

Minutes of the regular meeting of council held Monday, July 18, 2016 No. 1320 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Amanda Freake
Councillor Jean Young

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey

Absent:

Gallery: John Wellon
Darren Fitzgerald
Carl Goudie

Regular meeting of council called to order at 7:34 pm by Mayor Dean Ball

2016-0718-01, Minutes No. 1319

Deputy Mayor Sandra Pinksen/ Councillor Elmo Bingle

Resolved that the minutes of regular meeting of council, No. 1319 Monday, June 20, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Amanda Freake
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

2016-0718-02, Minutes Special Meeting July 5, 2016

Councillor Kerry Jones /Deputy Mayor Sandra Pinksen

Resolved that the minutes of Special Meeting July 5, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones

Councillor Sheila Mercer
Councillor Amanda Freake
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Minutes of special meeting of council held Tuesday, July 5th, 2016 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Jean Young

Also in attendance: Town Manager, Maxine Hayden
Administrative Assistant, Christa Jones
Public Works Superintendent, Dave Thomas
Economic Development Officer, Damon Clarke

Absent: Town Clerk, Lori Humphrey

Special meeting of council called to order at 10:00 am by Mayor Dean Ball

Councillor Jean Young left the meeting at 10:18 due to injury.

2016-0705-01

Deputy Mayor Sandra Pinksen / Councillor Elmo Bingle

Motion to accept offer from Glen Fisher to dump old penstocks at our landfill site, they will be responsible to burry and use the concrete for burm once broke down, in exchange the Town will get paving done at the parking lot of Joe Butt's Lookout and the new Fire Hall.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer

In favor 6; opposed 0; abstained 0. Carried

2016-0705-02

Councillor Elmo Bingle / Councillor Sheila Mercer

Motion to enter into a municipal capital works agreement for the financing of Fire Hall Upgrades, Project No. 17-MCW-17-00016 and have agreed to cost not in excess of \$2,270,000 which amounts to \$2,058,515 after the GST rebate calculation.

*In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer*

In favor 6; opposed 0; abstained 0. Carried

Adjournment

2016-0705-03 Adjournment

Councillor Elmo Bingle

Resolved that since there is no further business that the meeting adjourns at 11:10am with the next scheduled meeting set for July 7, 2016 at 10:30 am.

*In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer*

In favor 6; opposed 0; abstained 0. Carried



Mayor, Dean Ball



Administrative Assistant, Christa Jones

2016-0718-03, Minutes Special Meeting July 5, 2016

Councillor Sheila Mercer /Deputy Mayor Sandra Pinksen

Resolved that the minutes of Special Meeting July 5, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Amanda Freake
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Minutes of special meeting of council held Thursday July 7th, 2016 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

*In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer*

*Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey
Public Works Superintendent, Dave Thomas
Economic Development Officer, Damon Clarke*

Absent: Councillor Jean Young

Special meeting of council called to order at 11:40 am by Mayor Dean Ball

2016-0707-01, Capital Works Projects

Councillor Elmo Bingle/Deputy Mayor Sandra Pinksen

Motion to proceed with capital works projects Industrial Park Road, Gatehouse Road and Devon Road (paving, water, sewer, curb, storm sewer) and Trails upgrade (signage and parking lot). Also proceed with patching Popular Road and purchasing items needed for new office building. See breakdown of funding below.

*In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake*

Councillor Kerry Jones
 Councillor Elmo Bingle
 Councillor Sheila Mercer

In favor 6; opposed 0; abstained 0. Carried

Project	Cost	Funding
<i>Industrial Park Road</i>	<i>\$ 701,084.91</i>	<i>\$220,000 coming from budgeted money and \$480,000 coming from TD Loan</i>
<i>Devon Row / Gatehouse Road</i>	<i>\$ 1,360,000.00</i>	<i>\$695,000 coming from reserve (\$199,000 Gatehouse reserve funding and \$496,000 Middle Road reserve funding) and \$665,000 coming from TD Loan</i>
<i>Trail Signage and Parking Lot</i>	<i>\$ 40,000.00</i>	<i>All from TD Loan</i>
<i>Popular Road</i>	<i>\$ 10,000.00</i>	<i>Public Works Budget</i>
<i>Building Purchases</i>	<i>\$ 30,000.00</i>	<i>Reserve Funding</i>

Breakdown of Capital Money Remaining

<i>\$</i>	<i>1,719,696.50</i>	<i>Remaining Loan after Municipal Contribution</i>
	<i>195,000.00</i>	<i>Budgeted Money for Capital Works</i>
	<i>1,914,696.50</i>	<i>Total Capital Money</i>
	<i>480,000.00</i>	<i>Industrial Park</i>
	<i>665,000.00</i>	<i>Gatehouse/Devon</i>
	<i>40,000.00</i>	<i>Trail Signage and Parking Lot</i>
<i>\$</i>	<i>729,696.50</i>	<i>Remaining for any future Capital Works Project</i>

Adjournment

2016-0705-03 Adjournment

Councillor Elmo Bingle

Resolved that since there is no further business that the meeting adjourns at 11:55 am with the next scheduled meeting set for July 18, 2016 at 7:30 pm.

*In Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen*

Councillor Amanda Freake
 Councillor Kerry Jones
 Councillor Elmo Bingle
 Councillor Sheila Mercer

In favor 6; opposed 0; abstained 0. Carried



 Mayor, Dean Ball



 Town Clerk, Lori Humphrey

Correspondence

Meeting No. 1320

Date: Monday, July 18, 2016

No	NAME	REGARDING	CORRESPONDENCE
1	Telus	Cell phone plan	See finance
2	Deer Lake Chamber of Commerce	Golf Tournament	Enter a team
3	PMA	PMA Western Meeting Recap	FYI
4	PMA	Municipal Safety Advisor	FYI
5	MNL	Convention Registration	Elmo, Sandra, Jean, Amanda, Kerry. Dean will attend with MAA
6	MAA	2016 Clar Simmons Scholarship	FYI
7	MNL	Western Region Candidate	See Resolution: 2016-0718-03
8	Super 8	Rate Agreement	FYI
9	Resident – Richard Dewy	Conflict of Interest	FYI – Mayor Ball, along with council, feels there is no Conflict of Interests on the issue. The Town Manager will request an opinion from Municipal Affairs to ensure council has made the correct decision.

10	Resident – Richard Dewy	Storm Management System Funding	FYI
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2016-0718-04, Western Regional Representative

Councillor Sheila Mercer /Deputy Mayor Sandra Pinksen

Be it resolved that the Town of Deer Lake hereby select the following four candidates as our choice to represent the Western Region at the 2016 Premier’s Forum on Local Government on Wednesday, October 5th, 2016 at the Delta Hotel in St. John’s, NL.

Candidate Name	Position on Council	Municipality
Elmo Bingle	Councillor	Deer Lake
Holly Walsh	Councillor	Massey Drive
Barbara Barter	Mayor	Burgeo
Matthew Wells	Councillor	Steady Brook

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Amanda Freake
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Reports

(a) Finance

2016-0718-05, Finance

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting on June 16, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Amanda Freake

Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried



Finance
July 14, 2016

Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Maxine Hayden

NO	Description	Recommendation
01	Progress Claim 10259 Newfoundland Inc. \$133,636.06	Defer
02	Deer Lake Search & Rescue Grant \$5,000.00	Recommend approval
03	Photo copier Lease our current copier is giving us issues. We have 3 years left on lease with the B/W Sharp. Pelley is proposing new deal for two years more on 60 month term but in three years he could flip into a new device. New machine would be color and cost extra \$62.00 per month	Check for cost to get out of lease. Obtain other quotes.
04	Fire extinguishers Valmin fire (8) \$1,056.55, Fire extinguishers Richard Joy (7) \$979.71	Recommend Valmin fire extinguishers they quoted more extinguishers larger capacity.
05	Cell Phone service Bell, Telus	Deferred
06	Replacement position OHS/accounts Payable, (until incumbent returns)	Deferred
07	Accounts Payable \$123,098.33	Recommend approval
08	Taxes Doctors Municipal assessment provided value based on area occupied.	Recommend current taxes charged remain at status quo.

(b) Environment and Housing

2016-0718-06, Environment and Housing

Councillor Kerry Jones / Councillor Amanda Freake
Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting, on July 14, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Amanda Freake
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried



Environment & Housing Minutes
Thursday, July 14, 2016

In attendance:

Deputy-mayor Sandra Pinksen
Councillor Sheila Mercer
Economic Development Officer Damon Clarke
Administrative Assistant Christa Jones
Town Manager Maxine Hayden
Municipal Enforcement Officer Keith Park

Regrets:

Chairperson Kerry Jones
Public Works Supervisor David Thomas

Building Permits

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2015, up to and including Friday, July 15, 2016:

General repairs (106):	\$ 505,800
Accessory buildings (28):	\$ 288,800
Commercial construction (9):	\$ 312,000
New Dwellings (16):	\$ 3,722,000

TOTAL (157 permits):

\$ 4,332,600

#	Name	Address	Description	Action
General Repairs				
1.	Michael Costello	9 Sixth Avenue	Fencing	Approved, permit issued
2.	Eugene Smith	11 Elizabeth Avenue	Paving	Approved, permit issued
3.	Ben Bowering	50 Middle Road	Siding, windows, shingles, roof, chimney	Approved, permit issued
4.	Wade Belbin	5 Elizabeth Avenue	Replace windows	Approved, permit issued
5.	Darren Langdon	100 High Street	Replace door, patio, bridge	Approved, permit issued
6.	Dustin Spurrell	18 Farm Road	Fencing, parking area	Approved, permit issued
7.	Norman Wilson	5 Katelyn Place	Fence	Approved, permit issued
8.	Peggy Feltham	110 Riverbank Road	Siding and deck	Approved, permit issued
9.	Mary Parsons	37 High Street	Siding	Approved, permit issued
10.	Pearce Roberts	9A Goose Arm Road	Replacing windows	Approved, permit issued
11.	Salvation Army residence	15 Hancock's Road	Shingles	Approved, permit issued
12.	Barry Slade	62 High Street	Replace deck	Approved, permit issued
13.	Dennis Cross	9 George Aaron Drive	Windows	Approved, permit issued
14.	Maxine Rodgers	9 Pine Street	Extension	Approved, permit issued
New Residential				
15.	Construction Solutions	2 Woodford Drive	New mini home	Approved, permit issued
16.	Construction Solutions	16 Woodford Drive	New mini home	Approved, permit issued
Accessory Buildings				

17.	Peggy Feltham	110 Riverbank Road	New garage	Approved, permit issued
18.	Shawn Canning	89 Goose Arm Road	New garage	Approved, permit issued
19.	Wilfred Halfyard	114 High Street	New garage	Approved, permit issued
Commercial Construction				
20.	Ultramar Ltd.	52 Trans Canada Highway	Renovations to service station	Letter from Service NL outlining requirements to be met
21.	Langer's Lounge	27 North Main Street	Siding	Approved, permit issued
New Business Permits				
22.	Maurice Nzoyamara	26 Grace Avenue	Acupuncture Body Mind Care Clinic	New home-based business; requires notice in newspaper
23.	Amanda Ayles	53 Fifth Avenue	AmandaMarks Creative	New home-based web design and consulting business; requires notice in newspaper
Other Issues				
24.	Faren Pittman	Tourist cabins at Riverside Drive	Letter written to proponent, denying permit, separate letter to those residents who wrote expressing concern	Reasons for denial: opposition from area residents; concerns that there is not sufficient sewage capacity in the area
25.	Jason Oake	33 Humberview	Letter written setting new deadline at September 1 to move garage or attach it to house	FYI
26.	West Coast Terra	22 Meadow Lane	Committee recommends that the home-based business be allowed to proceed	Follow-up letter written to residents who wrote us
27.	Apartment building	64 George Aaron Drive	Committee recommends that application be denied	Reasons for denial: significant opposition from area residents; concerns about density

				and traffic; impact on property values; also noted the proponent's location is on a main thoroughfare of the town where the municipality has already lowered speed limit at the request of residents
28.	Roy Whalen	Trailer Court	Inquiring about serviced lots	Privately-owned, serviced lots are available
29.	Humber Valley Potato Building	32 Reid's Lane	Road reserve not finalized	EDO to instruct surveyor to finalize survey of road reserve
30.	Steven Pearce		Questions regarding swimming pool, fence	Pool can't be in front yard because of fencing requirements
31.	Bill Bryant	2 Aspen Lane	Requesting permission to convert garage into house	Must have request in writing
32.	Anne Reardon	St. Jude's	Wants town to rezone her land commercial for RV park	Town manager to check if the Town has jurisdiction to change zoning in St. Jude's

2016-0718-07, Environment and Housing

Councillor Kerry Jones / Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting, on June 23, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Amanda Freake
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried



Environment & Housing Agenda
Thursday, June 23, 2016, 10:30 am

In attendance:

- Chairperson Kerry Jones
- Deputy-mayor Sandra Pinksen
- Councillor Sheila Mercer
- Economic Development Officer Damon Clarke
- Public Works Supervisor David Thomas
- Administrative Assistant Christa Jones
- Town Manager Maxine Hayden

Regrets:

- Municipal Enforcement Officer Keith Park

Building Permits

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2015, up to and including Friday, June 24, 2016:

General repairs (91):	\$ 493,800
Accessory buildings (28):	\$ 288,800
Commercial construction (6):	\$ 266,500
New Dwellings (14):	\$ 3,226,000
TOTAL (139 permits):	\$ 4,275,100

#	Name	Address	Description	Action
General Repairs				
1.	Glynn Wiseman	114-116 Nicholasville Rd	New fence	Approved, permit issued
2.	Michael Ball	42 HIGH STREET	Shingles	Approved, permit issued
3.	Barbara Ball	45 Garden Road	Weeping tile	Approved, permit issued
4.	Kirk Chynn	108 Nicholasville Road	Replacing windows	Approved, permit issued
5.	Chris Freake	10-12 Seventh Avenue	Fence	Approved, permit issued
6.	Kenneth Ricketts	48 Wight's Road	Shingles	Approved, permit issued
7.	Yvonne Compton	94 Riverbank Road	Shingles and dormer repairs	Approved, permit issued

8.	Stephen Sheppard	24 Elizabeth	Weeping tile and fence	Approved, permit issued
9.	Bond Drover	18 Riverside Drive	Extension on home	Approved, permit issued
10.	Vaden Williams	11 Chaulk's Lane	Replace shingles, eavestrough	Approved, permit issued
11.	Bernard Schwartz	16 Main Dam Road	Shingles	Approved, permit issued
New Residential				
12.	Greg Collier	Cross's Heights	New home	Approved, permit issued
13.	Lee Norman	19 DD McDonald Drive	New home	Approved, permit issued
Accessory Buildings				
14.	Terry Young	99 Meadow Lane	Garage	Sought variance; no objections, permit issued
15.	Guy Greenham	4 Fourth Avenue	Garage	Sought variance; no objections, permit issued
16.	Lee Smith	6 Scott Drive	Garage	Sought variance; no objections, permit issued
17.	James Corbett	3-5 Cross's Lane	Shed	Approved, permit issued
18.	Thomas Duval	34 Woodford Drive	Shed	Approved, permit issued
19.	Colin Butt	Stella's Place	Variance request for maximum height on garage	Deferred until result of public consultation is known
Commercial Construction				
20.	Clyde Simmons	64 George Aaron Drive	6-unit apartment building	Committee recommends the application be denied; numerous objections from residents
New Business Permits				

Other Issues				
21.	Gloria White	24 Fifth Avenue	Resident suggested compromise on fence issue	Denied; fence must conform
22.	Erica/Juanita Decker	Nicholsville Road	Resident complaint to Premier, Municipal Affairs	Denied; fence must conform
23.	Conditional approvals		Do we let people advertise their intentions first before they buy land or a building, to gauge public perception	Accepted as a part of the process
24.	Culverts at Nichol's Landing		Residents refusing to install culverts	Residents to be written, reminding them of requirement to install culvert
25.	Dustin Spurrell	Midtown Apartments	Requesting a reduction in water and sewer connection fees	Deferred until consultation with Supervisor of Public Works
26.	Jason Oake	Humberview	Won't attach garage as promised until next year	Resident to be written letter
27.	Deer Lake Power		Penstock No. 5 replacement	For information purposes
28.	Raymond Wellon		Temporary vendor permit	Approved
29.	West Coast Terra		Request for home-based business	Committee recommends approval for office use only
30.	Faren Pittman	14-16 Riverside Drive	Discretionary use: tourist cabins	Rejected because area is at capacity for sewage services

(c) Public Works

2016-0620-05, Public Works

Councillor Elmo Bingle / Councillor Amanda Freake

Resolved that the minutes/recommendations of the Public Works Committee Meeting, on June 16, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen

Councillor Elmo Bingle
 Councillor Kerry Jones
 Councillor Sheila Mercer
 Councillor Amanda Freake
 Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Public Works
 July 14, 2016

Councillor Elmo Bingle
 Councillor Amanda Freake
 Councillor Shelia Mercer
 Deputy Mayor Sandra Pinksen
 Maxine Hayden
 Dave Thomas

No	Description	Recommendation
1	Road cut Goose Arm Road	Scheduled for August 9 and 10, 2016
2	Chapman	Recommend approval for Val-U Construction \$1,073.50 taxes included.
3	Welder	Recommend approval to advertise
4.	Ditch Nicholsville Road	Deferred
4	Belinda Troke	Defer check to see when work was done on that property.

(f) Town Manager Report

Town Manager Action Report for
 Meeting No.1319
 July 15, 2016

No	Item	Dept.	Person responsible	Task/request
1	Public Consultation Climate Change	Admin	TM	Let them know Councillor Elmo Bingle would attend on Behalf of Town of Deer Lake
2.	Canada Post	Admin	TM	Letter send on review of public postal service
3	PMA training	Admin	TM	Attended PMA training in Corner Brook

				on June 24.2016
4	Community Garden	Admin	TM	Letters send to Ryan Moss, NCL and Curtis power works
5	Property owners	Admin	TM	Approval obtained from property owners to divert traffic across their property from road cut Goose Arm Road.

(g) Superintendent Report

Report From: Public Works Superintendent David Thomas
 Prepared For: Council & Management Team
 Date Prepared: July 15, 2016
 Timeframe: June 20, 2016 – July 15, 2016

Road:

- Patching Main Street, Old Bonne Bay Road, High Street, poplar Road, Wellon Drive
- Sweep roads and sidewalks
- Line Painting
- Installed culvert on Wights Rd, Elizabeth Ave
- Prepared Poplar Road for asphalt
- Prepared and paved road cuts on Main Dam Road Jeddore Ln, Fifth Ave, and Middle Road.
- Graded roads
- Put calcium on roads
- Cleaned out catch basins

Water:

- Clean filters
- Daily inspection of Chlorination and Filtration Plants
- Water hookups on Airport Ave
- Repaired curbstop on Airport Ave, Wights Road, Peddles Road, Elizebeth Ave, Joel's Place and Mayor Ave
- Maintenance to Elizabeth Ave booster station
- Repaired waterline break on High Street

Sewer:

- Checked all lift stations and various man holes in town for Friday maintenance checks
- Repaired lift station pumps at Main Lift station
- Repaired sewer line on Morey Ave
- Sewer plug on Old Bonne Bay Road, Wight's Road,

Building Maintenance:

- Electrical work at Day Park, field and liftstations

Misc :

- Hauled fill to Day park
- Installed culvert at day park
- Vacuumed out port a potties and tanks at park

(h) Action Report

Action Report						
#	From Meeting	Item	Depart	Individual to Complete Task	Task	Date Completed or Follow Up
1	2-May	Berme at Waste Site	Admin	TM/PWS	Write Minister Joyce to see if we can get funds to extend the berme at our waste disposal site. Our site will needs extension to the berme before the site open in Hampden.	Agreement made with Marine to fix this problem
2	2-May	Fire/Oxygen Fee Structure	Policy	TM/Fire	Recommended that commercial inspections be charged by an hourly rate instead of a flat fee	Going to policy
3	6-Jun	Recreational Vehicles crossing Highway	Admin	TM	Set up meeting with DOT and Legion	Request gone to DOT - still waiting on DOT
4	20-Jun	Canada Post Review	Admin	TM	Write Letter	Done
5	20-Jun	2016 Mayor's March	Admin	TC	Send Registration for Mayors March	Done

6	20-Jun	W/S on Goose Arm	PW	PWS	Make sure there is WRITTEN permission to cross private land for the detour	Done
7	20-Jun	Landfill	PW	TM	Check with Dwight to ensure there isn't large construction waste going to the landfill	Done
8	20-Jun	Community Garden	Admin	TM	Send letter to Ryan, Curtis and NCL to recognize donation for Community Garden	Done

Adjournment

2016-0718-09 Adjournment

Deputy Mayor Sandra Pinksen

Resolved that since there is no further business that the meeting adjourns at 8:25pm with the next regularly scheduled meeting set for August 15, 2016 at 7:30 pm.

In Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Elmo Bingle
 Councillor Kerry Jones
 Councillor Sheila Mercer
 Councillor Amanda Freake
 Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried



Mayor, Dean Ball



Town Clerk, Lori Humphrey