

Minutes of the regular meeting of council held Monday, January 9, 2017 No. 1329 held in Council Chambers, 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey

Absent: Councillor Sheila Mercer

Gallery: Bill Hayden

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball

2017-0109-01, Minutes No. 1328

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes of regular meeting of council, No. 1328 Monday, December 19, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

2017-0109-02, RFP Waste Management

Councillor Elmo Bingle/ Deputy Mayor Sandra Pinksen

Resolved that the Town of Deer put out a RFP for Waste Management, this will include pickup and landfill site.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones

Councillor Amanda Freake
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

2017-0109-03, Leave of Absent

Councillor Elmo Bingle/ Deputy Mayor Sandra Pinksen

Resolved that a Leave of Absent be approved for two months for Councillor Mercer as per section 206 (f) of the Municipalities Act.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Correspondence

Meeting No. 1329

Date: Monday, January 9, 2017

No	NAME	REGARDING	CORRESPONDENCE
1	SAM	Habitat Conservation Plan for the Town of Deer Lake	FYI
2	Canadian Wireless Telecommunication Association	Recycle My Cell Program	FYI
3	Citizens Crime Prevention Association of NL	Thank you letter	FYI
4	Department of Fisheries, Forestry and Agrifoods	Map of Municipal and Planning Boundary	FYI
5	Bus Stop Sign	Sign for bus stop on top of the hill	Keith to get installed

Reports

(a) Finance

2017-0109-04, Finance

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting on January 5, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried



Finance
January 5, 2017

In attendance:

Deputy Mayor Pinksen

Councillor Elmo Bingle

Maxine Hayden

NO	Description	Recommendation
1.	Straightline \$36,857.50 , work board room, led lighting carpet shelves, base for flag poles , chambers main desk, media tables and podium.	Recommend approval
2	13 th Annual Log a Load for Kids	Recommend donation of \$25.00
3	Speedpro Signs 57 images 16" each for banner \$950.00 plus HST	Recommend approval

4	Minor Hockey Week Ad put in digital sign	Recommend approval
5.	Accounts Payable\$91,046.93	Recommend approval
6	B & S Trucking industrial park \$106,046.10	Recommend approval

(b) Public Works

2017-0109-05, Public Works

Councillor Elmo Bingle/Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Public Works Committee Meeting on January 8, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Jean Young
Councillor Amanda Freake

In favor 6; opposed 0; abstained 0. Carried

Public Works
January 5, 2017

Councillor Elmo Bingle
Maxine Hayden
Dave Thomas

Date	Description	Recommendation
01	Winter shift	Winter shift will start Monday January 9, 2017 - 2 employees will start at 4:00 AM. Staff will monitor to see if we will need to include a second shift until 8:00 PM
02	Water line brakes in 2016 we had 13 water line breaks	Town crews have been busy lately repairing broken water lines North Main, South Main, the 6" line on Legion parking lot and service connection on Middle Road. We still are monitoring one on Nicholasville Road; all the recent breaks have been in cast iron pipes. The Town Superintendent will explore the cost of replacement of the 6 "line

		across the Legion Parking lot, across the highway and Lakeside Drive. (We have had 3 water lines breaks in this area)
--	--	---

(c) Environment and Housing

2017-0109-06, Environment and Housing

Councillor Kerry Jones /Deputy Mayor Sandra Pinksen
 Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting on December 21, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Elmo Bingle
 Councillor Kerry Jones
 Councillor Jean Young
 Councillor Amanda Freake

In favor 6; opposed 0; abstained 0. Carried



Environment & Housing Minutes
Wednesday, December 21, 11 am

#	Name	Address	Description	Action
General Repairs				
New Residence				
Accessory Building				
Commercial Construction				

1.	Salvation Army Church	20 Church Street	Considering extension to building	For information purposes
New Businesses				
2.	Deer Lake Janitorial	10 Airport Ave. Ext.	Commercial cleaning business	Approved
3.	NMA Electrical	78 Middle Road	Electrical contracting business	Approved
Other				
4.	Barn Fine Eggs		Received permission to erect a poultry barn	For information purposes
5.	Stella's Place sub-division		Water pooling up at lower end	Send letter outlining concerns – reason is there is only one coat of asphalt down. This should be corrected when second coats is placed.
6.	Carl Griffin	2 Douglas Lane	Want letter confirming town will let new owners re-build apartment building on same footprint	Letter sent confirming this
7.	Kevin Young	7 Shaw's Lane	Wants permission to build a guest house	Allowed under Schedule C, Residential, Section 33, Town of Deer Lake Development Regulations

(d) Land Sales

2017-0109-07, Land Sale

Councillor Kerry Jones / Councillor Elmo Bingle

Resolved that the Town of Deer Lake accept the bid made by Riff's (9904131 Canada INC) of \$12,200.00 plus HST for the 15,000 square foot lot (60x 250) behind Riff's Ltd.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle

Councillor Kerry Jones
Councillor Jean Young
Councillor Amanda Freake

In favor 6; opposed 0; abstained 0. Carried

Land Auction
Land Behind Riffs
Town Office
December 23, 2016, 10 a.m.

In Attendance:

Lori Humphrey, Town Clerk
Maxine Hayden, Town Manager
Carol Patey, Riff's Employee
On Phone – Mr. Riff, Riff's Owner

One 15,000 square foot lot (60x 250) behind Riff's Ltd., assessed value \$12,200.00

Bidder	Bid
Town of Deer Lake – appraised value	\$12,200.00
Riff's	\$12,200.00 plus HST
No more bids	-----

(e) Superintendent Report

Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team
Date Prepared: January 6, 2017
Timeframe: December 19, 2016- January 6, 2017

Road:

-

Water:

- Clean filters
- Daily inspection of Chlorination and Filtration Plants

- Repaired broken waterlines on Nicholsville road and Middle Road
- Repaired curb stop on Main Dam Road

Sewer:

- Checked all lift stations and various man holes in town for Friday maintenance checks
- Repaired lift station pumps at Main Lift station and River Bank Road
-

Snow:

- Installed hydrant markers and bench markers
- Clearing snow
- Cleared snow on sidewalks
- Cleared hydrants

Building Maintenance:

- Electrical work at liftstations, depot and firehall

Misc :

-

(f) Town Manager Report

Town Manager Action Report for
Meeting No.1329
January 6, 2017

No	Item	Dept.	Person responsible	Task/request
1	Wreath Western NL Developers	Admin	TM	Wreath ordered and received.
2	Canadian Cancer Society	Admin	TM	Letter of support send to reopen the Corner Brook Office.
3	Land Commerce Street	Admin	TM/TC	Auction was held - Riffs were the successful bidder land sold for \$12,200.00 plus HST.
4	Tara Morgan	Admin	TM	Map has been changed to reflect the changes to remove the overlap areas.
5	Royal K9	Admin	TM/TC	Met with Angie Parson regarding Royal K9

(g) Action Report

Action Report						
#	From Meeting	Item	Depart	Individual to Complete Task	Task	Date Completed or Follow Up
1	22-Aug	Fences	Admin	EDO/MEO	Staff to develop a process for follow up on fences that are not conforming	The EDO and Municipal Enforcement Officer have talked about all fence permits that come in. However, they have yet to develop a process to follow up on non-conforming fences. The key point here will be our approach to the owners of non-conforming fences which have been in place for years.
2	22-Aug	Water and Sewer Connection Fee	Admin	EDO/TM	Staff to develop a standard service contract to cover work that is more involved or costly than usual	The EDO has started to develop a standard service contract to cover work that is more involved or costly than normal. He needs to meet with the Public Works supervisor to further flesh out the Deer Lake Municipal Services Contract.

3	17-Oct	Waste Management	Admin	TM	Check with other towns regarding what they are doing to reduce waste	Done - waiting on responses from other towns
4	19-Dec	Dog Tags	Enforce	MEO	Order dog tag for new year	Done- waiting on tags
5	19-Dec	Marine Contractors	Admin	TC	Cheques	Done
6	19-Dec	Stantec	Admin	TC	Cheques	Done
7	19-Dec	Oakes Road	PW	PWS	Get letter for turn around	Done
8	19-Dec	Landfill Site/Garbage	Admin	TM	Tender for Landfill Site and Garabage	RFP in Council meeting tonight
9	19-Dec	Personal Use of Vehicles	Policy	TM/Policy	Develop Policy	Sent to policy

Adjournment

2017-0109-08 Adjournment

Deputy Mayor Sandra Pinksen

Resolved that since there is no further business that the meeting adjourns at 8:25 pm with the next regularly scheduled meeting set for January 23, 2017 at 7:30 pm.

In Favor: Mayor Dean Ball

Deputy Mayor Sandra Pinksen
 Councillor Elmo Bingle
 Councillor Kerry Jones
 Councillor Jean Young
 Councillor Amanda Freake

In favor 6; opposed 0; abstained 0. Carried



Mayor, Dean Ball



Town Clerk, Lori Humphrey