

Minutes of the regular meeting of council held Monday, May 11, 2015 No. 1293 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Jean Young

Also in attendance: Town Clerk, Lori Humphrey
Administrative Assistant, Christa Jones

Absent: Councillor Amanda Freake, Town Manager Maxine Hayden

Gallery: Chris Freake, Gordon Hancock, Derek Chaulk

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball.

2015-0511-01, Minutes No. 1292

Councillor Kerry Jones / Councillor Elmo Bingle

Resolved that the minutes of regular meeting of council, No. 1292 held Monday, April 27, 2015 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Business Arising

Councillor Jean Young suggested the land across from Joe Butt's Lookout be sent back to the Economic Development committee for review and send to finance committee for approval of suggested offer price.

Correspondence

Correspondence

Meeting No. 1293

Date: Monday, May 6, 2015

No	NAME	REGARDING	CORRESPONDENCE
01	Kruger	Grant in Lieu	
02	Dept of MA	Wastewater Systems regulations	Register outfall, Lori to discuss with Dave
03	Dept Environment and Conservation	Cottage on Crown Land	Denied, appeal process started
04	Dept MA	Approval to borrow	FYI
05	Youth Ventures	Youth Summer Business fees	Approved – already in our Temporary Vender Permit
06	Coalition of Persons with Disabilities	Planning Guide – at office for review	At office for review
07	Federation of Canadian Municipalities	Youth Engagement Handbook	At office for review
08	Dept MA	Municipal Awareness Day	Sign Proclamation
09	Dept MA	MOG	FYI

Reports

(a) Finance

2015-0511-02, Finance

Deputy Mayor Sandra Pinksen / Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting May 5, 2015 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones

Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Finance
May 5, 2015

Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Jean Young
Lori Humphrey

NO	Description	Recommendation
1	Review of Tax Collection	Terry updated committee on how tax collection is going. It is agreed that for any residents that have any taxes owing for 2014 shut off date will be May 20 th .
2	Review Tree House Statements	Statement reviewed and cheque will be issued.
3	Jamie McKay - Invoice	Refund bank for the amount taken from his tax account. Write letter to Jamie informing of this and that we are still investigating this matter.
4	Hitech Quote for Lights MEO vehicle	Recommend the flashing lights for the tail lights and head lights transfer over the light bar. Wait on the extra lights on the bar and radio to see if there are needed.
5	Rates for Loans	Requires more information
6	2014 FS	The account provided a draft copy of the financial statements. The Finance committee has reviewed them; the final draft should be ready next council

		meeting to present to public.
7	AP - \$40,977	Approved

(b) Public Works

2015-0511-02 Public Works

Councillor Elmo Bingle /Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Public Works Committee Meeting May 4, 2015 be adopted as presented.

Amendment to the minutes/recommendations of the Public Works Committee Meeting May 4, 2015 for item # 2: Number of hires changed to 4 in total: 1 laborer, 1 laborer/operators, 1 operator and 1 mechanic.

In Favor:

Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Public Works
May 4, 2015

Councillor Elmo Bingle
Councillor Shelia Mercer
Councillor Amanda Freake
Lori Humphrey
Dave Thomas

Date	Description	Recommendation
01	Main Dam Road Complaints	Municipal Enforcement Officer has been invited to sit in on a staff meeting at the local RCMP station. He will pass along the concerns of the

		residents and council regarding the problems in that area, if need be will set up a meeting with council and continue to be in contact with the RCMP regarding this issue. Town clerk to send a responds letter to concerned residents.
02	Dave Would like to hire two laborers, one with a heavy equipment license and one operator for the summer.	Dave to begin the process of hiring, advertising internally first, then putting in the newspaper, ad to be sent to council before advertised.
03	Lakeside Lift station	Dave to get in touch with Cyril McCarthy regarding wire, pipes and line running under the highway
04	Devon Row	Inform residents that Devon Row is included in the proposal to redo Gatehouse road with full paving and upgrades. Waiting on Provincial funding to do that. In the meantime Public Works will be patching the area that was dug up during a sewer repair
05	Spring Clean up	Look at again when more snow has melted
06	Airport Ave	Municipal Enforcement Officer to make contact with resident to inform them they are required to clean up their property. If they do not comply Town Clerk will issue an order.
07	Land Fill	Public Works Superintendent was up to the land fill site on April 30 and noted the mess. Town Clerk emailed the contractor to let him know that this was not up to town standards. Public Works Superintendent was up there May 2 nd and there was significant clean up. PW Superintendent to continue to inspect the landfill site to ensure that it is up to town standards.

08	Line Painting/Pothole Patching	Public Works Superintendent to have these items as priority
09	23 Garden Road	Public Works Superintendent to inspect the property and make recommendation to the committee.

(c) Environment and Housing

2015-0511-03, Environment and Housing

Councillor Kerry Jones/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Environment and Housing Committee meeting May 7, 2015 be adopted as presented, excluding items 7 & 12.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Councillor Kerry Jones stepped out due to conflict for item #7.

Councillor Jean Young stepped out for conflict for item #12.

2015-0511-04, Environment and Housing

Resolved that the minutes/recommendations of the Environment and Housing Committee meeting May 7, 2015 be adopted as presented, for items 7 & 12.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Sheila Mercer

In favor 4; opposed 0; abstained 0. Carried

Environment & Housing Agenda
Thursday, May 7, 2015, 10 am

In attendance:

Chairperson Kerry Jones
 Deputy-mayor Sandra Pinksen
 Councillor Sheila Mercer
 Economic Development Officer Damon Clarke

Regrets:

Administrative Assistant Christa Jones
 Public Works Supervisor David Thomas
 Municipal Enforcement Officer Keith Park

Building Permits

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2015, up to and including Friday, May 7:

General repairs (14):	\$ 244,600
Accessory buildings (4):	\$ 40,000
Commercial construction (5):	\$ 874,500
New Dwellings (4):	\$ 798,000

TOTAL (27 permits): **\$1,957,100**

No	Name	Address	Description	Action
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General Repairs				
1.	David Turpin	16 Reid's Lane	Replace siding, shingles	Approved, permit issued
2.	Shawn Williams	48 Middle Road	Replacing garage door	Approved, permit issued
3.	Robert Watkins	41 Fifth Avenue	Repairs to garage	Approved, permit issued
4.	Kevin Troke	2 Lush's Lane	Repairs to bridge	Approved, permit issued
5.	Sean Vivian	38-40 Goose Arm Road	Replacing shingles	Approved, permit issued
6.	Bonnie Chaulk	19 Tower Road	Fence	Approved, permit issued
7.	Kerry Jones	4 Mayor Avenue	New shingles	Approved, permit issued

New Residential				
8.	Steve Blanchard	North Main Street	Apt being built onto former commercial property	Approved, permit issued
9.	Darren Langdon	1 Oakes Road	Extension to house (apt.)	Approved, permit issued
10.	Daryel Gordon	107 George Aaron	New home	Deferred until Director of Public Works can check the grade to connect with town sewage system
Accessory Buildings				
11.	Colin Malloy	28 Humberview Drive	New garage	Approved, permit issued
12.	John Young	2 Lakeview Crescent	New garage	Approved, permit issued
Commercial Construction				
13.	The Paint Shop	39 Old Bonne Bay Road	Adding on new piece	Approved, permit issued
New Business Permits				
14.	Krista Carter	15 Shears Place	Home-based daycare	Approved pending placement of ad in <i>Western Star</i>
15.	Larry Owens	30 Reid's Lane	Courier service from DL to CB	Approved, permit issued
Other Issues				
16.	Irving Oil		New sign	Approved, permit issued
17.	Permit for cabin in watershed area	Clyde Foote	Town will appeal decision to grant permit; letter received stating that Lands Branch of MIGA has denied title to the land	Appeal being prepared regardless
18.	Robena Genge	4 Kerwin Place	Seeking permission to build fence higher than development regulations allows	Deferred until we can research what is done in other communities
19.	Tony Lush	Jeddore's Lane	Resident seeking to purchase small piece of land from town in front	Sent to Municipal Assessment Agency

			of home	
20.	Rob Holloway	7 Jack's Place	Wants permission to build garage on Grace Ave., home is on Jack's Place	Deferred until further discussion by council
21.	Humber Valley Real Estate Group Ltd.			Contract officially withdrawn May 7
22.	Keith Pike	Deer Lake Motel	Power Play Sports Excellence	Temporary Vendor Permit approved, permit issued
23.	Trevor Reid	85 George Aaron Drive	Demolition of garage	Approved, permit issued
24.	Town Council		Can the E&H Committee approve permits that meet all requirements without going to council?	

(d) Economic Development

2015-0511-05, Economic Development
 Councillor Sheila Mercer / Councillor Elmo Bingle
 Resolved that the minutes/recommendations of the Economic Development Committee Meeting April 29, 2015 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Kerry Jones
 Councillor Elmo Bingle
 Councillor Sheila Mercer
 Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Economic Development Committee Minutes
 Meeting of Wednesday, April 29, 2015

In Attendance	Regrets
Chairperson Sheila Mercer, Town Councilor	Amanda Freake, councillor
Terri Gilbert, committee member	Walter Dominie, committee member
Cyril Kirby, committee member	Terrilynn Robbins, Deer Lake Chamber of Commerce
Damon Clarke, Economic Development Officer	Roseann White, committee member

I. Call to Order

The meeting was called to order at 9:05 am.

II. Old Business

a. Business Attraction Strategy

The town has been encouraged to seek funding to create a business attraction strategy. To oversee this process, a committee is needed. After some discussion, it was agreed that the Economic Development Committee should serve in this role. This will be communicated to the Department of Business, Tourism, Culture and Rural Development.

III. New Business

a. Directing seniors housing developers to existing developers

The EDO noted that several companies have approached the town looking for land to pursue the development of seniors housing through a federal funding agency. The EDO sought the committee's views on the possibility of approaching developers in the community who have had land re-zoned to pursue residential developments to determine if they have interest in accommodating these companies within their land. The committee felt this was a good measure to try and accommodate the companies.

IV. Land Issues

a. Meeting with developers and land owners

There was a discussion on the need to meet with developers and land owners in the town. The purpose of the meeting is to bring them up to date on some of the initiatives upon which the town is working.

V. Other Issues for Discussion

a. Long-term planning re-cap

The EDO distributed an updated summary. The process is well over half complete and another 2-3 meetings should allow the committee to wrap up its long-term planning.

Next Meeting

May 13, 2015, 9 am (planning meeting).

VI. Adjournment

The meeting was adjourned at 9:40 am. The group then went into a long-term planning exercise.

(e) Parks & Recreation Meeting Report

2015-0511-06, Parks & Recreation

Councillor Jean Young / Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Parks & Recreation Committee Meeting May 7, 2015 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Parks & Recreation Committee

Deer Lake Parks & Recreation Committee meeting.

May 7, 2015

In Attendance:

Councilor- Jean Young

Councilor- Sheila Mercer

Junior Pinksen

- We are hoping to put out a 30 day “Find your Fit “challenge was a great success
- We were successful in the \$10,000.00 Wellness partner Grant with ActiveLife in developing a website.
- Youth Ball hockey will go ahead from May 20-June 27-2015 on Monday and Wednesday evenings.
- Gracia gymnastics will be doing a show in the arena on June 21-2015
- We are waiting for the Level 1, II ,III grants so we can hire for our summer programs and beatification committee.
- Humber Valley Hockey school will be going ahead July 27-Aug 7-2015

- Canada day preparations are well underway
- Here is a list of projects Recreation staff will complete this summer:

Stadium

Paint Dressing Rooms	Paint Hallways
Paint Players Boxes	Paint Lines on Steps
Paint stair wells	Paint White Room
Replace damaged siding	Facing around Garage door
Repair Water Basin grates and tiles in Main Entrance	

Pool

Install Pumps

Playgrounds

Gatehouse:

Install inclusion swings in 3 playgrounds.
 Install a new structure at Gate house
 Paint existing structure and lower it.

Schwartz Park

Lower and Paint Swing set
 Add a new swing set

Strawberry Festival

Build a New Center Booth

General Summer Maintenance includes:

Grass Cutting
 Grass Fertilizing and lime
 Maintaining Soccer & Softball fields in painting lines every couple of weeks
 Putting up soccer Nets
 Beach grooming
 Garbage checks each day
 Playground safety checks
 Port a Potty placement and check each day.
 Compost site check

Swimming pool:

Swimming Registration

We have had another good registration. 226 children have registered for our Red Cross Swimming Lessons. This block of swimming lessons will take us up to June 7.

School Lessons

School Lessons have started again we have 1 class of grade four's from Pasadena and 3 from Deer Lake they each come once a week for 8 weeks. They finish in June. Schools have also begun to book for their end of season outings.

We have restarted the evening Aquafit on a sign up basis. This will end the end of May unless the class members would like to continue until the end of June.

Bowling Alley:

Schools have begun to book for their end of season outings. The Bowling alley is winding down as the end of the season is nearing. The Adult Leagues and YBC will typically finish the beginning of June, and the Bowling Alley will shut down regular operations the last week of June. We will reopen for anyone who books 3 lanes or more and we will reopen for regular days during hockey school.

Extra:

- Like to get to get the truck we bought last October in the government auction on the road. Like to have a timeline from public works when this can get done.
- The Recreation Committee would like to make sure the beach cleaner than was stored outside all winter is in full working order. We want to make sure there will be no delays in starting the grooming when the snow is gone.
- Page One writers Group will be hosting senior's events through Spring, Summer and Fall of 2015. Dates to be determined.

(f) Policy Meeting Report

2015-0511-07, Policy Meeting

Councillor Jean Young / Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Policy Committee Meeting May 4, 2015 be adopted as presented.

In Favor:

Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones

Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Policy

May 4, 2015

Councillor Jean Young
Councillor Amanda Freake
Lori Humphrey
Damon Clark
Keith Park

Policy's in development:

1. Removal of Trees, other material from property
2. Occupancy Permits
3. Change of use of a Property
4. Water Thawing

They are not ready for council approval yet, there are still changes that need to be made.

The policy committee talked about the best procedure to ensure that policies are developed in a timely manner:

1. A need for a policy is identified
 - at committee level in which case that committee will send a request to the policy committee requesting that it is developed
 - from council as a whole, town manger will take note and bring it to the next policy meeting
 - by staff again, town manger will take note and bring it to the next policy meeting
2. Policy committee will then review the need for the policy and assign staff member to develop this policy.
3. Once it is satisfactory to policy, if need be, it will be review by appropriate committee.

4. Once policy committee is satisfied with the policy it will be sent to council for approval.

(g) GHJC Meeting Report

Great Humber Joint Council
Meeting, March 28, 2015

Deer Lake

Minutes

Present: J. Park, W. Bennett, D. Crocker, B. Stead, D. Hann, R. Mudge, J. Reid, A. Park, F. Burden, C. Samms, J. Young, C. Wilton, T. Buckle, J. Carey, C. Wilton, S. Mercer, S. Pinksen, T. Oxford, M. Rideout, K. Hillier, T. Blanchard, O. Goulding, M. Turner, L. Gillette, E. Bingle, C. Pollett, J. B.....? (GBS)

The meeting opened at 10:04am

Deputy Mayor of Deer Lake brought greetings to the meeting.

Motion #1. K. Hillier/J. Carey

“The Agenda be approved as presented” Carried

Motion #2 A. Park/ O. Goulding

“The Minutes of February 28, 2015 be accepted as amended”

(Correction to Feb 28, 2015 Minutes: It should read “Joe Reid” and not “Joe Park” under “Waste Management discussed.” on Page #1.)

Business Arising from Minutes. None

Committee Reports

1. Constitution Committee

Councillor Carey reported that he was waiting for feedback from all members once they had reviewed the GHJC Constitution. He asked that feedback be given by April 13. Notice of motion to change the constitution will be given at the April 25 meeting and voting on changes to take place at the May meeting.

2. Waste Management Oversight Committee

Mayor Goulding reported on the meeting the Committee has held since the GHJC met on February 28. A summary of the meeting was passed out to members.

It was decided that the Committee would seek an informal meeting with the Regional Waste Management Authority to have discussions on some pertinent issues.

2.

Motion #3 O. Goulding/J. Park

“That the Oversight Committee meet with the RWMA to have informal discussions.” Carried

3. Finance Report.....Not available

4. Deer Lake Regional Airport Authority Report

Councillor Keith Hillier reported on the DLRAA AGM meeting and said the reports presented at the meeting were all on-line for those that wanted to read them. He gave a brief overview of the meeting.

Speaker.

Greg Pollett CEO of MNL gave a presentation on Regionalization of Services .

Note: Presentation notes are to be sent to the GHJC for distribution.

As a result of the presentation and interest expressed by the membership, it was decided that a **‘Regionalization of Services’** workshop will be held in Deer Lake on May 23, 2015. This is a tentative date and may be changed depending on availability of workshop resource people.

Motion #4 J. Carey/ O. Goulding

“ That the GHJC sponsor a Regionalization of Services workshop on May 23, 2015, in Deer Lake. The budget for this workshop will be \$3500.00.” Carried

Next Meeting

The next meeting will be held in Howley on April 25,2015

Adjournment

Motion #5 R. Mudge/ L. Gillette

“That the meeting adjourn” Carried Meeting adjourned at 12:47pm

Action Report

#	Date Added	Item	Depart	Individual to Complete Task	Task	Date Completed or Follow Up
1	25-Mar	Roads by School	PW	Maxine/Dave	Follow up- get estimate on moving pole and fire hydrate and installing culvert.	Waiting on NL Power for pole quote Hydrant approx. \$5000 to move
2	Dec 15th	Occupancy Permits	E & H	Damon	Staff to work on developing	Brought to policy meeting to be reviewed
3	Jan 12th	Construction Permits	E & H	Damon	Contact other Municipalities on what they do; put rush on this. Wants done before construction season.	Brought to policy meeting to be reviewed
4	Jan 12th	Darren Brake	E & H	Damon	Talk to Lawyer regarding this issue	Letter sent registered mail April 7th; no response received
5	Jan 12th	Bio Max Water Meter	PW	Dave	Waiting on cost of Solar panel	Cost of \$6,659.43
6	Jan 12th	Nichols Landing	E & H	Damon	Meeting with Mr. Nichols about phase 4 of Nichols Landing	Sent councils recommendation regarding request to swap land
7	Jan 12th	Regency Mgt.	E & H	Damon/Dave	Concerns on sewage, set up meeting	Still waiting for council to discuss density concerns

8	Jan 12th	Lush's Land	E & H	Damon	Need clarification on exactly what land this is	Damon and Christa visited property April 24; waiting for Tony Lush to return home to follow up with him
9	Jan 12th	Water Line Policy	PW	Dave	Contact other Municipalities on what they do	Brought to policy meeting to be reviewed
10	9-Mar	CBPPL Report	Admin	Maxine	Get update on Seepage Report	Report received and review by council
11	23-Mar	DL Gymnastics	Admin	Maxine	Request Financial Statement/set up meeting with new committee	Email Mandy this request and they are in the getting them put together and will let Town Clerk know when they are done
12	6-Apr	Mayor's March	Admin	Lori	Send in Registration for Mayor's March	Set for June 8th
13	6-Apr	Greasing system	PW	Dave	Order greasing system	Wait until truck comes in for regular service and do it that time
14	27-Apr	Gerry Walsh	Admin	Damon	Put on Facebook	Done
15	27-Apr	Duck Unlimited	Admin	Lori	Do Cheque	Done
16	27-Apr	Royal K-9	Admin	Lori	Do Cheque	Done
17	27-Apr	Premium Auto World	Admin	Christa	Sent letter	Done
18	27-Apr	70th Anniversary	Admin	Leslie	do ad	Done
19	27-Apr	Walk for Diabetes	Admin	Lori	Do Cheque	Done

20	27-Apr	Economic Development Lunch	Admin	Lori	Let Economic Development Officer know	Done
21	27-Apr	Tax Adjustment	Admin	Christa	Inform residents of tax adjustments	Done
22	27-Apr	Jade Holding Land	ED	Damon	Gather more information	
23	27-Apr	Gas Tax	PW	Dave	Begin the process of tender the Projects for Gas Tax	Dave said need more snow to melt, we have about a month before asphalt plants open. Also there is work to be done on Elizabeth Ave before we can begin.
24	27-Apr	Lakeside Liftstation	PW	Lori/Dave	Municipal Affairs is requesting number of home that is flowing through Lakeside lift station	Send and issue brought back to PW meeting
25	27-Apr	Resident Car Damaged	Admin	Lori	Call and ask her to send pictures and letter regarding damage	Done - waiting for letter
26	27-Apr	Land on Nicholasville Road	Admin	Lori/Christa	Request that MAA Visit that area	Christa talk to them and they will not reassess

Adjournment

2015-0511-08 Adjournment

Deputy Mayor Sandra Pinksen

Resolved that since there is no further business that the meeting adjourns at 8:38pm with the next regularly scheduled meeting set for Monday, June 15th, 2015 at 7:30 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried



Mayor Dean Ball



Christa Jones, Administrative Assistant