

Minutes of the regular meeting of council held Monday, May 25, 2015 No. 1294 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young

Also in attendance: Town Clerk, Lori Humphrey
Administrative Assistant, Christa Jones

Absent: Deputy Mayor Sandra Pinksen, Town Manager Maxine Hayden

Gallery: Diane Crocker (Western Star), Bill Hayden, Derek Chaulk, John Wellon, Carl Goudie

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball.

2015-0525-01, Minutes No. 1293

Councillor Elmo Bingle / Councillor Amanda Freake

Resolved that the minutes of regular meeting of council, No. 1293 held Monday, May 11, 2015 be adopted as presented.

In Favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Correspondence

Correspondence

Meeting No. 1294

Date: Monday, May 25, 2015

No	NAME	REGARDING	CORRESPONDENCE
01	Deer Lake Library	Donation Thank-You	FYI
02	Deer Lake Regional Airport	Donation of \$10,000 for Trails	FYI
03	Stantec	Requesting Meeting	Time??
04	Hospitality NL	Membership Letter	FYI
05	MAA	Scholarship	FYI
06	MMSB	Funding for Waste Diversion	
07	Dwight Ball, MHA	Letter regarding study on Canal	FYI
08	Think NL	Press Release	
09	Canadian Ass of Fire Chief	National Fire Chief Awards	
10	Heritage Coordinator	Members for Heritage Society	
11	Municipal Affairs	Training 2015	

Reports

(a) Finance

2015-0525-02, Finance

Councillor Elmo Bingle / Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Finance Committee Meeting May 20, 2015 be adopted as presented.

In Favor: Mayor Dean Ball
 Councillor Kerry Jones
 Councillor Elmo Bingle
 Councillor Amanda Freake
 Councillor Sheila Mercer
 Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Finance
May 20, 2015

Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Jean Young
Lori Humphrey

NO	Description	Recommendation
1	Budget Up Date	FIY
2	Legion Booklet	Will donate to local Legion
3	Canadian Liver Foundation	Donation of \$25
4	Funding request from Economic Committee – Land on Nicholsville Road	Recommend make a counteroffer.
5	Accounts Payable – \$49,220.55	Approved
6	Tax Adjustments –Acct # 110897 - \$1,071.25 Acct# 110427 - \$955.50, Acct# 110132- \$1,063.50	All approved

(b) Public Works

2015-0525-03 Public Works

Councillor Elmo Bingle /Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Public Works Committee Meeting May 20, 2015 be adopted as presented.

In Favor:

Mayor Dean Ball
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Public Works
 May 4, 2015

Councillor Elmo Bingle
 Councillor Shelia Mercer
 Councillor Amanda Freake
 Lori Humphrey
 Dave Thomas

Date	Description	Recommendation
1	10 Gatehouse Road	<ul style="list-style-type: none"> • The public depot needs to be cleaned up • Drainage around the property • He has had to clean out catch basins around his property himself/ hire equipment to do it • Was in three weeks ago with this issue and had not been contacted about it <p>Recommendation – Public Works to clean around fencing. Superintendent will monitor catch basins and clean them out when needed. Drainage around the property is the responsibility of the home owner. Town clerk is to respond to resident by letter.</p>
2	Dumpster at Jack Ladder Lounge	Request a meeting with B and S Trucking and C and R Contractors
3	23 Oakes Rd	Public Works will install a catch basin and the town will add this road on to the list for recapping
4	Atlantic Industry	Pricing for 2015
5	Randell Woodford Vacation	FYI

6	Bill Murdock	Public Works Superintendent has inspected the property and has made the recommendation that the culvert needs to be replaced. This will have to wait until the spring runoff has stopped
7	Langdon Avenue	Public works will get a cost estimate for recapping to the end of road and then paving to where the town's property ends. Town clerk will respond with a letter. Budget item for 2016.

(c) Environment and Housing

2015-0525-04, Environment and Housing

Councillor Kerry Jones/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Environment and Housing Committee meeting May 20, 2015 be adopted as presented, excluding items #30.

In Favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Mayor Dean Ball stepped out due to conflict for item #30. Councillor Sheila Mercer to take Chair of the meeting.

2015-0525-05, Environment and Housing

Councillor Kerry Jones/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Environment and Housing Committee meeting May 20, 2015 be adopted as presented, for item #30.

In Favor: Councillor Sheila Mercer
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Jean Young

Opposed: Councillor Amanda Freake

In favor 4; opposed 1; abstained 0. Carried

Environment & Housing Minutes

Wednesday, May 20, 2015, 10 am

In attendance:

Chairperson Kerry Jones (via telephone)
Deputy-mayor Sandra Pinksen
Councillor Sheila Mercer
Economic Development Officer Damon Clarke
Administrative Assistant Christa Jones
Public Works Supervisor David Thomas

Regrets:

Municipal Enforcement Officer Keith Park

Building Permits

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2015, up to and including Wednesday, May 20:

General repairs (29):	\$ 285,300
Accessory buildings (7):	\$ 48,000
Commercial construction (5):	\$ 874,500
New Dwellings (4):	\$ 798,000

TOTAL (45 permits): \$2,005,800

#	Name	Address	Description	Action
General Repairs				
1.	Samuel King	18 Sixth Avenue	Repairs to bridge	Approved, permit issued
2.	Gwen Dennis	37 George Aaron Drive	Windows and siding	Approved, permit issued
3.	Fannie Whalen	14 First Avenue	Fence	Approved, permit issued
4.	Jeff Dennis	83B George Aaron Drive	Replace siding	Approved, permit issued
5.	Julia Crane	28 Fifth Avenue	New siding	Approved, permit issued
6.	Donald Ball	74 Garden Road	New fencing	Approved, permit issued
7.	Frank Compton	44 Grace Avenue	New patio	Approved, permit issued

8.	Sharon Goosney	52 High Street	New shingles	Approved, permit issued
9.	Kenneth Courtney	14 Squires Road	Privacy fence	Approved, permit issued
10.	Roy Johnson	51 Goose Arm Road	New shingles	Approved, permit issued
11.	Mary Walsh	18 Canal Road	New shingles	Approved, permit issued
12.	John Campbell	54 Elizabeth Avenue	New fence	Approved, permit issued
13.	Carl Stratton	52 Main Dam Road	New shingles	Approved, permit issued
14.	Chris Anderson	11 Pine Street	New shingles	Approved, permit issued

New Residential

15.	Construction Solutions	Lot 17, DD McDonald Dr.	New home	Recommend approval
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Accessory Buildings

16.	Terrance Coates	18 Wallace Place	New garage; seeking height variance	Recommend approval, pending result of advertisement
17.	Theodore Hinks	7 Hinks Avenue	New shed	Recommend approval
18.	Albert Lodge	7 Lakeside Drive	New garage	Recommend approval
19.	Trevor Reid	85 George Aaron Drive	New garage	Recommend approval
20.	Arthur Elms	128 High Street	New garage	Recommend approval
21.	Naaman Randell	7 Mountain View Place	New garage	Recommend approval
22.	Randell Woodford	77 George Aaron Drive	New garage	Recommend approval

Commercial Construction

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New Business Permits

23.	Terri-Lynn Oake	8 Seventh Avenue	Not determined yet	Recommend approval, pending result of advertisement
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Other Issues

24.	Chris Nichols	Meadow Lane	Seeking permission to build a house there	Recommend denial; no water/sewer or proper road to area
25.	Brian Sparkes	George Aaron Drive	Seeking permission to build a house in behind George Aaron Drive; possibly several homes	Recommend denial; no water/sewer or proper road to area (easement only)
26.	Mobile Convenience Store	Joe Butt's Lookout	Time to remove	Contact owner to indicate 9 month trial in relation to original agreement has expired
27.	Keith Pilgrim	76 Riverbank Road	Wants to buy town road easement behind	Recommend denial; no water/sewer or proper road to

			Riverbank Road	area
28.	Daryel Gordon	105 Arm Road	Wants to split land to build new house	As per approval from last council meeting, permit will be issued once land is surveyed and legally sub-divided
29.	Tony Lush	2 Jeddore's Lane	Checking on land location, assessed values	Assessment back; checking on price per square foot for recommended price to sell, then refer to Finance Committee
30.	Jade Holdings	Woodford Drive	Request for permission to use land on Woodford Drive for different purpose	Company completed new plan as per council suggestion; committee recommends approval

Mayor Ball returns to meeting and resumes chair.

(d) Economic Development

2015-0525-06, Economic Development

Councillor Sheila Mercer / Councillor Kerry Jones

Resolved that the minutes/recommendations of the Economic Development Committee Meeting May 13, 2015 be adopted as presented.

In Favor:

- Mayor Dean Ball
- Councillor Kerry Jones
- Councillor Elmo Bingle
- Councillor Amanda Freake
- Councillor Sheila Mercer
- Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Economic Development Committee Minutes

Meeting of Wednesday, May 13, 2015

In Attendance	Regrets
Chairperson Sheila Mercer, Town Councillor	Amanda Freake, Town Councillor
Walter Dominie, committee member	Cyril Kirby, committee member
Terrilynn Robbins, Deer Lake Chamber of Commerce	Terri Gilbert, committee member

Damon Clarke, Economic Development Officer	Roseann White, committee member

I. Call to Order

The meeting was called to order at 1:35 pm.

II. Old Business

a. Land on Nicholasville Road

The town council had asked the Economic Development Committee to revisit this issue with a view to providing an updated quote. The committee discussed the land at great length before settling on a suggested price to pass along to council.

III. New Business

a. Airport Contribution to trails

The EDO noted that a letter was received from the Deer Lake Regional Airport Authority, expressing interest in making a contribution to the next phase of trail development, which will run from the airport to the Viking Trail bridge.

b. New meeting day and time

The committee decided to change its meeting day and time to better accommodate the schedules of committee members. Going forward, the committee will meet Wednesday afternoons from 2-4 pm.

The remainder of the meeting was taken up with long-term planning.

Next Meeting

May 27, 2015, 2 pm.

IV. Adjournment

The meeting was adjourned at 3:50 pm.

(e) Public Works Superintendent Report
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Report From: Public Works Superintendent David Thomas

Prepared For: Council & Management Team

Date Prepared: May 22, 2015

Timeframe: April 27, 2015- May 22, 2015

Road:

- Patching
- Line Painting
- Repaired broken signs
- Graded gravel roads
- Sweeping roads and sidewalks
- Repaired guide rails
- Installed culvert on Fifth Avenue and Scott Drive
- Shouldering
- Ditching
- Repairing Sods and topsoil
- Repaired Broken Fence

Water:

- Clean filters
- Repaired curb stops on Commerce street, Sixth Avenue and at Cemetary
- Repaired broken water lines on High Street, Pinetree Drive, Crescent Street and Willow Street
- Water hookups on Dr DD Macdonald and Lera Street and Airport Ave, Hancocks Road

Sewer:

- Sewer Hookups on Dr DD Macdonald and Lera Street

Snow:

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Building Maintenance:

- Electrical Repairs at liftstations, Depot and Chlorination Plant

(h) Action Report

Action Report						
#	Date Added	Item	Depart	Individual to Complete Task	Task	Date Completed or Follow Up

1	25-Mar	Roads by School	PW	Maxine/Dave	Follow up-get estimate on moving pole and fire hydrate and installing culvert.	Waiting on NL Power for pole quote Hydrant aprox. \$5000 to move. Talked to Darren Pelley and he said that he will wait until Maxine is back to follow up.
2	Jan 12th	Darren Brake	E & H	Damon	Talk to Lawyer regarding this issue	Letter sent registered mail April 7th; no response received/Sign still up, should we get it removed
3	Jan 12th	Bio Max Water Meter	PW	Dave	Waiting on cost of Solar panel	Cost of \$6,659.43 - Send to PW
4	Jan 12th	Regency Mgt.	E & H	Damon/Dave	Concerns on sewage, set up meeting	Still waiting for council to discuss density concerns
5	23-Mar	DL Gymnastics	Admin	Maxine	Request Financial Statement/set up meeting with new committee	Email Mandy this request and they are in the getting them put together and will let Town Clerk know when they are done
6	6-Apr	Mayor's March	Admin	Lori	Send in Registration for Mayor's March	Set for June 8th

7	27-Apr	Gas Tax	PW	Dave	Begin the process of tender the Projects for Gas Tax	Dave said need more snow to melt, we have about a month before asphalt plants open. Also there is work to be done on Elizabeth Ave before we can begin.
8	27-Apr	Lakeside Liftstation	PW	Lori/Dave	Municipal Affairs is requesting number of home that is flowing through Lakeside lift station	Meet with MA, Dept of Works Service and Transportation and town
9	11-May	Kruger	Admin	Lori	Set up meeting regarding grant in Lieu	Done
10	11-May	Cottage on Crown Land	Admin	Damon	Send Appeal	Done
11	11-May	Financial Statements	Admin	Lori	Request meeting with accountant	Waiting to hear back.
12	11-May	Main Dam	PW/Enforcement	Dave/Keith	Clean up area and increase security	Done
13	11-May	New Employees	PW/Admin	Lori/Dave	Advertise for now positions	Done
14	11-May	Devon Row	Admin	Lori	Patch area that was damaged and inform resident of this	Done

15	11-May	Spring Clean up	PW	Dave	Dates set to begin on May 25	Done
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Adjournment

2015-0525-07 Adjournment

Councillor Elmo Bingle

Resolved that since there is no further business that the meeting adjourns at 8:23pm with the next regularly scheduled meeting set for Monday, June 8th, 2015 at 7:30 pm.

In Favor:

Mayor Dean Ball
 Councillor Kerry Jones
 Councillor Elmo Bingle
 Councillor Amanda Freake
 Councillor Sheila Mercer
 Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried



 Mayor Dean Ball



 Christa Jones, Administrative Assistant