

Minutes of the regular meeting of council held Monday December 4 2017 No. 1350 held in Council Chambers, 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Amanda Freake
Councillor Kerry Jones

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey

Gallery: Large number of people in gallery

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball

2017-1204-01, Rescind Minutes No. 1348

Councillor Myra Spence / Councillor Amanda Freake

Resolved that the motion to accept the minutes of regular meeting of council, No. 1348 Monday, November 6, 2017 be rescinded.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Amanda Freake
Councillor Kerry Jones

In favor 7; opposed 0. Carried

2017-1204-02, Minutes No. 1348

Councillor Myra Spence / Councillor Gordon Hancock

Resolved to accept the minutes of regular meeting of council, No. 1348 Monday, November 6, 2017.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons

Councillor Amanda Freake
Councillor Kerry Jones

In favor 7; opposed 0. Carried

2017-1204-03, Minutes No. 1349

Deputy Mayor Michael Goosney/ Councillor David Parsons

Resolved to accept the minutes of regular meeting of council, No. 1349 Monday, November 20, 2017.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Amanda Freake
Councillor Kerry Jones

In favor 7; opposed 0. Carried

Press Release



Town of Deer Lake refutes conflict of interest claim against councillor

The Town of Deer Lake has refuted a claim that a councillor is in conflict of interest regarding the ongoing crematorium issue in the community.

The issue relates to councillor Myra Spence, who owns a refrigeration business with her husband Dan. In the development application submitted by Parsons Funeral Home to build the crematorium, Dan Spence Refrigeration Ltd. was listed as one of the contractors.

Councillor Spence was unaware that the company was listed as one of the contractors when she participated in the discussion and voted in favor of the crematorium at a council meeting of October 16, 2017.

The information was contained in the development application and provided to the *Western Star*, which published an article in the Saturday, December 2, 2017, edition. The article did not attribute the accusation to a specific source.

The Town of Deer Lake does not believe Ms. Spence was in a conflict because she was unaware that Dan Spence Refrigeration Ltd. was listed as one of the contractors for the crematorium build. She only found this out after she had voted in favor of the application to build the crematorium.

For more information, please contact Maxine Hayden, Town Manager, at 709-635-2451.

Correspondence

Correspondence

Meeting No. 1350

Date: Monday, December 4, 2017

No	NAME	REGARDING	
1	C.J Goodyear	CBPPL Wharf	FYI
2	NLCSA	COR	FYI
3	GHJC	Christmas Gathering	We have no one able to attend.

Reports

(a) Finance Report

2017-1204-04, Finance Report

Councillor Amanda Freake/Councillor Myra Spence

Resolved that the recommendations for Finance Report for November 30, 2017 be adopted as presented excluding #7.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Gordon Hancock
Councillor Myra Spence

Councillor David Parsons
Councillor Amanda Freake
Councillor Kerry Jones

In favor 7; opposed 0. Carried

Councillor Hancock and Mayor Ball leave the room due to conflict of interest on item #7. Deputy Mayor Goosney takes the chair

2017-1204-05, Finance Report

Councillor Amanda Freake/Councillor David Parsons

Resolved that the recommendations for Finance Report for November 30, 2017 #7 be adopted as presented.

In Favor: Deputy Mayor Michael Goosney
Councillor Myra Spence
Councillor David Parsons
Councillor Amanda Freake
Councillor Kerry Jones

In favor 5; opposed 0. Carried

Councillor Hancock and Mayor Ball return to the meeting. Mayor Ball returns to the chair.



Finance
November 30, 2017

Councillor Amanda Freake
Councillor Myra Spence
Town Manager Maxine Hayden

Delegation Elmo Bingle Cemetery Committee – they currently have money in trust for people who have make pre arrangements for their plots. They still need money to cover the rest of the expenses and to offset some of the expenses for the maintenance of the cemetery. They would like the Town to continue the same support as 2017 (\$4,000.00) Mr. Bingle was excused at 1:35PM

NO	Description	Recommendation
1	Mosaic Canada Murals	FYI will forward to Recreation committee
2	Daffodil Place Take a Night Stand	Recommend move the amount for Cancer Relay to Take a Night Stand for 2017.
3	SNC Lavlin \$6,591.24	Recommend approval
4	Western Newfoundland Developers in partnership with Robbins Family Farm & Gardens Wreath \$200 plus HST	Not approved
5	Accounts Payable \$36,625.86	Recommend approval
6	Monthly cheques for phones and travel	Recommend status quo
7	Rental space at fire hall	Recommend approval – This is on a temporary basis and they must show that there is no other suitable space available in the Town at this time.

(b) Public Works

2017-1204-06, Public Works

Deputy Mayor Michael Goosney/Councillor Myra Spence

Resolved that the recommendations for Public Works Report for November 30, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Amanda Freake
Councillor Kerry Jones

In favor 7; opposed 0. Carried

Public Works
November 30, 2017

Deputy Mayor Mike Goosney
Councillor Myra Spence
Dave Thomas
Maxine Hayden

Date	Description	Recommendation			
1	Update Work Schedule	Raised five hydrants, Replaced culvert Glide Lake Road, completed any water sewer lines for new homes.			
2	Patching road cuts	Patch in front of Sedler will be done Friday December 1,2017			
3	Owens Drive	Recommend meet with Mr. Owens to discuss the road conditions, pavement, and snow clearing on road.			
Fuel	2014	2015	2016	2017	
Water	\$13,846.92	\$13,242.38	\$13,639.33	\$18,821.17	
Sewer	\$14,127.93	\$13,712.28	\$14,356.33	\$13,322.96	
Road Maint.	\$20,162.73	\$15,048.05	\$23,042.74	\$18,038.05	
Snow	\$40,896.22	\$39,126.51	\$11,128.46	\$16,783.45	
Totals	\$89,033.80	\$81,129.22	\$62,166.86	\$66,965.63	

(c) Environment and Housing Meeting

2017-1204-07, Environment and Housing

Councillor David Parsons /Councillor Myra Spence

Resolved that the recommendations for Environment and Housing Report for December 1, 2017 be adopted as presented excluding #3.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Amanda Freake
Councillor Kerry Jones

In favor 7; opposed 0. Carried

Mayor Ball leaves the room due to conflict of interest on item #3. Deputy Mayor Goosney takes the chair

2017-1120-08, Environment and Housing

Councillor Myra Spence /Councillor Gordon Hancock

Resolved that the recommendations for Environment and Housing Report item #3 for December 1, 2017 be adopted as presented.

In Favor: Deputy Mayor Michael Goosney
Councillor Gordon Hancock
Councillor Myra Spence
Councillor Amanda Freake
Councillor Kerry Jones
Councillor David Parsons

In favor 6; opposed 0. Carried

Mayor Ball returns to the meeting. Mayor Ball returns to the chair.



Environment & Housing Minutes
Friday, December 1, 2017, 9 am

In attendance:

Councillor David Parsons	Public Works Supervisor David Thomas
Municipal Enforcement Officer Keith Park	Town Manager Maxine Hayden
Economic Development Officer Damon Clarke	

Regrets:

Chairperson Kerry Jones	Administrative Assistant Christa Jones
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Building Permits:

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2017, up to and including Friday, December 1, 2017:

- | | |
|-----------------------------|--------------|
| • General repairs (143): | \$ 688,475 |
| • Accessory buildings (48): | \$ 430,907 |
| • New Dwellings (20): | \$ 4,172,000 |

- Commercial Construction (15): \$ 2,875,999

TOTAL (225 permits): \$ 8,552,381

#	Name	Address	Description	Action
General Repairs				
1.	Spruce Ridge Resources	14 Pennell's Lane	Shingles	Recommend approval
New Residence				
Accessory Building				
2.	Leighton Ropson	22 Oakes Road	Storage shed for boat; seeking variance; advertised Nov. 22, 2017	No objections received; recommend approval
Commercial Construction				
New Businesses				
3.	Off the Hook Fish n Chips	Corner of Reid's Lane/Old Bonne Bay Road	Mobile food vendor; has permission of property owner; temporary vendor permit to be issued	Recommend approval
Other				
4.	Overhangs		For discussion purposes	Committee recommends that Town Planner prepare draft regulations that could be incorporated in future
5.	Draft letter to real estate agents re signage		For discussion purposes	Letter to be finalized and distributed
6.	Llew Young	12 Philip Drive	Seeking commitment that council will preserve or sell a road reserve that gives him access to his land	Recommend the Town write a letter to property owner, noting that the road reserve is not to be sold
7.	Bert Baker	8 Young's Lane	Wants to build carport	Does not comply with

			in front of garage	development regulations; committee recommends that the request be declined and that Town Planner prepare draft regulations to deal with the issue going forward
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(d) Parks and Recreation

2017-1204-09, Parks and Recreation

Councillor Amanda Freake /Councillor Gordon Hancock

Resolved that the recommendations for Parks and Recreation Report for December 1, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Michael Goosney
 Councillor Gordon Hancock
 Councillor Myra Spence
 Councillor David Parsons
 Councillor Amanda Freake
 Councillor Kerry Jones

In favor 7; opposed 0. Carried

Parks & Recreation Committee

December 1, 2017

In Attendance:

Chair- Amanda Freake
 Councilor- Gordon Hancock
 Glynn Wiseman
 Junior Pinksen

Stadium

- The committee addressed the issue regarding the letter asking to add back the General skate on Friday nights. We will indeed keep monitoring the skates and will speak to Mrs. Giles to see if we may find other solutions.
- Christmas tree in place at the Recreation Complex in the main lobby and Elwood Elementary students will be making decorations again this year.

- Recreation Department has contacted local Government inspector to make sure the Recreation Department are update on inspection and ammonia standards in complex. We were advised that we are compliant with all regulations.

Swimming Report

- Registration for The Winter block of lessons will take place Saturday Dec 2nd.
- Evening Aquafit classes have ended. We will offer them again after Christmas as long as we have numbers to support it.
- The pool in conjunction with the Town office is exploring an online system that will enable residents to access registration, payments and purchases through the website.

Other

- Compost site on Evergreen Lane has the blocks in place to define where to drop compost. Upgrades like these will make it easier for residents to drop compost and hopefully soon enable the town to expand what residents may drop at compost site.
- Applications through the Healthy Living Fund for automatic openers for the arena, pool and Bowling Alley has been submitted.
- Canada Day application has been submitted for 2018
- The Recreation Committee feels that Junior and Damon can start the initial stages of creating a master plan for the Deer Lake Municipal Park as well as Schwartz Park.
- Recreation Committee has been working with parents trying to form a new minor baseball program in Deer Lake for 2018.
- Recreation Committee would like to explore the idea of a Community Awards program and partnering with Municipal Officer Park’s concept.
- Recreation Committee has been working with the Ball drop committee supporting those in need in our committee.
- Tim Hortons Deer Lake Winterfest on Dec 13-2017 will have their 2018 schedule finalized to be able to send to print.

It was noted at the meeting that the Youth Advisory Board will headed up by Deputy Mayor Goosney and Councillor Parsons. They will be contacting the schools and reporting back to council with updates.

(e) Action Report

Action Report						
#	From Meeting	Item	Depart	Individual to Complete Task	Task	Date Completed or Follow Up
1	1346	Communications	Policy	Maxine	Look into developing a Communication	Going to policy

					Policy	
2	1346	Goose Arm Road	E &H	Damon	Look at rezoning some land at the end of the Goose Arm Road from Agriculture to Residential	Maxine to get Damon more information
3	1346	Light on Nicholasville Bridge	PW	David	Check the timing on the light	Tried a few different things, going to wait on result and monitor
4	1346	Update	Admin	Maxine	Plan a day where management can update council on ongoing projects.	Lori is checking with motel to see how much a breakfast would be
5	1348	Parking Sign by Bridge	PW	Dave	Move sign "Do not Block Driveway" back	On Dave's List
6	1349	Snow Clearing notice	Admin/PW	Dave/Damon	Get notice out that snow clearing regulation are in effect December 1 and advise residents about staying back from snow clearing equipment	Done
7	1349	Tree Lighting	Admin	Maxine	Tree lighting on December 12. Advise residents and prepare tree	Done
8	1349	Donna Giles	Admin	Maxine	Reply with letter	Done
9	1349	MAA	Admin	Lori	Send in vote for MAA rep	Done
10	1349	Meeting on Bullying	Admin	Maxine	Set up meeting with school and RCMP for January 8	Waiting for responds from schools
11	1349	Daffodil Place	Finance	Maxine	Add to next finance meeting	Done
12	1349	AP	Finance	Lori	Do cheques	Done

13	1349	Speed Sign	PW	Maxine/Dave	Look at quotes for other signs	Looking at sign to purchase in the new year
14	1349	Back up Cameras	PW	Dave	Try one machine to see how it works	Dept of Highway's tries this and removed them , do we still want to try it.

Adjournment

2017-1204-10, Adjournment

Councillor Kerry Jones

Resolved that since there is no further business that the meeting adjourns at 8:35 pm with the next regularly scheduled meeting set for December 18, 2017 at 7:30 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Amanda Freake
Councillor Kerry Jones

In favor 7; opposed 0. Carried



Mayor, Dean Ball



Town Clerk, Lori Humphrey