

Minutes of the regular meeting of council held Monday January 15, 2018 No. 1352 held in Council Chambers, 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball  
Deputy Mayor Michael Goosney  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake  
Councillor Kerry Jones

Also in attendance: Town Manager, Maxine Hayden  
Town Clerk, Lori Humphrey

Gallery: Large number of people in gallery

Regular meeting of council called to order at 7:41 pm by Mayor Dean Ball

2018-0115-01, Minutes No. 1351

Councillor Jones/ Councillor David Parsons

Resolved to accept the minutes of regular meeting of council, No. 1351 Monday, December 18, 2017.

In Favor: Mayor Dean Ball  
Deputy Mayor Michael Goosney  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake  
Councillor Kerry Jones

In favor 7; opposed 0. Carried

Correspondence  
Meeting No. 1352

Date: Monday, January 15, 2018

No	NAME	REGARDING	
1	Deer Lake Regional Airport	Stats	FYI

2	Town Suite	Presentation	Set up presentation for next council meeting
3	News Article	Duties on paper industry	FYI
4	FCM	Newsletter	FYI

## **Reports**

(a) Finance Report
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### 2018-0115-02, Finance Report

Councillor Amanda Freake/Councillor Myra Spence

Resolved that the recommendations for Finance Report for January 11, 2018 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Michael Goosney  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake  
Councillor Kerry Jones

In favor 7; opposed 0. Carried



Finance  
January 11, 2018

Councillor Amanda Freake

Councillor Myra Spence  
Maxine Hayden

NO	Description	Recommendation
1	Marine Contractors Inc. Claim 5 holdback (1,2,3) \$252,131.18	Recommend approval
2	Upland creation Gateway, on Street way finding signs \$4,000.00 plus HST	Recommend approval Money has been approved in 2018 budget
3	Marine Claim 4 Gatehouse \$59,646.73	Recommend approval
4	SNC Lavlin Business Park \$19,109.93	Recommend approval
5.	Marine Claim 5 Gatehouse \$127,709.69	Recommend approval
6	Western Lock quote panic bars set double doors \$4,128.50	Recommend also check for quote to have automatic door opener on front door.
7	FCM Webinar Asset Management (let Town manager know if you plan to participate	Recommend approval
7	Accounts Payable \$176,657.20	Recommend approval

(b) Public Works Meeting

2018-0115-03, Public Works Report

Deputy Mayor Michael Goosney/Councillor Myra Spence

Resolved that the recommendations for Public Works Report for January 12, 2018 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Michael Goosney  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake  
Councillor Kerry Jones

In favor 7; opposed 0. Carried

Public Works  
January 12, 2018

Deputy Mayor Mike Goosney  
Councillor Myra Spence  
Dave Thomas  
Maxine Hayden

No	Description	Recommendation
1	Western Signs multi directional sign	Defer for more information

	\$3,006.09 plus tax	
2	26 Tower Road water sewer services connection	Defer
3	Damage to garbage box while clearing snow driver back up and hit garbage box	Recommend replace with green bin
4	Sidewalk cleaning : contacted Stephenville, Stephenville Crossing, Corner Brook, Pasadena, St. John's, Mount Pearl Gander, Paradise they use wing plow then come back later with blower	Defer
5	Cross walk signs -we have been having trouble with the signs charging the batteries	Signs will be send back to manufacture to correct defect.
6	Owens Drive services	Defer
7	Chaulk Lane sidewalk	Defer
8.	Evergreen Poplar Road	Recommend approval

(c) Environment and Housing Meeting

2018-0115-04, Environment and Housing

Councillor Kerry Jones/Councillor David Parson

Resolved that the recommendations for Environment and Housing Report for January 12, 2018 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Michael Goosney  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake  
Councillor Kerry Jones

In favor 7; opposed 0. Carried



**In attendance:**

Chairperson Kerry Jones

Administrative Assistant Christa Jones

Public Works Supervisor David Thomas  
Municipal Enforcement Officer Keith Park

Economic Development Officer Damon Clarke  
Town Manager Maxine Hayden

**Regrets:**

Councillor David Parsons

**Delegation regarding duplex at 14 Nichols Drive:**

The committee met for an hour with a group of four concerned residents who are representing homeowners in the Nichols Landing area of the town. Members of the group expressed concern about the construction of the duplex. The committee members noted that after checking with the Town Planner, it was confirmed that the application and subsequent construction is fully compliant.

#	Name	Address	Description	Action
<b>General Repairs</b>				
<b>New Residence</b>				
<b>Accessory Building</b>				
<b>Commercial Construction</b>				
<b>New Businesses</b>				
1.	Rudy's Courier Service	22 Riverbank Road	Rudy Campbell	Approved
2.	On the Spot Welding	80 George Aaron Drive	Mobile welding business	Approved
<b>Other</b>				
3.	Application for domestic cutting in watershed	Forestry		Approved
4.	Melvin Anstey	11 Hancock's Road	Inquiring about the zoning of Owens' Drive	Town to write resident confirming the road is zoned Commercial Industrial
5.	St. Jude's meeting		Meeting planned to discuss permit issues in St. Jude's	For information purposes
6.	Parking near Viking Trail bridge		Draft notice prepared	Committee recommends that notice be posted urging people to use the

				airport parking lot when using the walking trail
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(d) Economic Development

2018-0115-05, Economic Development

Councillor Gordon Hancock/ Deputy Mayor Michael Goosney

Resolved that the recommendations for Economic Development Report for January 10, 2018 be adopted as presented.

In Favor: Mayor Dean Ball  
 Deputy Mayor Michael Goosney  
 Councillor Gordon Hancock  
 Councillor Myra Spence  
 Councillor David Parsons  
 Councillor Amanda Freake  
 Councillor Kerry Jones

In favor 7; opposed 0. Carried



**Economic Development Committee Minutes**

Meeting of Wednesday, January 10, 2018, 6-7:30 pm, Deer Lake Town Office

In Attendance	Regrets
Chairperson Gordon Hancock, Town Councillor	Cyril Organ
Kerry Jones, Town Councillor	Maxine Hayden, Town Manager
Damon Clarke, Economic Development Officer	
Roseann White, Holiday Inn Express	
Terri Gilbert	
Sheila Mercer	

**I. Call to Order**

The meeting was called to order at 6 pm.

**II. Old Business**

**a. Committee Membership:**

The committee makeup was discussed and it was felt that with the members we now have, there is not yet a need to seek additional members. It was felt that if this situation arises, the committee could seek additional members at that time.

**b. GIS Presentation**

Before Christmas, the committee received a presentation in the implementation of a GIS system from Resource Innovations, whose presentation included a phased-in approach that would see the town add a GIS system over several years, making the cost more manageable.

**III. New Business**

**a. Second Review of Long Term Planning Document**

The committee went through the long term planning document prepared some three years ago to determine what has been completed, revised or removed from the list. Based on these discussions, the committee will prepare a new document which will reflect priorities going forward.

**IV. Other Land Issues**

None.

**V. Other Issues for Discussion**

None.

**VI. Next Meeting**

The next meeting is tentatively scheduled for January, 26, 2018.

**vi. Adjournment**

The meeting was adjourned at 7:30 pm.

(e) Parks and Recreation
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2018-0115-06, Parks and Recreation

Councillor Amanda Freake/Councillor Gordon Hancock

Resolved that the recommendations for Parks and Recreation Report for January 10, 2018 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Michael Goosney  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake  
Councillor Kerry Jones

In favor 7; opposed 0. Carried

### **Parks & Recreation Committee**

January 9, 2018

#### **In Attendance:**

Chair- Amanda Freake  
Councilor- Gordon Hancock  
Junior Pinksen

#### **Stadium**

- After a great discussion with Mrs. Giles and in our meeting in December 2017 some possible solutions were suggested for her son. We will indeed keep monitoring the Family skates and if the solutions suggested do not work then we will look at other possible alternatives next skating season.
- We are working with Computers and Communications along with the town office staff to implement a new Point of Sale system for the Recreation Complex. We will engage all staff at town office and complex to ensure it meets all expectations.
- Some new occupancy sensors are installed in complex to help reduce lighting expenses when rooms are not in use.
- Junior inquired with DLMH to see if an application was made for a provincial tournament and they did apply. Feb 5-2018 we will be notified if Deer Lake will be hosting a Provincial Tournament.

#### **Swimming Report**

- We are in the 1<sup>st</sup> week of Winter Swimming Lessons. Everything is going well. Our enrollment is at 154 students 5 adults and we have 4 students doing private swimming lessons (total of 28 classes of privates).
- Evening Aquafit classes start January 23<sup>rd</sup> and will run until March 1<sup>st</sup>. Evening Aquafit classes will continue as long as we have numbers to support it.

#### **Other**

- During the last meeting Glynn checked with Damon to see if there were any other components that needed to be added to the web page along with the online registration module. We are also confirming the cost for online fee charges with Monerais.



- The Recreation Committee feels that Junior and Damon can start the initial stages of creating a master plan for the Deer Lake Municipal Park as well as Schwartz Park. We are looking to possible funding partners for this initiative. We have engaged our communities that have completed similar projects to get their recommendations.
- Tim Hortons Deer Lake Winterfest brochure for 2018 schedule is attached as well and a hard copy in each mail box. It is on town's website as well as Winterfest media outlets. Mail out's will still go two weeks prior to Winterfest.
- Canada Summer Jobs application grants have been submitted.

(f) Public Works Superintendent Report
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Report From: Public Works Superintendent David Thomas  
 Prepared For: Council & Management Team  
 Date Prepared: January 12, 2018  
 Timeframe: December 18, 2017- January 12, 2018

Road:

- Patching on High Street
- Cleaned out ditches and catch basins for rainfall
- Installed stop signs on Middle Road and No Parking on Main Street

Water:

- Clean filters
- Daily inspection of Chlorination and Filtration Plants
- Repaired broken waterlines on High Street
- Repaired curb stop on Middle Road
- Water hook up on Spruce Street

Sewer:

- Checked all lift stations and various man holes in town for Friday maintenance checks
- Repaired lift station pumps at Main Lift station
- Sewer Hookup on Spruce Street
- Sewer plugs on George Aaron Dr, Middle Rd, South Main St.

Snow:

- Installed hydrant markers and bench markers
- Clearing snow
- Cleared snow on sidewalks
- Widening roads
- Cleared snow from hydrants

Building Maintenance:

- Electrical work at liftstations, and firehall

Misc :

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(g) Action Report

<b>Action Report</b>						
<b>#</b>	<b>From Meeting</b>	<b>Item</b>	<b>Depart</b>	<b>Individual to Complete Task</b>	<b>Task</b>	<b>Date Completed or Follow Up</b>
1	1346	Communications	Policy	Maxine	Look into developing a Communication Policy	Going to policy
2	1346	Goose Arm Road	E &H	Damon	Look at rezoning some land at the end of the Goose Arm Road from Agriculture to Residential	Gathering Information
3	1349	Meeting on Bullying	Admin	Maxine	Set up meeting with school and RCMP for January 8	Councillors Parsons was going to check when they has the next School Council Meeting
4	1351	Light on Chapel Hill	PW	David/Maxine	Get quotes on green arrow light for Chapel Hill	Went out for quote, was not what we needed. Gone out looking again

Adjournment

2018-0115-07, Adjournment

Councillor Kerry Jones

Resolved that since there is no further business that the meeting adjourns at 8:15 pm with the next regularly scheduled meeting set for January 29, 2018 at 7:30 pm.

In Favor: Mayor Dean Ball  
Deputy Mayor Michael Goosney  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake  
Councillor Kerry Jones

In favor 7; opposed 0. Carried



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Mayor, Dean Ball



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Town Clerk, Lori Humphrey