

Minutes of the regular meeting of council held Monday, June 20, 2016 No. 1319 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Amanda Freake

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey

Absent: Councillor Jean Young

Gallery:

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball

2016-0620-01, Minutes No. 1318

Councillor Elmo Bingle/ Councillor Amanda Freake

Resolved that the minutes of regular meeting of council, No. 1318 Monday, June 6, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Amanda Freake

In favor 6; opposed 0; abstained 0. Carried

Correspondence

Meeting No. 1319

Date: Monday, June 20, 2016

No	NAME	REGARDING	CORRESPONDENCE
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1	Western NL Developers	AGM – Grand Lake Centre Friday June 24 th @7:pm	Sandra will Attend
2	FCM	Supreme Court decision on telecommunications	FYI
3	MNL	Feedback on Provincial Climate Change Strategy	Elmo will attend
4	MNL	CBC Article	FYI
5	Fire and Emergency Services	Firefighting Equipment Program	FYI
6	CUPW	Canada Post Review Resolution	Write a letter
7	Gov of NL	Provincial Climate Change Strategy	Elmo will attend
8	Second Battalion The Royal Newfoundland Regiment	Invitation to Change of the Colors Parade and Dinner	Other commitments in Deer Lake – Unable to attend
9	Mayor’s March	Summer 2016 Mayor’s March	Set for August

Reports

(a) Finance

2016-0620-02, Finance

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting on June 16, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Amanda Freake

In favor 6; opposed 0; abstained 0. Carried



Finance
June 16, 2016

Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Maxine Hayden

NO	Description	Recommendation
01	Canada Day Western star Ad \$73.00 plus HST	Recommend approval
02	PMA training Corner Brook June 24,2016	Recommend approval for Town Manager and Town Clerk
03	Revenue Expenses YTD	FYI
04	Accounts Payable \$43,706.33	Recommend approval
05	There is illegal dumping training in CBS on July 6-7 (MMSB) Keith would like to attend this due to more and more illegal dumping happening in our area. There is no charge for the training other than hotels for 3 nights and travel. Approximately \$1000.	Recommend approval for Keith to attend.
06	On Tuesday, June 28th The Western Star will be publishing a special feature page(s) for the 50 th Year Anniversary of the Deer Lake Motel. The feature will include pictures, editorial & congratulatory ads from various suppliers and businesses.	Recommend approval ad for \$84.00

(b) Environment and Housing

2016-0620-03, Environment and Housing

Councillor Kerry Jones / Councillor Amanda Freake

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting, on June 9, 2016 excluding #26 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Amanda Freake

In favor 6; opposed 0; abstained 0. Carried

At 7:58 Mayor Ball leaves the meeting due to conflict of interest on item 26.

2016-0620-04, Environment and Housing

Councillor Kerry Jones / Councillor Sheila Mercer
Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting, on June 9, 2016 item #26 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Amanda Freake

In favor 5; opposed 0; abstained 0. Carried

Mayor Ball returns to the meeting at 7:58



**Environment & Housing Agenda
Thursday, June 9, 2016, 9:30 am**

In attendance:

Chairperson Kerry Jones
Councillor Sheila Mercer
Economic Development Officer Damon Clarke
Public Works Supervisor David Thomas
Administrative Assistant Christa Jones
Town Manager Maxine Hayden

Regrets:

Deputy-mayor Sandra Pinksen
Municipal Enforcement Officer Keith Park

Building Permits

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2015, up to and including Friday, June 10, 2016:

General repairs (75):	\$ 456,100
Accessory buildings (26):	\$ 282,800

Commercial construction (6):	\$ 266,500
New Dwellings (12):	\$ 2,901,000
TOTAL (119 permits):	\$ 3,906,400

#	Name	Address	Description	Action
General Repairs				
1.	Brandi Ball	2 Pine Tree Drive	Shingles	Approved, permit issued
2.	Ernest Bridger	1 DEVON ROW	Shingles	Approved, permit issued
3.	Clem Thomas	17 DD McDonald Drive	Deck	Approved, permit issued
4.	Darren Pelley	22 Second Avenue	Fencing	Approved, permit issued
5.	Jerry Ball	23 Woodford Avenue	Deck	Approved, permit issued
6.	David DeCosta	22-26 Tower Road	Shingles	Approved, permit issued
7.	Mark Waldron	8 Nicholasville Road	Replace doors and fence, small deck	Approved, permit issued
8.	Michelle Mougnot	1 Goodyear's Lane	Fencing	Approved, permit issued
9.	Oral Clarke	7 Chapel Hill	Enclose entrance, new siding	Approved, permit issued
10.	Perry Moss	9 Lush's Lane	Shingles	Approved, permit issued
11.	Grant Stuckless	100A Nicholasville Road	Shingles	Approved, permit issued
12.	Lloyd Parsons	3 Kennedy Drive	Replace patio	Approved, permit issued
13.	David Turpin	16 Reid's Lane	New roof	Approved, permit issued
14.	Gordon Hancock	31 Wight's Road	Siding and door change	Approved, permit issued
15.	Junior Noble	6 Maple Street	Shingles	Approved, permit issued
16.	Derrick Young	136 Nicholasville Road	Siding, shingles, windows and doors	Approved, permit issued
New Residential				
17.	Chris Cooper	11-13 Jack's Place	New home	Approved, permit issued
18.	Tony McKay	45 Grace Avenue	New home	Approved, permit issued
Accessory Buildings				
19.	Harry Butt	4 Birchview Place	Pre-built shed	Approved, permit issued
20.	Guy Greenham	4 Fourth Avenue	Garage	Seeking variance on maximum height and size; deferred until after public response period
21.	Rita Cave	239 Nicholasville Road	Garage	Approved, permit issued

22.	Doris Hinks	7 Hink's Lane	Shed	Approved, permit issued
23.	Chris Cooper	11-13 Jack's Place	Garage	Approved, permit issued
24.	Lee Smith	6 Scott Drive	Garage	Seeking variance on maximum height and size; deferred until after public response period
25.	Terry Young	99 Meadow Lane	Garage	Seeking variance on maximum height, size; deferred until after public response period
Commercial Construction				
26.	Deer Lake Self-Storage	70 Old Bonne Bay Highway	New self storage building	Approved, permit issued pending approval from Service NL
Other Issues				
27.	Junior Noble	6 Maple Street	Wants to purchase land from town	Denied
28.	Newfoundland Terra	Meadow Lane	Home-based business; was advertised, negative response received; deferred back to committee by council	Town to write residents explaining the intended use of the office
29.	Keith Pilgrim	Riverbank Road	Request to build trail on easement refused	Write letter explaining decision
30.	Bruce Shears	7 Chaulk's Lane	Slope issues	Write letter explaining decision
31.	Gloria White	23 Fifth Avenue	Fence does not comply; resident must conform to development regulations	Write letter explaining decision
32.	Erica Decker	12 Nicholsville Road	Fence does not comply; resident must conform to development regulations	Write letter explaining decision
33.	Easements		One-sheet information page written to be included in development regulations	For information purposes
34.	Fences		Information sheet for permit applicants	For information purposes
35.	Fingerboard signs		Letter to all businesses	Signs taken down

(c) Public Works

2016-0620-05, Public Works

Councillor Elmo Bingle / Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Public Works Committee Meeting, on June 16, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Amanda Freake

In favor 6; opposed 0; abstained 0. Carried

Public Works
June 16, 2016

Councillor Elmo Bingle
Councillor Shelia Mercer
Maxine Hayden
Dave Thomas

No	Description	Recommendation
1	W/S Goose Arm Road	Scheduled for the first week of July
2	Xavier Parking	Town will look at the cost of putting flashing signs in the area.
3	Sheppard Drainage	Public works superintendent to meet with owner to discuss
4	Kruger penstock , concrete	Check to see how much concrete needs to be removed.
5.	Work Schedule	Patching weather permitting, water line break Canal, continue with painting of lines, repairs to sewer lines, installation of water and sewer lines.
6	Topsoil for Community garden	Recommend we donate a load of topsoil

(d) Premier's Forum

2016-0620-06, Premier's Forum

Councillor Sheila Mercer / Councillor Amanda Freake

Be it resolved that the Municipality of Deer Lake hereby nominates Councillor Elmo Bingle to represent the Western Region at the 2016 Premier's Forum on Local Government, on Wednesday October 5th, 2016 at the Delta Hotel in St. John's, NL.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Amanda Freake

In favor 6; opposed 0; abstained 0. Carried

(f) Town Manager Report

Town Manager Action Report for
Meeting No.1319
June 17, 2016

No	Item	Dept.	Person responsible	Task/request
1	Dept. of Transportation Chris Morris	Admin	TM	Send request from Town of Deer Lake to set up a meeting with Chris and representatives from the Legion to discuss their property regarding pedestrian safety and drainage issues.
2	Sandra Lush	Admin	TM	Letter send regarding lines on crosswalks
3	Premiers Forum	Admin	TM	Deputy Mayor and Councilor Freake not interested in being nominated still waiting on reply from Councillor Young Councillor Bingle still interested. Deadline June 30,2016
4.	SAM conference	Admin	TM	Our student will be attending with her instructor and will do a presentation on Deer Lake

(g) Superintendent Report

Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team
Date Prepared: June 17, 2016
Timeframe: June 6, 2016 – June 17, 2016

Road:

- Patching Squires Road, First Ave, Third Ave, High St. Chaulks Ln
- Sweep roads and sidewalks
- Line Painting
- Installed culvert on Wights Rd
- Installed sign on Woodford Dr and Riverbank Rd
- Installed guide rail on Cross's Rd
- Moved fill on Old Bonne Bay Road to prepare for asphalt
- Repaired catch basin on Main St.

Water:

- Clean filters
- Daily inspection of Chlorination and Filtration Plants
- Water hookups on Pinetree Dr., 2 on Grace Ave, Garden Rd
- Repaired curbstops on Airport Ave
- Repaired valve and filter at filtration plant
- Repaired waterline breaks on Garden rd and Middle Rd

Sewer:

- Checked all lift stations and various man holes in town for Friday maintenance checks
- Repaired lift station pumps at Main Lift station
- Sewer Hook ups on Pine Tree Dr, 2 on Grace Ave, Murdoch St
- Sewer plug on Morey Ave

Building Maintenance:

- Electrical work at Day Park and liftstations

Misc :

- Hauled fill to Day park
- 2 employees on half day safety course

(h) Action Report

Action Report

#	From Meeting	Item	Depart	Individual to Complete Task	Task	Date Completed or Follow Up
1	2-May	Berme at Waste Site	Admin	TM/PWS	Write Minister Joyce to see if we can get funds to extend the berme at our waste disposal site. Our site will needs extension to the berme before the site open in Hampden.	Letter Send - waiting to hear back
2	2-May	Fire/Oxygen Fee Structure	Policy	TM/Fire	Recommended that commercial inspections be charged by an hourly rate instead of a flat fee	Go to policy
3	20-May	Waste Management	Admin	TM/TC	Check with other towns to see what they are doing reduce waste	Waiting to hear back from Cox's Cove
4	20-May	Paving Quotes	PW	TM/PWS	Obtain quotes for Wight's Road from Reid's Lane to Wight's Lane, George Aaron Drive from Stella's Place to bottom of the hill, North Main Street starting at Goodyear's Lane	Done
5	6-Jun	Fingerboards	Admin	TM	Write letter to business that had their name on Fingerboards to let them know they are taken down	Done
6	6-Jun	Sign	Enforcement	MEO	Monitor sign (ie yard sales, houses for sale, etc) around town to ensure that they are removed after the sale and are only in acceptable areas	MEO continuously do this

7	6-Jun	Recreational Vehicles crossing Highway	Admin	TM	Set up meeting with DOT and Legion	Request gone to DOT
8	6-Jun	Recognition of Service	Wellness	Leslie	Do up a plan for Recognition of Service for Council review	Done
9	6-Jun	Resident letter of concern for sidewalks	Admin	TM	Send letter to resident to let her know that after all lines are down PW will revisit crossways to enhance them	Done
10	6-Jun	Straightline Payment	Admin	TC	Let lawyers know to release payment to Straightline	Done
11	6-Jun	Write offs	Admin	TC	Check with other towns to see how they are presenting write-offs to council	As long as they are in compliance with the policy administration will go ahead with write-off, anything else has to go to finance.
12	6-Jun	Clean Up List	Enforcement	MEO	Send list of Properties to council	MEO to send list to council and then go to E & H
13	6-Jun	Road in Reid's Lane Area	Admin	TM	List of possible names for road	Last road named was Murdock. Begin a list for new road.

Adjournment

2016-0620-07 Adjournment

Councillor Elmo Bingle

Resolved that since there is no further business that the meeting adjourns at 8:30pm with the next regularly scheduled meeting set for July 18, 2016 at 7:30 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle

Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Amanda Freake

In favor 6; opposed 0; abstained 0. Carried



Mayor, Dean Ball



Town Clerk, Lori Humphrey