

Minutes of the regular meeting of council held Monday, March 6, 2017 No. 1333 held in Council Chambers, 34 Reid's Lane, Deer Lake, NL.

In attendance: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Elmo Bingle

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey

Absent: Mayor Dean Ball

Gallery: Bill Hayden, Gary Kean (Western Star)

Regular meeting of council called to order at 7:30 pm by Deputy Mayor Sandra Pinksen

2017-0306-01, Minutes No. 1332

Councillor Elmo Bingle/ Councillor Kerry Jones

Resolved that the minutes of regular meeting of council, No. 1332 Monday, February 20, 2017 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Elmo Bingle

In favor 5; opposed 0; abstained 0. Carried

Correspondence
Meeting No. 1333

Date: Monday, March 6, 2017

No	NAME	REGARDING	CORRESPONDENCE
1	MNL	Members' Handbook	FYI
2	GHJC	Minutes, January 28, 2017	FYI
3	Citizens' Crime Prevention	Letter from Jan 18, 2017	FYI
4	SNC Lavalin	Project Update - 1 st , 2 nd , 3 rd	FYI
5	Heritage Update	Newsletter February 2017	FYI

Reports

(a) Finance

2017-0306-02, Finance

Councillor Elmo Bingle/ Councillor Kerry Jones

Resolved that the minutes/recommendations of the Finance Committee Meeting on March 3, 2017 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Elmo Bingle

In favor 5; opposed 0; abstained 0. Carried



Finance
March 3, 2017

In attendance
Deputy Mayor Pinksen
Councillor Elmo Bingle
Maxine Hayden

NO	Description	Recommendation
1.	Dulcie Simmonds re assessment	Recommend contact the municipal assessment agency for more clarification on how they arrived at their assessment of the property
2	2017 Summer Way finder \$750.00	Recommend approval

3	Western Star volunteer week	Bit approved we will put on our own web site.
4	Children Wish	Recommend approval of \$25.00.
5	SNC Lavlin Nicholasville RD \$8,844.62	Recommend approval
6	Baird Planning municipal plan \$4,772.50	Recommend approval
7	Elwood High Girls Basketball booklet ¼ page ad \$25.00	Recommend approval.
8	Tax adjustment \$2053.31	Recommend 50A for \$448.00, 16 D.D. MacDonald not approved. 5 Humber defer for inspection, 31 Garden and 11 Third Avenue recommend approval.

(b) Environment and Housing

2017-0306-03, Environment and Housing

Councillor Kerry Jones /Councillor Amanda Freake

Resolved that the minutes/recommendations of the Finance Committee Meeting on March 3, 2017 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Elmo Bingle

In favor 5; opposed 0; abstained 0. Carried



**Environment & Housing Minutes
Thursday, February 23, 2017, 9 am**

In attendance:

Chairperson Kerry Jones
Deputy-mayor Sandra Pinksen

Town Manager Maxine Hayden
Public Works Supervisor David Thomas

Economic Development Officer Damon Clarke

Regrets:
 Councillor Sheila Mercer
 Administrative Assistant Christa Jones
 Municipal Enforcement Officer Keith Park

#	Name	Address	Description	Action
General Repairs				
New Residence				
Accessory Building				
Commercial Construction				
	Humber Ready Mix	19 Wellon Drive	Fire and Life Safety, Building Accessibility Design review under way	For information purposes
New Businesses				
	Humber Valley Vocal Club	10 Church Street	New business	Approved
	Robin's Donuts	Airport	New business	Approved
	Krista's Oyster Bar	2 Airport Ave. Ext.	New business	Home office, no public access, approved
	KC Solutions	13 Boulos Place	New business	Home office, no public access, approved
Other				
	Riverbank Road		Proposed seniors development	Conditional approval; proponent must adhere to subdivision requirements
	Business license	Policy and procedure to be developed	Update on process	Draft ready to preview by next meeting

(c) Public Works

Councillor Young left the meeting at 7:40 p.m. due to conflict of interest on item one.

2017-0306-04, Public Works

Councillor Elmo Bingle /Councillor Amanda Freake

Resolved that the minutes/recommendations of the Public Works Committee Meeting on March 3, 2017 item #1 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Elmo Bingle

In favor 5; opposed 0; abstained 0. Carried

2017-0306-05, Public Works

Councillor Elmo Bingle /Councillor Amanda Freake

Resolved that the minutes/recommendations of the Public Works Committee Meeting on March 3, 2017 item #2-5 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Elmo Bingle

In favor 5; opposed 0; abstained 0. Carried

Public Works
March 03 2017

Councillor Elmo Bingle
Councillor Amanda Freake
Maxine Hayden
Dave Thomas

Date	Description	Recommendation
01	Delegation Woodrow Hedd Fourth Avenue, drainage on Fourth Avenue, Ditching on Fourth Avenue, property next door. Shed next door may be one	The Town will go in and remove the snow on Fourth Avenue to make a trench to the catch basin that is in the area. We do have Fourth avenue on our radar for work to be done however our

	inch to close to his boundary.	capital works for 2017 will be for First, Second and Third the replace of asbestos water line, the line of Fourth is cast iron.
02	Sheppard & Simms sign hidden driveways or speed reduced.	Town can look at area and put up some hidden driveways ahead.
03	Moss ditch we have been advised to get a survey, assessment of property, and check on location.	Recommend we have a survey done, check with engineers to make sure it is in the best location and have it assessed.
04	Labourer/Electrician position	Recommend that we advertise for the position.
056	Gas Tax	Town superintendent is in the process of preparing the tender specs.

(c) Amendments

2017-0306-06, Amendments

Councillor Kerry Jones/Councillor Elmo Bingle

Rescind Motion 2017-0220-06

2017-0220-06, Amendments

Councillor Kerry Jones/Councillor Elmo Bingle

Resolved that the Town of Deer Lake adopt Development Plan Amendment #13 and Municipal Plan Amendment #11. A Public Hearing to consider objections and representations on the Municipal Plan amendment and Development Regulations amendment will be held at 7:00 p.m. on the 27nd day of February, 2017 at the Town Office, Deer Lake with Gerald Martin acting as commissioner.

*In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Elmo Bingle*

In favor 6; opposed 0; abstained 0. Carried

New Motion

Resolved that the Town of Deer Lake adopt Development Plan Amendment #13 and Municipal Plan Amendment #11. A Public Hearing to consider objections and

representations on the Municipal Plan amendment and Development Regulations amendment will be held at 7:00 p.m. on the 29 day of March, 2017 at the Town Office, Deer Lake with Gerald Martin acting as commissioner. All objections must be at the Town Office no later than March 27.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Elmo Bingle

In favor 5; opposed 0; abstained 0. Carried

**TOWN OF DEER LAKE
MUNICIPAL PLAN AMENDMENT NO. 11, 2016
DEVELOPMENT REGULATIONS AMENDMENT NO. 13, 2016**

**SUNRISE CRESCENT
AGRICULTURE TO RESIDENTIAL
TOWN OF DEER LAKE
MUNICIPAL PLAN AMENDMENT NO. 11, 2016
URBAN AND RURAL PLANNING ACT
RESOLUTION TO APPROVE
TOWN OF DEER LAKE
MUNICIPAL PLAN AMENDMENT NO. 11, 2016**

Under the authority of Section 16, Section 17 and Section 18 of the *Urban and Rural Planning Act 2000*, the Town Council of Deer Lake

- a) adopted the Deer Lake Municipal Plan Amendment No. 11, 2016 on the ___ day of ____, 2017
- b) gave notice of the adoption of the Deer Lake Municipal Plan Amendment No. 11, 2016 by advertisement inserted on the ___ day of ____, 2017 and the ___ day of ____, 2017 in the Western Star newspaper.
- c) set the ___ day of ____, 2017 at 7:00 p.m. at the Town Hall, Deer Lake for the holding of a public hearing to consider objections and submissions.

Now under Section 23 of the *Urban and Rural Planning Act 2000*, the Town Council of Deer Lake approves the Deer Lake Municipal Plan Amendment No. 11, 2016 on the ___ day of ____, 2017.

SIGNED AND SEALED this ___ day of _____, 2017

Mayor: _____
Dean Ball

Clerk: _____

Lori Humphrey

**URBAN AND RURAL PLANNING ACT
RESOLUTION TO ADOPT
TOWN OF DEER LAKE MUNICIPAL PLAN AMENDMENT NO. 11, 2016**

Under the authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Town Council of Deer Lake adopts the Deer Lake Municipal Plan Amendment No.11, 2016.

Adopted by the Town Council of Deer Lake on the ___ day of _____, 2017.

Signed and sealed this ___ day of _____, 2017.

Mayor:

Dean Ball

Clerk:

Lori Humphrey

CANADIAN INSTITUTE OF PLANNERS CERTIFICATION

I certify that the attached Municipal Plan Amendment No. 11, 2016 has been prepared in accordance with the requirements of the *Urban and Rural Planning Act*.

MCIP: Arvo McMillan

**TOWN OF DEER LAKE
MUNICIPAL PLAN AMENDMENT NO. 11, 2016**

BACKGROUND

The purpose of these amendments to the Deer Lake Municipal Plan Future Land Use Map 3 and the Development Regulations Zoning Map 3 is to accommodate additional residential development off Sunrise Crescent by redesignating and rezoning certain parcels of land from Agriculture to Residential.

The Agrifoods Development Branch reviewed and agreed to the amendments.

PUBLIC CONSULTATION

The January 12th, 2017 public consultation as advertised in the January 4th and 7th 2017 editions of the Western Star did not take place due to lack of representations.

MUNICIPAL PLAN AMENDMENT

Future Land Use Map 3 is amended as shown on the attached plan.

**TOWN OF DEER LAKE
DEVELOPMENT REGULATIONS AMENDMENT NO. 13, 2016**

**URBAN AND RURAL PLANNING ACT
RESOLUTION TO APPROVE
TOWN OF DEER LAKE**

DEVELOPMENT REGULATIONS AMENDMENT NO. 13, 2016

Under the authority of Section 16, Section 17 and Section 18 of the *Urban and Rural Planning Act 2000*, the Town Council of Deer Lake

- a) adopted the Deer Lake Development Regulations Amendment No. 13, 2016 on the ___ day of _____, 2017.

- b) gave notice of the adoption of the Deer Lake Development Regulations Amendment No. 13, 2016 by advertisement inserted on the __ day of _____, 2017 and the __ day of _____, 2017 in the Western Star newspaper.
- c) set the __ day of _____, 2017 at 7:00 p.m. at the Town Hall, Deer Lake for the holding of a public hearing to consider objections and submissions.

Now under the authority of Section 23 of the *Urban and Rural Planning Act 2000*, the Town Council of Deer Lake approves the Deer Lake Development Regulations Amendment No. 13, 2016 on the __ day of _____, 2017.

SIGNED AND SEALED this ____ day of _____, 2017

Mayor: _____
Dean Ball

Clerk: _____
Lori Humphrey

**URBAN AND RURAL PLANNING ACT
RESOLUTION TO ADOPT
TOWN OF DEER LAKE
DEVELOPMENT REGULATIONS AMENDMENT NO. 13, 2016**

Under the authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Town Council of Deer Lake adopts the Deer Lake Development Regulations Amendment No. 13, 2016.

Adopted by the Town Council of Deer Lake on the __ day of _____, 2017.

Signed and sealed this ____ day of _____, 2017.

Mayor: _____
Dean Ball

Clerk: _____
Lori Humphrey

CANADIAN INSTITUTE OF PLANNERS CERTIFICATION

I certify that the attached Development Regulations Amendment No. 13, 2016 has been prepared in accordance with the requirements of the *Urban and Rural Planning Act*.

MCIP: Arvo McMillan

**TOWN OF DEER LAKE
DEVELOPMENT REGULATIONS AMENDMENT NO. 13, 2016**

BACKGROUND

This amendment is designed to comply with Municipal Plan Amendment No. 11, 2016

PUBLIC CONSULTATION

The public consultation process was the same as that for Municipal Plan Amendment No. 11, 2016.

DEVELOPMENT REGULATIONS AMENDMENT

Zoning Map 3 is amended as shown on the attached plan.

Dept. of Transportation
February 27, 2017

Mayor Dean Ball
Maxine Hayden
Dave Thomas
Damon Clarke
Cyril McCarthy
Terry Parsons

1. Guard Rails by Legion - the contract was awarded last year but due to the lateness of the season it did not get done. They are still after the contractor to complete the work
2. Lines on Roads – They are having issues with the durability of the paint, it is water based and can only be put down under certain conditions. The number of paint crews they used to have three crews but are now down to one in order to comply with all the rules and regulations they now have to follow. They are looking at changing the paint and trying to see if a crew could work different shifts.
3. Commerce Street They would be open to discussion about a roundabout. May be some opportunities for cost sharing. Could check with AMEC. SNC Lavlin or Harbour side for engineering cost estimate.
4. Areas where Town and Dept. of Transportation intersect. Some of the areas around the ramps, and from the depot to the ramps need some patching and pavement replacement, the Town tries to look at those areas also in regards to potholes and pylons in them. They will check some areas to see if they are responsible or if it is the Town.
5. Gerard's Land they still would not be open to a turning lane so close to the ramp , however if the development goes ahead across the road it may create a redesign of that area.
6. TCH - they are still open the plan to create less entrances onto the Trans Canada highway and we should get a cost estimate based on the one done previously for that area. Any new business in that area will require a traffic study as well as they will have to go through Service NL.
7. Marina they would be willing to look at an application however they will require a traffic study for the area.

Meeting with RCMP
March 1, 2017

Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Maxine Hayden
Keith Park
Sergeant Maria Russell

Meeting was held as part of the Annual Review for policing in the area. To look at the direction and policy and what they should focus on for the upcoming year.

Their stats for Deer Lake show 1003 calls of which 118 were false alarms, 90 were for assistance to other agencies. Of the remaining 795 calls some were for abandoned Vehicles, animal calls, assault, break and enter, disturbing the peace, harassment, traffic offences, fraud, theft and other issues.

They have a full complement of staff at the Department. She is pleased to see the amount of services, equipment available and the cooperation between the RCMP, municipal enforcement , Deer Lake Search and Rescue, Deer Lake Fire Department and Deer Lake Recovery Team.

The amount of cooperation on the drug awareness committee and the agencies involved is an asset.

They will continue do some traffic patrols, check on snowmobiles and in the summer pay attention dirt bikes, use of helmets.

If we have any area where we would like them to pay attention just let them know and it will be passed onto the members.

(f) Superintendent Report

Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team
Date Prepared: March 3, 2017
Timeframe: February 20, 2017 -March 3, 2017

Road:

- Patching Old Bonne Bay Road, squires Road, High Street, Wight's Road, Nicholsville Road, Wellon Drive
- Opening ditches and catch basins for rainfall

Water:

- Clean filters
- Daily inspection of Chlorination and Filtration Plants

Sewer:

- Checked all lift stations and various man holes in town for Friday maintenance checks
- Repaired lift station pumps at Main Lift station and Old Bonne Bay Road
- Sewer plugs on Wight's Road

Snow:

- Clearing snow
- Cleared snow on sidewalks
- Cleared hydrants
- Widen Roads with big blower

Building Maintenance:

- Electrical work at liftstations, depot, lagoon, Recreation Complex and firehall

Misc :

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(g) Town Manager Report

Town Manager Action Report for
Meeting No.1332
March 3, 2017

No	Item	Dept.	Person responsible	Task/request
1	Deer Lake Fire Rescue Dept.	Admin	TM	Letter written to new executive of the Deer Lake Fire Rescue Department
2	Dept. of Trans.	Admin	TM/Mayor	Meeting held with Cyril McCarthy Dept. of Transportation
3	Waste management	Admin	TM	Meeting was held with Roger Barrett regarding waste management. The plans are to continue with the transfer station at Hampden. The contract has been awarded and should be completed by 2018. Years ago they had looked at other options but the cost of incinerators would be the same as cost of transportation so there would be no cost savings. Municipalities can continue to have their own contractors. It

				is not know at this time if we will be charged for a certain amount of tonnage whether we have that amount or not. They cannot provide the exact cost per tonne for garage to the municipalities. The cost to transport to Hampden could be \$250.00 - \$300.00. We estimate that about 55 tonne per week would have to be transferred.
4	Deer Lake Public Library	Admin	TM	Financial statement has been received.

(h) Action Report

Action Report						
#	From Meeting	Item	Depart	Individual to Complete Task	Task	Date Completed or Follow Up
1	6-Feb	Gas Tax Tender	Admin	TM/PWS	Have tender ready to go in paper the same time 1, 2, and 3rd goes in the paper.	Working on it, Preparing Tender
2	6-Feb	Meeting with Department of Transportation	Admin	TM	Set up meeting with Department of Highways to review areas where the Town and Province responsibilities meet, guardrail by the legion, lines on the road by Commerce Street and round-about by Tim Horton's.	Done
3	6-Feb	Develop list	PW	PWS	Start a list of areas where the Town and Province responsibilities meet	Done
4	6-Feb	Winterfest	Admin	TM	Write a letter to Winterfest on a great job and arrange a breakfast for the committee and council	Done, Cannot do breakfast

5	6-Feb	Computer for cash at Stadium/Pool	Rec	TM	Look into a better system for paying at the pool, may include a computer/cash.	Done
6	20-Feb	Letter to Fire Department	Admin	TM	Write letter to congratulate them on Executive	Done
7	20-Feb	Waste Management	Admin	TM	Set up meeting with Roger to see what is happening with Waste Management	Done
8	20-Feb	Snow Clearing	PW	TM/PWS	- Check on big snow blower -little snow blower being used for roads - sidewalks	Done, big blower out, loader with snow basket out, fire hydrants cleared

Adjournment

2017-0306-07 Adjournment

Councillor Elmo Bingle

Resolved that since there is no further business that the meeting adjourns at 8:00 pm with the next regularly scheduled meeting set for March 27, 2017 at 7:30 pm.

In Favor: Deputy Mayor Sandra Pinksen
 Councillor Kerry Jones
 Councillor Amanda Freake
 Councillor Jean Young
 Councillor Elmo Bingle

In favor 5; opposed 0; abstained 0. Carried



 Mayor, Dean Ball



 Town Clerk, Lori Humphrey