

Minutes of the regular meeting of council held Monday, December 16 2019 No. 1390 held in Council Chambers, 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Michael Goosney (arrived at 8pm)
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Kerry Jones

Absent:

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey

Gallery: Bill Hayden

Regular meeting of council called to order at 7:30 pm by Mayor Ball.

2019-1216-01, Minutes No. 1389

Councillor Amanda Freake/Councillor David Parsons

Resolved to accept the minutes of regular meeting of council, No. 1389 Monday, December 2, 2019.

In Favor: Mayor Dean Ball
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Kerry Jones

In favor 6; opposed 0. Carried

Correspondence

Meeting No. 1390

Date: Monday, December 6, 2019

No	NAME	REGARDING	
1	Gov NL	Middle Road Upgrades	FYI

2	Cal LeGrow	Sliding Hill	FYI
3	Hope Always	Eating Disorder Week Feb 1 st 7th	Get Proclamation to sign

(a) Finance

2019-1216-02, Finance

Councillor Amanda Freake /Councillor Myra Spence

Resolved that the recommendations for Finance Report for November 29, 2019 be adopted as presented.

In Favor: Mayor Dean Ball
 Councillor Amanda Freake
 Councillor Gordon Hancock
 Councillor Myra Spence
 Councillor David Parsons
 Councillor Kerry Jones

In favor 6; opposed 0. Carried



Finance
 December 11, 2019

Councillor Amanda Freake
 Councillor Myra Spence (via phone)
 Maxine Hayden

NO	Description	Recommendation
01	Val u construction sign at Legion Parking Lot \$2,012.50	Recommend approval
02	Christmas turkeys Council staff	Recommend approval
03	Deer Lake Library grant	Recommend \$1,500.00 they would have to let Council know in advance what the grant will be used for and acknowledge the Town as the sponsor on the project.
04	Val u Construction washrooms total claim including extras \$38,927.50, previous payment \$14,375.00 now requesting	Recommend approval

	\$24,552.50 (holdback 10% for unfinished work \$3,892.75)	
05	Accounts Payable \$73,776.17	Recommend approval

Councillor Hancock leaves the room due to conflict on accounts payable #7.

2019-1216-03, Accounts Payable

Councillor Amanda Freake /Councillor Myra Spence

Resolved that the recommendations for Accounts Payable Report #7 for December 11, 2019 be adopted as presented.

In Favor: Mayor Dean Ball
Councillor Amanda Freake
Councillor Myra Spence
Councillor David Parsons
Councillor Kerry Jones

In favor 5; opposed 0. Carried

Councillor Hancock returns to the meeting. Mayor Dean Ball leaves meeting due to conflict of interest on #14. Councillor Jones takes the chair.

2019-1216-04, Accounts Payable

Councillor Amanda Freake /Councillor Gordon Hancock

Resolved that the recommendations for Finance Report for November 29, 2019 accounts payable #14 and be adopted as presented.

In Favor: Councillor Amanda Freake
Councillor Gordon Hancock
Councillor David Parsons
Councillor Kerry Jones
Councillor Myra Spence

In favor 5; opposed 0. Carried

Mayor Dean Ball returns to the meeting and chair.

2019-1216-05, Accounts Payable

Councillor Amanda Freake /Councillor Myra Spence

Resolved that the recommendations for Accounts Payable Report for December 11, 2019 excluding #14 and #7 be adopted as presented.

In Favor: Mayor Dean Ball
 Councillor Myra Spence
 Councillor Amanda Freake
 Councillor Myra Spence
 Councillor David Parsons
 Councillor Kerry Jones

In favor 6; opposed 0. Carried

Town of Deer Lake
 Regular Accounts Payable Report
 Date: December 11, 2019

No.	Name of Supplier	Amount Owing	Notes
1	A & C Enterprises	\$290.01	Mats and Coveralls
2	Air Liquide	\$461.36	Recreation, FD, Shop
3	Aquam Specialiste	\$26.45	Lifeguard shirts
4	Atlantic Ready mix	\$351.35	Grade ring
5	Aguathuna Drafting & Consulting	\$2,300.00	Elwood traffic control
6	Atlantic Trailer & Equipment	\$158.66	Unit #69
7	B & S Trucking	\$1,635.56	Stone and Garbage rental
8	Byron's Shoe & Tarp Repair	\$1,520.76	All departments
9	Colonial Auto Parts	\$118.71	Unit #68
10	CRJ Automotive	\$10.22	Unit #94
11	Curtis Powerworks	\$862.50	Christmas Tree
12	Deer Lake Automotive	\$151.80	Unit #87
13	Deer Lake Foodland	\$197.80	Fire department
14	Deer Lake Home Hardware	\$6,121.14	All departments
15	Deer Lake Motel	\$4,024.02	Christmas party

16	Deer Lake Truck & Tire	\$36.78	Unit #102
17	EL Bugden	\$309.89	DL Live
18	Eastchem	\$3,544.36	Pool chemicals
19	Gillett's Holding	\$37.94	Winterfest
20	Graybar	\$27.46	Recreation, FD, Shop
21	Hitech Communications	\$222.15	Office - radios
22	Jaguar Media	\$724.50	subscription
23	KC Reid Enterprises	\$421.99	paper towels, soap and dispensers
24	Lifesaving Society	\$242.70	Pool supplies
25	Mcloughlin Supplies	\$1,222.51	Christmas tree, lifts, recreation
26	Micmac Fire & Safety	\$1,396.10	Dfire department
27	Modern Pest Control	\$63.34	Recreation
28	Martin's Fire Safety	\$634.80	Fire department
29	Municipalities NL	\$7,508.67	MNL & PMA Fees
30	NCL Contractors	\$150.77	Class B
31	Newfoundland Fasteners	\$30.36	Cutting edges
32	NL Association of Fire Services	\$1,811.25	Convention fees
33	On the Spot Welding	\$2,443.75	Snake, Plow, Vac truck, compressor, lights
34	Parts for Trucks	\$37.72	Unit #102
35	Robbins Family Farm & Gardens	\$846.40	Wreaths
36	Shears Building Suppliers	\$1,956.66	All departments
37	Speedy Automotive	\$777.13	Unit #68, lagoon and shop
38	Stantec Consulting	\$1,699.06	Environmental Assessment Mark
39	Superior Propane	\$344.06	Recreation
40	Steve's Powersports	\$175.94	Recreation and concrete saw

41	TKJ Holdings	\$178.25	Small business week
42	Traction	\$645.01	Unit #60, 102 and generator
43	Valmin Fire Protection	\$184.00	Fire department
44	Western Hydrualic & Mechanical	\$9,504.75	Cutting edges - shop
45	Western Steel Works	\$762.53	Unit #33, 42, 28, 71
46	Williams' Building Supplies	\$898.41	All departments
47	Woodward Motors Limited	\$116.82	Fire department
48	Western Regional Waste Management	\$16,560.56	Garbage fees
49	Yellow Pages Group	\$29.21	Monthly invoice
50	LW Consulting	\$12,327.13	Consulting Fees

(b) Environment and Housing

2019-1216-06, ATV Regulations

Councillor Kerry Jones /Councillor David Parsons

Resolved that the Town of Deer Lake adopts the ATV regulation that are presented.

In Favor: Mayor Dean Ball
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Kerry Jones

In favor 6; opposed 0. Carried

Environment & Housing Committee Minutes

Friday, December 13, 2019, 9:00am

In Attendance: Kerry Jones Dave Parsons Maxine Hayden
 Keith Park Mark Lamswood Dave Thomas
 Christa Jones Ian Walker

Regrets:

Meeting started at 9:00 am

2019 Building Permits to Date:

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2019, up to and including December 13th, 2019:

- General repairs (82): \$ 435,350
- Accessory buildings (35): \$ 394,456.65
- Commercial Construction (22): \$ 13,702,471
- Decks, Extensions, Patios (42): \$ 174,500
- New Dwellings (7): \$ 1,400,000

#	Name	Address	Description	Action
General Repairs				
Extensions, Decks, Patio				
New Residence				
Accessory Building				
Commercial Construction				
New Businesses				
Other				
1.	Review of 2019 revised ATV Regulations		Review/discuss updated regulations for council's further consideration	Recommendation to council to approve for submission to provincial government

Pursuant to the powers vested in it under section 10 of the *Motorized Snow Vehicles and All-Terrain Vehicles Act*, R.S.N.L. 1990 c. M-20, as amended, and under section 173 of the *Municipalities Act 1999* S.N.L. 1999, c. M-24, as amended, and all other powers it enabling, the Deer Lake Town Council, in a session convened on the ___ day of _____ 2019, hereby passes and enacts the following regulations.

1. These Regulations may be cited as *The Town of Deer Lake All-Terrain Vehicle Regulations*.
2. For the purpose of these regulations:
 - (a) “All-terrain vehicle” means a wheeled motorized vehicle, including two wheeled vehicles, designed or adapted for off-road use that does not use differential (skid) steering technology;
 - (b) “Operator’s registered address” means the address which is identified on the operator’s driver’s license issued under the *Highway Traffic Act*;
 - (c) “Town” means the Town of Deer Lake;
 - (d) “Council” means the Deer Lake Town Council;
 - (e) “Designated route” means any highway or public pathway approved by Council for all-terrain vehicle use as set out in Schedule A;
 - (f) “Enforcement officer” means a municipal enforcement officer as defined by the *Municipalities Act 1999* S.N.L. 1999, c. M-24, as amended, or a peace officer as defined by the *Highway Traffic Act*;
 - (g) “Highway” means any public highways, streets, roads or roadways, assumed and maintained under the ownership and jurisdiction of the Town of Deer Lake;
 - (h) “Highway Traffic Act” means the Newfoundland and Labrador *Highway Traffic Act* RSNL 1990 c. H-3, as amended;
 - (i) “Motorized Snow Vehicles and All-Terrain Vehicles Act” means the Newfoundland and Labrador *Motorized Snow Vehicles and All-Terrain Vehicles Act*, R.S.N.L. 1990 c. M-20, as amended;
 - (j) “Public pathway” means any pathway or trail assumed under the ownership of the Town of Deer Lake or maintained under the jurisdiction of the Town of Deer Lake;
3. All-terrain vehicles, as defined in these regulations, are permitted to be used on any highway or pathway set out in Schedule A provided that they are operated in the manner as set forth in these regulations.
4. Except as set out in Schedule A, no person shall use or permit to be used, an all-terrain vehicle on a highway or public pathway within the town unless:
 - (a) the highway or public pathway in use connects the operator’s registered address with the closest designated route set out in Schedule A; or
 - (b) prior written permission has been obtained from the town.

5. No person shall operate an all-terrain vehicle upon a town highway unless
 - (a)) that person is at least 16 years of age;
 - (b) that person be the holder of a class of driver's license issued under the *Highway Traffic Act*;
 - (c) that person or the vehicle being driven carries a liability insurance policy and proof thereof can be readily produced when requested by an enforcement officer;
 - (d) the all-terrain vehicle is registered according to the *Motorized Snow Vehicles and All-Terrain Vehicles Act*, R.S.N.L. 1990 c. M-20, as amended;
 - (e) the all-terrain vehicle has affixed to and clearly exposed on each side of that vehicle in a conspicuous position at or toward the front of the vehicle the numbered plates or decals issued under the *Motorized Snow Vehicles and All-Terrain Vehicles Act*, R.S.N.L. 1990 c. M-20, as amended;
 - (f) the all-terrain vehicle is equipped with an exhaust system that is of the original equipment manufacturer and has not been modified to increase sound. The exhaust system must be in working order and in constant operation to prevent excessive or unusual noise;
 - (g) the all-terrain vehicle must not ever exceed any posted speed limit and further shall be operated at a rate of speed not greater than 40 kilometers per hour on designated routes and not greater than 20 kilometers per hour off of designated routes;
6. Unless otherwise stated in these regulations, the driver of an all-terrain vehicle shall adhere to the "rules of the road" as described in Part V of the Newfoundland and Labrador *Highway Traffic Act* or any similar or successor legislation.
7. No person shall operate an all-terrain vehicle in accordance with this bylaw before May 15th or after November 30th of any year.
8. No person shall operate an all-terrain vehicle within the town and upon its highways earlier than 0700 and no later than 2200.
9. Council may erect Warning, Cautionary, Directional, Limiting or Prohibiting signs as to the operation of all-terrain vehicles and the operator of any vehicles who fails to obey such signs is guilty of an offence under these regulations.
10. A person who, while operating an all-terrain vehicle, contravenes this Act or the regulations is guilty of an offence and is liable on summary conviction
 - (a) where the offence is a first offence, to a fine between the minimum and maximum outlined in Schedule "B" of these regulations;
 - (b) where the offence is a second or subsequent offence, to a fine between double the minimum and maximum outlined in Schedule "B" of these regulations, and/or impoundment of the all-terrain vehicle operated by that person;

11. A person who contravenes or fails to comply with these regulations is guilty of an offence and where no penalty is otherwise prescribed for such an offence in the *Motorized Snow Vehicles and All-Terrain Vehicles Act*, *Highway Traffic Act* or any other Provincial Statutes or Regulations, is liable on summary of conviction to a fine or a period of imprisonment or both in accordance with section 420 of the *Municipalities Act 1999* S.N.L. 1999, c. M-24, as amended.
12. These regulations do not apply to vehicles owned and operated by Council or those operated by Emergency and or Enforcement Services and other persons who are exempt by the provisions of the *Motorized Snow Vehicles and All-Terrain Vehicles Regulations*.
13. These Regulations include the Schedules attached to them, and the Schedules are hereby declared to form part of these Regulations.
14. If a court of competent jurisdiction should declare any section or part of a section of these Regulations to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the Regulations and it is hereby declared that the remainder of the Regulations shall be valid and shall remain in force.
15. These regulations shall come into force as of the date enacted by Council.

Schedule "A"

Permitted All-Terrain Vehicle Routes

All-Terrain Vehicles are permitted to travel on or along the following highways:

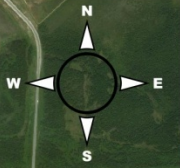
- Goose Arm Road;
- George Aaron Drive, from Nicholville Bridge to Goose Arm Road;
- Nicholville Road;
- T' Railway;

Schedule "B"

Schedule of Fines

Regulation	Offence	Minimum Fine	Maximum Fine
4.	Operating an ATV off of designated route which is not directly between designated route and registered address of ATV without written permission from the town	\$100.00	\$150.00
5. (a)	Operating an ATV under the age of 16	\$150.00	\$225.00
5. (b)	Operating an ATV without a driver's license issued under the Highway Traffic Act	\$150.00	\$225.00
5. (c)	Operating an ATV without proof of a liability insurance policy	\$400.00	\$600.00
5. (d)	Operating an unregistered ATV	\$150.00	\$225.00
5. (e)	Operating an ATV without numbered plates or decals affixed as described in these regulations	\$150.00	\$225.00
5. (f)	Operating an ATV without a working exhaust system of the original equipment manufacturer	\$100.00	\$150.00
5. (g)	Operating an ATV at speeds which exceed the maximum outlined in these regulations	\$150.00	\$225.00
6.	Failing to adhere to the "rules of the road" as described in Part V of the Newfoundland and Labrador <i>Highway Traffic Act</i> or any similar or successor legislation.	\$150.00	\$225.00
7.	Operating an ATV on a highway after November 30 th , and before May 15 th of each year	\$150.00	\$225.00
8.	Operating an ATV before 0700 and after 2200	\$150.00	\$225.00
9.	Disobeying signs which have been erected by Council	\$150.00	\$225.00

Deer Lake Designated ATV Route



0 1 2 km

— ATV Designated Route

Deputy Mayor arrives at meeting at 8:00pm

(c) Public Works

2019-1216-07, Public Works

Councillor Myra Spence/ Councillor David Parsons

Resolved that the recommendations for Public Works Report for December 11, 2019 #1 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Kerry Jones

In favor 7; opposed 0. Carried

2019-1216-08, Public Works

Councillor Myra Spence/ Councillor David Parsons

Resolved that the recommendations for Public Works Report for December 11, 2019 #2-8 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Kerry Jones

In favor 7; opposed 0. Carried

Public Works
December 11, 2019

Deputy Mayor Goosney
Councillor Myra Spence
Maxine Hayden
Dave Thomas

Date	Description	Recommendation
01	Depot repairs windows quotes \$ companies were contacted Straightline, Scott Bungay, Eric Pittman's and Rebecca holdings only one was received from Rebecca Holdings	Recommend going out for quotes again.
02	Work schedule ditching, yard cleanup, lift station	Public works is continuing to do patching weather permitting, raising fire hydrants, clean up around Yard, repairs to lift station Riverside Drive
03	Mechanic preventative maintenance program	Recommend explore preventative maintenance program for mechanic
04	Mechanic apprentice 2 nd year	Recommend advertise for expression of interest for mechanic and electrician apprentice.
05	Sidewalks in front of Xavier	Recommend discussions with engineer regarding Xavier parking
07	Hose crimper (New) quotes two quotes received Corner Brook Industrial Sales &Service and Speedy Automotive	Recommend approval of quote from Speedy Automotive for \$4,995.00
08	Tender vehicles	Public works superintendent is in the process of preparing specs.

(e) Budget 2020

2019-1216-09, Budget 2020

Councillor Amanda Freake /Councillor Myra Spence

Resolved that the Budget for 2020 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Kerry Jones

In favor 7; opposed 0. Carried

Budget 2020

From The Municipal Budget Submission Form, the totals of the seven expenditure functions, the total expenditures, the totals of the four main revenue sources and the total revenues are found in the appropriate boxes below.

Expenditures

1.0 General Government -----	\$ 962,774.00	
2.0 Protective Services -----	241,884.00	
3.0 Transportation Services -----	1,452,611.00	
4.0 Environmental Health -----	1,343,323.00	
5.0 Planning and Development -----	157,389.00	
6.0 Recreation and Cultural Services -----	1,187,196.00	
7.0 Fiscal Services -----	<u>2,573,091.00</u>	
Total Expenditures-----		<u>\$ 7,918,268.00</u>

Revenues

1.0 Taxes -----	6,087,132.00	
2.0 Sales of Goods and Services -----	890,176.00	
3.0 Other Revenue From Own Sources -----	374,000.00	
4.0 Government Transfers -----	566,960.00	
Total Revenues -----		<u>\$ 7,918,268.00</u>

(f) Travel Claim 2020

2019-1216-10, Travel Claim 2020

Councillor Amanda Freake /Councillor Myra Spence

Resolved that the Travel Claim 2020 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Michael Goosney
 Councillor Amanda Freake
 Councillor Gordon Hancock
 Councillor Myra Spence
 Councillor David Parsons
 Councillor Kerry Jones

In favor 7; opposed 0. Carried

Town of Deer Lake Travel Claim 2020

Date: _____ Name of Town Employee/Councillor _____

Town Department: _____ Posting Codes: _____

Event Attended: _____ Location of Training: _____

Costing Item	Rate	Total
Mileage	_____ X \$.46 per km = _____	
Meals	_____ X \$15.00 per breakfast = _____ _____ X \$20.00 per lunch = _____ _____ X \$30.00 per supper = _____	
Accommodations (Receipt required)	_____ X # of Nights for Hotel = _____	
Private Accommodations	\$37.50 X # of Nights for Private Accommodations = _____	
Incidentals	_____ X \$10.00 per day = _____	

Other Cost(taxi, parking, rental car)	Receipts must be attached	
Loss of income (use of vacation/self employed)	_____ X \$250.00 per day = _____	
TOTAL COST OF EVENT		

Signature

Approved by

(g) Tax Rates 2020

2019-1216-11, Tax Rates 2020
Councillor Amanda Freake /Councillor Myra Spence
Resolved that the Tax Rates2020 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Kerry Jones

In favor 7; opposed 0. Carried



TOWN OF DEER LAKE
2020 Tax Rates

PAYMENT OPTIONS:

1. Payment in full by March 31, 2020, accepted forms of payment are:
 - Cash, Cheque, Interact, Visa, MasterCard, Amex, On-line bill payments

2. Interest Free Payment Plan Options:

- Pre-authorized debit transactions, Post dated Cheques, Pre-Authorized Credit Card payments.

NSF fees - \$25.00 (Interest will be reinstated if any of the above noted transactions are declined or returned NSF).

Sign up for E-Statements, email deerlakeadmin@nf.aibn.com with your account number or civic address.

DISCOUNTS: 3% - if paid by January 31, 2020 2% - if paid by February 28, 2020

INTEREST: 1 % compound monthly interest

On an ongoing basis council will be enforcing the March 31st deadline and encourage you to set up equal payments or have the balance paid in full by March 31st, otherwise they shall take action against your property.

PROPERTY TAX

RESIDENTIAL:

Mil Rate..... 7.0 mils
Minimum \$495.00

COMMERCIAL:

Mil Rate..... 7.0 mils
Minimum \$495.00

VACANT:

Unserviceable lots 7.0 mils
Serviceable lots Mil Rate..... 7.0 mils
Serviceable lots Minimum ... \$495.00

WATER/SEWER TAX

RESIDENTIAL:

Water & Sewer..... \$448.00 per unit
Water Only..... \$338.00 per unit
Sewer Only..... \$110.00 per unit

COMMERCIAL:

Water & Sewer..... \$448.00 per unit
Water Only..... \$338.00 per unit
Sewer Only..... \$110.00 per unit

BED & BREAKFAST:

Up to 6 rooms..... \$896.00
More than 6 rooms..... \$1,344.00

HOTELS/MOTELS/SENIORS MANORS:

Water & Sewer: \$448 plus 37.55 per room

Water & Sewer Connection Fee:

Hookup Fee..... \$1,000.00
Water Only Hook-up..... \$500.00
Sewer Only Hook-up..... \$500.00
Pavement Cuts..... \$3.00 per sq ft

Other Water & Sewer Fees:

Water/Sewer turn on/off fee..... \$50.00
After Hours Call Out..... \$110.00
School/Transportation....\$1.53 per 1k gal

BUSINESS TAX

FOR BUSINESS TAX BASED ON ASSESSMENT:

Minimum \$399.00

General Business..... 7.5 mils

Includes all categories except the following:

Doctors/Dentist/Professionals.....12.5 mils
Banks100.0 mils
Drug Stores..... 14.0 mils
Car Rental Agencies..... 69.5 mils
Bed & Breakfast..... 7.5 mils
Aviation..... 10.0 mils
Financial Services.....17.0 mils
Insurance Services.....17.0 mils
Hotels/Motel..... 8.0 mils
Agriculture..... 5.5 mils
Senior’s Manor..... 6.5 mils
Funeral Homes.....16.0 mils

FOR BUSINESS TAX BASED ON REVENUE:

No Fixed Place of Business... 1% of Gross Revenue
Utilities/Cable Companies... 2.5% of Gross Revenue

DIRECT SELLERS TAX/VENDOR PERMIT:

Up to 4 months..... \$50.00 per month
After 4 months..... \$399.00

GARBAGE FEE

Residential \$165.00 per unit
Apartment..... \$165.00 per unit
Commercial..... \$165.00 per unit

5 bag limit – garbage (clear bags)

5 bag limit – recycle (blue bags)

\$1 per bag for extra bags, up to max. of 5 extra bags per week, must be purchased before garbage day.

POLL TAX

Minimum \$345.00

COMMUNITY SERVICE FEES

Fire Protection \$65.00 per household
Reidville Water \$147.70 per household

DEVELOPMENT

Residential Building Permits:

New Construction \$1.00 per sq. m /gross floor area
Extensions \$1.00 per sq. m
Accessory Buildings \$1.00 per sq. m (Min. of \$50.00)
Basement Apartments \$1.00 per sq. m

Renovations/Improvements:

Construction value less than \$5,000..... \$25.00
Construction value over \$5,000..... \$50.00
Swimming Pools..... \$50.00
Fencing..... \$25.00

Commercial/Industrial/Institutional Building Permit:

New Construction..... \$4.25 per \$1,000 construction value
Extensions..... \$4.25 per \$1,000 construction value
Accessory Buildings..... \$4.25 per \$1,000 construction value

Renovations/Improvements..... \$100.00
Commercial – Other..... \$4.25 per \$1,000 construction value

Other:

Installation of Signs..... \$50.00
Demolition Permits..... \$25.00 minimum
Subdivision Application Fee..... \$500.00
Town Plan Amendment Fee..... \$400.00 minimum
Zoning Amendment Fee..... \$100.00 minimum
Non-Compliant Fee: Commercial..... \$50.00 minimum
Residential..... \$25.00 minimum

ANIMAL CONTROL FEES

License Fee (Lifetime of animal) \$10.00

Impounding Fee

1st offence...\$50.00 2nd offence...\$75.00 3rd offence...\$100.00
Overnight Stay.....\$10.00 per night
Disposal of Animal..... \$50.00

OTHER

Tax Certificates..... \$100.00 each
Compliance Letters..... \$100.00 each
Copies of Municipal Plan/Dev. Regulations..... \$25.00
Letters of Confirmation..... \$100.00
Information Requests..... \$50.00 per hour
Printing/Coping..... \$5.00 per copy (lg)
..... \$0.20 per copy (letter/legal size)
Faxing..... \$2.00 per fax

Taxi Permits..... \$70.00 each
Taxi License..... \$25.00 per year

Fire/Oxygen Inspection: Commercial \$50.00 per visit
Residential \$30.00 per visit

ALL TAXES ARE DUE AND PAYABLE BY MARCH 31, 2020

(h) Exemption Application 2020

2019-1216-12, Exemption Application 2020

Councillor Amanda Freake /Councillor Myra Spence

Resolved that the Tax Rates 2020 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Kerry Jones

In favor 7; opposed 0. Carried

MUNICIPAL PROPERTY TAX EXEMPTION APPLICATION FOR 2020

To Qualify:

- Must have a total annual income from the prior year (2019) of 18,500 or less (please see sliding scale below).
- Application must be for primary residential property only
- A copy of the previous year's tax return notice of assessment for all household members – which would include both property owners (husband, wife or Common-Law partners), must accompany this application.
- Deadline for receipt of applications is **July 1st, 2020**

NOTE: This exemption applies **ONLY** to the current property tax/water/sewer fees. Any property owner with tax arrears will not be eligible for this discount unless they make a minimum payment of \$200 per year towards the tax arrears.

If approved, exemption will not be applied to the account until the Payment for the taxes owed is paid in full.
The exemption does not include garbage fees, these fees must be paid.

Council reserves the right to approve applications on an individual basis and may not necessarily decline those who only meet one criteria.

SLIDING SCALE

No.	Annual Income Level	Property Tax, Water and Sewer Tax
1	\$0.00 - \$13,500.00	Property Owner to Pay \$200.00 for current year
2	\$13,501.00 - \$14,500.00	Property Owner to Pay \$225.00 for current year
3	\$14,501.00 - \$15,500.00	Property Owner to Pay \$250.00 for current year
4	\$15,501.00 - \$16,500.00	Property Owner to Pay \$275.00 for current year
5	\$16,501.00 - \$18,500.00	Property Owner to Pay \$300.00 for current year

2020 APPLICATION FORM

MUNICIPAL PROPERTY TAX EXEMPTION

Applicant Information:

First Name: _____ Last Name: _____

Mailing Address: _____

2019 Income: \$ _____ Marital Status: _____

Spouse/Common-Law Information:

First Name: _____ Last Name: _____

2019 Income: \$ _____

TOTAL INCOME FOR BOTH: \$ _____ (must be less than \$18,500 combined)

Address of Property applying for exemption: _____

Declaration:

I hereby make application for an exemption on my municipal property as per the attached guidelines, for the 2020 tax year.

Signature of Applicant

Date of Application

Please insure to include your 2019 tax return, notice of assessment for all household members.

Office Use:

Account # : _____ Total Exemption Amt _____

Property Tax: _____ W/S Rate: _____

(i) Public Works Superintendent Report

Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team
Date Prepared: December 13, 2019
Timeframe: November 29, 2019 – December 13, 2019

Road:

- Ditching Goose Arm Rd and Spillway
- Patching High Street, Squires Rd, Morey ave, Goose Arm rd

Water:

- Clean filters
- Daily inspection of Chlorination and Filtration Plants
- Repaired broken waterline on Nicholasville Rd
- Repaired hydrant on Wellon Dr
- Raised hydrants on Main Street and South Main St

Sewer:

- Sewer hook up on Islandview Heights
- Checked all lift stations and various man holes in town for Friday maintenance checks
- Dug up and repaired sewer on Trailer Court Rd
- Hookup sewerline on Wights Rd and Hancocks Rd
- Sewer plug on Wights Rd
- Repaired liftstation on Riverside Dr

Snow:

- Plowed and sanded roads

Building Maintenance:

- Electrical work at Rec centre, Depot, Liftstations

Adjournment

2019-1216-13 Adjournment

Councillor Amanda Freake

Resolved that since there is no further business that the meeting adjourns at 8:45 pm with the next regularly scheduled meeting set for January 13, 2020 at 7:30 pm.

In Favor: Mayor Dean Ball
 Deputy Mayor Michael Goosney
 Councillor Amanda Freake
 Councillor Gordon Hancock
 Councillor Myra Spence
 Councillor David Parsons
 Councillor Kerry Jones

In favor 7; opposed 0. Carried



Mayor Dean Ball



Town Clerk, Lori Humphrey

