

Minutes of the regular meeting of council held Monday, September 14, 2015 No. 1299 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young

Also in attendance: Town Manager Maxine Hayden
Town Clerk, Lori Humphrey

Absent: Councillor Elmo Bingle
Councillor Sheila Mercer

Gallery: Richard Dewy, Bill Hayden, Corey Hurley (Western Star)

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball.

2015-0914-01, Minutes No. 1298

Councillor Kerry Jones /Deputy Mayor Sandra Pinksen

Resolved that the minutes of regular meeting of council, No. 1298 held Monday, August 10 2015 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young

In favor 5; opposed 0; abstained 0. Carried

Correspondence

Correspondence
Meeting No. 1299

Date: Monday, September 14, 2015

No	NAME	REGARDING	CORRESPONDENCE
1	Department of Environment and	Permit to Alter a Body of Water – Permit Holder Cliff Pilgrim	FYI

	Conservation		
2	Department of Environment and Conservation	Permit to Alter a Body of Water – Permit Holder Thomas Jones	FYI
3	Fire and Emergency Services	Insurance Coverage for Volunteer Fire Fighters	FYI
4	Greater Corner Board of Trade	GCBBT Energy West Symposium	Damon Clark attending
5	Deer Lake Fire Rescue	65 Annual Fireman’s Ball	Let office know who is attending
6	Hospitality NL	Email	FYI
7	Alzheimer Society	Coffee Break September 17th	FYI

Reports

(a) Finance

2015-0914-02, Finance

Deputy Mayor Sandra Pinksen / Councillor Amanda Freake

Resolved that the minutes/recommendations of the Finance Committee Meeting September 10, 2015 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young

In favor 5; opposed 0; abstained 0. Carried

Finance
September 10, 2015

Deputy Mayor Pinksen
Councillor Elmo Bingle
Councillor Jean Young
Maxine Hayden

NO	Description	Recommendation
1	RNC Association Crime Prevention Guide	Recommend donation of \$25.00
2	Canadian Cancer Society - 2015 Holiday Cards	Recommend link to our Facebook and website

3	West Coast Excavating Claim 8 \$7,624.45	Recommend approval
4	Marine Contractors Kings Lane holdback \$13,848.95	Recommend approval
5	Atlantic Planners Institute conference \$1,101.36	Recommend approval for Damon to attend
6	Marine Contractors Kings Lane \$22,693.95	Recommend approval
7	SNC Lavalin Nicholsville Road \$88,987.50	Recommend approval
8	Western Regional Hospital Radiothon	Recommend approval of \$100.00
9	Leslie ONeill 3rd Annual Safety Learning Symposium.	Recommend approval for Leslie to attend
10	Deer Lake Search & Rescue truck \$46,979.29	Recommend approval
11	Write Offs \$2,746.66	Recommend approval
12	Accounts Payable. \$37,976.30	Recommend approval

(b) Public Works

2015-0914-03 Public Works

Councillor Amada Freake/Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Public Works Committee Meeting September 10, 2015 be adopted as presented. Councillor Young expressed concern over #7 with regard to the spray and the environment. Public Works Superintendent to get information on spray and send out to council.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young

In favor 5; opposed 0; abstained 0. Carried

Public Works
September 10, 2015

Councillor Elmo Bingle
Councillor Amanda Freake
Maxine Hayden
Dave Thomas

No	Description	Recommendation
1	Bio Max	They will be in later in September to put in Flow Meter. They will not be able to supply the chemical for Lagoon.
2	Drainage Young's Avenue	Public Works have done some work in this area but will not be able to put pavement 5 feet in on her driveway.
3	Fire protection - Old Boone Bay Pond	Defer set up meeting with them and fire chief.
4	Update on work schedule- Nicholsville Road	Plans to start sidewalk next week. Still have a couple of water connections to do.
5	Truck update	The 3 tone truck is schedule to go to Corner Brook on Thursday September 17,2015
6	Temporary Worker	Public Works superintendent was asked to do up a report they are scheduled to be laid off once their 12 weeks are up.
7	NL Vegetation control Ltd. 2015 spray pipeline \$1,800.00 plus HST. 2016 spray entire lagoon and all pipelines \$3,200.00 plus HST. Year 3 \$3,200.00 plus HST	Recommend approval
8	Ten year plan	Public works committee will set up a meeting with the employees to discuss ideas.
9	Nicholsville Road	Change order they will be putting in a stub off for Thomas property, and they will be giving us an estimate for a new culvert to the ball field.

(c) Environment and Housing

2015-0914-04 Environment and Housing

Councillor Kerry Jones/Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting September 3, 2015 be adopted as presented.

In Favor: Mayor Dean Ball

Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young

In favor 5; opposed 0; abstained 0. Carried



Environment & Housing Minutes

Thursday, Sept. 3, 2015

In attendance:

Chairperson Kerry Jones
Deputy-mayor Sandra Pinksen
Economic Development Officer Damon Clarke
Public Works Supervisor David Thomas
Administrative Assistant Christa Jones

Regrets:

Councillor Sheila Mercer
Town Manager Maxine Hayden
Municipal Enforcement Officer Keith Park

Building Permits

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2015, up to and including Thursday, September 3, 2015:

General repairs (131):	\$ 798,649
Accessory buildings (41):	\$ 449,700
Commercial construction (13):	\$1,408,500
New Dwellings (28):	\$5,400,500

TOTAL (213 permits): **\$8,057,349**

#	Name	Address	Description	Action
General Repairs				
1.	Stanley Higdon	16A Pinetree Drive	Installing new window	Approved, permit issued
2.	Roger McKenzie	9 Spruce Street	New shingles	Approved, permit issued
3.	Rick Parsons	3 Second Avenue	New shingles	Approved, permit issued

4.	Perry Bingle	1 Mayor Avenue	New shingles (renewal of permit)	Approved, permit issued
5.	Eric Hayden	3 Main Dam Road	Extension to shed and fence	Approved, permit issued
6.	Paul Antle	9 Main Dam Road	Windows, doors, bridge (renewal)	Approved, permit issued
7.	Murdoch Critch	6-8 Airport Avenue Ext.	Jack up house, add basement	Approved, permit issued
8.	David Williams	8 Reid's Lane	Extension to house	Approved, permit issued
9.	George Coles	1 Fourth Avenue	Outside renovations	Approved, permit issued
10.	Stephen Smith	23 Riverview Place	Deck and roof	Approved, permit issued
11.	Jamie Barnes	10 Spruce Street	Siding, shingles and doors	Approved, permit issued
12.	Troy Hibbs	21 Wight's Lane	New front bridge	Approved, permit issued
13.	Humber Valley Complex	119-121 Nicholasville Rd.	Siding, renos, cottage 2	Approved, permit issued
14.	Joan Dennis	178 Nicholasville Road	Siding, shingles	Approved, permit issued
15.	Jane Wiseman	10 Riverbank Road	Windows and shingles	Approved, permit issued
16.	Murray Wells	22 South Main Street	Shingles for shed	Approved, permit issued
17.	Sheldon Jeddore	17 Elizabeth Avenue	New shingles	Approved, permit issued
18.	Rowena Gaulton	2 Fifth Avenue	Replace siding	Approved, permit issued
19.	Derek Carter	21 Seventh Avenue	New fence	Approved, permit issued
New Residential (28, these included)				
20.	Lee Norman	19 Dr. DD MacDonald Dr.	New home	Approved, permit issued
21.	Dwayne Reid	23 Tower Road	New home	Approved, permit issued
22.	Construction Solutions	20 Woodford Drive	New mini home	Approved, permit issued
23.	Jade Holdings	27-29 Woodford Avenue	New duplex	Approved, permit issued
24.	Key Homes	3 Scott Drive	New home	Approved, permit issued
25.	William Hodder	48 Grace Avenue	New home	Approved, permit issued
26.	Denise Bouzane	12A Riverbank Road	New Home	Permit re-issued
27.	Rex Reid	38 Woodford Drive	New mini home	Approved, permit issued
28.	Evan Morgan	19 Humberview	New home	Approved, permit issued
Accessory Buildings				
29.	Junior Pinksen	6 Juniper Street	Extension to garage	Approved, permit issued
30.	Tara Pye	St. Jude's	New garage	Does not conform to development regs.; concerns about bank stability from DOT
31.	Albert Lodge	7 Lakeside Drive	New garage	Approved, permit issued
32.	Wade Hoyles	193 Nicholasville Road	New garage	Does not conform to development regs.
33.	Wilson Snow	54 High Street	New shed	Approved, permit issued
34.	Eric Pye	18 Woodford Avenue	New garage	Approved, permit issued
35.	John Colbourne	9 Lera Street	Extension to garage	Approved, permit issued
Commercial Construction				
36.	Bank of Nova Scotia	12 Wight's Road	Interior renovations	Approved, pending Service NL
New Business Permits				

Other Issues				
37.	Melanie Simmons	Grace Avenue	Fence	Denied; does not comply with development regulations
38.	Bond's Auto Body	57 Old Bonne Bay Road	Adding used car sales	Change of use permit
39.	Brian Sparks	Land off George Aaron Drive	Will appeal our decision not to grant him a permit	For information purposes

(d) Economic Development

2015-0914-05, Economic Development

Councillor Amanda Freake / Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Economic Development Committee Meetings September 2, 2015 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Kerry Jones
 Councillor Amanda Freake
 Councillor Jean Young

In favor 5; opposed 0; abstained 0. Carried

Economic Development Committee Minutes

Meeting of Wednesday, September 2, 2015

In Attendance	Regrets
Roseann White, committee member	Chairperson Sheila Mercer, Town Councillor
Terrilynn Robbins, Deer Lake Chamber of Commerce	Terri Gilbert, committee member
Walter Dominie, committee member	Cyril Kirby, committee member
Damon Clarke, Economic Development Officer	Amanda Freake, Town Councillor

I. Call to Order

The meeting was called to order at 2:05 pm.

II. Old Business

a. Walking Trail Update

The EDO noted that the project is progressing very well. The trail has been cut from one end to the other and the team is currently using the new wood chipper to form a mulch-based pathway. The committee suggested taking a tour of the trail before or after the next meeting.

b. Website Update

In speaking with representatives from several companies, it appears that it may be more efficient to conduct a complete makeover of the town web site. If that is the case, the work will likely have to wait until next fiscal year so that a sufficient amount of funds can be allocated to the project.

III. New Business

a. Temporary Accommodations camp

The town has submitted its estimated costs to Valard and is waiting to hear back from the company. Meanwhile, the Crown Lands process is continuing along.

IV. Land Issues

a. Industrial Park Update

The road should receive its coating of crushed stone next week.

b. Murdoch Drive update

The developer is waiting for the final engineered drawings before proceeding.

c. Woodford Avenue update

Most of the infrastructure is now in place and a permit has been issued for construction of the first unit.

V. Other Issues for discussion

None.

Next Meeting

September 16, 2015, 2 pm.

VI. Adjournment

The meeting was adjourned at 3:25 pm.

(e) Parks and Recreation

2015-0914-06, Parks and Recreation

Councillor Jean Young / Councillor Kerry Jones

Resolved that the minutes/recommendations of the Parks and Recreation Committee Meetings September 10, 2015 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young

In favor 5; opposed 0; abstained 0. Carried

Parks & Recreation Committee

Deer Lake Parks & Recreation Committee meeting
September 10, 2015

In Attendance:

Councilor- Jean Young
Junior Pinksen

Arena

- Will start making ice September 22 for the fall and winter season 2015-2016.
- Looking at all user groups ice request and very excited to have a full schedule.
- This year we would like to put in place a helmet for the arena. Most arenas across the island are being pro active. Attached is a policy we would like to implement this season.

Swimming pool:

- Swimming registration for the September Swimming Lessons has taken place. We registered 200 swimmers so far. This season we have extra lifeguard instructors so I do not anticipate anyone not getting into lessons.
- The evening Aquafit classes began Sept 8 and will continue until October first. If interest is there after this date it will continue.

Bowling Alley:

- The Bowling Alley is reopening for the new season. The adult leagues will be up and running 5 nights a week beginning on Sept 20th as well as our Youth bowling groups and seniors bowling groups will begin ASAP.
- Our Youth Bowling registration has not taken place yet. It will take place when school is up and running.

Other

- Musical Ride was a Fantastic show and the Recreation Committee felt that all town employees came together to make this a huge success for the community.
- Thomas Amusements were here September 2-4-2015.
- Relay for life is scheduled for September 12-2016
- Agricultural Fall Fair Sept 18-19-2015
- Recommend the Recreation Director enrolling in the College of the North Atlantic this fall for 3 Microsoft Excel courses Introduction, Intermediate, Advance. They will take place on Tuesday evening in Corner Brook from 6:30-9:30pm. It will start Sept 29-Nov 24. The cost for all three is \$ 300.00

(f) Tender – Clean Up 30 Airport Ave Ext

Tender opening
Property clean up 2015-0814
Job PW-02-2015

In attendance:

Mayor Dean Ball
Maxine Hayden
Ron Thomas
Lloyd Normore

Deputy Mayor Sandra Pinksen
Dave Thomas
Pansy Cross

- (1) NCL Contracting Ltd. \$43,900.00 plus HST \$5,707.00 total \$49,607.00
- (2) Ways Haulage & Equipment \$46,499.99 plus HST \$6,044.99
total \$52,544.98
- (3) Rodney's Contracting \$65,000.00 plus HST \$845.00 total \$73,450.00
- (4) Paul Davis Systems \$67,474.00 plus HST \$8,771.62 total \$76,245.62
- (5) B & S Trucking \$72,000.00 plus HST \$9,360.00 total \$81,360.00
- (6) Newco Metals \$86,000.00 plus HST \$11,180.00 \$97,180.00
- (7) Evergreen Enterprises \$135,000.00 plus HST \$17,550.00 Total 152,550.00

(g) Administration

Administration Committee
August 12, 2015

In attendance

Mayor Dean Ball

Deputy Mayor Sandra Pinksen

Maxine Hayden

Keith Park

The meeting was held with the Town's Municipal enforcement officer that his six month probation period has expired.

During his probation period he has worked on:

- Revising the Town of Deer Lake Traffic Regulations, they have been reviewed by Government sent back for changes the changes have been made and sent back to government.
- Taxi Regulations and inspection to make sure drivers and operators have license and insurance in place
- Visiting people to ensure sure they have building permits.
- Visiting properties to advising them to clean up.
- Working with RCMP
- Working with dog catcher
- Speeding
- Traffic control around schools
- Working on musical ride

He will start sending monthly reports to council on his activities.

When hired he was looking for a salary of \$45,000.00 but understood that he would start for \$43,500.08 and then be reviewed after six months.

Mr. Park was excused.

The administration committee recommends a \$2,000.00 increase in salary retroactive to end of probation period. This would increase his yearly salary to \$45,500.08. Money is allocated in the budget.

(h) RCMP Musical Ride

Musical Ride Revenue

25-Aug-15

Revenue

Ticket and Merchandise	18,856.50
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Expenses

The Deer Lake Motel	953.03
CFCB	1,139.04
The Mountie Shop	1,736.04
Shear's Building Supplies	97.37
Great Canadian Dollar Store	6.78
Coleman's	12.63
Pure Holsteins Limited	600.00
Byron's Shoe and Tarp	117.68
Clarence Farm Services	<u>526.47</u>
	<u>5,189.04</u>

Total Revenue

\$13,667

The Deer Lake Fire Rescue	\$4,555
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The Deer Lake Search and Rescue	\$4,555
Stephan Hopkins Foundation	\$4,555

(i) Policy - Fire Hydrant

**Policy
Town of Deer Lake
Fire Hydrant Clearance**

Purpose: Fire hydrants are designed to provide water for the fire suppression purposes. Fire Hydrants in the Town of Deer Lake are installed and maintained by The Town of Deer Lake Public Works Department.

Authority: As per resolution at Meeting 1299 held September 14, 2015

Action: Fire hydrants are only effective if we can find them and fully operate them. There should be no obstructions in front of the hydrant to the street and no obstruction within three (3) meter of a fire hydrant. Because of the large equipment and hoses we must connect to the hydrant, this required distance is necessary to operate the hydrant safely. No obstructions such as shrubs, plants or fences should be in front, sides, or rear of the hydrant. Obstructions such as these make it difficult to find a hydrant quickly. Nothing may be erected and only grass may be planted in this clearance.

Dean Ball, Mayor

Lori Humphrey, Town Clerk

(j) Public Works Superintendent Report

Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team
Date Prepared: September 11, 2015
Timeframe: August 10, 2015 – September 11, 2015

Road:

- Patching

- Graded gravel roads
- Painting Lines
- Installed catch basin on Oakes Road
- Installed and repaired signs
- Calcium on roads
- Prepared and paved road cuts on South Main St, George Aaron Drive, Pine Street
- Shouldering Roads
- Replaced culvert on St. Georges Lane

Water:

- Clean filters
- Repaired water line breaks on Hancock's Road and Church Street, Airport Ave Extension
- Water line hook ups on Oakes Road, Joel's Crescent, Scott Drive, Humberview Drive
- Repaired curb stops on Main Street, Shaw's Lane, Wights Lane, Pennell's Lane, Upper Nicholasville Road and by Mary Browns
- Painting Hydrants

Sewer:

- Sewer plug on High Street
- Sewer line hook ups on Oakes Road, Joel's Crescent, Scott Drive, Humberview Drive
-
- Dug up and repaired sewer line on Devon Roe

Snow:

-

Building Maintenance:

- Electrical Repairs at liftstations, on field and water meter

Misc :

- Hauled and placed Class A at Swartz field
- Hauled shavings from stadium
- 4 employee on a 1 day safety course
- Vacuum out port-a-potties

(k) Town Manager Report

Town Manager Action Report for
Meeting No. 1299
September 11, 2015

No	item	Dept.	Person responsible	Task/request
1	Dept of Environment	Admin	TM	Letter send regarding our concerns with the development of remote cottages
2,	SAM Conference	Admin	TM/TC	Sam notified rooms booked Holiday Inn, meals being addressed.
3	Western Star	Admin	TM	Ad labor day done
4.	Trees	Admin	TM	Letter sent to Robbins trees ordered from Humbler Nurseries.
5.	Gas Tax Paving	Admin	TM/PW	Eight, Clinic Church and Crescent done total \$227,281.69
6.	Canadian Public Works Association	Admin	TM/TC/PW	Superintendent booked for conference
7	Traffic Regulations	Admin	TM/EMO	Send to minister waiting on signature

(1) Action Report

Action Report						
#	From Meeting	Item	Depart	Individual to Complete Task	Task	Date Completed or Follow Up
1	25-Mar	Roads by School	PW	Maxine/Dave	Follow up- get estimate on moving pole and fire hydrate and installing culvert.	With new signs and the MEO doing patrols in the area during peak time School Council said that there has been improvements in traffic flow

2	Jan 12th	Regency Mgt.	E & H	Damon/Dave	Density Concerns regard the area in the NuDawn Apartments	Still waiting for council to discuss density concerns. The company has applied for more land with the intend to build another Apartment building.
3	23-Mar	DL Gymnastics	Admin	Maxine	Request Financial Statement/set up meeting with new committee	FS are done and setting up meeting
4	11-May	CBPPL Grant in Lieu	Admin	Maxine/Damon/Lori	Write up responds to meeting	Have a proposal done, gone to finace
5	11-May	Devon Row	PW	Dave	Patch area that was dug up during a sewer repair	Done
6	11-May	Land Fill Site	PW	Dave	Superintendent to do inspections to ensure that the site is kept up to town standards	Still going up 2-3, there has been improvements. Still satisfactory.
7	25-May	Oakes Rd	PW	Dave	PW to install catch basin to help with the water problem	Done
8	25-May	Mobile Convenience Store	E & H	Damon	Letter is written regarding moving mobile store.	Done

9	25-May	2 Jeddore's Lane	E & H	Damon/Christa	Getting price per square foot then will send to Finance Committee	Resident is away , waiting on him to come into the office
10	8-Jun	Bump by Post Office	PW	Dave	Has to be dug up.	Still on schedule, but no time set
11	8-Jun	Salt Shed	PW	Dave	Improvements to be completed this summer	On Hold for now
12	8-Jun	Welcome Package	ED	Damon	Do up Welcome package for new business and residents	Damon is still working on this
13	6-Jul	Chamber Golf Tournament	Admin	Lori	Email Send out	Done
14	6-Jul	Musical Ride	Admin	Keith/Laura	Musical Ride - August 25	Done
15	6-Jul	Bridger Sewer Line	PW	Dave	Dave to discuss this with resident	Done
16	10-Aug	Letter Regarding Cottage in water supple area	Admin	Maxine	Write responds letter	done
17	10-Aug	Set up meeting for town planning session	Admin	Maxine	Maybe before next council meeting	done
18	10-Aug	Host SAM Conference	Admin	Lori	Begin preparing for SAM conference	Done
19	10-Aug	Western Star Ad	Admin	Lori	Let them know we are doing 2x50 add for \$73.00	Done
20	10-Aug	HVHS Grant	Admin	Lori	Do up cheque for grant	Done

21	10-Aug	West Coast Excavation	Admin	Lori	Do cheque	Done
22	10-Aug	Robbins Enterprises	Admin	Maxine	Contact owner on council recommendation	Done
23	10-Aug	Tax Adjustments	Admin	Christa	Do tax adjustment and let residents know	Done
24	10-Aug	Paving	PW	Dave	Dave to contact Santec for mix design	Done
25	10-Aug	Quote for Asphalt	PW	Dave	Get quote on more tonnage	Done
26	10-Aug	Hydro Seed	PW	Dave	Get Cangro to do hydro seed on Philip	Done
27	10-Aug	No Parking on Riverbank	PW	Dave/Keith	Order signs and install them on Riverbank road	This to go to PW meeting
28	10-Aug	BioMax flow meter	PW	Dave	Order meter	Waiting for Power to be hook up - already installed
29	10-Aug	Reid's Lane	E&H	Damon	Write letter to remind them of deadline	Done
30	10-Aug	Fire Hydrant Policy	Policy	Maxine	Develop policy	Ready for council
31	10-Aug	27 Grace	E&H	Damon	Look at regulations again to see if there is anyway to do fence	E&H report
32	10-Aug	30 Airport Ave Ext	Admin	Lori	Prepare tender for clean up	Done

33	10-Aug	Unfinished Houses	E&H	Damon	Contact residents of unfinished house and set up time line	Damon is still working on this
34	10-Aug	Clean up Order	E&H	Keith	Follow up on all past orders to ensure that they are complete	In process
35	10-Aug	Communication	Admin	Lori	Send out communication to residents regarding increase in assessments and remind them of the appeals process	done
36	10-Aug	Policy for Venders	Policy	Maxine	Policy Venders with outstanding Tax bidding on tenders or quoting	Still in policy
37	10-Aug	Policy for Permits	Policy	Maxine	Policy for residents with outstanding taxes and applying for permits	Still in policy
38	10-Aug	Water Shut off Procedure	Policy	Lori	Develop procedure for communication to residents for water shut off's	Ready to go to policy

Adjournment

2015-0914-07 Adjournment

Deputy Mayor Sandra Pinksen

Resolved that since there is no further business that the meeting adjourns at 8:50pm with the next regularly scheduled meeting set for September 28, 2015 at 7:30 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young

In favor 5; opposed 0; abstained 0. Carried

Mayor Dean Ball

Lori Humphrey, Town Clerk