

Minutes of the regular meeting of council held Monday, May 27, 2019 No. 1378 held in Council Chambers, 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey

Gallery: Large number of residents in the gallery

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball

At the beginning of the meeting Council had the pleasure of Evan Dicks, winner of the National Poem and Essay Remembrance Day Contest, to read his poem and essay. Evan had also put his poem to music which he played for council. Members of the Royal Canadian Legion Deer Lake Branch were there to present Evan with two plaques.

2019-0527-01, Minutes No. 1377

Councillor Kerry Jones /Councillor David Parsons

Resolved to accept the minutes of regular meeting of council, No. 1377 Monday, May 13, 2019

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

New Business

Deputy Mayor would like to explore the idea of Youth Council again. Council agrees for the Deputy Mayor to look into Youth Council again.

Correspondence

Meeting No. 1378

Date: Monday, May 27, 2019

No	NAME	REGARDING	
1	Newfoundland Aquaculture Industry Association	Groups wanted to stop aquaculture in Newfoundland	Send letter to support aquaculture in Newfoundland
2	Children Wish – Run the Rock	Will be in Deer Lake on June 22	Councillor Freake and Councillor Spence will meet them.
3	Municipal Affairs	Distribution of Gas Tax for 2019-2024.	See motion below
4	Deer Lake Airport	Town of Deer Lake’s recommendation for the Deer Lake Regional Airport Board	See motion below
5	Newfoundland and Labrador College of Family Physicians	Award for Family Doctors	FYI

2019-0527-02, Gas Tax Funding

Deputy Mayor Michael Goosney/Councillor Gordon Hancock

Be it resolved that the Town of Deer Lake approves gas tax funding in the amount of \$1,187,408.00 for the years 2019-2024. Distribution will be as follows: 2019-2020- \$232,958, 2020-2021-\$228,238, 2021-2022 - \$238,612, 2022-2023 - \$238,612, 2023-2024 - \$248,988

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

2019-0527-03, Deer Lake Regional Airport Board Director

Councillor Myra Spence /Councillor David Parsons

Be it resolved that the Town of Deer Lake wished to nominate Brian Barker to sit on the Deer Lake Regional Airport Authority Inc Board for a four year term.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

(a) Finance

2019-0527-04, Finance

Councillor Amanda Freake / Councillor Myra Spence

Resolved that the recommendations for Finance Report for May 23, 2019 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried



Finance
May 23, 2019

Councillor Amanda Freake
Councillor Myra Spence

Maxine Hayden

NO	Description	Recommendation
1	Accounts Payable \$25,877.36	Recommend approval
2	Tax adjustments business tax \$5,408.85, Property water/sewer exemption \$1,888.10, Property /water/sewer exemptions \$20,696.80, water/sewer, garbage \$1,226.00 poll tax exemption \$690.00	Recommend defer business tax \$5,408.85, for more information. Not approved for property, water, sewer exemption \$1,888.10 does not meet the criteria. Recommend approval property water and sewer exemptions in the amount of \$20,696.80. Recommend approval water, sewer and garbage fees in the amount of \$1,226.00. Recommend approval Poll Tax exemptions in the amount of \$690.00
3	EDANL St. John's NL June 17-21,2019	Recommend approval
4	Marine holdback Fourth Ave. \$96,681.64	Recommend approval

(b) Environment and Housing

2019-0527-05, Environment and Housing

Councillor Kerry Jones / Councillor David Parsons

Resolved that the recommendations for Environment and Housing Report for May 23, 2019 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

Environment & Housing Committee Minutes
Thursday, May 23rd, 2019, 10:30 am

In attendance: Kerry Jones, Councillor (Chair) Dave Thomas, PWS
 Mark Lamswood, EDO/TP Maxine Hayden, TM
 Christa Jones, AA

Regrets: Keith Park, MEO Dave Parsons, Councillor

The meeting started at 10:30 am.

2019 Building Permits To Date:

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2019, up to and including May 23, 2019:

- General repairs (18): \$ 126,650
- Accessory buildings (9): \$ 1,934
- Commercial Construction (5): \$ 10,306,000
- Decks, Extensions, Patios (6): \$ 34,250
- New Dwellings (0): \$ 0

TOTAL (38 permits): \$ 10,468,834

#	Name	Address	Description	Action
General Repairs				
1	Terry and Mona Thomas	18 Nicholasville Rd	New windows, doors, siding, decks	Approved
2	David and Colette Parsons	1 Kennedy Drive	Shingles	Approved
3	Scott and Sarah Randell	2 Old Bonne Bay Rd	Construction of fence	Approved pending MEO inspection
4	Dwayne and Farrah Sparkes	13 Church St	Siding and windows	Approved
Extensions, Decks, Patio				
5	Harry Reid	12 Boulos Pl	8'x12' porch	Approved pending MEO inspection
New Residence				
Accessory Building				
6	Scott and Linda	1 Kerwin Pl	14'x22' Shed	Approved

	King			
7	Llewellyn Langford	24 Middle Rd	22'x20' Garage	Approved
8	Mike Goulding	71 Wights Rd	20'x14' Shed	Approved
Commercial Construction				
New Businesses				
9	Christopher Johnson	83 Wight's Rd (Andy Simmons)	Rough Waters Brewing Company; brewing, sale and merchandise	Approved pending Service NL
Other				
10	Charles Hatcher	50 Pynn's Brook	Cabin on Moose Pond – see application Deferred from last meeting	Approved pending provincial requirements
11	Ben Saunders	40 Main Dam Rd	Lynx Cove (Grand Lake) – see application Deferred from last meeting	Approved pending provincial requirements
12	Wayne Penney	2 – 10 th Ave, Pasadena	Near Humber Canal – see application Deferred from last meeting	Not approved due to proximity of canal intake
13	Wanda White	36 Old Bonne Bay Rd	Looking for feedback on property Deferred from last meeting; sent back to E&H; Christa has report	Defer to Comparison Report by AA
14	Krista Rodgers	Canal Road	32'x54' Duplex	Defer for more info on setbacks; MEO
15	Rodney Gillette	22 Humberview Dr	Fence inspected by PWS and EDO/TP	Approved pending second inspection and Permit complete

Meeting adjourned 11:22am

(c) Public Works

2019-0527-06, Public Works

Deputy Mayor Michael Goosney/Councillor Myra Spence

Resolved that the recommendations for Public Works Report for May 23, 2019 items 1, 2, 5, 6, 7, and 8 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

2019-0527-07, Public Works

Councillor Myra Spence/Councillor David Parsons

Resolved that the recommendations for Public Works Report for May 23, 2019 item 4 be adopted as presented.

In Favor: Mayor Dean Ball
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons

Opposed: Deputy Mayor Michael Goosney

In favor 6; opposed 1. Carried

Councillor Spence leaves the room due to conflict of interest on item #9

2019-0527-08, Public Works

Deputy Mayor Michael Goosney/Councillor Myra Spence

Resolved that the recommendations for Public Works Report for May 23, 2019 item 9 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Gordon Hancock
Councillor David Parsons

In favor 6; opposed 0. Carried

Councillor Spence returns to the meeting.

Public Works
May 23 2019

Deputy Mayor Mike Goosney
Dave Thomas

Councillor Myra Spence
Maxine Hayden

Date	Description	Recommendation
01	Update Spring Cleanup	The Town is experiencing higher than normal volumes this year they are currently one week behind schedule. Recommend that the Town start the discussion around high efficiency burners and with CBPP around excess power.
02	Update work schedule road cuts , patching, line painting	Town superintendent to set up a work schedule recommend that we have line painting scheduled for early in the morning.
03	Mini excavator Paul Davis \$40,000.00 plus HST	A review of the rental of an excavator from 2015 to 2018 shows it cost \$3,957.49. Recommend that we continue to rent a mini excavator rather than purchase one for \$40,000.00 plus HST.
04	Mechanic position	Recommend we to add a new classification on the Union Contract as Mechanic 2, which would require a heavy equipment ticket and an automotive ticket. The wages for this position will begin at \$35 per hour and follow all other union terms.
05	Labourer position	A total of 70 applications were received.
06	Paving tender	Public works will advertise in the NLCA bulletin
07	SAM Sign	Check with Recreation on the sign
08	Cube	Recommend sent a letter to organizations to see if they will advertise on cube.
09	150 Wight Road sewer connection	Councillor Spence excused due to conflict of interest. Not approved The property is currently serviced with water but cannot be hooked up to sewer due to the debt of the sewer line in that area, in order to provide service a lift station would be required along with new line to Wight Road it would cost over \$300,000.00. Making it to costly for one service, other properties in the area are serviced by a bio green system, the property could

	also be served by a septic tank system.
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(d) Economic Development

2019-0527-09, Economic Development
Councillor Gordon Hancock / Councillor Amanda Freake
Resolved that the recommendations for Economic Development Report for May 10, 2019 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried



Economic Development Committee Minutes
Meeting of Friday, May 10th, 2019 from 3 pm, Deer Lake Town Office

In Attendance	Regrets
Chairperson Gordon Hancock, Town Councillor	Kerry Jones, Town Councillor
Sheila Mercer	Terri Gilbert
Roseann Brake	
Cyril Kirby	
Maxine Hayden, Town Manager	
Mark Lamswood, EDO/Town Planner	
Ian Walker, Climate Change Coordinator	

I. Call to Order

The meeting was called to order at 3:00 pm by Chairperson, Councillor Hancock. As this was the first of the Deer Lake Economic Development Committee meetings with new EDO/TP, Mark Lamswood and including new Climate Change Coordinator, Ian Walker – a more organic discussion took place from one item to another at this particular EDC meeting. These minutes attempt to categorize these discussions in the standard EDC sub headings as per meetings of the past. Moving forward, a proposed agenda will circulate ahead of the next meeting along with the minutes of today's May 10th meeting for reference.

II. Ongoing Business

a. Trail Development

The Humber River Nature Trail will continue construction at sections that will see a "loop" created between the Route 430 Entrance and the DL Airport Entrance. Trail counters (3 in total) have been purchased and will be installed soon to begin data collection to measure traffic. The town is considering purchasing an excavator for trail work and has begun the process of soliciting interest in HR requirements for the 2019 construction and maintenance season. Claims need to be processed for costs already incurred to date with funding partners. Town Manager, EDO/Town Planner to continue next steps.

b. Marina

The final sign-off on the marina land has been completed and now the Town is required to complete an Environmental Impact Assessment. Town Manger and EDO/Town Planner to continue next steps.

c. Joe Butt's Land

An environmental assessment is also required at Joe Butt's Land prior to development. The EDO/TP is looking into getting this underway.

d. RV Park

Discussion regarding the new operators followed outlining some of the next steps for 2019 season. A number of new developments have been posted on their FB Page. Communication requirements were discussed. Town Staff to follow up directly with the operator.

III. New Business

a. New Staff

The Town has a number of new staff persons including Mark Lamswood, EDO/Town Planner, Ian Walker, Climate Change starting Tuesday, May 21st, 2019) and Summer Intern Natasha Pennell (12 Weeks) continue to assist in the continued development and implementation of the town's waste diversion/composting programs including funding partners from MMSB.

IV. Other Land Issues

a. Industrial Park

Planning is now underway for industrial park work in 2019. In the spring, the priority will be to continue re-distributing soil and have power poles placed along the roadsides, in advance of expected land sales in 2019.

V. Other Issues for Discussion

a. Boundary Expansion

The Town of Deer Lake is now awaiting the submission of the feasibility study by Stantec. It is expected the consultant will recommend that the Town be allowed to expand its boundary westwards to what is now the Town's planning boundary. A public engagement meeting was held on Wednesday the 8th c/o Stantec's John Heseltine and things went well with no major issues.

b. Recruitment of New EDC Members

A discussion took place re: the addition of new members for the DL EDC. The names of two individuals (Sarah Short and Heidi Tucker) were put forth and agreed on as two private sector individuals that would be welcomed additions to this group. Roseanne Brake agreed to follow up with these two individuals to gauge their interest.

c. Summer Music Series

Monies are available in the budget for providing a lineup of entertainment throughout the Summer 2019 period. Roseann Brake offered assistance in helping to arrange some bookings. Meeting with Recreation Department, Glynn Wiseman required.

d. GIS planning tool for Town of DL (Tract and Resource Innovation Systems)

Discussion took place regarding the previous meetings/presentations with council and Resource Innovations Ltd (Adam Anderson) re: GIS Planning platforms for the town. Related, funding was secured and a similar project was launched with Tract Consulting that is already underway. The Town Manager and EDO/Town Planner agreed to reach out to both Tract and Resource Innovations to discuss the town's needs further and to possibly work together on developing tools appropriate for the town's needs.

e. Moo Luu Choo's

There was a brief discussion re: further development at Moo Luu Choo's re: next steps including washrooms, changerooms, other.

VI. Next Meeting

There was a brief discussion regarding when best to hold meetings in the future. It was agreed that under normal circumstances, Thursdays at 3pm are preferred and when agreed a meeting is required (ie. not necessarily Thursdays prior to a council meeting). As a result, the next meeting is tentatively scheduled for Thursday, May 30th, 2019, at 3pm.

VII. Adjournment

The meeting was adjourned at 4:35 pm.

(e) Pride of the Town Program



Purpose

The purpose of this program is to acknowledge outstanding citizens who have made a significant contribution to, or positive impact on the citizens of our community. Citizens who receive the Pride of the Town Recognition have exemplified a strong sense of volunteerism, civic pride and commitment towards the betterment of our community. Therefore, The Town of Deer Lake would like to formally recognize and award such ongoing efforts to promote the spirit of civic awareness and pride.

Objective

- To recognize actions that create a sense of home and belonging in our community
- To motivate all citizens to positively contribute to the quality of life of our community

Eligibility and Selection Criteria

- All citizens that have resided in the Town of Deer Lake for at least 12 consecutive months are eligible;
- There is no age limit for nominees to be eligible;
- Nominations are based on overall positive achievement, impact, and/or contribution(s) to the community;
- Recipients may only receive one (1) Pride of the Town Recognition in their lifetime

Nomination Procedure

- Nominations are from general public or Town of Deer Lake departments.
- Mayor and council have the discretion to nominate any individual for recognition.
- Nomination applications are available at the following locations:

- Town of Deer Lake – 34 Reid’s Lane
- Online – www.deerlake.ca
- Award recipients will be notified prior to the presentation.
- The nominator is responsible for submitting a completed application with all pertinent details.
- Award recipient and nominator will be contacted, if chosen.
- The Town of Deer Lake may contact the nominator for clarification, if necessary.
- File the Nomination Application with the Town Clerk at 34 Reid’s Lane, Deer Lake, NL, A8A 2A2 or deerlaketownclerk@nf.aibn.com. Nominations will be accepted until July 31, 2019.
- Nominations that meet the eligibility requirements will be reviewed by the Town Clerk and an award recommendation will be forwarded to Council for their decision.

Award

- Each recipient will receive a formal letter of recognition signed by the Mayor and Council;
- Will be recognized on the Town of Deer Lake’s social media sites as well as on the Town’s website;
- Name will be added to the “Pride of the Town” located by the Hodder Memorial Complex



Town Clerk
 34 Reid’s Lane
 Deer Lake NL A8A 2A2
 (709)635-2451
deerlaketownclerk@nf.aibn.com

Application for Pride of the Town

Name of Citizen You Are Nominating:
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Nominee’s Address: _____

Nominee’s Phone #: _____ Nominee’s Cell #: _____

Nominee's Email Address: _____

Your Name: _____

Your Address: _____

Your Email Address: _____

Your Phone #: _____ Your Cell #: _____

Nominee's Information:

The following information will assist Council in reviewing all applications to understand the nominee's level of significant contribution or positive impact. This information is used only for the purposes of review and to highlight the person's effort during the presentation.

- 1) Please describe the nominee's activities. Please include as much detail as you can.

- 2) Please describe why you feel the nominee should be recognized for Pride of the Town:

Eligibility and Selection Criteria

- All citizens that have resided in the Town of Deer Lake for at least 12 consecutive months are eligible;
- There is no age limit for nominees to be eligible;
- Nominations are based on overall positive achievement, impact, and/or contribution(s) to the community;

- Recipients may only receive one (1) Pride of the Town Recognition in their lifetime

Certification

The provision of false or misleading information on this application will be sufficient reason for the Town to reject the application or to terminate an appointment; I hereby certify that the information contained in this application is accurate.

Signature

Date

Nomination Procedure

- 1) Nominations are from general public or Town of Deer Lake departments.
- 2) Mayor and council have the discretion to nominate any individual for recognition.
- 3) Nomination Application are available at the following locations:
 - a. Town of Deer Lake – 34 Reid’s Lane
 - b. Online – www.deerlake.ca
- 4) Award recipients will be notified prior to the presentation.
- 5) The nominator is responsible for submitting a complete application with all pertinent details.
- 6) Award recipient and nominator will be contacted, if chosen.
- 7) The Town of Deer Lake may contact the nominator for clarification, if necessary.
- 8) The nominator shall complete the Nomination Application associated with the Pride of the Town Recognition
- 9) File the Nomination Application with the Town Clerk at 34 Reid’s Lane, Deer Lake, NL, A8A 2A2 or deerlaketownclerk@nf.aibn.com. Nominations will be accepted until July 31, 2019.
- 10) Nominations that meet the eligibility requirements will be reviewed by the Town Clerk and an award recommendation will be forwarded to Council for their decision.

(f) Tax Recovery Plan

2019-0527-010, Tax Recovery Plan

Councillor Kerry Jones / Councillor Myra Spence

Resolved that the Town of Deer Lake adopt the Tax Recovery Plan as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

MUNICIPALITY OF Deer Lake

Tax Recovery Plan Dated December 31, 2018

Tax Recovery Actions and Plans for the Municipal Fiscal Year 2019

Date Created: May 6, 2019

Date Amended: May 27, 2019

A. Status of the Objectives of the Tax Recovery Plan Dated December 31, 2017:

The Town was able to recover 94.36% of the outstanding and current taxes receivable for the municipality fiscal year that ended 2018. The stated objective for the Tax Recovery Plan dated December 31, 2017 (the municipal fiscal year 2018) was 65%.

Summary of reasons for **meeting / not meeting** the 2017 objective include:

We need an overview what worked:

1. The Actions that worked included:
 - A. Offer 2 year payment plans
2. The actions that we need to look at changing include:
 - A. Follow through with shuts offs after notices delivered.

B. The Objectives of the Tax Recovery Plan Dated December 31, 2018

The Town's objective is to recover 90% of the outstanding tax receivable by December 31, 2019.

In order to ensure the availability of sufficient municipal services, it is important that residents and businesses make their payments to Council by June 30, 2019, or otherwise be placed on the Town's arrears listing and held subject to the Town's arrears recovery actions as presented in this report.

Under the Government of Newfoundland and Labrador's Community Sustainability Partnership (CSP), the Town must implement and maintain a Tax Recovery Plan and Tax Receivable Summary by establishing objectives, timelines and procedures to recover unpaid taxes from the current and previous years.

The Town is subject to these accountability measures in order to receive future Municipal Operating Grant (MOG) funding and a share of Provincial Gas Tax Revenue Sharing funding.

The Town must also present municipal audited annual financial statements in compliance with Public Sector Accounting Board (PSAB) standards and an approved annual budget to receive municipal operating grants.

Moreover, the Town will take all reasonable actions towards the recovery of taxes in arrears while ensuring the tax recovery process being followed is fair and reasonable to the tax payer and the Town, and within the authority provided under the *Municipalities Act, 1999*.

Tax Year Planning Schedule

- Tax Notices are mailed out By the end of January 2019;
- Taxes are due on March 31, 2019

- Taxes are considered unpaid after March 31, 2019
- Taxes are considered in arrears after March 31, 2019; and
- Tax Recovery Plan begins April 1, 2019.

(g) Bell Aliant Invoice

It was agreed on by Council not to pay this invoice due to the fact that the Bell Aliant wire was not marked with a yellow tape as it is required.

(h) Parks and Recreation

2019-0527-11, Parks and Recreation

Councillor Gordon Hancock / Councillor Amanda Freake

Resolved that the Town of Deer Lake hold a Community Clean Up on June 1st, details are on the Facebook site. Resolve that the stadium workers repair the roof in the Zamboni area.

In Favor: Mayor Dean Ball
 Deputy Mayor Michael Goosney
 Councillor Amanda Freake
 Councillor Kerry Jones
 Councillor Gordon Hancock
 Councillor Myra Spence
 Councillor David Parsons

In favor 7; opposed 0. Carried

Councillor Hancock leaves the meeting due to conflict of interest on Beach Cleaner Tender.

(i) Beach Cleanup Tender

2019-0527-12, Beach Cleanup Tender

Councillor Kerry Jones / Councillor David Parsons

There were two tenders received for the beach cleanup: NCL Holdings: \$10,500 plus HST and B and S Trucking: \$12,000 plus HST. Recommend awarding the contract to NCL Holdings

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 6; opposed 0. Carried

Councillor Hancock returns to the meeting

Adjournment

2019-0527-13 Adjournment

Councillor Kerry Jones

Resolved that since there is no further business that the meeting adjourns at 9:10 pm with the next regularly scheduled meeting set for June 17, 2019 at 7:30 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried



Mayor Dean Ball



Town Clerk, Lori Humphrey