

Minutes of the regular meeting of council held Monday August 14, 2017 No. 1342 held in Council Chambers, 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Kerry Jones

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey

Absent:

Gallery: Bill Hayden, Terri Lynn Robbins, Bill Robbins, Michael Goosney

Regular meeting of council called to order at 7:40 pm by Mayor Dean Ball

2017-0814-01, Minutes No. 1341

Deputy Mayor Sandra Pinksen/Councillor Amanda Freake

Resolved that the minutes of regular meeting of council, No. 1341 Tuesday, July 25, 2017 be adopted with changes noted by Councillor Mercer.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Kerry Jones

In favor 7; opposed 0. Carried

Correspondence

Meeting No. 1342

Date: Monday, August 14, 2017

No	NAME	REGARDING	
1	Run The Rock	Certificate of Appreciation	FYI
2	Ducks Unlimited	Thank You Letter	FYI
3	WRWM	Rodent and Pest Control	FYI
4	Municipal Affairs	Approval for Chaulks' Lane	See Motion Below

2017-0814-02, Project #17-NRP-17-00003

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the Town of Deer Lake accepts the approval from the Province to expand the Project #17-NRP-17-00003 to include Chaulks' Lane.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Kerry Jones

In favor 7; opposed 0. Carried

Reports

Town Plan – Council set to meet on Monday August 28, 2017 to review new Town Plan Draft

Reports

(a) Finance

2017-0814-03, Finance

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting on August 10, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Sheila Mercer

Councillor Elmo Bingle
Councillor Jean Young

In favor 7; opposed 0. Carried

Finance
August 10, 2017

In attendance:
Deputy Mayor Pinksen
Councillor Elmo Bingle
Maxine Hayden

NO	Description	Recommendation
1	SNC Lavlin - Gatehouse Road & Devon Row \$79,917.54	Recommend approval
2	SNC Lavlin Business Park Lot Grading Constructing - documents and tender detailed Design \$8,977.76	Recommend approval
3	SNC Lavlin Business Park Water Servicing - tendering and contract \$1,664.63	Recommend approval
4	SNC Lavlin Business Const Ph 2 \$3,261.29	Recommend approval
5	SNC Lavlin 1,2,3, W/S - \$85,126.31	Recommend approval
6	Elwood Envirothon donation	Recommend donation \$25.00
7	Moss's Lane ditch \$20,000.00 plus survey, title searches and deeds.	Recommend approval pending approval of title searches
8	15 Wights Road Tax adjustment Interest earned \$155.20 Allowance for doubtful account \$819.27 Levy adjustment 2017 \$1038.10	Recommend approval
9	Accounts Payable \$26,891.67	Recommend approval
10	Chamber of Commerce Golf Tournament August 19, 2017 \$300.00	Recommend approval

(b) Public Works

2017-0814-04, Public Works

Councillor Elmo Bingle /Councillor Amanda Freake

Resolved that the minutes/recommendations of the Public Works Committee Meeting on August 10, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Kerry Jones
 Councillor Amanda Freake
 Councillor Elmo Bingle

Opposed: Councillor Jean Young
 Councillor Sheila Mercer

In favor 5; opposed 2. Carried

Public Works
 August 10, 2017

Councillor Elmo Bingle
 Councillor Amanda Freake
 Maxine Hayden
 Dave Thomas

Date	Description	Recommendation
01	Newfoundland Power - damages to wire and pole \$2,785.05	Recommend approval - incident was invested bucket of machine hooked the guide line causing damages.
02	2 Crescent Street @2,567.95	Not approved recommend home owner check with his lawyers for title insurance.
03	10 Devon Row \$1,163.86	Not approved any upgrades to road home owners are responsible for cost associated to hook up from their property to the main line
04	Evergreen name for street Owen's Drive	Recommend approval
05	Pavement fire hall \$7,300.00	Defer
06	8 Gatehouse Road retaining wall and stairs Marine \$21,925.73 can be done for cost of materials only approximately \$5,000.00	Recommend be done for cost of materials
07	Temporary workers we had in the budget 3 workers for 15 weeks we hired 2	Recommend extend temporary workers for 3 weeks.

(c) Environment and Housing

2017-0814-05, Environment and Housing

Deputy Mayor Sandra Pinksen /Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting on August 10, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young

In favor 7; opposed 0. Carried



Environment & Housing Agenda
Thursday, August 10, 2017, 9 am

In attendance:

Chairperson Kerry Jones

Councillor Sheila Mercer

Economic Development Officer Damon Clarke

Deputy-mayor Sandra Pinksen

Town Manager Maxine Hayden

Public Works Supervisor David Thomas

Regrets:

Administrative Assistant Christa Jones

Municipal Enforcement Officer Keith Park

Building Permits:

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2017, up to and including Friday, August 11, 2017:

- General repairs (100): \$ 338,175
- Accessory buildings (31): \$ 285,707
- New Dwellings (11): \$ 2,332,000
- Commercial Construction (8): \$ 1,095,000

TOTAL (150 permits):

\$ 4,050,882

#	Name	Address	Description	Action
General Repairs				
1.	Byron Matchim	104 High Street	Siding	Approved
2.	Donald Dove	19 Reid's Lane	Shingles	Approved
3.	Matthew Cooper	22 Lush's Lane	New front door	Approved
4.	Mike Green	1 Hink's Lane	Small deck at front of house	Approved
5.	Donald Tulk	20 Reid's Lane	Replacing patio	Approved
6.	Jerry Ball	23 Woodford Drive	Rear deck	Approved
7.	Terry Giles	4 Giles Crescent	New siding	Approved
8.	James Corbett	18 Third Avenue	Siding	Approved
9.	Geoffrey Carter	15 Shears' Place	Windows and doors	Approved
10.	Jeffrey Hiscock	73 George Aaron Drive	Windows and siding	Approved
11.	Lew Langford	24 Middle Road	Overhang	Approved
12.	Leaton Compton	9 Wallace Place	Fencing and windows	Approved
13.	Quintin Dennis	10 Dr. TM Green Sq.	Fencing	Approved
14.	Michael Young	23-25 Meadow Lane	Patio	Approved
15.	Frank Thomas	18 Airport Avenue	Shingles	Approved
New Residence				
16.	Laurie Winsor	39 Humberview Drive	New home	Approved
17.	Ken Lavin	26 Tower Road	New home - permit reissued	Approved
18.	JDMH Builders	Woodford Place	New mini home	Approved
19.	Key Homes	2 Grace Avenue	New home	Approved
20.	Kent Nichols	14 Nichols Drive	New home	Approved
21.	Wade Short	26 Woodford Drive	New mini home	Approved
Accessory Building				
22.	Sheldon Randell	32 Lush's Lane	New garage	Approved
23.	Myrtle Angell	20 Woodford Drive	New shed	Approved
24.	Joy Stuckless	72B High Street	Storage shed	Approved
25.	David Fever	49 Elizabeth Avenue	Shed	Approved
26.	Amos Payne	10 Second Avenue	Shed	Approved
27.	Christopher Cabot	70 Middle Road	Shed	Approved

28.	Wade Short	26 Woodford Drive	New garage	Approved
29.	Dean Randell	87 Goose Arm Road	Extension to shed	Approved
Commercial Construction				
30.	SRT Holdings		New trucking warehouse	Approved
31.	Bill and Terrilynn Robbins	187 Goose Arm Road	New slaughter facility	Approved
New Businesses				
32.	The Penstock Suites	7 Upper Nicholasville Road	Nightly rentals	Approved
Other				
33.	Visitor Rental Dwelling		Review, adapt, adopt document	EDO to incorporate suggested changes
34.	Waterfront properties	For discussion	Location of outbuildings	EDO to suggest incorporating this into new 10-year plan
35.	Location certificates		To be considered by council	Awaiting council's views
36.	Shawn Woon	20 Moss's Lane	Appealing rejected permit application	Town has responded to appeal
37.	Mark Keough	20 Tulk's Lane	Seeking to purchase land behind fire hall	Recommend rejection
38.	JDMH Builders		Office building development	Approval of concept; staff to check water and sewer issues
39.	Jamie Parsons	Moss's Lane	Inquiring about business development in area	Staff to determine impact of potential flooding
40.	Humber Canal		Debris removal	For information purposes
41.	Matthew Crummey	2 Canal Road	Seeking permission to place trailers/cabins on small lot	Denied; land too small for tourist cabins
42.	Dustin Spurrell	Farm Road	Sub-dividing land to sell	Staff to prepare

		apartment	small portion to Western Health; Requires letter of approval from town	letter

(e) Public Works Superintend Report

Report From: Public Works Superintendent David Thomas
 Prepared For: Council & Management Team
 Date Prepared: August 11, 2017
 Timeframe: July 4, 2017- August 11, 2017

Road:

- Patching High Street, Wight’s Road, Nicholsville Road, , Riverbank Road, Wellon Drive, Squires Road, Garden Road, Jeddore’s Lane, Old Bonne Bay Road, Tower Road, Reginald Drive, Poplar Road
- Line Painting
- Installing culverts on Lush’s Lane and Grace Ave
- Prepared and paved road cuts on Fourth Ave, Juniper, Main Street
- Repaired concrete curb on Main Street
- Reinstalled guide rail on Cross’s Road
- Repaired 2 catch basins on Main Street and Goose Arm Road
- Put calcium on gravel roads in town

Water:

- Clean filters
- Daily inspection of Chlorination and Filtration Plants
- Repaired valve box on Woodford Drive
- Repaired waterline break on Lakeside Drive and in depot yard
- Water line hook up on Grace Ave

Sewer:

- Checked all lift stations and various man holes in town for Friday maintenance checks
- Repaired lift station pumps at Riverbank Road, Main Lift station

- Sewer line hook up on Grace Ave
- Repaired sewer line on Xavier Lane
- Repaired manhole on legion parking lot

Building Maintenance:

- Electrical work at liftstations, office, Recreation Complex

Misc :

- Sod Repairs, work at walking trail parking lot

(f) Town Manage Report

Town Manager Action Report for
Meeting No.1341
August 10, 2017

No	Item	Dept.	Person responsible	Task/request
01	Eight Ave.	Admin	TM	Thank you letter written to resident for putting up flowers on her street.
02	Strawberry Festival	Admin	TM	Thank you letter for successful festival
03	Transport Canada	Admin	TM	Rules for drone users signs have been posed over by the beach
04	Hiring policy	Admin	TM	Checked with Hr Consulting re hiring their rate is \$75.00 per hours, request sent out to PMA for how other Towns handle hiring of Town Staff.
05	Moss's Lane	Admin	TM	Letter was sent to owner recommendation included in Finance meeting.

Annual leave - I plan to take from August 17 to August 25 inclusive

Adjournment

2017-0814-06, Adjournment

Deputy Mayor Sandra Pinksen

Resolved that since there is no further business that the meeting adjourns at 8:20 pm with the next regularly scheduled meeting set for September 11, 2017 at 7:30 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young

In favor 7; opposed 0. Carried



Mayor, Dean Ball



Town Clerk, Lori Humphrey