

Minutes of the regular meeting of council held Monday, January 23, 2017 No. 1330 held in Council Chambers, 34 Reid's Lane, Deer Lake, NL.

In attendance: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey

Absent: Mayor Dean Ball
Councillor Elmo Bingle
Councillor Sheila Mercer

Gallery: Bill Hayden, Gary Kean(Western Star)

Regular meeting of council called to order at 7:38 pm by Deputy Mayor Sandra Pinksen

2017-0123-01, Minutes No. 1329

Councillor Kerry Jones /Councillor Amanda Freake

Resolved that the minutes of regular meeting of council, No. 1329 Monday, January 9, 2017 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young

In favor 4; opposed 0; abstained 0. Carried

Correspondence
Meeting No. 1330

Date: Monday, January 23, 2017

No	NAME	REGARDING	CORRESPONDENCE
1	GHJC	January 28 Massey Drive	Sandra and Jean to attend
2	OIPC	Data Privacy Day	FYI

3	Municipal Affairs	2016 Ultimate Recipient Audited Annual Expenditures Report for Gas Tax	FYI
4	Municipal Affairs	Engineering/Client Agreement : Water and Sewer 1, 2, and 3 Avenues	FYI
5	Municipal Affairs	Municipal Budget 2017 Accepted	FYI
6	Prepared NL Consulting	Consulting Firm	FYI
7	Hospitality NL	Newsletter	FYI

Reports

(a) Finance

2017-0123-02, Finance

Councillor Kerry Jones /Councillor Amanda Freake

Resolved that the minutes/recommendations of the Finance Committee Meeting on January 19, 2017 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
 Councillor Kerry Jones
 Councillor Amanda Freake
 Councillor Jean Young

In favor 4; opposed 0; abstained 0. Carried



Finance
 January 19, 2017

Deputy Mayor Sandra Pinksen
 Maxine Hayden

NO	Description	Recommendation
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1	Tax adjustments poll tax allowance for uncollectable 2011- \$200.79, 2012 \$1,675.28, 2013 \$1,419.88 interest \$937.29 total \$4,233.24	Recommend approval
2.	Newfoundland sportsman media kit	Not approved
3	Communities in Bloom	Not approved
4	Trio First Responder Assistance program	Defer for more information
5	Accounts payable \$36,558.33	Recommend approval

(b) Environment and Housing

2017-0123-03, Environment and Housing

Councillor Kerry Jones /Councillor Amanda Freake

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting on January 12, 2017 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young

In favor 4; opposed 0; abstained 0. Carried



**Environment & Housing Minutes
Wednesday, January 12, 2017, 1:30 pm**

In attendance:

Deputy-mayor Sandra Pinksen
Administrative Assistant Christa Jones
Public Works Supervisor David Thomas

Town Manager Maxine Hayden
Economic Development Officer Damon Clarke
Municipal Enforcement Officer Keith Park

Regrets:

Chairperson Kerry Jones
Councillor Sheila Mercer

**Guest: Greg Osmond, RTGO developers
Next phase of development at Humber River Estates**

The committee met with Mr. Osmond, who provided an update on plans for further development at Humber River Estates in 2017. He displayed a map showing the project phase to come. In all, 37 homes are planned for this section of Amanda Avenue. The proponent was reminded of the requirement for curbs, gutters, a sidewalk, paving, etc. and agreed this will be done as part of the development.

There was some discussion about the proposed layout. Committee members inquired about the possibility of a loop joining the cul de sac at Riverbank Road and the end of Amanda Avenue, creating a through route.

The developer noted that if council wants to pursue this, he will attempt to incorporate it into his plans. Mr. Osmond expects work to start on the infrastructure for this development by this coming spring.

He indicated he would be at the town office in early spring to organize the necessary permits.

(c) Economic Development

2017-0123-04, Economic Development

Councillor Kerry Jones / Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Economic Development Committee Meeting on January 12, 2017 be adopted as presented excluding Moving Forward under New Business. That will be deferred for more information.

In Favor: Deputy Mayor Sandra Pinksen
 Councillor Kerry Jones
 Councillor Amanda Freake
 Councillor Jean Young

In favor 4; opposed 0; abstained 0. Carried

Economic Development Committee Minutes

Meeting of Tuesday, January 10, 2017

2:30 pm, Deer Lake Town Office

In Attendance	Regrets
Damon Clarke, Economic Development Officer	Chairperson Sheila Mercer, Town Councillor
Jean Young, Town Councillor	Terri Gilbert, committee member
Cyril Kirby, committee member	Amanda Freake, Town Councillor
	Terrilynn Robbins, Deer Lake Chamber of Commerce

I. Call to Order

The meeting was called to order at 2:30 pm.

II. Old Business

a. Walking Trail; parking area, signage

The EDO provided committee members with a synopsis of the scope of work for the trail project this coming year. He noted the signage should be in place this spring and the work crew will spend much of the summer mulching material for use on the walking section of the trail.

b. Web Site:

Most of the meeting was taken up with a review of the draft new web site for the town. The group will conduct several sessions before the review is complete.

III. New Business

a. Moving Forward

The EDO presented the document *Moving Forward*, which has been presented to the town council. The document suggests that the Deer Lake Tourism Development Corporation be the formal body through which economic development projects are funneled.

b. ED Items in Budget

The town's budgetary process has been completed so the EDO reminded committee members of the items targeted for economic development spending in 2017. The projects include the industrial park, development of a marina, continued work on the walking trail, beach upgrades and costs related to the Snowmobile Hub initiative.

IV. Land Issues

None.

V. Other Issues for Discussion

None.

VI. Next Meeting

Wednesday, January 25, 2017, 2:30 pm, Deer Lake Town Office

Adjournment

The meeting was adjourned at 3:38 pm.

(e) Superintendent Report

Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team

Date Prepared: January 20, 2017
Timeframe: January 9, 2016- January 20, 2017

Road:

- Open drains before rainfall

Water:

- Clean filters
- Daily inspection of Chlorination and Filtration Plants

Sewer:

- Checked all lift stations and various man holes in town for Friday maintenance checks
- Repaired lift station pumps at Main Lift station
- Put sewer cam in sewer line for tax payer

Snow:

- Installed hydrant markers and bench markers
- Clearing snow
- Cleared snow on sidewalks
- Cleared hydrants
- Hauled and mixed salt

Building Maintenance:

- Electrical work at liftstations, depot and firehall

Misc :

- Moved snow on field for sliding hills and rink

(f) Town Manager Report

Town Manager Action Report for
Meeting No.1330
January 20, 2017

No	Item	Dept.	Person responsible	Task/request
1	Shelia Mercer	Admin	TM	Emailed Shelia leave of absence approved
2	NMA Electrical	Admin	TM	Company was set up in December 2016
3	Evergreen	Admin	TM	Questions on fire hall letter sent answering questions.

4	Coffee Break	Admin	TM/TC	Coffee break held for Councillor Mercer
5	Light Rec. Center	Admin	TM/Rec	Lights are ordered from McLaughlin and should be here within a couple of weeks.

(g) Action Report

Action Report						
#	From Meeting	Item	Depart	Individual to Complete Task	Task	Date Completed or Follow Up
1	17-Oct	Waste Management	Admin	TM	Check with other towns regarding what they are doing to reduce waste	Done - waiting on responses from other towns
2	19-Dec	Landfill Site/Garbage	Admin	TM	Develop RFP Landfill Site and Garbage	Done
3	9-Jan	Coffee Break	Admin	TC	Plan an coffee break for Councillor Mercer	Done
4	9-Jan	Bus Stop Sign	Admin	MEO	Install Sign for Bus Stop on top of the hill.	Ordered
5	9-Jan	Minor Hockey Week	Admin	TM	Put AD on Digital sign for Minor Hockey Week	Done
6	9-Jan	Straighline	Admin	TC	Do cheque	Done
7	9-Jan	Log A Load	Admin	TC	Donation Cheque	Done
8	9-Jan	B and S Cheque	Admin	TC	Do cheque	Done
9	9-Jan	Cast Iron Water Line	PW	PWS	Look into cost of replacing 6" line across Legion Parking Lot, Highway and Lakeside	Dave working on this

Adjournment

2017-0123-05 Adjournment

Councillor Kerry Jones

Resolved that since there is no further business that the meeting adjourns at 8:00 pm with the next regularly scheduled meeting set for February 6, 2017 at 7:30 pm.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake

Councillor Jean Young

In favor 4; opposed 0; abstained 0. Carried

A handwritten signature in black ink that reads "Dean Ball". The signature is written in a cursive style with a large initial "D".

Mayor, Dean Ball

A handwritten signature in black ink that reads "Lori Humphrey". The signature is written in a cursive style with a large initial "L".

Town Clerk, Lori Humphrey