

Minutes of the regular meeting of council held Monday, May 29, 2017 No. 1338 held in Council Chambers, 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Elmo Bingle

Also in attendance: Town Manager, Maxine Hayden  
Town Clerk, Lori Humphrey

Absent: Councillor Jean Young

Gallery: Bill Hayden, Mike Goosney, Mark Goosney

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball

2017-0529-01, Minutes No. 1337

Councillor Elmo Bingle / Councillor Amanda Freake

Resolved that the minutes of regular meeting of council, No. 1337 Monday, May 15, 2017 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Elmo Bingle

In favor 6; opposed 0. Carried

Correspondence

Meeting No. 1338

Date: Monday, May 29, 2017

| No | NAME              | REGARDING  |   |
|----|-------------------|--|---|
| 1  | Elwood Elementary | 9 Letter from students regarding different issues. | Mayor Dean Ball will meet with the authors of |

|   |      |   |                                       |
|---|------|---|---------------------------------------|
|   |      |   | the letters.                          |
| 2 | JDRF | Walk With Us To Find The Cure For Diabetes Sunday July 11 | FYI                                   |
| 3 | PMA  | Professional Development Session                          | Town Manager and Town Clerk to attend |

## **Reports**

### **(a) Finance**

#### 2017-0529-02, Finance

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting on May 25, 2017 be adopted as presented, excluding #3.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Elmo Bingle

Opposed:

In favor 6; opposed 0. Carried

Councillor Freake leaves the meeting due to conflict of interest.

#### 2017-0529-03, Finance

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting on May 25, 2017 item #3 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Sheila Mercer  
Councillor Elmo Bingle

Opposed:

In favor 5; opposed 0. Carried

Councillor Freake returns to the meeting.



Finance  
May 25, 2017

Deputy Mayor Sandra Pinksen  
Councillor Sheila Mercer  
Maxine Hayden

| NO | Description  | Recommendation     |
|----|--|--------------------|
| 01 | 12" Laminator Approximately \$600.00 money in budget   | Recommend approval |
| 02 | Epson Printer Approximately \$1,350.00 money in budget   | Recommend approval |
| 03 | Stairs, landings & safety rails training fire hall: Labour \$1,600.00 (has to be done by Journeyman carpenter in order to meet safety code requirements. | Recommend approval |
| 04 | Accounts Payable \$27,019.58   | Recommend approval |

(b) Environment and Housing

2017-0529-04, Environment and Housing

Councillor Kerry Jones / Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting on May 25, 2017 be adopted as presented with the exception of item #13 and 14.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Elmo Bingle

In favor 6; opposed 0. Carried

Mayor Ball leaves the meeting due to conflict of interest and Deputy Mayor Pinksen takes the chair.

2017-0515-05, Environment and Housing

Councillor Kerry Jones / Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting on May 11, 2017, item #13 and 14, be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Elmo Bingle

In favor 5; opposed 0. Carried

Mayor Ball returns to the meeting and the chair.



**Environment & Housing Minutes**  
**Thursday, May 25, 2017, 10 am**

**In attendance:**

|  |   |
|--|---|
| Chairperson Kerry Jones                | Deputy-mayor Sandra Pinksen               |
| Public Works Supervisor David Thomas   | Town Manager Maxine Hayden                |
| Councillor Sheila Mercer               | Economic Development Officer Damon Clarke |
| Administrative Assistant Christa Jones | Municipal Enforcement Officer Keith Park  |

**Regrets:**

None

**Building Permits:**

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2017, up to and including Friday, May 26, 2017:

- General repairs (44): \$ 171,575
- Accessory buildings (11): \$ 95,100
- New Dwellings (9): \$ 1,710,000
- Commercial Construction (3): \$ 232,000

**TOTAL (67 permits):**

**\$ 2,208,675**

| #                              | Name                         | Address                             | Description                          | Action  |
|--------------------------------|------------------------------|-------------------------------------|--------------------------------------|---|
| <b>General Repairs</b>         |                              |                                     |                                      |   |
|                                |                              |                                     |                                      |   |
| 1.                             | Stephen Sheppard             | 24 Elizabeth Avenue                 | Patio and fence                      | Approved  |
| 2.                             | Evan Morgan                  | 19 Humberview Drive                 | Fence                                | Approved  |
| 3.                             | Doug Easton                  | 8 Sixth Avenue                      | Shingles                             | Approved  |
| 4.                             | Kerry Jones                  | 4 Mayor Avenue                      | Patio, lean-to                       | Approved  |
| 5.                             | Tony McKay                   | 22-24 Meadow Lane                   | Shingles                             | Approved  |
| 6.                             | Michael Goulding             | 71 Wight's Road                     | Fence                                | Approved  |
| 7.                             | Bernard Schwartz             | 25 Nicholville Road                 | Shingles                             | Approved  |
| 8.                             | James Corbett                | 27 Wight's Road                     | Front bridge                         | Approved  |
| 9.                             | Malcolm Fudge                | 11 Colbourne Street                 | New shingles                         | Approved  |
| 10.                            | Aloysius Sullivan            | 8 Phillip Drive                     | Siding                               | Approved  |
| 11.                            | David Lewis                  | 6 Devon Row                         | Porch addition                       | Approved  |
|                                |                              |                                     |                                      |   |
| <b>New Residence</b>           |                              |                                     |                                      |   |
|                                |                              |                                     |                                      |   |
| 12.                            | Cyril Williams               | St. Jude's                          | New home                             | Approved pending Service NL Approval of septic system |
| 13.                            | Steve Blanchard              | 1 Amanda Avenue or 4 Tiffany Avenue | New home                             | Approved  |
| 14.                            | Key Homes                    | 17A Scott Drive or 1 Tiffany Avenue | New Home                             | Approved pending provision of deed, survey            |
|                                |                              |                                     |                                      |   |
| <b>Accessory Building</b>      |                              |                                     |                                      |   |
|                                |                              |                                     |                                      |   |
| 15.                            | Ed Wight                     | 25A Main Dam Road                   | New garage                           | Approved  |
| 16.                            | Robert Carter                | 8 Amanda Avenue                     | New garage                           | Approved  |
| 17.                            | Greg Collier                 | 6B Cross's Heights                  | New garage                           | Approved  |
|                                |                              |                                     |                                      |   |
| <b>Commercial Construction</b> |                              |                                     |                                      |   |
|                                |                              |                                     |                                      |   |
| 18.                            | Robin's Donuts               | 1 Airport Road                      | Proposed renovations from Service NL | For information purposes                              |
| 19.                            | Deer Lake Motel              | 15 TCH                              | Storage shed                         | Approved  |
| 20.                            | Gateway to the North RV Park | 1-49 Route 430                      | Expansion to RV park                 | Existing permit extended                              |
|                                |                              |                                     |                                      |   |
| <b>New Businesses</b>          |                              |                                     |                                      |   |

|              |                     |                      |  |  |
|--------------|---------------------|----------------------|--|--|
|              |                     |                      |  |  |
| 21.          | Nirvana Hair Studio | 9 Willow Place       | Hair and waxing studio                       | Approved                               |
| 22.          | Eileen's Gift Store | 17 North Main Street | Gift shop                                    | Approved                               |
|              |                     |                      |  |  |
| <b>Other</b> |                     |                      |  |  |
|              |                     |                      |  |  |
| 23.          | NCL Holdings Ltd.   | Wight's Road         | Development of land into 8 commercial blocks | Approved pending Service NL approval   |
| 24.          | Beach Concession    | Nicholsville Road    | Paperwork from Service NL                    | For information purposes               |
| 26.          | Civic numbers       | Humber River Estates |  | Needs council approval to make changes |

**Addition:**

Accept the letter from Evergreen Enterprises regarding the proposed development. Town to develop timeline for completed work.

|                                |
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| (c) Town Manager Action Report |
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Town Manager Action Report for  
Meeting No.1337  
May 26, 2017

| No | Item              | Dept. | Person responsible | Task/request   |
|----|-------------------|-------|--------------------|--|
| 1  | Dan Bursey        | Admin | TM                 | Letter sent Town will change name to Islaview for one day May 26,2017  |
| 2  | Heart and stroke  | Admin | TM                 | Letter sent regarding funding  |
| 3  | Tonya Stuckless   | Admin | TM                 | Letter sent two lane bowling approved  |
| 4  | SNC Lavlin        | Admin | TM                 | Business Park lot grading signed and returned  |
| 5  | SNC Lavlin        | Admin | TM                 | Parking Lot Design signed and returned   |
| 6  | Humber View Drive | Admin | TM                 | Garage relocation emailed owner , received confirmation back also spoke with contractor should be moved in 2-3 weeks |
| 7  | Bio Maxx          | Admin | TM                 | Request sent for meeting waiting on response.  |

|                           |
|---------------------------|
| (d) Superintendent Report |
|---------------------------|

Report From: Public Works Superintendent David Thomas  
Prepared For: Council & Management Team  
Date Prepared: May 26, 2017  
Timeframe: MAY 15, 2017 – May 26, 2017

Road:

- Patching High Street, Wight's Road, Nicholasville Road, Main Street, Riverbank Road,
- Line Painting

Water:

- Clean filters
- Daily inspection of Chlorination and Filtration Plants
- Repaired curb stop on Baileys Ave
- Repaired waterline break on Lush's Lane

Sewer:

- Checked all lift stations and various man holes in town for Friday maintenance checks
- Repaired lift station pumps at Riverbank Road
- 

Snow:

- 

Building Maintenance:

- Electrical work at liftstations, Depot and Fire Hall

Misc :

- Eight days of spring cleanup
- Hauled fill to Day Park

Adjournment

2017-0529-05, Adjournment

Councillor Elmo Bingle

Resolved that since there is no further business that the meeting adjourns at 8:10 pm with the next regularly scheduled meeting set for June 12, 2017 at 7:30 pm.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Amanda Freake  
Councillor Sheila Mercer

Councillor Elmo Bingle

In favor 6; opposed 0. Carried

A handwritten signature in cursive script that reads "Dean Ball". The signature is written in black ink and is positioned above a horizontal line.

Mayor, Dean Ball

A handwritten signature in cursive script that reads "Lori Humphrey". The signature is written in black ink and is positioned above a horizontal line.

Town Clerk, Lori Humphrey