

Minutes of the regular meeting of council held Monday October 29, 2018 No. 1367 held in Council Chambers, 34 Reid's Lane, Deer Lake, NL.

In attendance:

Deputy Mayor Michael Goosney
Councillor Gordon Hancock
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Myra Spence

Absent:

Mayor Dean Ball
Councillor David Parsons

Also in attendance:

Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey
Public Works Superintend, David Thomas

Gallery:

Bill Hayden

Regular meeting of council called to order at 7:40 pm by Deputy Mayor Michael Goosney

2018-1029-01, Minutes No. 1366

Councillor Kerry Jones /Councillor Amanda Freake

Resolved to accept the minutes of regular meeting of council, No. 1366 Monday, October 15, 2018

In Favor: Deputy Mayor Michael Goosney
Councillor Gordon Hancock
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Myra Spence

In favor 5; opposed 0. Carried

Business Arising from the Minutes.

It was questions if there was any responds from the school regarding a meeting. Town Manager said she had the email sent off but have not heard back from anyone.

Correspondence

Meeting No. 1367

Date: Monday, October 29, 2018

| No | NAME | REGARDING | |
|----|------------------------|---|---|
| 1 | Gov. NL | Asphalt Deadline 2018 | FYI |
| 2 | Gov. NL | Infrastructure Agreement | FYI – Talk to Jason about applying for infrastructure projects |
| 3 | Gov. NL | 2018-19 MCW Applications – Rejection letter | FYI |
| 4 | Gov. NL | Prime Consultant Agreement | FYI |
| 5. | Deer Lake Kitty Rescue | Donation of Outbuilding | Town Manager to contact Kitty Rescue to ensure where the liabilities are for the building and SPCA. |

(a) Finance

2018-1029-02, Finance

Councillor Amanda Freake /Councillor Myra Spence

Resolved that the recommendations for Finance Report for October 25, 2018 items 1-5 be adopted as presented.

In Favor: Deputy Mayor Michael Goosney
Councillor Gordon Hancock
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Myra Spence

In favor 5; opposed 0. Carried

2018-1029-02, Land Sale

Councillor Amanda Freake /Councillor Myra Spence

Resolved that the Town of Deer Lake sell 7 Lushes Lane for taxes owing as per Section 141 of the Municipalities Act, 1999.

In Favor: Deputy Mayor Michael Goosney
Councillor Gordon Hancock
Councillor Amanda Freake
Councillor Kerry Jones

Councillor Myra Spence

In favor 5; opposed 0. Carried

Finance
October 25, 2018

Councillor Amanda Freake
Councillor Myra Spence
Maxine Hayden

| | | |
|---|---|--|
| 1 | 20 Wellon drive business tax write off \$2,042.56 | Not approved pursuant to Municipalities Act Section 120(1) A Council shall impose an annual tax, to be known as “the business tax” on all businesses carrying on business in the Municipality. |
| 2 | Donation Ronald McDonald house | Recommend approval \$25.00 |
| 3 | Saltwire/Sledworthy advertising | Not approved not budgeted for 2018 |
| 4 | Deer Lake Red wings sponsorship: <ul style="list-style-type: none"> • Print all holding seats – cost \$50 plus administration cost • Complimentary practice time during unrented time slots in the day (not evening) • Game Day Programs \$150.00 per game plus administration cost (must be printed the day before game day) • Entry tickets for all games \$165.00 plus administration time (need to be ordered two weeks before) • Two games no rental cost (\$1 fee for each ticket still applies) <p>Cost for 12 games \$3,830 plus administration cost</p> | Recommend approval |
| 5 | Accounts Payable \$176,464.27 | Recommend approval |
| 6 | 7 Lushes Lane - tax sale | Recommend approval |

(b) Public Works

2018-1029-04, Public Works

Councillor Myra Spence /Councillor Amanda Freake

Resolved that the recommendations for Public Works Report items 1,2,5,6 and 7 for October 25, 2018 be adopted as presented.

In Favor: Deputy Mayor Michael Goosney
Councillor Gordon Hancock
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Myra Spence

In favor 5; opposed 0. Carried

2018-1029-05, Public Works Capital Priorities

Councillor Myra Spence /Councillor Amanda Freake

Resolved that the Town of Deer Lake capital works priorities for 2019 be as follows:

High Street - \$1,600.00.00

Garden Road - \$3,320,170.00 (try for multi-year funding)

Water Filter - \$3,000,000.00

Middle Road - \$1,380.170.00

Annex Stadium 2020 – waiting on estimate

Canal road - \$1,549,850.00

Lift station Spillway - \$326,750.00

In Favor: Deputy Mayor Michael Goosney
Councillor Gordon Hancock
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Myra Spence

In favor 5; opposed 0. Carried

Councillor Hancock leaves the room due to conflict with item 4

2018-1029-06, Public Works

Councillor Myra Spence /Councillor Amanda Freake

Resolved that the recommendations for Public Works Report item 4 for October 25, 2018 be adopted as presented.

In Favor: Deputy Mayor Michael Goosney
 Councillor Amanda Freake
 Councillor Kerry Jones
 Councillor Myra Spence

In favor 4; opposed 0. Carried

Councillor Hancock returns to the meeting.

Public Works
 October 25, 2018

Deputy Mayor Mike Goosney
 Councillor Myra Spence
 Dave Thomas
 Maxine Hayden

| Date | Description | Recommendation |
|------|---|--|
| 01 | Wing -n-It : street light | Town contact Newfoundland Power for street light on Bennett Avenue, however they are responsible for their own light on the parking lot. |
| 02 | Roof Deer Lake Recovery building Materials Shears \$3,137, Williams \$2,871 labour cost \$2,000 | Recommend approval - roof repairs for Deer Lake Recovery building. |
| 03 | Capital works 2019 Garden Road Rehabilitation \$3,320,170.00 Lift Station Spillway \$326,750.00 Water Sewer & Storm upgrade Canal Road \$1,549,850.00 Water Sewer & Street upgrade Middle Road \$1,380,170.00 High Street \$1,600,000.00 Water Filter 3,000,000.00 Annex Stadium | Recommend priorities for 2019 High Street \$1,600.00.00 Garden Road \$3,320,170.00 (try for multi-year funding) Water Filter \$3,000,000.00 Middle Road \$1,380.170.00 Annex Stadium 2020 Canal road \$1,549,850.00 Lift station Spillway \$326,750.00 |
| 04 | Veterans Memorial Industrial Park Soil grading NCL Construction Ltd. \$4.09 per cubic meter less HST B & S trucking \$9.75 per cubic meter less HST | Recommend approval of NCL Construction Ltd. For 50,000 cubic meters at 4.09 plus HST |
| 05 | Newfoundland Power Veterans Memorial | Recommend that we install power to the |

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|----|---|--|
| | Park estimate cost for service for entire park \$80,000 estimated c service power 3 blocks \$18,000 | lots sold at a cost of \$18,000. The rest we will install at a later date. |
| 06 | NCL Construction LTD. Grubbing piles from excavation area \$17,800.00 plus HST | Recommend approval |
| 07 | NCL Construction remove rocks from backfill area \$19,900.00 plus HST | Recommend approval |

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| (c) Video Policy |
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2018-1029-09, Water Study Request for Proposals

Councillor Myra Spence/Councillor Kerry Jones

Resolved that the Town of Deer Lake adopted the Video Surveillance Policy as presented.

In Favor: Deputy Mayor Michael Goosney
Councillor Gordon Hancock
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Myra Spence

In favor 5; opposed 0. Carried

VIDEO SURVEILLANCE POLICY

The Town of Deer Lake may install video surveillance systems in any of its facilities or open spaces.

PURPOSE:

The Town of Deer Lake is committed to public safety, crime prevention and stewardship of publicly owned assets. Where warranted, the town may use video surveillance systems in Town owned or operated buildings and open spaces to deter and detect crime and anti-social behavior such as theft, vandalism and unauthorized entry. The Town shall maintain control of and responsibility for its video surveillance system at all times.

This policy applies to the collection, use, disclosure and disposal of recorded information collected through video surveillance technology, which is used to enhance the protection and safety of employees and the general public, reduce, deter and investigate incidents of vandalism or criminal activity, and protect property and assets.

POLICY STATEMENT:

It is the policy of the Town to ensure that before video surveillance equipment is installed on a town facility, property or vehicle, the use of the surveillance system shall be justified on the basis of:

- enhancing the protection and safety of employees and the general public;
- incidents of crime;
- safety concerns;
- reducing, deterring, and investigating incidents of vandalism or criminal activity protecting property assets;
- privacy intrusion from video surveillance shall be minimized and shall be installed in such a way that monitors only those spaces that have been identified as requiring surveillance;
- video surveillance equipment shall be restricted so that it cannot be adjusted or manipulated by anyone to overlook spaces that are not intended to be covered by the video surveillance system;
- video surveillance equipment shall not monitor the inside of areas where the public and employees have a higher expectation of privacy (e.g. washrooms);
- recorded information is accessed only by authorized town employees or authorized service providers;
- video surveillance recordings shall only be used for the purpose of detecting, deterring and investigated unlawful activity which includes possible contravention of any federal or provincial or municipal by-laws;
- investigating and resolving personal injury, damage to assets, and other legal claims;
- video surveillance shall be conducted in accordance with all applicable law and conducted in a professional, ethical and legal manner;
- the monitored areas shall have signage advising the public of the monitoring and recording;
- ownership of the video surveillance records shall remain with the town;
- access to the video surveillance records shall be restricted to those responsible for the administration of the video surveillance system and to town employees who lawfully require access to the records for the purposes of risk management. Investigating complaints from the public, and the processing of personal injury claims and claims to the damage of assets;
- law enforcement agencies by official written request to the Town Manager stating the date of the incident being investigated, time of incident, name of the requester and the name of the agency being represented where the records could assist in an investigation and ensuring that information obtained through video surveillance is used exclusively for lawful purposes.

VIDEO SURVEILLANCE CAMERAS:

The Town shall install video surveillance cameras in identified public area only where video surveillance is a necessary and viable detection or deterrence activity. The Town may install

visible and /or hidden surveillance cameras but shall ensure that appropriate signs are installed in accordance with this policy; however in areas where indiscriminate dumping of garbage is occurring, the town shall ensure that prominently posting a minimum of two signs in general area (one kilometer radius) where indiscriminate dumping is occurring.

Video surveillance systems shall operate 24 hours per day or as deemed necessary. Video surveillance footage shall be retained in accordance with system requirements (e.g. recorders may be routinely rewritten). A record will be created from the information collected only for the purposes of conducting or aiding in an investigation pertaining to a safety or security issue or where required by law: no other records will be created or retained.

This policy has been approved by the Town Council of the Town of Deer Lake at a meeting held on the 29 day of October , 2018 and shall remain in effect until revised by Council.



Mayor



Town Clerk

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| (d) Public Works Superintendant Report |
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Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team
Date Prepared: October 26, 2018
Timeframe: October 15, 2018- October 26, 2018

Road:

- Installed culverts on Amanda Ave
- Patched Squires Rd, Goose Arm Rd, Good Years Ln, Riverbank Rd, Youngs Lane
- Repaired Welcome to Deer Lake Sign, stop signs , and crosswalk signs
- Ditching along Whites Road

Water:

- Clean filters
- Daily inspection of Chlorination and Filtration Plants
- Maintenance of filtration plant
- Repaired curbstop on Maple St

Sewer:

- Checked all lift stations and various man holes in town for Friday maintenance checks

Building Maintenance:

- Electrical work at liftstations, Rec Center

Misc :

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Adjournment

2018-1029-08 Adjournment

Deputy Mayor Michael Goosney

Resolved that since there is no further business that the meeting adjourns at 8:40 pm with the next regularly scheduled meeting set for November 13, 2018 at 7:30 pm.

In Favor: Deputy Mayor Michael Goosney
Councillor Gordon Hancock
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Myra Spence

In favor 5; opposed 0. Carried



Mayor Dean Ball



Town Clerk, Lori Humphrey