

Minutes of the regular meeting of council held Monday, February 18, 2019 No. 1373 held in Council Chambers, 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Myra Spence
Councillor Kerry Jones
Councillor Amanda Freake

Absent: Councillor Gordon Hancock
Councillor David Parsons

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey

Gallery: Bill Hayden, Michael Bickford

Regular meeting of council called to order at 8:06 pm by Mayor Ball

2019-0218-01, Minutes No. 1372

Councillor Kerry Jones /Councillor Amanda Freake

Resolved to accept the minutes of regular meeting of council, No. 1372 Monday, January 28, 2019

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Myra Spence
Councillor Kerry Jones
Councillor Amanda Freake

In favor 5; opposed 0. Carried

2019-0218-02, Special Meeting Thursday, January 7, 2019

Councillor Myra Spence /Councillor Amanda Freake

Resolved to accept the minutes of special meeting of council Thursday, January 7, 2019

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Myra Spence
Councillor Kerry Jones
Councillor Amanda Freake

In favor 5; opposed 0. Carried

Correspondence

Meeting No. 1373

Date: Monday, February 18, 2019

No	NAME	REGARDING	
1	Go Western	China Readiness Workshop	FYI
2	Municipal Affairs	Approval to Call Tender	FYI
3	Municipal Affairs	Climate Change	FYI
4	NL Public Libraries	Deer Lake Library Board Meeting representative	Councillor Parsons attending.
5	WRWM	Apartment and Multi-Units Building Policy	FYI
6	Municipal Affairs	Town Plan and Development Regulations	Need Motion and Date Set- Deferred
7	WRWM	ICI Policy	FYI

(a) Finance

2019-0218-03, Finance

Councillor Amanda Freake /Councillor Myra Spence

Resolved that the recommendations for Finance Report for February 13, 2019 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Myra Spence
Councillor Kerry Jones
Councillor Amanda Freake

In favor 5; opposed 0. Carried



Finance
February 13, 2019

Councillor Amanda Freake
Absent Councillor Myra Spence
Maxine Hayden

NO	Description	Recommendation
1	Marine Contractors Inc. Claim 4 Chaulk's \$24,155.35	Recommend approval
2	Marine Contractors Inc. Claim 5 holdback Chaulk's \$56,228.53	Recommend approval
3	Wood High Street \$19,910.55	Recommend approval
4	Appeal Commission: Dennis Waterman	Recommend contact Mr. Waterman to see if he would be interested for one year.
5	Deer Lake Bantam A Team advertisement Ad in Book \$25.00	Recommend approval of \$25.00
6	Tax adjustments tipping fee \$990.00, W/S tax \$1,344.00	Recommend approval
7	Accounts Payable \$146,095.73	Recommend approval
8	Backyard composting program Compost bin \$21.99plus HST, Compost tumbler \$44.99Plus HST (inclusive of shipping and handling) minimum order 40	Recommend approval of minimum order (40) of Compost tumbler
9	NL Exchequer environmental assessment for the Marina - \$460.00	Recommend approval

(b) Environment and Housing

2019-0218-04, Environment and Housing

Councillor Kerry Jones /Councillor Myra Spence

Resolved that the recommendations for Environment and Housing Report for February 7, 2019 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Michael Goosney
 Councillor Myra Spence
 Councillor Kerry Jones
 Councillor Amanda Freake

In favor 5; opposed 0. Carried

Environment & Housing Committee Minutes
Thursday, February 7, 2019, 10:30 am

In attendance:

Councillor Kerry Jones
 Town Manager Maxine Hayden
 Municipal Enforcement Officer Keith Park
 Public Works Supervisor David Thomas
 Economic Development Officer Damon
 Administrative Assistant Christa Jones

Regrets: Councillor David Parsons

Guest: Colin Butt, Alantra Leasing Inc., presentation 10:30-11 am

#	Name	Address	Description	Action
General Repairs				
Extensions, Decks, Patio				
New Residence				
Accessory Building				
Commercial Construction				
New Businesses				
1.	Juniper BBQ Scraper Ltd.	3 Lakeside Drive	Company to manufacture wood BBQ scrapers	Approved
2.	C&M Properties Inc.	8 Piercey Drive	Short and long-term serviced rentals	Approved
3.	Penstock Design Studio	53 Wight's Road	Design services; web, apps, photography	Approved

Other				
4.	Unlicensed businesses		Discussion	For information purposes
5.	Land for affordable housing		Discussion	Further research required
6.	Canadian Health Measures Survey		Seeking land on temporary basis	Package to be sent to Council- Get inventory of Deer Lake owned land
7.	Land behind TCH		Discussion	For information purposes

(c) Public Works

2019-0218-05, Public Works

Deputy Mayor Michael Goosney/Councillor Myra Spence

Resolved that the recommendations for Public Works Report excluding #1 for February 14, 2019 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Michael Goosney
 Councillor Myra Spence
 Councillor Kerry Jones
 Councillor Amanda Freake

In favor 5; opposed 0. Carried

Public Works
 February 14, 2019

Deputy Mayor Mike Goosney
 Councillor Myra Spence
 Maxine Hayden
 Dave Thomas

Date	Description	Recommendation
01	Water Thawing	Town offer service at a minimum cost of \$75.00 per hour owner/occupant have to sign consent form. - See motion with Policy
02	Extra employee internal one (1) Equipment operator permanent	Recommend that as a result of Union Policy the position be offered to Mr.

	two (2) applicants were received.	Matt Baker
03	GIS employee	Deferred - Town will advertise for a GIS employee
04	Dash Cams	Defer for more information
05	NorQuip Quote Forms \$3,623.85	Recommend approval to purchase more forms
06	SanEcoTec Cost of Discovery \$10,000.00plus disbursements (HST extra)	Defer for more information

2019-0218-06, Water Thawing

Councillor Myra Spence/ Councillor Myra Spence

Resolved that the Water Thawing policy be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Myra Spence
Councillor Kerry Jones
Councillor Amanda Freake

In favor 5; opposed 0. Carried

Policy
Town of Deer Lake
Frozen water lines

It is the responsibility of the property owner to maintain and/or replace the portions of the water line within the building and between the building and the property line.

When a property owner or occupant reports that the water is frozen, the following procedure shall apply:

1. The Public Works Department shall investigate to determine that the water line is frozen.
2. If it is determined that the water line is frozen, the owner or occupant shall sign a consent form giving town workers authorization consent to enter property to thaw frozen water line.
3. If it is determined that the water line is frozen, the Public Works shall install a temporary line where possible, using an insulated hose hooked up to an adjacent property.

4. Materials used to establish this temporary water line including but not limited to hosing and insulating matter will be provided by the town and are therefore town property and shall be returned to the town once the regular water line is re-established or the owner/occupant will be billed for the cost.
5. The town shall establish one temporary water line but will not return to the property if the owner/occupant report that the temporary line has frozen. It shall be the responsibility of the owner/occupant to ensure that the temporary water line is maintained.
6. The town does offer a thawing service for frozen water line. The minimum cost will be seventy five (\$75.00) dollars. There is no guarantee of success in thawing lines and charges will apply whether or not the line is thawed.
7. The owner /occupant of a frozen line should contact local plumbers first and exhaust all avenues to thaw water line. Any expenses incurred by an owner /occupant to thaw a frozen water line on the owners property will not be reimbursed by the town.
8. Calls regarding frozen water lines will be documented and a crew will visit the property as soon as possible as resources permit.

Authority As per resolution Meeting No. _____

Dated _____

d) Parks and Recreation

2019-0218-07, Parks and Recreation

Councillor Kerry Jones / Councillor David Parsons

Resolved that the recommendations for Parks and Recreation Report for January 23, 2018 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Myra Spence
Councillor Kerry Jones
Councillor Amanda Freake

In favor 5; opposed 0. Carried

Parks & Recreation Committee

February 15, 2019

In Attendance:

Chair- Kerry Jones

Glynn Wiseman

Stadium

- Stadium staff has been maintaining the outdoor rink for Winterfest as well they will set up the sound system and flame on Tuesday February 12th at 6:30 pm for the Dirty Big Fire at Schwartz Park.
- The fire Department will be handling the fire works
- Minor Hockey Tournaments
 - February 16th Girls under 20 Girls tournament.
 - February 23rd Midget A tournament
 - March 2nd IP tournament.
 - March 16th Adam A and B tournament.
 - April 12th to the 14th Female under 12 Provincial tournament. The association expects approximately 450 players, coaches and parents to be here for the tournament.
 - Easter tournament will take place between April 22nd to the 24th. Minor Hockey will be hosting Midget B. This is the last tournament of their season.
 - The ice will be removed after the Easter tournament.
- Broomball Provincial Tournament runs from March 7th – March 9th
- We have the Western Kings book for 2 Games in Deer Lake on March 1st and March 2nd. Jason Oake will provide information on the games so that we can do local advertising.
- Rogers communication will be broadcasting the games from the arena. They have done a site visit to determine the logistics
- Deer Lake Figure Skating's end of season ice show will take place on April 4.
- The Benjamin Circus will be in Deer Lake at the arena on June 27
- I have been contacted by the High school graduating committee checking dates and pricing for the possibility of holding their grad in the arena the last week of June. The committee will advise of their decision over the next week.
- I have attached specs for a new Zamboni for the arena for council's review. The lead time on the purchase of a new Zamboni is close to one year. If council decides to purchase the new Zamboni to arrive Jan 2020, we would have to make arrangements.

*Note: Get more information on Zamboni, what other towns have, what we need.

Swimming Pool

- Winter Swimming Lessons are half way through.
- Evening Aquafit began January 8 and runs until February 28 with possible extension if support is there.

- Deer Lake Dolphins Swim Team will take part in the provincial Swim For Hope cancer fund raiser on Febraury 15th.

Bowling Alley

- I have new advertising signs for the Bowling Alley made by Western signs. These signs will be placed in the Holiday Inn, The Deer Lake Motel, the Recreation Complex and the Town Office Lobby.
- Rosanne from the Holiday Inn has also agreed to place some copies of bowling advertisements on her breakfast tables during different events she hosts at the hotel.
- Chris from the Deer Lake Motel will place some in the rooms in the motel while he waits for me to contact the advertising company that puts the booklets in the hotel rooms.
- The Driftwood Inn has agreed to put an insert in each room. I have brought the colored inserts to the Driftwood Inn.
- I have attached the quote to have the advertising company put our ads into the Holiday Inn and Deer Lake Motel rooms.
- The Deer Lake 5 Pin is hoping to put 2 teams in the Bowl Canada cup tournament being held in Corner Brook in March 2019
- Humber River Lanes was supposed to have a team attending zones in Port Aux Basque on Saturday February 9. Due to the Weather and high winds in the Wreckhouse on the 8th and the forecast for the 9th parents decided not to travel over the highway to Port Aux Basque.
- Humber River Lanes will be hosting the Junior Bowlers for the YBC Provincials on February 23rd.

Other.

- The Deer Lake municipal park RFP has been completed and sent out.
- We have made adjustments to the bowling alley and swimming pool schedule to avoided congestion in the party rooms at the recreation complex.

(d) Public Work Report

Report From: Public Works Superintendent David Thomas
 Prepared For: Council & Management Team
 Date Prepared: February 15, 2019
 Timeframe: January 28, 2019- February 15, 2019

Road:

- Ditching and opening various drains and catch basins
- Repaired signs
- Installed culvert on Middle Road

Water:

- Clean filters
- Daily inspection of Chlorination and Filtration Plants

- Repaired water service line on Wights Road

Sewer:

- Checked all lift stations and various man holes in town for Friday maintenance checks
- Sewer Plug on Fifth Ave and Wights road

Snow:

- Clearing snow
- Cleared snow on sidewalks
- Cleared Hydrants
- Widening Roads

Building Maintenance:

- Electrical work at Rec centre, fire Hall

Misc :

- Made sliding hill at field
- Brought materials to Swartz field for bonfire

Adjournment

2019-0218-8 Adjournment

Councillor Amanda Freake

Resolved that since there is no further business that the meeting adjourns at 8.55 pm with the next regularly scheduled meeting set for March 11, 2019 at 8 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Myra Spence
Councillor Kerry Jones
Councillor Amanda Freake

In favor 5; opposed 0. Carried



Mayor Dean Ball



Town Clerk, Lori Humphrey