

2020-0914-04, Communications Operations Director

Councillor Amanda Freake / Councillor David Parsons

Move that council offer the position of Communications Operations Director to Jason Young for a two year contract.

In Favor: Mayor Dean Ball  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons

In favor 5; opposed 0. Carried

Councillor Jones returns to the meeting.

Correspondence

Correspondence

Meeting No. 1404

Date: Monday, Sept 14, 2020

No	NAME	REGARDING	
1	Municipal Affairs	Approval to borrow	FYI
2	Municipal Affairs	Approval to call tender for High Street Phase 2	FYI
3	Fire and Emergency	Storage of Hand Sanitizers	FYI
4	Fire Commissioner	Fire Prevention Week 2020	FYI
5	Candlelighters Association	Light it up Month	Contact for proclamation
6	Municipal Affairs	Underground Walkway	FYI
7	MNL	Mask - municipal sector	FYI
8	Municipal Affairs	Circular on approval to borrow	FYI

(a) Environment and Housing

2020-0914-05, Environment and Housing

Councillor Kerry Jones / Councillor David Parsons

Resolved that the recommendations for Environment and Housing Report for September 3, 2020 be adopted as presented.

In Favor: Mayor Dean Ball  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor Kerry Jones  
Councillor Myra Spence  
Councillor David Parsons

In favor 6; opposed 0. Carried

**Environment & Housing Committee Minutes  
Thursday, September 3<sup>rd</sup>, 2020 at 9am  
Town Office**

In Attendance:      Kerry Jones                  Mark Lamswood      Dave Thomas  
                                 Dave Parsons                  Keith Park                  Maxine Hayden

Regrets:                  N/A

**Meeting started at 9:04 am**

**2020 Building Permits to Date:**

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2020, up to and including September 3<sup>rd</sup>, 2020:

- General repairs (93):                                  \$      398,300
  - Accessory buildings (21):                              \$      279,500
  - Commercial Construction (5):                        \$      15,500
  - Decks, Extensions, Patios (67):                      \$      302,950
  - New Dwellings (4):                                    \$      690,000
- Total \$      1,686,250**
- New Business (7)

#	Name	Address	Description	Action
<b>General Repairs</b>				
1	Barbara Ball	45 Garden Rd	Shingles and Replace Deck	Approved
2	George & Shirley Coles	1 Fourth Ave	Replace roofing, shingles, entrance doors and fence	Approved
3	Rose Richardson	51 Wight's Rd	Replace Windows	Approved
4	James Drover	20 South Main St	Windows and Siding	Approved
5	Mervin & Madonna Woodford	6 High St	Replace Garage Door	Approved
6	Colin Brophy & Cynthia Felix	164 Nicholville Rd	Replace Shingles	Approved
<b>Extensions, Decks, Patio</b>				
7	Rhoda Easton	8-10 Mayor Ave	Extension on Shed 14x22'	Approved
<b>New Residence</b>				
<b>Accessory Building</b>				
8	Loretta Wight	27 Fifth Ave	Shed 8x8'; removing old shed	Approved
9	Noel Gibbons &	30 Cross's Ln	Garage	Approved

	Sophie Chambers			
<b>Commercial Construction</b>				
10	Coleman's c/o Sadie Park	2 Pennell's Ln	Enclose generator at DL Coleman's; metal siding on the outside of generator	Approved
<b>Operate A Business</b>				
11	Pamela Joncas	4 Church St	VseAge Holistic Facials Wellness Spa/Boutique; Facials, Body Treatments, Pedicures ; 1 employee	Approved
<b>Other</b>				
12	Michael Collier & Jennifer Madore	16 First Ave	Renewal: Permit #2516	Approved

**Meeting adjourned 9:28am**

(b) Finance

2020-0914-06, Finance

Councillor Amanda Freake / Councillor Myra Spence

Resolved that the recommendations for Finance Report for September 10, 2020 be adopted as presented.

In Favor: Mayor Dean Ball  
 Councillor Amanda Freake  
 Councillor Gordon Hancock  
 Councillor Kerry Jones  
 Councillor Myra Spence  
 Councillor David Parsons

In favor 6; opposed 0. Carried

Finance  
 September 10, 2020

Councillor Amanda Freake  
 Councillor Myra Spence  
 Maxine Hayden  
 Lori Humphrey

No	Description	Recommendations
01	Training Gander 4 days Municipal Enforcement Traffic stop, certification baton, treat pattern recognition, use of force basics , pressure point control tactics \$989.00	Recommend approval
02	Western Regional Hospital foundation Radiothon October 02,2020	Recommend approval \$100.00
03	Royal Canada Legion Military Service Recognition Book	Check to see if there is anyone from Deer Lake in it
04	SNC Lavalin water study \$9,316.22	Recommend approval cost shared 70/30
05	Dillon Consulting High Street Phase 2 \$9,392.05	Recommend approval
07	Recreation complex fiber and TV for bowling alley \$147.00 per month	Recommend approval
08	Marine holdback \$10,367.25 Phase 1	Recommend approval
09	Run the rock tour (virtual ) donation	Recommend approval \$100.00
10	Expenses vs budget September	FYI
11	Capital spreadsheet	FYI

(c) Accounts Payable
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2020-0914-07, Accounts Payable

Councillor Amanda Freake / Councillor Myra Spence

Resolved that the recommendations for Accounts Payable for September 10, 2020 excluding #9 and #19 be adopted as presented.

In Favor: Mayor Dean Ball  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor Kerry Jones  
Councillor Myra Spence  
Councillor David Parsons

In favor 6; opposed 0. Carried

Councillor Hancock leaves room due to conflict of interest on #9.

2020-0914-08, Accounts Payable

Councillor Amanda Freake / Councillor Myra Spence

Resolved that the recommendations for Accounts Payable for September 10, 2020 #9 be adopted as presented.

In Favor: Mayor Dean Ball  
Councillor Amanda Freake  
Councillor Kerry Jones  
Councillor Myra Spence  
Councillor David Parsons

In favor 5; opposed 0. Carried

Councillor Hancock returns to the meeting. Mayor Ball leaves room due to conflict of interest on #19. Councillor Kerry Jones takes the chair.

2020-0914-09, Accounts Payable

Councillor Amanda Freake / Councillor Myra Spence

Resolved that the recommendations for Accounts Payable for September 10, 2020 #19 be adopted as presented.

In Favor: Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor Kerry Jones  
Councillor Myra Spence  
Councillor David Parsons

In favor 5; opposed 0. Carried

Mayor Ball returns to the meeting and takes the chair.

**Town of Deer Lake**

Regular Accounts Payable Report

**Date: September 10, 2020**

No.	Name of Supplier	Amount Owing	Notes
1	A & C Enterprises	\$95.79	Office and depot
2	Adams Alternator & Starter	\$321.94	Unit 74
3	Air Liquide Canada	\$322.13	FD and Shop
4	All-tech Environmental	\$2,877.30	Town hall hazard testing

5	Apex Construction	\$2,715.84	Expansion joints
6	Aquam	\$148.35	Goggles
7	Atlantic Industries	\$31,982.07	Commerce and Hancocks
8	Atlantic Ready mix	\$446.75	Grade rings
9	B & S Trucking	\$2,300.00	Dumpster rentals
10	Brandt Tractor	\$238.76	Unit 64
11	Canadian Safety equipment	\$1,324.02	FD and Shop
12	Cansel	\$28.75	Data plan
13	Chandler	\$34.44	Recreation
14	Computers and Communications	\$19,109.62	Cameras
15	Crane Supply	\$5,199.34	Water and road supplies
16	CRJ Automotive	\$14.33	Unit 74
17	Concrete Options	\$690.00	Wheelchair accessible table
18	Deer Lake Foodland	\$124.08	Summer sports
19	Deer Lake Home Hardware	\$4,874.88	All departments
20	Deer Lake Truck and Tire	\$49.44	Equipment maintenance
21	Duffys Plumbing	\$603.47	Building on Wellon Drive
22	EMCO	\$101.89	Shop supplies
23	Gillett's Holding	\$2,150.97	Merchandise
25	Graybar Canada	\$779.50	Emergency light repairs for town buildings
26	Hickman Motors	\$944.81	Unit 43
27	JN Automotive	\$1,309.35	All departments
28	Jet Ice Limited	\$2,131.51	Ice paint
29	KC Reid Holdings	\$230.00	Topsoil
30	Kerr	\$47.59	Shop supplies



31	Mcloughlan Supplies	\$351.21	Main street
32	Micmac Fire & Safety	\$5,881.64	FD and Shop
33	Modern Pest Control	\$63.34	Recreation
34	Newlab	\$141.33	Depot
35	NLCSA	\$1,805.50	Training
36	Paint Shop	\$179.38	Recreation
37	Parts for Trucks	\$86.94	Shop supplies
38	Premium Enterprises	\$24.12	Carwash
39	Prime Creative	\$172.50	Website
40	Purolator	\$50.63	Courier
41	ONH Excavating	\$24,207.50	Commerce
42	Rapid Power Sports	\$1,204.63	Unit 105
43	Royal Garage	\$698.81	Unit 75
44	Rudy's Courier	\$207.00	Courier
45	Saltwire Network	\$670.46	Job advertisement
46	Sameday Worldwide	\$101.86	Courier
47	Shears Building Supplies	\$3,844.93	All departments
48	Thistle's Limited	\$488.75	Landscape design - Commerce
49	Total Canada	\$1,256.76	Oils
50	Town of Reidville	\$697.60	Animal control
51	Valmin Fire Protection	\$570.40	Fire extinguisher inspections
52	Western Signs	\$1,137.01	Road signs, joe butts, covid, banners
53	Western Steel Work	\$503.03	All departments
54	Williams Building Supplies	\$1,588.79	All departments
55	WRWM	\$21,080.23	Garbage fees

56	Xylem	\$27,532.29	Lift station - Nicholasville
57	Yates & Woods	\$1,897.50	Yetman drive survey
58	Yellow Pages	\$180.08	Western NL
59	Zak Critch	\$920.00	Pool expansion joint repair

\$178,741.14

(d) Public Works
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2020-0914-10, Public Works

Councillor David Parsons/Councillor Myra Spence

Resolved that the recommendations for Public Works Report for September 10, 2020 be adopted as presented.

In Favor: Mayor Dean Ball  
 Councillor Amanda Freake  
 Councillor Gordon Hancock  
 Councillor Kerry Jones  
 Councillor Myra Spence  
 Councillor David Parsons

In favor 6; opposed 0. Carried



Public Works  
 September 10, 2020

Councillor Dave Parsons  
 Councillor Myra Spence  
 Maxine Hayden

NO	Description	Recommendation
01	Garden Road fix up	Recommend a temporary fix of potholes. Area will be dug up with new water sewer, pavement next year.

02	Commerce sidewalk extension	Recommend public works fix up and tie in two sides of sideway by subway.
03	Paul Davis system \$15,347.65 insurance sewer backup Riverbank road.	Recommend send to our insurance

Mayor Dean Ball and Councillor Gordon Hancock left the meeting due to conflict of interest.

2020-0914-11, Policy

Councillor David Parsons/Councillor Myra Spence

Resolved that the recommendations the Town of Deer Lake Policy for Waste Bins for waste collection be accepted as presented.

In Favor:       Councillor Amanda Freake  
                       Councillor Kerry Jones  
                       Councillor Myra Spence  
                       Councillor David Parsons

In favor 4; opposed 0. Carried



**Town of Deer Lake Waste Collection Bin Policy**

Purpose:       Policy of the Town of Deer Lake for Waste Bins for waste collection

Action:

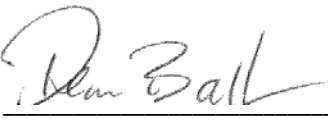
1. This policy may be cited as *The Town of Deer Lake Waste Collection Bin Policy*.
2. For the purpose of this policy:
  - (a) "Garbage collection bin" means the container that residents place their clear garbage bags in for weekly pick-up.
  - (b) "Recycling collection bin" means the container that residents place their blue recycling bags in for weekly pick-up.
  - (c) "Wooden garbage box" means any type of garbage collection bin which is made of wood.
  - (d) "Lift-compatible garbage collection bin" means a black or green 360 or 240 liter American grip garbage collection bin manufactured by IPL which can be purchased at the


Town Office along with other retailers or another type of garbage collection bin which has been approved by the town manager.

(e) "Lift-compatible recycling collection bin" means a blue 360 or 240 liter American grip garbage collection bin manufactured by IPL which can be purchased at the Town Office along with other retailers or another type of collection bin which has been approved by the town manager.

3. Starting on October 1, 2020 the Town of Deer Lake will no longer collect clear garbage bags or blue recycling bags from wooden garbage boxes.
4. Between October 1, 2020 and January 1, 2021 clear bags may be placed in a lift-compatible garbage collection bin, placed in a black or green garbage bin or covered by a net or blanket for pick-up. Blue recycling bags may be laid beside the garbage bin, placed in a blue bin, or lift-compatible recycling collection bin
5. Between December 1<sup>st</sup>, 2020 and January 1, 2021 any property without a lift compatible garbage bin will have a bin delivered and cost will be invoiced out to the property owner. A lift compatible recycling bin is optional.
6. Starting on January 1, 2021 the Town of Deer Lake will only collect clear garbage bags from lift-compatible garbage collection bins. Blue recycling bags may be laid beside the garbage bin, placed in a blue bin, or placed in a lift-compatible recycling collection bin

Authority: As per resolution Meeting No. 1404 on September 14<sup>th</sup>, 2020

Verified:   
Mayor Dean Ball

  
Town Clerk, Lori Humphrey

#### Timeline

Sept 14 – Approval from council

Sept 15 – Communication to all residents

Sept 29 – Social media reminder

Oct 1 – No more collection from wooden bins

Dec 1 – Contractor to provide list of properties with our lift compatible garbage bin

Month of December – Delivery of bins

Jan 1 – All bins should be delivered and garbage will only be picked up in lift compatible garbage bin

Plan

As of October 1, 2020 the Town of Deer Lake will not be pick up waste from wooden garbage boxes and as of January 1,2021 the Town of Deer Lake will only be picking up clear garbage bags from lift compatible garbage bin. Blue recycling bags may be laid beside the garbage bin, placed in a blue bin or placed in a lift-compatible recycling collection bin. In the situation of rentals the responsibility of have a lift compatible garbage bin will be on the property owner. If by December 1<sup>st</sup> there is a property does not have lift compatible garbage bin one will be delivered and the cost will be added to the 2021 invoice for that property. In the situation of multi-unit buildings there must enough lift compatible garbage bin to accommodate garbage for all the units.

2020-0914-10 Adjournment

Councillor Myra Spence

Resolved that since there is no further business that the meeting adjourns at 9:00 pm with the next regularly scheduled meeting set for Monday, September 28, 2020 at 7:30 pm.

In Favor: Mayor Dean Ball  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor Kerry Jones  
Councillor Myra Spence  
Councillor David Parsons

In favor 6; opposed 0. Carried



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Mayor Dean Ball



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Town Clerk, Lori Humphrey