

Minutes of the regular meeting of council held Monday, October 13, 2015 No. 1302 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Jean Young
Councillor Kerry Jones

Also in attendance: Town Manager Maxine Hayden
Town Clerk, Lori Humphrey

Absent: Councillor Sheila Mercer

Gallery: Bill Hayden

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball.

2015-1013-01, Minutes No. 1300

Councillor Kerry Jones/ Councillor Elmo Bingle

Resolved that the minutes of regular meeting of council, No. 1300 held Monday, September 28th, 2015 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Jean Young
Councillor Kerry Jones

In favor 6; opposed 0; abstained 0. Carried

2015-1013-02, Minutes No. 1301

Deputy Mayor Sandra Pinksen/ Councillor Elmo Bingle

Resolved that the minutes of regular meeting of council, No. 1301 held Thursday, October 8th, 2015 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Kerry Jones

Opposed: Councillor Jean Young

In favor 5; opposed 1; abstained 0. Carried

Correspondence

Correspondence

Meeting No. 1302

Date: Tuesday, October 13, 2015

No	NAME	REGARDING	CORRESPONDENCE
1	Deer Lake – The Hub of Western Newfoundland Snowmobiling	Article	FYI
2	Historic Site Association	Nomination Form	FYI
3	Common Look	Newsletter	FYI
4	Hospitality NL	Newsletter	FYI
5	Hospitality NL	Newsletter	FYI
6	Dept of Municipal Affairs	Crown Land Reserves Policy	Town Manager to look at crown land in the Deer Lake Planning Area to see if there is any we would like to reserve
7	Dept of Municipal Affairs	Approval to Call Tenders – Lakeside	FYI
8	Dept of Municipal Affairs	Approval to Award – Lakeside	FYI
9	Dept of Municipal Affairs/Finance	Community Sustainability Partnership Documents	FYI
10	Hospitality NL	Newsletter	FYI
11	Atlantic Convenience Stores Association	News Release	FYI
12	CFIB	Meeting Request Oct 27-29	Maxine to set date
13	Steward McKelvey	Time Off To Vote Information	FYI

Reports

(a) Finance

2015-1013-03, Finance

Deputy Mayor Sandra Pinksen / Councillor Elmo Bingle
 Resolved that the minutes/recommendations of the Finance Committee Meeting October 6th, 2015
 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Elmo Bingle
 Councillor Amanda Freake
 Councillor Jean Young
 Councillor Kerry Jones

In favor 6; opposed 0; abstained 0. Carried

Finance
 October 6, 2015

Deputy Mayor Sandra Pinksen
 Councillor Elmo Bingle
 Councillor Jean Young
 Maxine Hayden

NO	Description	Recommendation
01	Write offs Total \$3,809.93 Account #110013 for \$790.50, Account #110967 for \$2,766.00 and Account #114456 for \$253.43	Recommend approval of Account #110013 for \$790.50, Account #114456 for \$253.43. Not approved for Account No. 110967 does not meet criteria.
02	Accounts Payable \$78,603.93	Recommend approval
03	Financial statements gymnastics	Recommend set up meeting to discuss their statements with finance committee.

(b) Public Works

2015-1013-04 Public Works
 Councillor Elmo Bingle / Councillor Amada Freake
 Resolved that the minutes/recommendations of the Public Works Committee Meeting October 6th,
 2015 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Elmo Bingle
 Councillor Amanda Freake
 Councillor Jean Young
 Councillor Kerry Jones

In favor 6; opposed 0; abstained 0. Carried

Public Works
 October 6, 2015

Councillor Elmo Bingle
 Councillor Amanda Freake
 Maxine Hayden
 Dave Thomas

Date	Description	Recommendation
01	Paving Shaws Lane two quote Marine \$42,064.87 Evergreen \$29,096.82	Recommend Evergreen for \$29,096.82
02	Cluett Fence	Not approved they were advised that moving the snow could damage fence, claim not received as per snow clearing policy
03	Winter vehicle maintenance	Tandem trucks and loaders are ready still working on other equipment to get it ready.
04	Repairs to recycler	Over winter will need to replace bearings
05	Vehicle purchase	Defer – checking on prices and budget
06	Guard rail – Cross's Lane	PW will check to see if it can be moved back further or if Cul-de-sac can be made.
07	Sidewalk Commerce	PW will look into cutting out some asphalt and putting in sidewalk , removing guard rail
08	3 Ton Truck	Truck is a Ford and needs \$15,000 in repairs. Get truck repairs and working then we can use it

(c) Environment and Housing

2015-1013-05 Environment and Housing

Councillor Kerry Jones/ Councillor Amanda Freake

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting October 9th, 2015 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Jean Young
Councillor Kerry Jones

In favor 6; opposed 0; abstained 0. Carried



Environment & Housing Agenda

Friday, Oct. 9, 2015, 10:30 am

In attendance:

Deputy-mayor Sandra Pinksen
Councillor Elmo Bingle
Town Manager Maxine Hayden
Economic Development Officer Damon Clarke
Public Works Supervisor David Thomas
Administrative Assistant Christa Jones

Regrets:

Chairperson Kerry Jones
Councillor Sheila Mercer
Municipal Enforcement Officer Keith Park

Building Permits

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2015, up to and including Friday, October 9, 2015:

General repairs (162): \$ 870,049

Accessory buildings (51):	\$ 543,100
Commercial construction (16):	\$1,671,500
New Dwellings (32):	\$6,415,500
TOTAL (261 permits):	\$9,500,149

#	Name	Address	Description	Action
General Repairs				
1.	Willis Gillard	1 Williams Avenue	Shingles, eaves, extension on porch	Approved, permit issued
2.	David Fever	49 Elizabeth Avenue	Replacing railing on bridge	Approved, permit issued
3.	Vivian Healey	58 Middle Road	Replacing window	Approved, permit issued
New Residential (32, these included)				
4.	Chris Foster	22 Woodford Avenue	New mini home	Approved, permit issued
5.	Jocelyn Collins	10 Woodford Avenue	New mini home	Approved, permit issued
Accessory Buildings				
6.	Tim Hopkins	10 Dr. DD MacDonald Dr	Storage shed	Approved, permit issued
7.	Robert Pittman	21 Airport Avenue	New garage	Approved, permit issued
8.	Lawrence Brake	8 Riverside Drive	New garage	Approved, permit issued
9.	Abe Gill	50 Squires Road	Garage extension	Approved, permit issued
10.	Tara Reid	101 North Main Street	New garage	Approved, permit issued
Commercial Construction				
New Business Permits				

Other Issues				
11.	Phillip Hodder	22 Sunrise Crescent	Seeking permission to build before road is put in	Does not comply, denied
12.	Wade Hoyles	193 Nicholasville Road	Appealing denial of accessory building permit	Does not comply, denied

(d) Economic Development

2015-1013-06, Economic Development

Councillor Amanda Freake / Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Economic Development Committee Meeting September 30, 2015 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Elmo Bingle
 Councillor Amanda Freake
 Councillor Jean Young
 Councillor Kerry Jones

In favor 6; opposed 0; abstained 0. Carried

Economic Development Committee Minutes

Meeting of Wednesday, September 30, 2015

In Attendance	Regrets
Cyril Kirby, committee member	Chairperson Sheila Mercer, Town Councillor
Terri Gilbert, committee member	Amanda Freake, Town Councillor
Walter Dominie, committee member	Roseann White, committee member
Damon Clarke, Economic Development Officer	
Terrilynn Robbins, Deer Lake Chamber of Commerce	
Stewart Read, BTCRD (guest)	

I. Call to Order

The meeting was called to order at 2:15 pm.

II. New Business

a. Business Attraction Strategy

The entire meeting was set aside to meet with Stewart Read of the Department of Business, Tourism, Culture and Rural Development to discuss a Business Attraction Strategy for the town. Over the course of the discussion, it was decided that the committee would pursue funding from the department to prepare a strategy for the Town of Deer Lake, with emphasis on the industrial park and commercial-retail development. Mr. Read shared a business attraction strategy prepared by the Town of Conception Bay South and a self-assessment tool developed in northern Ontario, which is designed to assist communities in identifying investment readiness gaps, determine the effectiveness of existing planning and economic development processes and identify ways to add value to those processes.

The committee was in full agreement that such a strategy is needed and that the timing may be excellent. There was some discussion that the industrial park could be further developed at the same time an investment attraction strategy is being prepared. The group agreed to dedicate the next meeting to completing the Investment Readiness Test as a group.

Next Meeting

October 14, 2015, 2 pm.

Adjournment

The meeting was adjourned at 3:35 pm.

(e) New Committees

Town of Deer Lake Committee Appointments

October 9, 2015

Committee Name	Council Representative
Finance/Budget Review	Deputy Mayor Pinksen*, Councillor Bingle
Environment & Housing	Councillor Kerry Jones*, Deputy Mayor Pinksen
Public Works	Councillor Bingle*, Councillor Freake
Parks, Recreation, Natural Areas & Cultural Events	Councillor Young* ,Councillor Jones

Community Improvements & Trails Committee	Councillor Freake*, Councillor Young
Economic Development	Councillor Freake*, Councillor Young
Emergency Measures	Mayor Ball, Deputy Mayor Pinksen
Administration /Labour Management	Mayor Ball, Deputy Mayor Pinksen
Policy	Councillor Freake*, Councillor Young
Council Liaisons	
Deer Lake Fire Rescue	Mayor Ball
Deer Lake Regional Search & Rescue Unit	Councillor Jones
Inter-Denominational Cemetery Committee	Councillor Freake/Mayor Ball
Great Humber Joint Council	Deputy Mayor Pinksen, Councillor Young
Deer Lake Chamber of Commerce	Deputy Mayor Pinksen, Mayor Ball
Waste Management	Mayor Ball
Deer Lake Strawberry Festival	Councillor Freake, Councillor Young
Deer Lake Clinic Corporation	Councillor Jones, Councillor Bingle
HEDB Snowmobile Initiative	Councillor Bingle
OH&S Committee	Mayor Ball
Grand Lake Centre	Mayor Ball
Heritage	Councillor Yong
Negotiation	Mayor Dean Ball , Deputy Mayor Pinksen, Councillor Bingle

(f) Town Superintendent Report

Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team
Date Prepared: October 9, 2015
Timeframe: September 29, 2015 – October 9, 2015

Road:

- Patching
- Installed and repaired signs
- Installed culvert on Grace Ave
- Ditching on Airport Ave
- Prepared and poured sidewalk on Commerce Street

Water:

- Clean filters
- Water line hook ups on Grace Ave and Main Street
- Repaired curb stop on Elizabeth Ave and Whites Road

Sewer:

- Sewer plug on Reids Lane
- Sewer line hook up on Grace Ave and Main Street

Snow:

- Hauled winter sand
- Hauled winter salt

Building Maintenance:

- Electrical Repairs at lift stations, and salt shed
- Repairs to front of salt shed

Misc.:

- Removed shavings from stadium

(g) Town Manager Report

Town Manager Action Report for
Meeting No. 1302
October 9, 2015

No	item	Dept.	Person responsible	Task/request
1	Municipal Planning	Admin	TM	Training Holiday Inn October 16,2015 registered Deputy Mayor, Council Young, Town Manager and Economic Development Officer
2,	Water Shut offs	Admin	TM/PW	3 people shut off came in and paid
3	Maintenance sheet	Admin	TM/PW	Sheet done and cleared with mechanic
4.	Vegetation Control	Admin	TM/PW	Due to lateness of season vegetation control will not take place this year.
5.	Ice Helmet Policy	Admin	REC	Staff and public notified of new policy
6.	Councillor Mercer	Admin	TM	Leave of absence request for councillor for leave taken to Council
7	High Street	Admin	TM	Letter send to resident regards to capital work for road.
8	Nicholsville Road	Admin	TM	Letter sent to resident regarding damage to tire.

(h) Action Report

Adjournment

2015-1013-07 Adjournment

Deputy Mayor Sandra Pinksen

Resolved that since there is no further business that the meeting adjourns at 8:17pm with the next regularly scheduled meeting set for October 26, 2015 at 7:30 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Jean Young
Councillor Kerry Jones

In favor 6; opposed 0; abstained 0. Carried

Mayor Dean Ball

Lori Humphrey, Town Clerk