

Minutes of the regular meeting of council held Monday, August 10, 2020 No. 1402 held by at 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey
Operations Supervisor, Glynn Wiseman
EDO, Mark Lamswood

Gallery: Bill Hayden

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball

2020-0810-01, Minutes No. 1401

Deputy Mayor Michael Goosney/Councillor Gordon Hancock

Resolved to accept the minutes of regular meeting of council, No. 1401 Monday, July 14, 2020 with noted changes.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

New Business

- Remind residents that street lights can be reported on Newfoundland Power online or call the Town Office.
- Crosswalk sign on Nicholville Road needs to be fixed, it is leaning over.
- Indicator on Chapel Hill is missing, need to be replaced.
- Parking lot at the walking trail needs Class A
- Handicap parking at office needs to be painted.
- Entrance signs at Joes Butt's Lookout needs to be readjusted to see better from road
- Council would like an update on Riverbank Road

- The ditching at Mayor and High Street is scheduled for Phase two of High Street, council would like a time line for this.

Correspondence

Meeting No. 1402

Date: Monday, Aug 10, 2020

No	NAME	REGARDING	
1	Municipal Affairs	Canal Road Water Sewer	See motion 2020-0810-02
2	Municipal Assessment	Memo	FYI

2020-0810-02, Project #17-GI-21-00102

Councillor Myra Spence/Councillor Amanda Freake

Be it resolved The Town of Deer Lake to accept cost-shared funding as outlined in the Municipal Affairs and Environment project approval letter dated August 6, 2020 to complete Canal Road Water and Sewer Project # 17-GI-21-00102 for \$1,164,794. The Town of Deer Lake agrees to provide \$211,255 in funding for this project and authorizes Mayor Dean Ball and Town Clerk Lori Humphrey to enter into a funding agreement with Department of Municipal Affairs and Environment on behalf of the Town of Deer Lake.

In Favor: Mayor Dean Ball
 Deputy Mayor Michael Goosney
 Councillor Amanda Freake
 Councillor Gordon Hancock
 Councillor Kerry Jones
 Councillor Myra Spence
 Councillor David Parsons

In favor 7; opposed 0. Carried

(a) Environment and Housing

2020-0810-03, Environment and Housing

Councillor Kerry Jones / Councillor David Parsons

Resolved that the recommendations for Environment and Housing Report for July 21, 2020 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Michael Goosney
 Councillor Amanda Freake

Councillor Gordon Hancock
 Councillor Kerry Jones
 Councillor Myra Spence
 Councillor David Parsons

In favor 7; opposed 0. Carried

Environment & Housing Committee Minutes

Tuesday, July 21st, 2020 at 9am

Town Office

In Attendance: Kerry Jones Mark Lamswood Keith Park Dave Thomas

Regrets: Dave Parsons Maxine Hayden

Meeting started at 9:05 am

2020 Building Permits to Date:

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2020, up to and including July 21st, 2020:

- General repairs (68): \$ 270,700
 - Accessory buildings (20): \$ 234,500
 - Commercial Construction (5): \$ 15,500
 - Decks, Extensions, Patios (55): \$ 246,250
 - New Dwellings (3): \$ 650,000
- Total \$ 1,416,950**
 New Business (7)

#	Name	Address	Description	Action
General Repairs				
1	Darren Compton	17 Farm Rd	Fence	Approved
2	Brandon & Stephanie Williams	2 High St	Shingles and Bridge	Approved
3	Dean & Angela Jenkins	7 Reid's Ln	Siding and Bridge	Approved
4	Marjorie Pearce	12 Trailer Court Rd	Paint Trailer	Approved
5	Robert & Minnie Carter	8 Amanda Ave	Remove garage door and install windows	Approved
6	Gary & Deborah Martin	12 Chaulk's Ln	Shingles	Approved

8	Brian Keith Pennell & Roy Terrance	9 Nicholasville Rd	Siding, windows and paint	Approved
9	Lori Ann Williams	5A High St	Replacing Bridge	Approved
10	Kirk Reid (Owner) & Lindsey Morrissey (Tennant)	14 Hancock's Rd	Fence for swimming	Approved
11	Darryl Slade	65 Garden Rd	Shingles, doors, windows, siding and replace deck and fence	Approved
12	Wade & Huldah Oldford	16 Farm Rd	Retaining Wall	MEO to conduct site visit prior to approval
13	Harold & Fern Laite	34 Main Dam Rd	Siding and Shingles	Approved
14	Thomas & Melissa Tansley	2-4 Maple St	Siding and Door	Approved
15	James & Audrey Feltham	38 Elizabeth Ave	Shingles	Approved
Extensions, Decks, Patio				
16	Lewis & Trudy Forsey	12 Wight's Ln	Replacing existing deck	Approved
17	William & Linda Young	2 Reid's Ln	Patio (replacing existing bridge)	Approved
New Residence				
18	Jerry Drover	15 Chapel Hill Rd (current address); 13A Main St (address of proposed new residential dwelling)	Applicant has spoken w MEO re: intention to build on subdivided lot on Main at 13A	Seeking feedback from council re: connecting water and sewer at this location
Accessory Building				
19	Penny Simmons	40 Elizabeth Ave	Attached garage, windows, siding, doors and roof	Approved
20	Ryan & Ashley MacArthur	50 Grace Ave	Garage 20x28'	Approved
21	Jocelyn Collins	10 Woodford Dr	Garage 22x17'	Approved
22	Brian & Fay Haines	45 Squires Rd	Shed	Approved

Commercial Construction				
Operate A Business				
23	Garry Mark Schroeder	57 Wight's Rd	Schroeder & Sons Powder Coating; Sand blasting, powder coating, 3 part time employees; location in personal garage	Check w Service NL re: their requirements for this type of service prior to further consideration, approval
24	Roy Adam Moores	62 Middle Rd	Moores Electrical Services; electrical contracting; only employee; business service provided at construction sites	Approved
Other				
25	John Bradley Miller	113 Goose Arm Rd	Stop Order re: swimming pool	Pending site visit by MEO
26			For reference only – Fire and Emergency Services approval of Rough Waters Brewing Co. liquor license for seasonal patio area	For reference only

Meeting adjourned 9:50am

2020-0810-04, Environment and Housing

Councillor Kerry Jones / Councillor David Parsons

Resolved that the recommendations for Environment and Housing Report for August 6, 2020 excluding 14 and 22 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence

Councillor David Parsons

In favor 7; opposed 0. Carried

2020-0810-05, Environment and Housing

Councillor Kerry Jones / Councillor David Parsons

Resolved that the recommendations for Environment and Housing Report for August 6, 2020 for item 22 only be adopted as presented. Council uses their power of discretion to approve dog boarding at 21-23 Hillside. This activity conforms to the area. Council approves the horse boarding as a discretionary use. Both must be advertise as per section 3.22 of The Town of Deer Lake Development Regulations.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor David Parsons
Councillor Myra Spence

In favor 7; opposed 0. Carried

Councillor David Parsons leaves the room due to conflict of interest on number 14.

2020-0810-06, Environment and Housing

Councillor Kerry Jones / Councillor David Parsons

Resolved that the recommendations for Environment and Housing Report for August 6, 2020 #14 only be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence

In favor 6; opposed 0. Carried

Councillor David Parsons returns to the meeting

Environment & Housing Committee Minutes

Thursday, August 6th, 2020 at 9am

Town Office

In Attendance: Dave Parsons Mark Lamswood Keith Park Maxine Hayden

Regrets: Kerry Jones Dave Thomas

Meeting started at 9:00 am

2020 Building Permits to Date:

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2020, up to and including August 6th, 2020:

- General repairs (74): \$ 292,700
 - Accessory buildings (21): \$ 279,500
 - Commercial Construction (5): \$ 15,500
 - Decks, Extensions, Patios (64): \$ 295,950
 - New Dwellings (4): \$ 690,000
- Total \$ 1,573,650**
New Business (7)

#	Name	Address	Description	Action
General Repairs				
1	Derek & Crystal George	2 Spruce St	Fence	Approved
2	Michael & Kathy McMillan	5 Willow Pl	Fence	Approved
3	Ross & Joy Curlew	24 Goose Arm Rd	Shingles	Approved
4	Wanda Rodway	3 Sixth Ave	Shingles	Approved
5	David Dafoe & Susie Langer	9 Colbourne St	Replace Windows	Approved
6	Ruby Tucker	30 Middle Rd	Shingles	Approved
7	James & Gertrude McCarthy	98 High St	Repairs to garage	Approved
8	Todd Power (A.J. Power Financial Services Ltd)	6 Pennell's Ln	Demolition of home	Approved
Extensions, Decks, Patio				
9	Norman & Jackie Young	3 William's Ave	Replacing bridge	Approved
10	Chad & Kimberly	4 Old Bonne Bay Rd	Extension on deck/repair to patio	Approved

	Halfyard			
11	Scott Gould	11 Riverside Dr	New Patio	Approved
12	Peter Hinks	13 Oake's Rd	Replacement deck	Approved
13	Robin & Sherry-Lynn Bursey	42 George Aaron Dr	Replace 2 decks and construct fence	Approved
14	David & Brenda Parsons	107-111 Goose Arm Rd	Extension on garage/fence for pool	Councillor Parsons left the meeting: Recommendation to Approve to council by Town Manager, EDO and MEO
15	Kathleen Moore	21 Garden Rd	Extension on home	Approved
16	Cathy & Jody Baldwin	11 Woodford Dr	Porch extension	Approved
17	Lillian Dinney	18 Boulos Pl	Replace Patio	Approved
18	Daniel & Louise Hounsell	9 Canal Rd	Replace Deck	Approved
19	Barry & Gail Pilgrim	38 Hancock's Rd	Extension to garage	Approved
New Residence				
20	Jordan Moss	2A Bailey's Ave	New dwelling	Approved
Accessory Building				
21	Lori & Selwyn Skiggs	23 Airport Ave	Garage 28x38'	Approved
Commercial Construction				
Operate A Business				
22	Angela Janes	21-23 Hillside Dr	Application to provide dog and horse boarding at 21-23 Hillside location as per application	Recommend approval – please see motion 2020-0810-05
Other				
23			July 28 th email for reference re: MAE (Water Resources Mgmt Division)	For reference

			Permit for the repair and maintenance of the Deer Lake-Watson's Brook Penstock (ALT11150-2020) – see attached	only

Meeting adjourned 9:50

(b) Finance

2020-0810-07, Finance

Councillor Amanda Freake / Councillor Myra Spence

Resolved that the recommendations for Finance Report for August 6, 2020 excluding #3 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

Councillor Hancock leaves the room due to conflict of interest.

2020-0810-08, Finance

Councillor Amanda Freake / Councillor Myra Spence

Resolved that the recommendations for Finance Report for item 3 only for August 6, 2020 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 6; opposed 0. Carried

Councillor Hancock returns to the meeting.

August 06, 2020

Councillor Amanda Freake
Maxine Hayden

No	Description	Recommendations
01	Norman Wilson property taxes	Defer check to see how many other property owners would be affected
02	Accounts payable \$201,001.68	Recommend approval
03	Accounts Payable B & S Trucking \$7,325.50	Recommend approval
04	Woods \$4,962.25	Recommend approval

(c) Public Works

2020-0810-09, Public Works

Deputy Mayor Michael Goosney / Councillor Myra Spence

Resolved that the recommendations for Public Works Report for August 5, 2020 excluding #8 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

Councillor Hancock leave meeting due to conflict of interest on #8

2020-0810-10, Public Works

Deputy Mayor Michael Goosney / Councillor Myra Spence

Resolved that the recommendations for Public Works Report for August 5, 2020 #8 only be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake

Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 6; opposed 0. Carried



Public Works
August 5, 2020

Deputy Mayor Mike Goosney
Maxine Hayden
Dave Thomas
Regrets Councillor Myra Spence
Regrets Councillor Dave Parsons

NO	Description	Recommendation
01	Kevin Hayden water pressure public works have tested at various times range from 43-50, they have also taken pressures at other residents in the area range 34-56	Recommend that they continue to monitor pressures and report back to public works.
02	Wight Road pedestrians walking	Write a letter to resident letting them know we will look at some traffic calming solutions, traffic studies, to recommend further improvements.
03	Colleen Stagg trailer court speed bump	MEO will monitor traffic flow in area
04	Street lights dark spots	Recommend street lights for trailer court and for dip on George Aaron
05	Tom Humphries - water sewer	Contractor will look at area and get back to Town.
06	17 Seventh Ave. lawn	Google map 2013 pictures 2017 one with snow pushed back on lawn and one when snow is melted. As per previous council no further repairs will be made to lawn. Deferred

07	Curlew Middle Road	Recommend repairs will be done by recycler by public works crew.
08	Tender removal old town office fire hall	Recommend lowest tender
09	Lighting mail boxes Goose Arm Road cost \$1,816.95	Check on maintenance and electrical cost per year
10	Town owned buildings- tours	Recommend council arrange tours of our buildings, chlorination, lagoon, water filters.
11	Town Office Main door entrance upgrades	Upgrades will be made to main entrance

(d) Park and Recreation

2020-0810-11, Parks and Recreation

Councillor Gordon Hancock/ Councillor David Parsons

Resolved that the recommendations for Parks and Recreation Report for July 16, 2020 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

Parks & Recreation Committee

4:25 PM July 16, 2020

In Attendance:

Operations Supervisor - Glynn Wiseman
Councillor - Gordon Hancock
Councillor - Amanda Freake
Deputy Mayor – Mike Goosney
Town Manager – Maxine Hayden
Recreation Director – Paul Ennis
EDO- Mark Lamswood

Commerce Street Update

- Sean Dolter from The Greenhouse came in and spoke to the committee about the proposal he has for Commerce Street. The first phase would include curbs and sidewalks electrical wiring for lampposts and the culvert be installed and the ditch filled. The second phase would take place in the spring of 2021 and would include soft landscaping. Sean Dolter exited the building following a question period.
- The cost for the electrical and light pole for the first phase would be approximately \$2100.00

Joe Butts Washrooms

- The washrooms at Joe Butt's Lookout had to have some additional work performed after service NL inspected. This work was at no cost to the Town of Deer Lake it was taken care of by the contractor. We have been informed by service NL there's a possibility we may have to have a railing installed on the ramp and walkway in front of the washroom. We spoke to them again on Thursday they are still waiting for this answer from the Department Head. to tell us if we have to have the railing installed or not. We spoke to them again on Thursday they are still waiting for this answer. They will get it to us as soon as possible they understand we would like to open up the washrooms ASAP.

Temporary Employee

- Interviews have taken place for the hiring ALS a temporary employee to work in the recreation Department until September. The chosen employee will begin work **Wednesday July 22nd**.

Schwartz Park Proposals

- 2 proposals were received for the Schwartz Park Concept. Both are being reviewed and a decision will be made on which proposal will be recommended once all committee members have went through each proposal. It is expected the successful proponent will be advised **Tuesday July 21, 2020**.

Playground Cleaning

- The committee has discussed the possibility of using a sprayer to disinfect the playground equipment. Glynn is looking into different equipment that will work for this application.

Boat Launch

- The recreation department will be defining an entry to the seating area at the top of the boat launch as the entrance now is not clearly laid out.

Volleyball Nets

- Volleyball nets were installed on the beach for use on Monday **July 6, 2020**.

Concrete Benches

- Concrete benches are being installed around town replacing some of the damaged wooden benches. Dedication plaques are being removed from the old benches and placed on the new benches.

Main Street Playground

- The new swing set is installed at the Main Street playground and ready to use.

Sean Dolter excused at 5:15

Paul Ennis Excused at 5:45

Meeting adjourned 6:15 PM

2020-0810-12, Parks and Recreation

Councillor Gordon Hancock/ Councillor David Parsons

Resolved that the recommendations for Parks and Recreation Report for August 6, 2020 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

Parks & Recreation Committee

10:00 AM Aug 06, 2020

In Attendance:

Operations Supervisor - Glynn Wiseman

Councillor - Gordon Hancock

Councillor - Amanda Freake

Deputy Mayor – Mike Goosney

Town Manager – Maxine Hayden

Commerce Street Update

- Sean Dolter from The Greenhouse will be up early next week to plot where to place the new lamp post. We will then have this points GPS located for future wiring and cement work.
- Pricing is being gathered to install sidewalks or curbs along this area as well.

Mobi Mats

- The recreation staff will reconfigure the Mobi Mats early next week to reach the water

Joe Butts Washrooms

- The washrooms at Joe Butt's Lookout is set up to open to the general public. Service in NL required that we have a handrail installed in front of the building as well there were some changes inside the building that the contractor had to make in order for us to pass our inspection.
- Recreations must finish the landscaping on the right side of the washrooms facing the beach. We will order more sod have that done.

Temporary Employee

- Dwayne Randell has been hired to fill the temporary position with the Parks and Recreation staff until the end of September. He began on July 22nd.

Soccer Field Lines

- Recreation is getting pricing on permanent artificial lines that can be installed in the soccer field at Schwartz Park. This will reduce the workload in the summer by not having to paint the lines once every couple of weeks. After getting quotes we will look at this for budget next year.

Accessibility of playgrounds and Town areas

- The Recreation Committee has discussed the accessibility of the town's playgrounds and park areas. We will be looking into assessable playgrounds and playground equipment for next year's budget. Evaluations will be made on some of the town areas to see if additional equipment is needed to make those areas assessable as well. Meetings will be held with mobility challenged individuals and parents of Mobility challenged individuals that live in our town for their input. After gathering this information, we will make recommendations on what equipment or changes may have to be made to make our town more assessable.
- Recreation will be looking to grant opportunities to help pay for this assessable equipment.

Bowling Alley

- The Recreation department has been in contact with the Newfoundland Liquor Corporation. Early this year there was changes made to the regulation around the ability of all Bowling Alleys being able to serve alcohol. We originally applied for our license back in 2012 and were denied because we fell under regulations that were listed for lounges. We now fall under regulations that are listed for recreation complexes. Because we already have an existing liquor license the inspector sees no reason that we cannot have the bowling alley added to that original license. An application has been filed with the liquor Corporation to add the bowling alley to the recreation license.

Maintenance plan with the Sean Dolter

- Recreation will be contacting Sean Dolter to get a 1 year price on maintaining some of the prominent landscape areas in Deer Lake.

Main Street Tree Lights

- The town electrician will have all the tree lights installed on Main Street by the end of next week. NL power will have the power hooked up by the end of the following week.
- The Recreation Committee will plan an event to highlight the Main Street lights once all the work has been finished.

Meeting adjourned 12:00 PM

(e) Schwartz Park 2020 Redevelopment Plan

2020-0810-13, Schwartz Park

Councillor Gordon Hancock/Deputy Mayor Michael Goosney

Resolved that the Town of Deer Lake accept the RPF from Tract Consulting for the Schwartz Park 2020 Redevelopment Plan.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

(f) Garbage Bin Policy

Council Hancock and Mayor Ball leave the meeting due to conflict, Deputy Mayor Goosney takes the chair.

2020-0810-14, Schwartz Park

Councillor Myra Spence / Councillor David Parsons

Resolved that the Town of Deer Lake review the presented policy for adjustment and then review by whole council.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake

Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

Council Hancock and Mayor Ball return to the meeting. Mayor Ball takes the chair

(f) Disposal of Land

2020-0810-15, Disposal of Land

Deputy Mayor Michael Goosney/Councillor David Parsons

Resolved that the Town of Deer Lake dispose of real property at less than the estimated fair market value. Property is 557square meter lot (12.19m x 45.72) on Edward Street at the end of Phillip Drive. Council will be disposing of this real property for the purpose of economic development.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

2020-0810-16 Adjournment

Councillor Amanda Freake

Resolved that since there is no further business that the meeting adjourns at 9:15 pm with the next regularly scheduled meeting set for Monday, August 24, 2020 at 7:30 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones

Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

A handwritten signature in cursive script that reads "Dean Ball". The signature is written in black ink and is positioned above a horizontal line.

Mayor Dean Ball

A handwritten signature in cursive script that reads "Lori Humphrey". The signature is written in black ink and is positioned above a horizontal line.

Town Clerk, Lori Humphrey