

Minutes of the regular meeting of council held Monday October 23, 2017 No. 1347 held in Council Chambers, 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey

Absent:

Gallery: Large number of people in gallery

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball

2017-1023-01, Minutes No. 1346

Councillor Amanda Freake / Deputy Mayor Michael Goosney

Resolved that the minutes of regular meeting of council, No. 1346 Monday, October 16, 2017 be adopted.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

Correspondence

Correspondence

Meeting No. 1347

Date: Monday, October 30

No	NAME	REGARDING	
1	Peter Petipas	Small Towns Director for MNL	FYI
2	Resources Innovation	Letter	Set up meeting
3	OIPC	Newsletter	FYI
4	SNL Lavin	Capital Works	Council to review and make motion next meeting
5	Atlantic Canada Airport Association	Media Release	FYI
6	MMSB	Funding	FYI

Reports

(a) Finance

2017-1023-01, Finance

Councillor Amanda Freake / Councillor David Parsons

Resolved that the minutes/recommendations of the Finance Committee Meeting on October 27, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried



Finance
October 27, 2017

Councillor Amanda Freake
 Councillor Myra Spence
 Maxine Hayden

NO	Description	Recommendation
01	Children's Wish Playground Equipment \$11,300.75 Town share \$3,800.75	Recommend approval
02	MNL Convention Corner Brook Town Clerk \$450.00	Recommend approval
03	Santec - First Second Third \$4,363.39 and Santec - \$1,616.90	Recommend approval
04	Cell Phone employee lost in lift station - \$150.00	Defer to PW
05	36 Old Boone Bay Road Taxes and water sewer services	Not approved water service is available
06	Deer Lake Chamber of Commerce Rent \$3,600.00	Recommend approval
07	Marine Contractors Claim 4 - First Second Third \$1,012,935.71	Recommend approval
08	Municipal Assessment Agency training Corner Brook December 7 \$80.00 (2 employees)	Recommend approval
09	Western Star Remembrance Day Ad	Not approved - Town will donate to locate branch
10	TD Bank line of credit \$3,000,000.00	Recommend approval
11	Elwood Regional High School 41 ST Annual Boys Basketball donation	Recommend approval
12	Go Western Annual financial support \$2,500.00	Recommend approval 2018 budget
13	MNL Convention booth rental Deer Lake Underwater Rescue \$1,250.00 plus HST	Recommend approval
14	C. Barnes Water Industrial Park \$550,620.00	Recommend approval

(b) Public Works

2017-1016-08, Public Works

Deputy Mayor Michael Goosney/ Councillor Myra Spence

Resolved that the minutes/recommendations of the Public Works Meeting on October 12, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Michael Goosney
 Councillor Amanda Freake
 Councillor Gordon Hancock
 Councillor Kerry Jones
 Councillor Myra Spence

Councillor David Parsons

In favor 7; opposed 0. Carried

Public Works
October 12, 2017

Deputy Mayor Mike Goosney
Councillor Myra Spence
Maxine Hayden
Dave Thomas

Date	Description	Recommendation
01	Update First, Second , Third and Chalks funding \$3,555,456.00 cost shared Federal \$1,074,737.00, Provincial \$1,504,632.00 Town \$809,186.00	Marine is still working on reinstatement of lawns, will install second coat of asphalt in 2018. Chaulks Lane will be done in 2018
02	Update Gatehouse Devon \$1,376,716.00 Town of Deer Lake funding	Contractor is waiting on Newfoundland power to remove a pole second coat of asphalt will be installed in 2018
03	Fourths Avenue Approved funding \$1,384,799.00 Federal \$418,553.00, Provincial \$586,074.00, Town \$251,157.00	Engineers will prepare the drawings and call for tenders in 2018
04	Evergreen Nicholville Road and Poplar Road \$12,098.00	Deferred
05	Fifth Avenue traffic	Recommend ask MEO and RCMP to monitor traffic in the area
06	Drainage 3 Wight's Road	Public works has it on schedule for next week
07	Lay off temporary employees	Recommend extension of one week
08	List of work to be completed	Six road cuts, 3 water sewer hookups, clean out catch basins , haul salt, culvert s of Glide Brook Road , install signs,
09	Street Light reporting	Recommend Town put on web site how residents can report a street light out
10	Placement of fire hydrant - 7 Second Avenue	Recommend the fire hydrant not be removed. The cost to remove it would be approximately \$20,000.00 and could affect the placement of other hydrants. The home owner would have to pay full cost to relocate the fire hydrant.

(c) Environment and Housing

2017-1023-03, Environment and Housing

Councillor Kerry Jones/Councillor David Parsons

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting on October 26, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried



Environment & Housing Minutes
Thursday, October 26, 2017, 9 am

#	Name	Address	Description	Action
General Repairs				
1.	Jerry Saulter	5 Goose Arm Road	Replacing shingles	Approved
2.	William Snow	64 High Street	Replace doors	Approved
3.	Roy Park	38 Garden Road	Replace skirting on home	Approved
New Residence				
Accessory Building				
4.	Adam Boyle	7 Oake's Road	New garage	APPROVED
Commercial Construction				
New Businesses				
5.	Winnie Courage		Shared information about future agricultural plans	For information purposes

Other				
6.	Ron Thomas		Seeking permission to move house onto land near C-Mac Construction property	Recommend that request be denied; lacks proper road, access to services
7.	Bert Baker	8 Young's Lane	Seeking permit to build carport in front of garage	Recommend that request be denied; insufficient space left for front yard

(c) Economic Development

2017-1023-04, Economic Development

Councillor Gordon Hancock / Councillor Kerry Jones

Resolved that the minutes/recommendations of the Economic Development Committee Meeting on October 25, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

Economic Development Committee Minutes

Meeting of Wednesday, October 25, 2017

6:30 pm, Deer Lake Town Office

In Attendance	Regrets
Chairperson Gordon Hancock, Town Councillor	
Kerry Jones, Town Councillor	

Damon Clarke, Economic Development Officer	

I. Call to Order

The meeting was called to order at 6:30 pm.

II. New Business

a. Review of Past Meetings and Initiatives:

There was a discussion on past initiatives. It was agreed that once a new committee has been put into place, the group will revisit the long term planning exercise that the previous committee completed. The purpose of this process is to remove issues that have been dealt with and add new ones for the committee to consider going forward.

b. Committee Membership:

The group discussed membership. It was felt important to maintain some continuity while at the same time attracting new members who are younger and who have ties to the business community. The EDO was instructed to contact some people to determine if they have an interest in joining the committee.

III. Next Meeting

Meetings will be held on alternate Friday mornings, likely starting on Nov. 17.

Adjournment

The meeting was adjourned at 8:05 pm.

(d) Parks and Recreation

2017-1023-05, Parks and Recreation

Councillor Amanda Freake / Councillor Gordon Hancock

Resolved that the minutes/recommendations of the Parks and Recreation Committee Meeting on October 25, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Michael Goosney
 Councillor Amanda Freake

Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

Parks & Recreation Committee
October 20, 2017

In Attendance:

Chair- Amanda Freake
Councilor- Gordon Hancock
Glynn Wiseman
Junior Pinksen

Canteen

We had a great discussion on the canteen and felt that we will extend Betty's Snacks contract forward for one more year. At the end of 2018 we will put up a RFP or look at other options.

Municipal Park

The Recreation Committee had an information session on the Deer Lake Municipal Park and would like to set with the economic development committee and present possible ideas and options in moving forward.

Other

- Winterfest Committee is very excited about the schedule of events and will hope to have a schedule posted with a few weeks to council for a pre view.

Recreation Department partnered with the Short Family and the Children Wish Foundation on a joint community pro

(e) OH&S

2017-1023-06, Site Specific Plan for Ice Control Material Pickup

Deputy Mayor Michael Goosney / Councillor Amanda Freake

Resolved that the Site Specific Plan for Ice Control Material Pickup be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

Please add meeting

(f) Public Works Superintendent Report
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Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team
Date Prepared: October 26, 2017
Timeframe: October 13, 2017- October 27, 2017

Road:

- Patching High Street, Squires Road, Wights Road, Poplar Road, Main Dam Road
- Installing culverts on Amanda Ave
- Prepared and paved road cut on Main Dam Road, Nicholsville Road, High Street, Amanda Ave
- Vac catch basins
- Ditching on Phillip Dr Goose Arm Road
- Installed asphalt gutters on Main Street, Wight's Road, Eighth Ave
- Installed flashing crosswalk signs
- Patching in fire hall parking lot

Water:

- Clean filters
- Daily inspection of Chlorination and Filtration Plants
- Water line hook up on Humberview Dr., Tower Road, Kerwin Place

Sewer:

- Checked all lift stations and various man holes in town for Friday maintenance checks
- Repaired lift station pumps at Riverbank Road, Main Lift station, Old Bonne Bay rd
- Sewer line hook up on Humberview Dr., Tower Road, Kerwin Place

Snow:

- Hauled and mixed salt

Building Maintenance:

- Electrical work at liftstations, Recreation Complex, Fire Hall

Misc :

- Two employees on 1 day safety course

(g) Action Report

Action Report						
#	From Meeting	Item	Depart	Individual to Complete Task	Task	Date Completed or Follow Up
1	1346	Youth Advisory/Representative	Rec	Councillor Freake and Deputy Mayor Goosney	Councillors to get together with Recreation to see if this is a good fit with them.	
2	1346	Send out new Committees	Admin	Lori	Combine Committees and send out to staff and council	Was asked to wait
3	1346	Seddle Water Shut Off	Admin	Maxine	Reply to Seddler Letter regarding water shut off	Done
4	1346	Kitty Rescue	Admin	Maxine	Set up meeting with Kitty Rescue for Monday October 23 at 7:30. MEO to attend	Done
5	1346	Autism Wall	Admin	Lori	Put on Facebook and Webpage	Done
6	1346	NL Power	Admin	Lori	reregister anyone that wants to go.	Done
7	1346	Street Lights out	Admin	Lori	Get put on Facebook and Webpage what to do in the event of a street light out.	Sent to Damon to do

8	1346	Bowling Shoes	Rec	Glynn	Problem - Kids bowling with no shoes on. Bring back to Recreation meeting for recommendation.	I have emailed Marg Ryan with our insurance company to see if we are covered and I have stopped the practice as of today October 26. Staff have been informed by text, email and memo. We will keep this in place until we come up with a better solution.
9	1346	MAA nomination	Admin	Lori	Send in nomination for Western MAA representative	Done
10	1346	Public Meetings	Admin	Lori	Put on Web Page the scheduled Public Meetings	Done
11	1346	Fifth Avenue	MEO	Keith	Monitor Speeding on Fifth Avenue	
12	1346	Deer Lake	Admin	Lori	Let public know date of Deer Lake day	Done
13	1346	A/P	Admin	Lori/Kelsey	Do cheques for all approved in Finance Meeting	Done
14	1346	Philpot's Ditch	PW	David	Ensure it is properly cleaned out	Done
15	1346	Communications	Policy	Maxine	Look into developing a Communication Policy	
16	1346	Splash Pad	Rec	Junior	Gather information on Splash Pad. Present on Monday October 23 at 7	Waiting on Drawings and pricing from ABC Recreation

17	1346	Skate Board Park	Rec	Junior	Look at possible expanding and more lighting	need more information unaware of concern or need
18	1346	70 Middle Road	PW	David	Problems with culvert in Driveway	Policy in place regarding working on culverts already installed
19	1346	Goose Arm Road	E &H	Damon	Look at rezoning some land at the end of the Goose Arm Road from Agriculture to Residential	
20	1346	Dilapidated House in Spillway	Enforce	Keith	Investigate House in Spillway	Started the process. Visited house and took pics. Will speak with the owner.
21	1346	9 Middle Road	PW	David	Problem with drain in Driveway	When the road was being upgraded the resident wanted the gutter installed now three years later he doesn't want it.
22	1346	Light on Nicholsville Bridge	PW	David	Check the timing on the light	Dave is still investigating with electrician
23	1346	Meeting with City of Corner Brook	Admin	Maxine	Set up meeting with City of Corner Brook regarding RCMP.	Waiting to hear back

24	1346	Hodder	Rec	Junior	Complaints about how clean the Hodder is. Have recreation committee look into this.	Vents cleaned and lobby will be painted in spring
25	1346	Salt	PW	David/Maxine	Look into the process of acquiring salt	Must be weight
26	1346	Town Plan	Admin	Damon	Damon to send Lori the Draft New Town Plan	Done
26	1346	Update	Admin	Maxine	Plan a day where management can update council on ongoing projects.	

Adjournment

2017-1023-07, Adjournment

Councillor Kerry Jones

Resolved that since there is no further business that the meeting adjourns at 8:45 pm with the next regularly scheduled meeting set for November 6, 2017 at 7:30 pm.

In Favor: Mayor Dean Ball
 Deputy Mayor Michael Goosney
 Councillor Amanda Freake
 Councillor Gordon Hancock
 Councillor Kerry Jones
 Councillor Myra Spence
 Councillor David Parsons

In favor 7; opposed 0. Carried



Mayor, Dean Ball



Town Clerk, Lori Humphrey