

Minutes of the regular meeting of council held Monday, May 1, 2017 No. 1336 held in Council Chambers, 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer
Councillor Amanda Freake

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey

Absent: Councillor Elmo Bingle

Gallery: Bill Hayden

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball

2017-0501-01, Minutes No. 1335

Councillor Amanda Freake/Councillor Kerry Jones

Resolved that the minutes of regular meeting of council, No. 1335 Monday, April 10, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer
Councillor Amanda Freake

In favor 6; opposed 0. Carried

Business Arising from the Minutes

Correspondence
Meeting No. 1336

Date: Monday, May 1, 2017

No	NAME	REGARDING	CORRESPONDENCE
1	Children's Wish	Run the Rock	FYI

2	ACAP Humber Arm	Federal Infrastructure and Communities Minister Event	FYI
3	Work Place NL	Prime Refund	FIY
4	Francois Choquette	Bill C-203	Would like councils support

Reports

(a) Finance

2017-0501-02, Finance

Deputy Mayor Sandra Pinksen/Councillor Amanda Freake

Resolved that the minutes/recommendations of the Finance Committee Meeting on April 27, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Jean Young
Councillor Sheila Mercer
Councillor Amanda Freake

Opposed Councillor Kerry Jones

In favor 5; opposed 1. Carried

Finance
April 27, 2017

Deputy Mayor Sandra Pinksen
Maxine Hayden

NO	Description	Recommendation
1.	Alzheimer Society walk May 07,2017	Recommend \$25.00
2	Chamber After Five host	Defer for more information
3	Deer Lake Interdenominational Cemetery annual grant \$4,000.00	Recommend approval
4	Tract Proposal \$27,846.00 plus HST	Defer
5	Accounts Payable \$44,445.03	Recommend approval
6	Purchase land : Joe Butt's and Gerald Beauliea	Recommended – proceed with negotiations and get interest rates from the bank

(b) Environment and Housing

2017-0501-03, Environment and Housing

Councillor Kerry Jones / Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting on April 21, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer
Councillor Amanda Freake

In favor 6; opposed 0. Carried



**Environment & Housing Minutes
Friday, April 21, 2017, 10 am**

In attendance:

Deputy-mayor Sandra Pinksen
Councillor Sheila Mercer
Administrative Assistant Christa Jones

Public Works Supervisor David Thomas
Economic Development Officer Damon Clarke

Regrets:

Chairperson Kerry Jones
Municipal Enforcement Officer Keith Park

Town Manager Maxine Hayden

Building Permits:

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2016, up to and including Friday, April 21, 2017:

- General repairs (8): \$ 40,000
- Accessory buildings (1): \$ 20,000
- New Dwellings (5): \$ 930,000

TOTAL (14 permits): \$ 990,000

#	Name	Address	Description	Action
General Repairs				

1.	Louis Pacheo	47 High Street	Roof, windows, siding	Approved
2.	Rufus Young	49 High Street	Shingles	Approved
New Residence				
3.	Rodney Gillett	22 Humberview Drive	New home	Approved
4.	Michelle Jefferies	7 St. George's Street	New home	Approved
5.	Mark Hicks	4 Woodford Drive	New mini home	Approved
Accessory Building				
Commercial Construction				
New Businesses				
6.	Kimberly Halfyard	4 Old Bonne Bay Road	Nightly rentals	Conditional approval pending Service NL
7.	Terry Hopkins	17B North Main Street	Home décor business	Approved
8.	Churchill Electrical Contracting	7 Eight Avenue	Electrical contracting	Approved
Other				
9.	Deer Lake Power		Installing ice boom in canal	For information purposes
10.	Draft agreement, Evergreen development		Draft	For information purposes
11.	Document to govern new business set up	Business Guide to Municipal Regulations & Zoning	Draft	For information purposes
12.	Airbnb	59 North Main Street	Operator refuses to establish business; not owner	Deferred to council for discussion
13.	SNC Lavin Contract		Move that the Town of Deer Lake accept the Prime Consultant agreement from SNC Lavin for the Business Park Water Servicing.	Approved
14.	Industrial Park		Move that the Town of Deer	Approved

			Lake proceed with a RFP for the clearing of the land and movement of fill between lots.	
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(c) Public Works

2017-0501-04, Public Works

Councillor Amanda Freake/Councillor Sheila Freake

Resolved that the minutes/recommendations of the Public Works Committee Meeting on April 27, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
 Councillor Kerry Jones
 Councillor Jean Young
 Councillor Sheila Mercer
 Councillor Amanda Freake

Opposed: Deputy Mayor Sandra Pinksen

In favor 5; opposed 1. Carried

Public Works
 April 27, 2017

Councillor Amanda Freake
 Deputy Mayor Sandra Pinksen
 Maxine Hayden
 Dave Thomas

No	Description	Recommendation
1	Spring cleanup	Recommend May 8-20,2017
2	Paving tender Tender Opening April 19, 2017 Councillor Elmo Bingle Deputy Mayor Sandra Pinksen	Recommend award to Evergreen for \$214,116.43

	Councillor Amanda Freake Lori Humphrey Dave Thomas Pam Chaulk Evergreen \$214,116.43 Marine \$223,273.65 J J Paving \$254,161.50 Mike Kelly and Sons \$217,557.00	
3	Seasonal workers	Recommend continue to monitor work load
4	Electrician/Laborer	It is recommended that we offer the position to Stephen Hayden on 90 day probation as per our union contract. Performance to be reviewed at that time.

(d) Capital Works Projects

2017-0501-05, Capital Works

Councillor Amanda Freake/ Deputy Mayor Sandra Pinksen

Resolved that the capital works project be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer
Councillor Amanda Freake

In favor 6; opposed 0. Carried

Year	Capital Projects	Estimated Cost
2018 MCW App Priority #1	<i>Garden Road from Canal To Main Dam water sewer curb gutter sidewalk pavement</i>	<i>\$2,448,446.93</i>

2018 MCW App Priority #2	<i>Fourth Avenue curb gutter sidewalk water sewer pavement</i>	<i>\$1,258,907.98</i>
2018 MCW App Priority #3	<i>High Street from Third Avenue to Airport Avenue water sewer sidewalk curb gutter pavement</i>	<i>\$3,129,777.45</i>
	Other Capital Projects	
2018	Zamboni	105,000
2018	Drainage issues and storm sewer on Lushes Lane , Jeddore's Lane , Cross's road, Humber View Drive	2,000,000
2018	Fire Dept. Pumper Truck replacement for Pumper 3	280,000
2018	Canal Road Water sewer curb gutter sidewalk pavement	1,000,000
2018	Continued development of Industrial Park	500,000
2018	Walking Trial	40,000
2019	Ladder Truck (107 Ascendant)	1,200,000
2019	Marina overall development could be in excess of	1,000,000
2020	Middle Road curb gutter sidewalk , water, sewer pavement	1,000,000

Also for consideration for Capital works over next 10 years:

Loader estimate \$250,000

Vac truck estimate \$250,000

Lift Station Spillway estimate \$350,000

Lagoon Clean out estimate \$100,000

Water Filter \$1,000,000

Truck Pickup \$50,000

Flyer Plow Truck \$250,000

Young Avenue Water and Sewer Pavement estimate, Jewers Lane Water and Sewer Pavement \$380,000

Floor for Stadium \$450,000

Equipment for Stadium \$250,000

Lawn Tractor estimate \$45,000

Vehicle for Stadium \$50,000

Pavement for Hancock's, Road, Main Street Whites, Old Boone Bay Road estimate \$1,500,000

(e) Economic Development Committee

2017-0501-06, Economic Development

Councillor Sheila Mercer/ Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Economic Development Committee Meeting on April 19, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer
Councillor Amanda Freake

In favor 6; opposed 0. Carried

Economic Development Committee Minutes

Meeting of Wednesday, April 19, 2017

2:30 pm, Deer Lake Town Office

In Attendance	Regrets
Chairperson Sheila Mercer, Town Councillor	Jean Young, Town Councillor
Terri Gilbert, committee member	Walter Dominie, committee member
Terrilynn Robbins, Deer Lake Chamber of Commerce	Amanda Freake, Town Councillor
Damon Clarke, Economic Development Officer	
Cyril Kirby, committee member	

I. Call to Order

The meeting was called to order at 2:30 pm.

II. Old Business

a. Web Site:

The new web site is just about completed and has been launched at: www.deerlake.ca.

b. Trail Signage:

This work has gone to the manufacturer and the panels should be delivered to the Town Office in early May. Once the trail project resumes at the end of May, the workers will erect the signs on the trails.

c. Industrial Park:

The Town is waiting for some final adjustments to the pricing and a discussion regarding sewage options before beginning sales of lots in the industrial park. The town is also waiting to hear back from the provincial government to finalize arrangements for the lease of the land to the town.

d. DL Underwater Rescue:

The Town has placed an advertisement soliciting bids for the supply of a new side scan sonar. There was one submission and that bid is now being reviewed. The new equipment will be used by Deer Lake Underwater Rescue.

e. Beach Enhancements:

The operator of the beach concession will return in May. The building will be shifting towards the eastern end of the parking lot. The town will provide water and sewer services and there are plans to lay sods in a designated seating area, add benches and garbage receptacles, and put a small bridge in place.

f. Marina:

Efforts are underway to determine a route into the land being proposed for a new marina, at the northern end of St. Jude's. In 2017, the plan is to develop a route into the site and prepare the land for further development.

III. New Business

a. Document for new Business Operators:

For several months, the EDO has been preparing a document to guide prospective new business operators through the process of getting established. The document, which should be completed in late May, explains the process for establishing a business, including the requirements of provincial, federal and municipal governments.

IV. Land Issues

None.

V. Other Issues for Discussion

None.

VI. Next Meeting

Wednesday, May 3, 2017, 2:30 pm, Deer Lake Town Office

Adjournment

The meeting was adjourned at 3:49 pm.

(f) Superintendent Report

Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team
Date Prepared: April 28, 2017
Timeframe: April 10, 2017 –April 28, 2017

Road:

- Patching Old Bonne Bay Road, squires Road, High Street, Wight's Road, Nicholsville Road, Wellon Drive, George Aaron Drive, Main Street, RiverBank Road, Tower Road, Third Ave, Poplar Road, Fifth Ave

- Opening ditches and catch basins for rainfall
- Install culverts on Main Street
- Repaired broken stop signs

Water:

- Clean filters
- Daily inspection of Chlorination and Filtration Plants
- Water hook up on First Ave
- Repaired waterline break on Wight’s Road

Sewer:

- Checked all lift stations and various man holes in town for Friday maintenance checks
- Repaired lift station pumps at Riverbank Road and Old Bonne Bay Road
- Sewer plug on Wight’s Road and Hancocks Road
- Sewer line hook up on First Ave

Snow:

- Clearing snow
- Cleared snow on sidewalks
- Cleared hydrants
- Widen Roads with big blower
- Moving snow at intersections

Building Maintenance:

- Electrical work at liftstations, depot and firehall

Misc :

(g) Action Report

Action Report						
#	From Meeting	Item	Depart	Individual to Complete Task	Task	Date Completed or Follow Up
1	1335	Miles for Smiles	admin	Damon	Put on Facebook	done
2	1335	Biomax Report	PW	Maxine	Get report from Biomax	see attached
3	1335	OHS Training	admin	Kelsey	Register for conference	done

(h) Water and Sewer Upgrades 1st, 2nd and 3rd Avenue Project

2017-0501-07, Economic Development

Deputy Mayor Sandra Pinksen/Councillor Kerry Jones

Resolved that the Town of Deer Lake accept the recommendations from SNV Lavalin that the contract for Water and Sewer 1st, 2nd and 3rd Avenues be awarded to Marine Contractor in the amount of \$2,701,699.17.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer
Councillor Amanda Freake

In favor 6; opposed 0. Carried

Adjournment

2017-0501-08, Adjournment

Deputy Mayor Sandra Pinksen

Resolved that since there is no further business that the meeting adjourns at 8:12 pm with the next regularly scheduled meeting set for May 15, 2017 at 7:30 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer
Councillor Amanda Freake

In favor 6; opposed 0. Carried



Mayor, Dean Ball



Town Clerk, Lori Humphrey