

Minutes of the regular meeting of council held Monday, June 8, 2015 No. 1295 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer

Also in attendance: Town Clerk, Lori Humphrey
Administrative Assistant, Christa Jones

Absent: Deputy Mayor Sandra Pinksen, Councillor Jean Young,
Town Manager Maxine Hayden

Gallery: Cory Hurley (Western Star), Bill Hayden, Derek Chaulk

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball.

2015-0608-01, Minutes No. 1294

Councillor Elmo Bingle / Councillor Sheila Mercer

Resolved that the minutes of regular meeting of council, No. 1294 held Monday, May 23, 2015 be adopted as presented.

In Favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

Correspondence

Correspondence

Meeting No. 1295

Date: Monday, June 8, 2015

No	NAME	REGARDING	CORRESPONDENCE
01	JCP Program	Approved	FYI
02	Municipal Affairs	Community Sustainability Partnership	FYI
03	Nape	Elected Officials	FYI
04	ATIPPA	Newsletter	FYI
05	Grand Lake Centre	AGM	Who will be attending
06	MNL	Municipal Office Administration	Anyone interested in attending?
07	Children's Wish	Run the Rock	
08	Municipal Affairs	Training	
09	The Catholic Women's League	Thank you letter	FYI

Reports

(a) Finance

2015-0608-02, Finance

Councillor Elmo Bingle / Councillor Amanda Freake

Resolved that the minutes/recommendations of the Finance Committee Meeting June 4, 2015 be adopted as presented.

In Favor: Mayor Dean Ball
 Councillor Kerry Jones
 Councillor Elmo Bingle
 Councillor Amanda Freake
 Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

Finance
 June 4, 2015

Deputy Mayor Sandra Pinksen
 Councillor Elmo Bingle
 Councillor Jean Young
 Lori Humphrey

NO	Description	Recommendation
----	-------------	----------------

1	Website request	Approve \$3,000
2	Financial Statements	Recommend accept financial statements
3	Generator	Three quotes: <ul style="list-style-type: none"> • Twinpeaks \$2,488 • Rental Plus \$2,485 • Outdoor Shop \$2,496 • United Rentals \$3,180.95 • CAT \$5,048 Recommend purchase from Twinpeaks it is three dollars more than Rental Plus but is a better generator.
4	Corner Brook Port Corp Request	Approve \$2,150 to be taken from Economic Development budget
5	Envirothon Team Donation	Recommend \$25 donations
6	Tax Collection Briefing	Just a short briefing from our Tax Collector regarding taxes this year
7	MNL – Community Youth Network	Recommend \$300.00
8	Tax adjustments <ul style="list-style-type: none"> • Acct # 110348 \$1,325.25 • Acct# 110440 \$1,147.50 • Acct # 114112 \$345.00 	Acct # 110348 and 110440 not approved, over income limit. Acct # 114112 approved
9	A/P \$59,787	Approved
10	Loans	Response from MA regarding demand loan

(b) Public Works

2015-0608-03 Public Works

Councillor Elmo Bingle /Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Public Works Committee Meeting June 4, 2015 be adopted as presented.

In Favor:

Mayor Dean Ball
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

Public Works
May, 2015

Councillor Elmo Bingle
Councillor Shelia Mercer
Councillor Amanda Freake
Lori Humphrey
Dave Thomas

Date	Description	Recommendation
1	Gas Tax Funding	-Clinic Drive -Church Street -8 th Ave -Shaw's Lane
2	Bump by post office	Public Works Superintendent believes there may be a rock in the ground causing the problem. It has to be dug up, it will be on the schedule for the summer but unsure of the time frame.
3	Pothole on Eighth Ave.	Road is on the Gas Tax paving list, weather it is done this year will depending on if we get that far with our funding. If not Dave will have a look at it again to fill the pot hole.
4	Bio Max Water Meter	Scheduled for July
5	Thawing Policy	Public Works Superintendent to develop policy
6	Police Car	Tender vehicle for sale

7	Port a potties	Recommend that an operator from Public Works and a recreation worker work together to service the port a potties as needed.
8	Daniel Young's Garbage Box	Recommend to pay half on a garbage can that is compatible with our garbage truck.
9	Shift Premium	Set up a meeting with NAPE representative
10	Sidewalks	See Map
11	Salt Shed	Improvements to be completed this summer.
12	Dirt Bike around town	Set up meeting with RCMP regarding this issue
13	Ditching behind Elizabeth Ave	Level out ditch where the excavator was stuck with rock and then hydro seed some of the bank.
14	Ditching on Elizabeth Ave	Public Works will be installing new culverts in that area and lower culvert to improve flow.
15	Langdon Ave asphalt quotes	\$5,980 plus tax for unpaved part, \$13,115 plus tax for recapping
16	Pavement in from of Esso	\$2,660 plus tax – get contracted out, notify union
17	Resident's Driveway town had to dig up during sewer problem	\$2,201.50 plus tax – get contracted out, notify union

(c) Environment and Housing

2015-0608-04, Environment and Housing

Councillor Kerry Jones/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Environment and Housing Committee meeting June 5, 2015 be adopted as presented, excluding items #39.

In Favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

Mayor Dean Ball stepped out due to conflict for item #39. Councillor Sheila Mercer to take Chair of the meeting.

2015-0608-05, Environment and Housing

Councillor Kerry Jones/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Environment and Housing Committee meeting June 5, 2015 be adopted as presented, for item #39.

In Favor: Councillor Sheila Mercer
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Amanda Freake

In favor 4; opposed 0; abstained 0. Carried

**Environment & Housing Minutes
Friday, June 5, 2015, 10 am**

In attendance:

Chairperson Kerry Jones
Councillor Sheila Mercer
Economic Development Officer Damon Clarke
Administrative Assistant Christa Jones
Public Works Supervisor David Thomas

Regrets:

Deputy-mayor Sandra Pinksen
Municipal Enforcement Officer Keith Park

Building Permits

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2015, up to and including Friday, June 5:

General repairs (55):	\$ 422,600
Accessory buildings (17):	\$ 149,500
Commercial construction (7):	\$ 984,500
New Dwellings (6):	\$1,161,500

TOTAL (85 permits): **\$2,718,100**

#	Name	Address	Description	Action
General Repairs				
1.	Keith Crocker	14 Wallace Place	New deck	Approved, permit issued
2.	Mark Waldron	8 Nicholasville Road	New door, digging up weeping tile	Approved, permit issued
3.	Robert House	2 Sixth Avenue	Replacing deck	Approved, permit issued
4.	Cecil Byrne	16 Goose Arm Road	New shingles	Approved, permit issued
5.	Mildred Wellon	2 Middle Road	New siding	Approved, permit issued
6.	Joshua Lush	96A Nicholasville Road	New window and door	Approved, permit issued
7.	Lawrence Young	50 Elizabeth Avenue	New shingles	Approved, permit issued
8.	Norman Wheeler	3 Devon Row	Renovations to shed	Approved, permit issued
9.	Woodrow Simms	21 Fourth Avenue	New shingles	Approved, permit issued
10.	Jean Simmons	9 Wight's Lane	New shingles	Approved, permit issued
11.	Glenn Twyne	60 Middle Road	Replace bridge, front door and siding	Approved, permit issued
12.	Lisa Osmond	7 Wight's Road	Replace bridge and replace windows in garage	Approved, permit issued
13.	Reginald Turner	4 Devon Row	New shingles	Approved, permit issued
14.	Don Bennett	8 Powell's Lane	Demolition of house	Approved, permit issued
15.	James Cassell	22 Hancock's Road	New fence	Approved, permit issued
16.	Maurice Rumbolt	20 Fifth Avenue	Replace basement wall	Approved, permit issued
17.	David Burden	8 Humberview	Fencing	Approved, permit issued
18.	William Snow	64 High Street	Replace siding, windows on garage	Approved, permit issued
19.	Daniel Ryland	84 Goose Arm Road	Replace patio door with window	Approved, permit issued
20.	Winnifred Burt	44 Goose Arm Road	New shingles	Approved, permit issued
21.	Andre Doucette	12 Middle Road	Extension on built-on garage	Approved, permit issued
22.	Bobby Dicks	8 Tower Road	New fence	Approved, permit issued
23.	David Purchase	53 Wight's Road	New shingles	Approved, permit issued

24.	Tanya Pinksen	19 Airport Avenue	Replace windows	Approved, permit issued
25.	John Goulding	17 Fourth Avenue	Windows, siding, doors	Approved, permit issued
26.	Jasmine Forsey	Reid's Lane	Windows, doors, siding	Approved, permit issued
New Residential				
27.	36 Grace Avenue	Construction Solutions	New modular home	Approved
28.	23 Woodford Drive	Jerry Ball	New mini-home	Approved
Accessory Buildings				
29.	Justin Billard	11 Second Avenue	New shed	Approved
30.	Leslie O'Neill	22 Elizabeth Avenue	New garage	Approved
31.	Doris Young	14 DD McDonald Drive	Extension to garage	Approved
32.	Tina Thomas	17 DD McDonald Drive	Addition to shed	Approved
33.	Bond Drover	18 Riverside Drive	New garage	Approved
34.	Calvin Dyer	25 Woodford Avenue	New garage	Approved
Commercial Construction				
35.	Humber Ready Mix	19 Wellon Drive	Construction of office	Approved
36.	Bond Drover	57 Old Bonne Bay Road	Extending on existing garage	Approved
New Business Permits				
Other Issues				
37.	Selwyn Skiggs	25 Airport Avenue	Municipal Assessment form for Crown Land application; Seeking to purchase Crown Land adjacent to their property to eventually build a garage	Approved
38.	Rubena Genge	4 Kerwin Place	Fence; wants higher than maximum, as back yard is adjacent to off-ramp	Motion to be made that the town use its discretionary powers to allow homeowners located at 2, 4, 6, and 8 Kerwin Place to erect 10 ft. high fences on the back on

				their properties, facing the off-ramp # 13 of the TCH
39.	68418 Newfoundland & Labrador Inc.	Wallace Place	Alterations to footprint	Committee recommends approval of development as per attached letter, dated June 4, from Derek Chaulk
40.	Clearing of Land	Policy	Final review for committee	Forwarded to council for review
41.	Change of Use	Policy	Final review for committee	Forwarded to council for review
42.	Rob Holloway	7 Jack's Place	Wants to build garage on Grave Avenue; lives on Jack's Place	Committee recommends approval
43.	River issues		Called DFO	Committee making council aware of frustrations in dealing with DFO on river-related issues
44.	Murdoch Drive		RFP process update	RFP advertisement scheduled to appear in <i>Western Star</i> on June 6
45.	Business Permits			Recommend creating a package for new businesses containing an information package, certificate of operation and welcome letter

Mayor Ball returns to meeting and resumes chair.

(d) Economic Development

2015-0608-06, Economic Development

Councillor Sheila Mercer / Councillor Kerry Jones

Resolved that the minutes/recommendations of the Economic Development Committee Meeting May 27, 2015 be adopted as presented.

In Favor:

Mayor Dean Ball
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

Economic Development Committee Minutes

Meeting of Wednesday, May 27, 2015

In Attendance	Regrets
Chairperson Sheila Mercer, Town Councilor	Amanda Freake, Councillor
Walter Dominie, committee member	
Terrilynn Robbins, Deer Lake Chamber of Commerce	
Terri Gilbert, committee member	
Cyril Kirby, committee member	
Roseann White, committee member	
Damon Clarke, Economic Development Officer	

I. Call to Order

The meeting was called to order at 2:05 pm.

II. Old Business

a. Land on Nicholasville Road

Council has accepted the Economic Development committee's recommendation on a price for a counter-offer on this piece of land. The EDO has been authorized to contact the real estate company to formalize the bid.

III. New Business

a. Next phase of trail development

The EDO noted that a letter was received from the Deer Lake Regional Airport Authority, expressing interest in making a contribution to the next phase of trail development, which will run from the airport to the Viking Trail bridge.

b. Kruger grant in lieu of taxes

The EDO has been asked by council to prepare a presentation for Kruger in which the town can outline alternatives to the grant in lieu of taxes.

IV. Land Issues

a. Update on industrial park meeting

The EDO, Mayor Ball and councilor Bingle travelled to St. John's on May 25 to meet with Municipal and Inter-governmental Affairs Minister Keith Hutchings and some of his top officials about the industrial park. There is a provincial government program that will allow the town to "pay as it goes" in relation to paying for the Crown Land. Any work related to the provision of municipal services, such as roads and water and sewer services, will be borne by the town. Since title to the roads has already been turned over to the town, work can commence immediately on construction of the road.

The remainder of the meeting was taken up with long-term planning.

Next Meeting

June 10, 2015, 2 pm.

V. Adjournment

The meeting was adjourned at 3:50 pm.

(e) Parks & Recreation

2015-0608-07, Parks & Recreation

Councillor Sheila Mercer / Councillor Kerry Jones

Resolved that the minutes/recommendations of the Parks & Recreation Committee Meeting May 27, 2015 be adopted as presented.

In Favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

Parks & Recreation Committee

Deer Lake Parks & Recreation Committee meeting.

May 27-2015

In Attendance:

Councilor- Jean Young

Councilor- Sheila Mercer

Junior Pinksen

- Youth Ball hockey was a great hit and over 75 kids registered this year.
- 2015 RNL conference in Gander was a great success. We will start preparing for 2017 conference as we Deer Lake will host this major event for the first time.
- Page One writers Group will be hosting award –winning authors Roy and Slavia Miki on June 10-2015 @ 2pm at the Deer Lake Library. All are welcome.
- Deer Lake Park will open up as soon as they can. The water levels are still very high. We will be meeting with the operator to discuss park upgrades and a contract renewal. The committee will bring these ideas back to council for review and discussion.
- The Winterfest has selected February 15-2016 to be recognized as Deer Lake Day. This will be incorporated in the Winterfest activities.
- The recreation committee is engaging with the Damon Clarke and the economic development committee on future trail development.
- Junior worked with the Deer Lake Public Library in promoting and educating on household Composting. A seminar was held at the Library May 27-2015 open to the general public.
- We will be asking for proposals on the initial beach cleanup so when the water goes down we will be able to start the initial cleanup without delay. When that is complete we will be able to use our beach cleaner.
- Deer Lake will be hosting a playground inspection seminar on June 23-2015. There will be participants from Port aux Basques to St. Anthony.
- We will be installing netting around the outer perimeter of the softball field for safety and liability reasons.
- This year we have seen the start again of a men’s and first time in Deer Lake a ladies soccer league. The youth program will start early July.
- Junior Pinksen was elected to the Recreation Newfoundland Board of Directors at the AGM in Gander. The position is called “Recreation Practitioners/ Facilities Committee Representative”. This is a 2 year term.

Swimming pool:

We will be having registration for our Red Cross Swimming Lessons and Lifesaving Society Bronze Cross and Medallion. Summer lessons will take place from July 7 – August 28.

Bowling Alley:

The Bowling Alley will be open in the summer. The schedule is as follows:

If you are booking 3 lanes or more we will have staff come in and open up. We will be open 8 Hours a day for the 2 weeks of hockey school.

2015-0608-08, Parks & Recreation

Councillor Amanda Freake / Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Policy Committee Meeting May 27, 2015 be adopted as presented.

In Favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

Policy
May 27, 2015

Councillor Jean Young
Lori Humphrey
David Thomas
Damon Clark
Keith Park

Policy's in development:

1. Removal of Trees, other material from property – There was a few changes that needed to be made and then it will be presented by the E & H meeting for council approval.
2. Occupancy Permits - There was a few changes that needed to be made, some in consultation with the Fire Department. This will come back to the policy committee with changes.
3. Change of use of a Property – Ready for approval
4. Water Thawing – Sent back to public works

(g) Public Works Interviews

2015-0608-09, Public Works Interviews

Councillor Elmo Bingle / Councillor Amanda Freake

Resolved that the minutes/recommendations of the Public Works Interviews June 3rd & 4th be adopted as presented.

In Favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

Public Works Interview
June 3 and 4, 2015

In Attendance:

Mayor Dean Ball
Councillor Amanda Freake
Town Clerk Lori Humphrey
Councillor Elmo Bingle
Public Work Superintendent David Thomas

The Town of Deer Lake advised for four positions at the public works department. There were nine interviews conducted with the following recommendations:

- Collette Carroll- laborer(internal)
- Mathew Baker – laborer/operator
- Michal Bickford – laborer/operator
- Keith Squires – labour/mechanic helper

These positions will be a considered temporary.

(h) Public Works Superintendent Report

Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team
Date Prepared: June 5, 2015
Timeframe: May 25, 2015-June 5, 2015

Road:

- Patching

- Graded gravel roads
- Sweeping roads and sidewalks

Water:

- Clean filters

Sewer:

- Sewer plug on Hancocks Road

Building Maintenance:

- Electrical Repairs at liftstations, Depot and Chlorination Plant

Misc :

- Nine days doing spring clean up

(i) Action Report

Action Report						
#	Date Added	Item	Depart	Individual to Complete Task	Task	Date Completed or Follow Up
1	25-Mar	Roads by School	PW	Maxine/Dave	Follow up- get estimate on moving pole and fire hydrate and installing culvert.	Waiting on NL Power for pole quote Hydrant aprox. \$5000 to move. Talked to Darren Pelley and he said that he will wait until Maxine is back to follow up.
2	Jan 12th	Darren Brake	E & H	Damon	Talk to Lawyer regarding this issue	Sign removed- Done

3	Jan 12th	Regency Mgt.	E & H	Damon/Dave	Concerns on sewage, set up meeting	Still waiting for council to discuss density concerns
4	23- Mar	DL Gymnastics	Admin	Maxine	Request Financial Statement/set up meeting with new committee	Email Mandy this request and they are in the getting them put together and will let Town Clerk know when they are done
5	27-Apr	Lakeside Liftstation	PW	Lori/Dave	Municipal Affairs is requesting number of home that is flowing through Lakeside lift station	Waiting to hear from MA for the extra funding
6	25- May	Stantec	Admin	Lori	Set up Meeting	Done
7	25- May	Canadian Fire Chief Award	Admin	Lori	Sent John Dinney in for award	Started , have to get information from Fire Department
8	25- May	Canadian Liver Foundation	Admin	Lori	Donation Cheque	Done
9	25- May	AP	Admin	Lori/Leslie	Pay	Done
10	25- May	Tax Adjustments	Admin	Lori/Christa	Let residents know	Done
11	25- May	10 Gatehouse Road	Admin/PW	Lori/Dave	Clean up around Dept/Write letter to resident	Done

12	25-May	Dumpster at Jack Ladder	Admin	Lori	Set up Meeting with B & S and C & R	Meet with Dwight, have to work our administration issues. Will meet with C & R when he returns from out of province
13	25-May	23 Oakes Rd	Admin/PW	Lori /Dave	Install catch basin/reply with a letter	Letter was sent to resident, catch basin is on PW list and will be completed this summer
14	25-May	Garden Road Culvert	PW	Dave	Replace culvert	Have to wait until spring run off has stopped

Adjournment

2015-0608-10 Adjournment

Councillor Amanda Freake

Resolved that since there is no further business that the meeting adjourns at 8:25pm with the next regularly scheduled meeting set for Monday, July 6th, 2015 at 7:30 pm.

In Favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

A handwritten signature in black ink that reads "Dean Ball". The signature is fluid and cursive, with a large initial "D" and a long horizontal stroke at the end.

Mayor Dean Ball

A handwritten signature in blue ink that reads "Christa Jones". The signature is in a cursive style, with the first name and last name clearly legible.

Christa Jones, Administrative Assistant