

Minutes of the regular meeting of council held Monday, January 25, 2016 No. 1310 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Jean Young
Councillor Kerry Jones

Also in attendance: Town Manager Maxine Hayden
Town Clerk, Lori Humphrey

Absent: Councillor Sheila Mercer

Gallery: Bill Hayden, Carl Goudie, John Wellon, Roxanne Ryland

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball.

2016-0125-01, Minutes No. 1309

Councillor Amanda Freake/ Councillor Elmo Bingle

Resolved that the minutes of regular meeting of council, No. 1309 held Tuesday, January 11, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Jean Young
Councillor Kerry Jones

In favor 6; opposed 0; abstained 0. Carried

Correspondence

Meeting No. 1310

Date: Tuesday, January 25, 2015

No	NAME	REGARDING	CORRESPONDENCE
1	Ed and Betty Critch – 78 Wight’s Road	Letter regarding neighbor’s fence	Brought to committee
2	Deer Lake Regional Airport	Nominate member for Deer Lake Regional Airport Authority Inc.	Council to think about this and bring forward some names
3	Town of Reidville	Invitation to the Mayor for a meeting on February 19 at 10a. regarding an agriculture exhibition ground	Mayor Ball will attend, office to let Roger know
4	Department of Environment and Conservation	2015 Spring Drinking Water Quality Report	FYI

Reports

(a) Finance

2016-0125-02, Finance

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle e

Resolved that the minutes/recommendations of the Finance Committee Meeting on January 20, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Jean Young
Councillor Kerry Jones

In favor 6; opposed 0; abstained 0. Carried



Finance
January 20, 2016

Deputy Mayor Sandra Pinksen
Councilor Elmo Bingle
Maxine Hayden

NO	Description	Recommendation
01	Accounts payable \$24,270.43	Recommend approval
02	Way Finding Map \$550.00	Recommend approval
03	NL Association Municipal Police Conference- June 1-3 Mount Pearl	Recommend approval for MEO to attend
04	Municipalities NL Regional Meeting - April 8-9; Book one room. Council to advise who will attend.	Recommend approval.

(b) Public Works

2016-0125-03 Public Works

Councillor Elmo Bingle / Councillor Amanda Freake

Resolved that the minutes/recommendations of the Public Works Committee Meeting January 21, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Jean Young
Councillor Kerry Jones

In favor 6; opposed 0; abstained 0. Carried

Public Works
January 21, 2016

Councillor Elmo Bingle
Maxine Hayden

Dave Thomas

No	Description	Recommendation
1	Gas Tax 2016 \$216,619.00	Recommend we get quotes for Elizabeth avenue and for Old Boone Bay Road from Post Office to Airport Avenue
2	Water Conference Gander March 22 and 23	Recommend approval for Dave Thomas and Wayne Rumbolt to attend
3	Owen Crossan - water meter	Recommend set up a meeting with Mr. Crossan to discuss.
4	Pickup crew cab ¾ tonne We have \$30,000.00 in our budget.	Recommend get prices for ¾ tonne.
5	Lakeside drive lift station	Contractor will in Deer Lake on Friday January 22, 2016. Equipment is on hire should be here early February.
6	Shift	We are still holding on off shift until we have more snow. We monitor the weather daily.
7	Truck Snow Plow	Once of our plows hit a man hole cover on River bank road putting a hole in the exhaust system. Water had built up in the dust cover under the manhole cover. We did check with our insurance coverage but our deductible would be around the same price as repairs. Recommend approval for repairs.
8	Bank loan for Capital works \$3,882,932.56 First \$1,201,165.42 Second \$1,224,587.45 Third 1,457,179.69	Government requires we have an approval letter from the bank for capital works. Recommend we get BMO to give us approval for 15 years 2.16 % \$21,572 principle per month plus interest.

(c) Meeting with Sparkes Family

January 21, 2016
Chimney

Councillor Elmo Bingle
Maxine Hayden
Keith Park
Dwayne Sparkes

Farah Sparkes

Mr. Sparkes said he is still getting spoke from the chimney next door. The Owner has put on the extension but he feels it needs to be higher. During the summer of 2015 the owner had put on a new roof along with the extension on the chimney but it is still too low. Mr. Sparkes has allergy problems and his children have breathing problems. The smell of smoke is in his house, on clothing.

He has checked with insurance and they can only enforce the installation of chimneys if the person has insurance with them.

Mr. Sparkes was asked if the smoke is all the time he answered no. The prevailing winds in that area do blow towards his property.

He would be willing to purchase another piece of chimney and give it to his next door neighbor if he would put it on his chimney.

The Town does not have anything in the bylaws regarding chimney. Anyone building has to be within the National building code there is no inspection done on the heights of chimneys.

We will seek input from other communities to see if they have anything in their bylaws.

Mr. and Mrs. Sparkes were excused at 10:30 AM

Mr. Park will go in and speak with the home owner to see if he is willing to install another piece of pipe on his chimney.

(d) Meeting with 3M

Public Works
January 14, 2016

Councillor Elmo Bingle
Maxine Hayden
Dave Thomas
Cathy Ivany 3m
Shawn Sweeny 3M
Anton Jackman 3M

They gave a brief outline of their products, Consumer, Industrial, Health Care, and Safety & Graphics Electronics & Energy.

They have a new product on the market for 3M Water Infrastructure which can bring new life to old pipes make them affordable and sustainably, increase flow, improve water quality, protect pipe integrity and restore service in as little as one day .

The products Scotchkote pipe renewal liner 2400 is a rapid setting polyurea formulations used to line pipe. It can be applied in pipe from 4 to 24 inches. Used to rehabilitate and protect existing infrastructure. It will eliminate 90% of the excavation less road construction, 75% smaller carbon footprint compares to typical replacement of pipe. Reduce costs 30%.

They are looking for a community to do a pilot project with regarding their product. They have spoken with Bae Newplan and with Government regarding a pilot project.

(e) Recreation Interviews

2016-0125-04 Recreation Interviews

Councillor Jean Young / Councillor Kerry Jones

Resolved that the minutes/recommendations of the Recreation Interviews Meeting January 19, 2016 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Elmo Bingle
 Councillor Amanda Freake
 Councillor Jean Young
 Councillor Kerry Jones

In favor 6; opposed 0; abstained 0. Carried

Recreation
Interviews
January 19, 2016

In attendance:

Councillor Kerry Jones

Councillor Jean Young (arrived at 6:15 P.M.)

Maxine Hayden

Junior Pinksen

A total of 7 applications were received for the position of Stadium Operator. Five applicants were interviewed:

- 1 Terrance Tucker
2. Stephen Gilley
3. Brad Wells
4. Darren Gilbert
5. Keith Anderson

It is the recommendation that we hire Keith Anderson as the Stadium Operator. Salary will be as per union contract. He will be on probation for 90 days at 90% salary as per union agreement.

(f) Capital Works Funding

2016-0125-05 Capital Woks Funding

Deputy Mayor Sandra Pinksen / Councillor Amanda Freake

Resolve that the Town of Deer Lake apply to Municipal Affairs for the following Capital Works projects for 80/20 funding:

- 1) Renovations to the Fire Hall - \$2,552,218.00
- 2) First, Second, Third Avenue water, sewer and street upgrades - \$3,882,932.56
- 3) Industrial Park Development - \$4,024,926.15.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Jean Young
Councillor Kerry Jones

In favor 6; opposed 0; abstained 0. Carried

(g) Town Superintendent Report

Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team
Date Prepared: January 22, 2016
Timeframe: January 11, 2016 –January 22, 2016

Road:

- Repaired street signs on Peddles road, Fifth Ave, Whites lane, Aspen road, Forest Drive, Squires Road, Glide Lake Road

Water:

- Clean filters
- Daily inspection of Chlorination and Filtration Plants
- Hooked up waterline on Main Street
- Inspected curb stops on Old Bonne Bay Road and Airport Avenue

Sewer:

- Sewer plug on Devon Row
- Checked all lift stations and various man holes in town for Friday maintenance checks
- Repaired lift station pump at Lakeside Drive and Main Lift station and River Bank Road
- Put sewer cam in sewer line on Morey Ave
-

Snow:

- Seven days Salting and sanding roads
- Cleared around hydrants
- Clearing snow from sidewalks

Building Maintenance:

- Installed new heater at Booster station on Goose Arm Road
- Electrical work at gymnastics, filtration plant, office and stadium
- Cleaning up basement of Depot

Misc :

- Brought snow to field for skating rink and sliding hills
- Picked up Christmas trees
- Four employees on half day safety training

(h) Town Manager Report

Town Manager Action Report for
Meeting No. 1310
January 22, 2016

No	item	Dept.	Person responsible	Task/request
1	Tax adjustments	Admin	TM/Christa	Passed on for adjustment to accounts.

2	Parking Main Street	Admin	TM/PW/MEO	Line of site verified we can establish one more parking spot.
3	B& S Trucking	Admin	TM	Letter written to Clean up land fill site on a daily basis
4	B & S Trucking	Admin	TM	Letter written re storage of dumps on George Aaron Drive.
5	Minister Municipal Affairs Eddie Joyce.	Admin	TM	Letter sent request for meeting set up for 5:00 P.M. February to discuss capital works (1) First, Second, Third, (2) Multi Year Capital funding (3) Renovations Fire Hall (4) Crown Land
6	Brian Boyle	Admin	TM	Letter sent for his permission to install another culvert parallel confirmation on which side wants culvert installed in rehabilitation and work to be done in spring 2016.
7	Philip Hodder	Admin	TM	Letter sent re Sunrise Crescent proposed development

(i) Action Report

Action Report						
#	From Meeting	Item	Depart	Individual to Complete Task	Task	Date Completed or Follow Up
1	16-Nov	Riverbank Road	PW	Maxine Dave	Get engineering firm to look at road	Working on it
2	16-Nov	20-22 Route 430	EH	Damon	Check with Department of Transportation on access	Waiting to meet with Stephen Caines of DOT
3	14-Dec	Legion	PW	Dave/Maxine	Have Engineers look at problem	Waiting on Engineer to be in area

4	11-Jan	Sewer Morey Avenue - our camera can't reach out to the end of the line.	PW	Dave/Maxine	Contact Rockwell to have them put their camera out in the line.	Rockwell was up once but to make some modifications to get camera to work. Modification are completed and waiting for Rockwell to return.
5	11-Jan	Parking Main Street Vogue	Enforcement	Keith	Before removing the "No Parking" PW/Enforcement must make sure that visibility is good and check required measurements.	Enforcement had reviewed the regulation and has checked visibility.
6	11-Jan	Land fill site	PW	Maxine	Write a letter to operator site needs to be covered on a daily basis violation will result in further action.	Letter sent
7	11-Jan	Minister Municipal affairs Eddie Joyce	Admin	Maxine	Contact him to set up a meeting with council.	Meeting set for February 5th, 5 p.m. at Council Chamber
8	11-Jan	B&S Trucking - Storing dumpsters on property in a residential zone	E & H	Maxine	Letter to be written asking property owner to remove dumpsters and other items	Letter sent

(j) Non Union Wages

2016-0125-06 Non-Union Wages

Deputy Mayor Sandra Pinksen / Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Non Union Wages Meeting increases be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Jean Young
Councillor Kerry Jones

In favor 6; opposed 0; abstained 0. Carried

Wages non union 2016

Contingency fund for wages \$25,910.37

Years of service	Name	Wages 2015	Percentage of increase	Amount increase	Wages 2016
8	Maxine	75,963.42	0%		75,963.42
4	Lori	48,175.14	2%	963.50	49,138.64
3	Damon	52,996.26	6%	3,179.78	56,176.04
1	Keith	45,500.00	0%		45,500.00
7	Christa	40,703.26	6%	2,442.20	43,145.46
22	Pat	42,438.76	2%	848.78	43,287.54
2	Leslie	31,929.62	4%	1,277.19	33,206.81
8	Junior	59,257.90	2%	1,185.15	60,443.05
12	Glynn	49,155.34	2%	981.11	50,136.45

7	Dave	70,430.62	0%		70,430.62
Total				10,827.71	

Adjournment

2016-0125-07 Adjournment

Deputy Mayor Sandra Pinksen

Resolved that since there is no further business that the meeting adjourns at 8:09pm with the next regularly scheduled meeting set for February, 2016 at 4:00 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Jean Young
Councillor Kerry Jones

In favor 6; opposed 0; abstained 0. Carried



Mayor Dean Ball



Lori Humphrey, Town Clerk