

Minutes of the regular meeting of council held Monday, April 11, 2016 No. 1315 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Jean Young

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey

Absent:

Gallery: Cory Hurley (Western Star), Bill Hayden, John Wellon, Carl Goudie

Regular meeting of council called to order at 7:40 pm by Mayor Dean Ball

2016-0411-01, Minutes No. 1314

Councillor Elmo Bingle / Councillor Sheila Mercer

Resolved that the minutes of regular meeting of council, No. 1314 held Monday, March 21, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Correspondence
Meeting No. 1315

Date: Monday, April 11, 2016

No	NAME	REGARDING	CORRESPONDENCE
1	NLACL	Letter of Congratulation and greeting request	FYI
2	Department of Municipal Affairs	Gas Tax Program – Cheque deposited	FYI
3	Canadian Mental Health Association	Metal Health Week May 2-8 th	Get some green lights for around the office and Hodder. Maybe flood lights.
4	Department of Municipal Affairs	Municipal Inspection Review – no deficiencies	FYI
5	CIBC	Letter regarding Business Contact Centre	FYI
6	MNL	Municipal Symposium	Dean, Elmo, Sandra, Kerry
7	Royal Canadian Legion	Poem/Poster/Essay Contest	Deputy Mayor attended
8	Robert P. Pittman	Law Office letter	FYI
9	MNL	Registration for Tidy Towns	Get Glynn to look at applying for Tidy Towns
10	Deer Lake Regional Airport	AGM report	At office if anyone would like to look at it.

New Business

Habitat for Humanity

Council met with the organization a couple months ago where a request for support from the town was requested. Council has agreed to have a look around town to see if there are any suitable pieces of land. If there is suitable land then the cost associated with the project will have to be looked at.

Reports

(a) Finance

2016-0411-02, Finance

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting on March 31, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake

Councillor Kerry Jones
 Councillor Elmo Bingle
 Councillor Sheila Mercer
 Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried



Finance
 March 31, 2016

Deputy Mayor Pinksen
 Councillor Elmo Bingle
 Maxine Hayden

NO	Description	Recommendation
1	Tax adjustments \$4,669.80 property w/s account 111014 meets criteria for exemption \$1,058.20, account 111597 does not meet criteria, and account 111453 does not meet criteria. Poll tax 115090 meets criteria \$345.00, account 113266 does not meet criteria.	Approved for w/s 111014, \$1,058.20. Not approved for account 111597 and 111453. Poll tax approved for 115090 for 345.00 Not approved for account 113266 Note: Council would like to look at what other towns have as their low income before they begin the next budget.
2	Tax adjustment poll tax \$345.00	Not approved renting property in local service district does not own property.
3	Tax credit vacant apartments April 2016	Not approved municipalities act Section 130 a council with water or sewage system imposes a water and sewage tax. All

		property owners with buildings or land capable of being serviced must pay the tax, whether or not they use the service.
4	Accounts payable \$12,569.01	Recommend approval.

(b) Public Works

2016-0411-03 Public Works

Councillor Elmo Bingle /Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Public Works Committee Meeting March 31, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Public Works
March 31, 2016

No	Description	Recommendation
1	Vehicle Goose Arm Road: while driving west on Goose Arm road at 26 KM blade dug into the pavement breaking brackets on plow.	Check to see if fatigue on brackets could have caused breakage report on file for OHS
2	Spring Clean Up	Recommend that we have a spring cleanup starting May 2, 2016
3	PW comparison 2015-2016 Jan – March	Information only

	Name	2015	2016	Difference	
	Water	76,232.44	77,002.61	(770.17)	
	Sewer	85,265.45	65,683.81	19,581.64	
	Fleet	68,142.00	54,285.86	13,856.14	
	Roads	82,433.60	122,638.80	(40,205.20)	
	Snow	117,430.80	32,669.75	84,761.09	
	Total	429,504.30	352,280.80	77,223.54	
4.	Potholes				Public works continues to work on potholes weather permitting. It was suggested that problem areas where pot holes develop every year be looked at for more permit solutions.

(c) Environment and Housing

2016-0411-04, Environment and Housing

Councillor Kerry Jones / Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting, excluding #5, on March 31, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Councillor Young removes herself from the meeting due to conflict of interest on item #5 at 8:05p.m.

2016-0411-05, Environment and Housing

Councillor Kerry Jones / Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting item #5 on March 31, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer

In favor 6; opposed 0; abstained 0. Carried

Councillor Young returns to the meeting at 8:06p.m.



**Environment & Housing Minutes
Thursday, March 31, 2016, 9:30 am**

In attendance:

Deputy Mayor Sandra Pinksen
Councillor Sheila Mercer
Economic Development Officer Damon Clarke
Public Works Supervisor David Thomas

Regrets:

Chairperson Kerry Jones
Administrative Assistant Christa Jones
Municipal Enforcement Officer Keith Park

Building Permits

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2016, up to and including Friday, April 1, 2016:

General repairs (1):	\$ 4,000
Accessory buildings (1):	\$ 10,000
Commercial construction (3):	\$ 134,500
New Dwellings (3):	\$ 870,000
TOTAL (8 permits):	\$1,018,500

#	Name	Address	Description	Action
General Repairs				
1.	Dwayne Pilgrim	243 Nicholasville Road	New siding, windows, fence	Approved, permit issued
New Residential				
2.	Stan Higdon	16A Pine Tree Drive	New residence	Approved, permit issued
3.	Colin Butt	1-3 Stella's Place	New residence	Approved, permit issued; will touch base with developer
Accessory Buildings				
4.	Derek George	2 Spruce Street	Relocation of existing shed	Approved, permit issued
Commercial Construction				
New Business Permits				
Other Issues				
5.	Merne Arsenault	31A George Aaron Drive	Requesting clarification on how many homes constitutes a sub-division	Reply letter reviewed, to be sent.
6.	Dept. of Transportation		Wants to swap land near industrial park with land owned by Bill Perry near TCH off-ramp	Committee not in favor; town manager to contact department

(d) Economic Development

2016-0411-06, Economic Development

Councillor Sheila Mercer / Councillor Kerry Jones

Resolved that the minutes/recommendations of the Economic Development Committee Meeting on March 31, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

(e) Town Manager Report

Town Manager Action Report for
Meeting No. 1314
April 08, 2016

No	item	Dept.	Person responsible	Task/request
1	D.L. Airport Annual Meeting	Admin	TM	Email send Town will have Council members at annual general meeting.
2	Kim Sheehan Dept. of Fisheries & Ocean	Admin	TM	Passed onto Glynn to make contact for cleanup for Ocean Day June 8, 2016.
3	Great Humber Joint Council	Admin	TM	Confirmation of attendance for Councillor Bingle and Councillor Young
4	Dayna Gillard	Admin	TM	Notified Councillor Yong and Glynn will attend on behalf Town's
5	Barbara Anstey	Admin	TM	Letter sent to Canadian Union of Postal Workers re community Mail Boxes.
6	Gymnastic	Admin	TM/Council	Deputy Mayor Pinksen and Councillor Jones attended competition.
7	Regency Management	Admin	TM	Letter sent regarding refund for vacancies of apartments.

(f) Superintendent Report

Report From: Public Works Superintendent David Thomas
 Prepared For: Council & Management Team
 Date Prepared: April 8, 2016
 Timeframe: March 21, 2016 – April 8, 2016

Road:

- Installed street signs on Goose Arm Road, riverbank Road, Sunrise Crescent, Kerwin Place
- Took snow out of ditches on High Street, Phillip Drive, Old Bonne Bay Road,
- Patching Nicholville Road, Old Bonne Bay Road, George Aaron Drive, High Street, Main Street, Squires Road, Wight’s Road, Ridgeview Road, Lush’s Lane

Water:

- Clean filters
- Daily inspection of Chlorination and Filtration Plants
- Repair curbstop on Garden Road
- Maintenance to UV system

Sewer:

- Checked all lift stations and various man holes in town for Friday maintenance checks
- Repaired lift station pump at Lakeside Drive and Main Lift station and Wight’s Road,
- Sewer plug on Devon Row and Fifth Avenue, Old Bonne Bay Road

Snow:

- Salting and sanding roads
- Cleared around hydrants
- Clearing snow from sidewalks

Building Maintenance:

- Electrical work at Depot, Recreation Complex and Search and rescue building
- Took ice off eave of gymnastics building

Misc :

- 1 Employees on 3 day water conference

(g) Action Report

Action Report						
#	From Meeting	Item	Depart	Individual to Complete Task	Task	Date Completed or Follow Up

1	21-Mar	MMSB Funding	MEO/TM	MEO/TM	Fill out application for funding	Keith has application ready to go
2	21-Mar	Grow Garden	Admin	TM	Ask Glynn to be a part of the committee. Let them know that Jean will attend as well.	Done
3	21-Mar	Gas Tax Tender	PW	TM/PWS	Prepare gas tax tender	Waiting until the end of April to complete
4	21-Mar	Street Signs	Admin	Christa	Ensure that the proper names of Streets are on signs and agree with MAA	Working on it.

Adjournment

2016-0411-07 Adjournment

Deputy Mayor Sandra Pinksen

Resolved that since there is no further business that the meeting adjourns at 8:15 pm with the next regularly scheduled meeting set for May 2, 2016 at 7:30 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried



Mayor, Dean Ball



Town Clerk, Lori Humphrey