

Minutes of the regular meeting of council held Monday, March 9th, 2015 No. 1289 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Elmo Bingle  
Councilor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

Also in attendance: Town Manager, Maxine Hayden  
Town Clerk, Lori Humphrey

Gallery: Bill Hayden, Gary Kean (Western Star)

Regular meeting of council called to order at 7:30pm by Mayor Dean Ball.

2015-0309-01, Minutes No. 1288

Councillor Elmo Bingle/ Deputy Mayor Sandra Pinksen  
Resolved that the minutes of regular meeting of council, No. 1288 held Monday, February 23<sup>th</sup>, 2015 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Elmo Bingle  
Councilor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Correspondence

Correspondence

Meeting No. 1289

Date: Monday, March 9, 2015

| No | NAME              | REGARDING         | CORRESPONDENCE      |
|----|-------------------|-------------------|---------------------|
| 01 | Epilepsy Day      | Sign Proclamation | See motion below    |
| 02 | Deer Lake Airport | AGM               | FYI                 |
| 03 | Office of Public  | URock Awards      | Sent to schools, on |

|    |                   |                            |                      |
|----|-------------------|----------------------------|----------------------|
|    | Engagement        |                            | webpage and facebook |
| 04 | FCM               | Presidents Update          | FYI                  |
| 05 | Deer Lake Airport | Board of Directors nominee | See motion below     |

2015-0309-02, Purple Day for Epilepsy

Councillor Sheila Mercer/ Deputy Mayor Sandra Pinksen

Be it resolved that the Town of Deer Lake hereby proclaim March 26 as purple Day in an effort to raise the awareness and understanding of epilepsy and to support all those who live with seizures each day.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Elmo Bingle  
Councilor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

2015-0309-03, Deer Lake Regional Airport Authority Nominee

Councillor Elmo Bingle/ Deputy Mayor Sandra Pinksen

Resolved that the Town of Deer Lake nominate Walter Dominie as Vice-Chair for a four-year term commencing on the date of appointment.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Elmo Bingle  
Councilor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

New Business

- Have someone come to the town for an update on waste management and where it stands now. Also find out what plans are in place for the future.
- Contact CBPPL on Engineering Report regarding the Seepage.

**Reports**

(a) Finance

2015-0309-04, Finance Report

Deputy Mayor Sandra Pinksen / Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting March 5<sup>th</sup>, 2015 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Elmo Bingle  
Councilor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Finance  
March 5, 2015

Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Maxine Hayden

| <b>NO</b> | <b>Description</b>  | <b>Recommendation</b>                    |
|-----------|---|--|
| 1         | Bae Newplan Middle Road \$23,478.04                               | Recommend approval                       |
| 2         | West Coast Excavating Middle Road \$36,704.97                     | Recommend approval                       |
| 3         | Actual Budget Income Statement 2014 estimated surplus \$25,000.00 | Information only                         |
| 4         | The Western Star ad Volunteer Week                                | Recommend ad 4 x 25 for \$73.00 plus HST |
| 5         | Tax adjustment account 111014 Exemption \$1,000.00                | Recommend approval                       |
| 6         | Accounts payable \$48,122.88                                      | Recommend approval                       |
| 7         | Ad Female U20 League booklet                                      | Recommend approval of ad for \$25.00     |
| 8         | Western Warriors donation   | Recommend approval \$25.00               |

(b) Environment and Housing

2015-0309-05, Environment and Housing

Councillor Kerry Jones/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Public Works Committee Meeting, excluding #5 and #12, February 19<sup>th</sup>, 2015 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Elmo Bingle  
Councilor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Mayor Ball leaves due to conflict of interest on Item #12

2015-0309-06, Environment and Housing

Councillor Kerry Jones/Councillor Amanda Freake

Resolved that the minutes/recommendations of the Public Works Committee Meeting #12, February 19<sup>th</sup>, 2015 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Elmo Bingle  
Councilor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Mayor Ball returns.

Councillor Freake leaves due to conflict of interest on Item #5

2015-0309-07, Environment and Housing

Councillor Kerry Jones/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Public Works Committee Meeting #5, February 19<sup>th</sup>, 2015 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Elmo Bingle  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried



## Environment & Housing Agenda

Monday, March 2, 2015, 10 am

**In attendance:**

Councillor Kerry Jones

Councillor Sheila Mercer

Councillor Sandra Pinksen

Maxine Hayden, town manager

Keith Park, Municipal Enforcement Officer

Christa Jones, Administrative Assistant

Damon Clarke, EDO

| No.                            | Name | Address        | Description                  | Action   |
|--------------------------------|------|----------------|------------------------------|--|
| <b>General Repairs</b>         |      |                |                              |  |
| 1.                             |      | 8 Devon Row    | Replace patio door           | Permit issued  |
| <b>New Residential</b>         |      |                |                              |  |
| 2.                             |      | 12 Lera Street | New home                     | Permit issued conditionally until measurements can be taken                          |
| 3.                             |      | 13 Scott Drive | New home                     | Permit issued conditionally until measurements can be taken                          |
| <b>Accessory Buildings</b>     |      |                |                              |  |
| <b>Commercial Construction</b> |      |                |                              |  |
| <b>New Business Permits</b>    |      |                |                              |  |
| 4.                             |      |                | New B&B                      | Ad appeared Feb. 20, no objections, permit approved                                  |
| 5.                             |      |                | Home-based clothing business | Ad appeared in Feb. 26 edition; if no objections by March 5, permit will be approved |

| <b>Other Issues</b> |  |                      |   |  |
|---------------------|--|----------------------|---|--|
| 6.                  |  |                      | Registered letter sent  | Registered letter was received; no response by Feb. 9; follow up letter to be sent   |
| 7.                  |  |                      | Seeking Crown Land to erect new apartment building(s)             | Discretionary use in a residential zone; must be advertised  |
| 8.                  |  |                      | Wants town to support his application to build cabin in watershed | Rejected on the grounds it is in our watershed; committee recommended freeze on all development in our watershed area                    |
| 9.                  |  | George Aaron Drive   | Seeking approval to proceed with new subdivision, parcels 1 and 2 | Committee approved, town to sign forms needed for this to proceed  |
| 10.                 |  |                      | Quarry Permits  | Approved   |
| 11.                 |  | Industrial park      |   | Update from consultants  |
| 12.                 |  | Humber River Estates | Plans to develop remaining land                                   | Must meet basic development regulations requirements – pavement, access to municipal water and sewer services -- before permit is issued |

Councillor Freake returns.

|                          |
|--------------------------|
| (c) Parks and Recreation |
|--------------------------|

2015-0309-08, Parks and Recreation

Councillor Jean Young /Councillor Kerry Jones

Resolved that the minutes/recommendations of the Parks and Recreation Committee Meeting March 3, 2015 be adopted as presented.

In Favor: Mayor Dean Ball  
 Deputy Mayor Sandra Pinksen  
 Councillor Kerry Jones  
 Councillor Elmo Bingle  
 Councilor Amanda Freake  
 Councillor Sheila Mercer  
 Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

**Parks & Recreation Committee**

Deer Lake Parks & Recreation Committee meeting.  
March 3-2015

**In Attendance:**

Councilor- Jean Young  
Councilor- Sheila Mercer  
Councilor- Kerry Jones  
Glynn Wiseman  
Junior Pinksen

**Stadium**

- Commissioning of the heat recovery project by CIMCO and I.B. Storey will be the second week of March 2015. I.B. Storey will be monitoring the system very closely to ensure that we are getting the savings they had originally projected.
- Deer Lake Minor Hockey will be hosting Female U-20 Provincial D tournament March 27-29-2015.
- Deer Lake Minor Hockey will be hosting Peewee B Provincial tournament April 6-8 -2015.

**Pool:**

- Swimming Lessons for the winter block have ended. The next registration for swimming lesson will take place March 21. Swim for Hope is scheduled for March 27 and will run from 8:00 pm until 8:00 am.
- School Lessons have begun for Elwood Elementary and Pasadena Elementary will begin after Easter.
- The evening aquafit will finish for this block the first week in March.

**Bowling:**

- At The Provincial zones that were held in Corner Brook Feb 7 we had 2 teams come in 2<sup>nd</sup> place and 1 team come in 3<sup>rd</sup>.
- At the Provincial YBC tournament in Deer Lake on Feb 21 we won Gold in the mixed combo division with a team consisting of Alexis Cameron, Riley Murphy, Kendra Burrige and coach Eva Anderson
- We also won the Bronze Medal in the boys combo division with a team consisting of Roman Wellon, Jole Nichols Nicholas Landry and Coach Eva Anderson

**Other**

- Winterfest 2015 we felt was a great success and the residents of Deer Lake embraced it. We are already looking at Feb 5-15-2016 for booking events and entertainment. We as a committee would like to make a recommendation that the Town of Deer Lake change their civic holiday to the third Monday of February. The committee feels that a community holiday would be a great idea and would cap off a great week of festivities.
- NTV news live broadcast was a huge success and it was great to see such involvement from the DLMH and kids groups.
- We had two tenders on the Compact Utility Tractor. One from Nortrax and the other from Kubota meeting all the specifications we supplied. Glynn Wiseman and Junior Pinksen were

there to open both tenders to ensure specs were met and to look at the price. We recommend accepting the lowest tender, Kubota, for \$28,869.85 + HST.

- Would like to move ahead with ordering the Port-a-Potties and playground equipment that we requested in the budget for 2015. We would like to have in stock for this spring. The recreation committee received a letter from the NL Association for Community Living Deer Lake Vera Perlin Branch and is in discussion to find a solution that can meet the desires of both parties.

Notes: Changing Deer Lake Day will be taken under consideration for next year. Council would like an update on the Deer Lake Vera Perlin outcome. Consider cancelling open swim on the Swim for Hope Night. Get names of Gymnastics that won metals.

(d) Town Manager Action Report

Town Manager Action Report for  
Meeting No. 1289  
March 6, 2015

| No | item                     | Dept. | Person responsible | Task/request  |
|----|--------------------------|-------|--------------------|---|
| 1  | Pre Budget consultations | Admin | EDO                | Brief prepared ready for presentation at budget consultation. |
| 2  | Don Downer               | Admin | TM                 | Email sent requesting a meeting on waste management           |
| 3  | Water Break              | Admin | TM/PW<br>Glenn     | Public Works repaired break.                                  |
| 4. | Xavier                   | Admin | TM                 | Meeting set up and held with Council                          |
| 5  | Winterfest               | Admin | TM                 | Letter sent   |
| 6. | Wight's Road             | Admin | TM                 | Letter sent re operators clearing snow in that area           |
| 7  | YBC                      | Admin | TM                 | Letter sent re Bowling Achievements                           |

(e) Action Report

**Action Report**



| # | Date Added | Item                 | Depart | Individual to Complete Task | Task  | Date Completed or Follow Up   |
|---|------------|----------------------|--------|-----------------------------|---|---|
| 1 | 25-Mar     | Roads by School      | PW     | Maxine/Dave                 | Set up meeting with schools council to on Friday              | Done  |
| 2 | Dec 15th   | Occupancy Permits    | E & H  | Damon                       | Staff to work on developing                                   | Damon and Christa need to find time to look into this; research done                                |
| 3 | Jan 12th   | Construction Permits | E & H  | Damon                       | Contact other Municipalities on what they do                  | Damon gathered info, met with Keith to discuss  |
| 4 | Jan 12th   | Darren Brake         | E & H  | Damon                       | Send letter regarding offer and changes requested to contract | No response; have since received Request for Information, likely from KSAB                          |
| 5 | Jan 12th   | Ditch behind Kenny's | PW     | Dave/Lori                   | Contact Contractors, get prices, send letter to residents,    | Will be waiting until spring  |
| 6 | Jan 12th   | Bio Max Water Meter  | PW     | Dave                        | More information needed to be presented at next meeting       | Gone to PW meeting  |
| 7 | Jan 12th   | Scrubber             |        | Glynn                       | purchases   | Done  |
| 8 | Jan 12th   | Nichols Landing      | E & H  | Damon                       | Meeting with Mr. Nichols about phase 4 of Nichols Landing     | Tried to set up meeting for Feb. 20 but he is out of town. Will schedule meeting when he gets back. |

|    |          |                              |             |             |   |  |
|----|----------|------------------------------|-------------|-------------|---|--|
| 9  | Jan 12th | Quarry Permits               | E & H       | Damon       | Yearly Permits for operation of quarries, EDO to speak with one which is not approved | Still waiting to meet with operator  |
| 10 | Jan 12th | Regency Mgt.                 | E & H       | Damon/Dave  | Concerns on sewage, set up meeting  | Dave/Damon spoke with him by phone; E&H committee deferred decision until council can discuss density concerns |
| 11 | Jan 12th | Lush's Land                  | E & H       | Damon       | Need clarification on exactly what land this is                                       | Damon and Christa met; will determine a suggested price for the land   |
| 12 | Jan 12th | Water Line Policy            | PW          | Dave        | Contact other Municipalities on what they do  | Gone to PW meeting   |
| 13 | 9-Feb    | PMA Donation                 | Admin       | Lori        | Pick up Gift  |  |
| 14 | 9-Feb    | Dispatch System              | Fire Depart | Maxine/Lori | Pay Invoice   | Done   |
| 15 | 9-Feb    | Whites Rd                    | PW          | Maxine      | Request that MAA Visit that area  | Send request   |
| 16 | 9-Feb    | Leak Nicholasville Rd        | PW          | Dave        | Schedule time to fix leak, talk to business owners                                    | Done   |
| 17 | 9-Feb    | Update on Gymnastic building | PW          | Dave/Maxine | What do they have done  | Contracting out  |
| 18 | 9-Feb    | Gymnastic                    | Admin       | Lori        | How did the athletes do in ST. John's   | Done - letter sent to athletes   |

|    |        |                         |       |      |                               |      |
|----|--------|-------------------------|-------|------|-------------------------------|------|
| 19 | 23-Feb | SNC Lavlin              | Admin | Lori | Pay Invoice                   | Done |
| 20 | 23-Feb | SNC Lavlin              | Admin | Lori | Pay Invoice                   | Done |
| 21 | 23-Feb | Marine                  | Admin | Lori | Pay Invoice                   | Done |
| 22 | 23-Feb | AP                      | Admin | Lori | Pay Invoice                   | Done |
| 23 | 23-Feb | List of Streets<br>done | PW    | Dave | Provide to<br>Town<br>Manager | Done |

Adjournment

2015-0309-09 Adjournment

Deputy Mayor Sandra Pinksen/Councillor Amanda Freake

Resolved that since there is no further business that the meeting adjourns at 8:07pm with the next regularly scheduled meeting set for Monday, March 23<sup>th</sup>, 2015 at 7:30 pm.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Elmo Bingle  
Councilor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried



Mayor Dean Ball



Lori Humphrey, Town Clerk