

Minutes of the regular meeting of council held Monday, February 9<sup>th</sup>, 2015 No. 1287 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Elmo Bingle  
Councillor Sheila Mercer  
Councillor Jean Young

Absent Councilor Amanda Freake  
Town Manager, Maxine Hayden

Also in attendance: Town Clerk, Lori Humphrey  
Administrative Assistant, Christa Jones

Gallery: Diane Crocker, Western Star

Regular meeting of council called to order at 4:00pm by Mayor Dean Ball.

2015-0209-01, Minutes No. 1286

Councillor Sheila Mercer / Councillor Elmo Bingle

Resolved that the minutes of regular meeting of council, No. 1286 held Monday, January 26<sup>th</sup>, 2015 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Elmo Bingle  
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

2015-0209-02, Development Regulation

Deputy Mayor Sandra Pinksen / Councillor Elmo Bingle

“Be it resolved that Municipal Plan Amendment No. 10, 2014 and Development Regulations Amendment No. 12, 2014 as adopted on January 12th, 2015 be approved.”

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Elmo Bingle

Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

2015-0209-03, Deer Lake Day

Councillor Sheila Mercer / Deputy Mayor Sandra Pinksen

“Be it resolved that Monday, July 20, 2015 be Deer Lake Day, the civic holiday for 2015.”

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Elmo Bingle  
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

Councillor Jean Young joined the meeting at 4:07pm

**Reports**

(a) Finance

2015-0209-04, Finance Report

Deputy Mayor Sandra Pinksen / Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting February 5<sup>th</sup>, 2015 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Elmo Bingle  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Finance  
February 05, 2015

Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Jean Young  
Maxine Hayden

NO	Description	Recommendation
01	PMA conference Corner Brook April 15-17, 2015	Recommend Town Clerk attend
02	PMA Municipal Donation for conference	Recommend donate a gift
03	Catholic Women's League cook book ad	Recommend approval of ¼ add at \$50.00
04	Discounts taxes 2015	Recommend we extend the deadline for discounts to February 27, 2015; send out statements letting citizens know it has been extended.
05	Tax adjustments business Tax account 115012 \$79.80, 114861 \$79.80 and 111014 exemptions of property water and sewer.	Recommend approval of Account 115012 for \$79.80, 114861 for \$79.80, defer account 111014 for more information
06	Accounts payable \$48,122.88	Recommend approval
07	eDispatch - Fire Department	Recommend approval for one time charge of \$299 and a monthly payment of \$79

(b) Public Works

2015-0209-05, Public Works

Councillor Elmo Bingle/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Public Works Committee Meeting February 5<sup>th</sup>, 2015 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Elmo Bingle  
Councillor Sheila Mercer

Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Public Works  
February 5, 2015

Councillor Elmo Bingle  
Councillor Shelia Mercer  
Maxine Hayden  
Dave Thomas  
Keith Park

Date	Description	Recommendation
01	Snow clearing	Recommend we do a generic letter to anyone parked on road letting them know vehicle will be towed, Put on face book, web site, media
02	Water Line sewer line TCH and Whites Road cross's private property	Request that the assessment agency visit the area.
03	Sewer line airport Avenue	Public works superintendent advised that this property is now capable of being hooked up to water and sewer.
04	Bae Newplan Horizontal Drilling	Recommend approval to call for tenders
05	Leak Nicholasville Road	Recommend that the Town crew did up and repair the leak weather permitting. Road will need to be closed, line is down 7 feet.
06	Used Equipment	Recommended that the Town puts up used surplus equipment up for Public Tender.

(c) Economic Development

2015-0209-06, Economic Development  
Councillor Sheila Mercer / Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Economic Development Committee Meeting February 4<sup>th</sup>, 2015 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Elmo Bingle  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

### **Economic Development Committee Minutes**

Meeting of Wednesday, February 4, 2015

<b>In Attendance</b>	<b>Regrets</b>
Chairperson Sheila Mercer, Town Councillor	
Sandra Pinksen, Deputy-Mayor	
Terrilynn Robbins, Deer Lake Chamber of Commerce	
Terri Gilbert, committee member	
Walter Dominie, committee member	
Roseann White, committee member	
Cyril Kirby, committee member	
Damon Clarke, Economic Development Officer	

#### **I. Call to Order**

The meeting was called to order at 9:00 am.

#### **II. Old Business**

##### **a. Snowmobile Tourism Workshop**

The steering committee will meet next on Feb. 9 and the expectation is that after that meeting, the group will be ready to send out invitations. It is expected some 80 people will take part.

##### **b. Deer Lake Development Corporation By-Laws**

The committee briefly reviewed the draft document and decided to send it to the town's lawyer for proof reading and fine tuning. Once the by-laws have been finalized, some work remains to be done with the Registry of Companies and Deeds to get everything ready for operation.

### **c. Humber Valley Region**

The EDO shared with the committee a letter which has been sent from Mayor Dean Ball to his counterpart in Corner Brook, seeking the city's support to pursue development of collateral marketing materials to promote the region as the Humber Valley.

## **III. New Business**

### **a. ACOA Supplier Development Initiative meeting, Feb. 2**

There was a moderate turnout for this meeting. The guest speaker was Wayne Brown of Major's Logging, who shared that company's experience in seeking work through the Muskrat Falls project.

### **b. Northern Exposure 2015**

The EDO reported to council and to the Economic Development committee on his experience at the Northern Exposure 2015 conference. The EDO felt it was an extremely valuable experience which generated some contacts. He noted the town should be attending these sorts of conferences on a more regular basis.

## **IV. Land Issues**

### **a. V&J Tectonics re-zoning application**

A public hearing had been scheduled for the evening of Feb. 5 to discuss any concerns or issues with the re-zoning application. However, no one responded so the meeting was cancelled. Council will make a motion to accept the changes to the zoning at the Feb. 9 meeting. The changes will then be published in the *Newfoundland Gazette*, at which point they will become final. It is anticipated that the proponent will be required to proceed with an environment assessment of the proposed development.

### **b. Industrial Park Study**

Atlantic Engineering Consultants are nearing the final stages of their study. It is anticipated that within a couple of weeks, a draft copy of the final report will be ready. Meanwhile, the EDO has received a call from a St. John's metal manufacturing company which is interested in becoming a tenant of the industrial park. The EDO shared the site plan and will maintain contact with the owner of Kennedy Metals Inc., which manufactures metal roofing and siding.

## **V. Other Issues for Discussion**

There were none.

**Next Meeting**

February 18, 2015, 9 am

**VI. Adjournment**

The meeting was adjourned at 10:45 am.

(d) Municipal Enforcement Officer

2015-0209-07, Municipal Enforcement Officer

Councillor Elmo Bingle / Councillor Sheila Mercer

“Be it resolved that the position of Municipal Enforcement Office be offered to Keith Park at a starting salary of \$43,500.00 with a probationary period of 6 months; salary will be reviewed after that date.”

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Elmo Bingle  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

(e) Town Manager Action Report

Town Manager Action Report for  
Meeting No. 1287  
February 7, 2015

No	item	Dept.	Person responsible	Task/request
1	Account 113876	Admin	TM	Interest has been written off account paid in full up to December 31,2014, cheques on file for 2015
2	Public Hearing Plan Amendment	Admin	TM/EDO	No objections were received by February 02,2015 public hearing was cancelled
3	Gas Tax List	Admin	TM	List has been submitted for gas tax
4	Gymnastics	Admin	TM	Advised that Public works will do the work
5	Human Resource	Admin	TM	Ms May will meet with staff on February

				12,2015
6	Nape	Admin	TM	Nape has been advised we will be ready for negotiation on February 16-18, 2015 waiting on their confirmation of dates and time.

(f) Action Report

<b>Action Report</b>						
<b>#</b>	<b>Date Added</b>	<b>Item</b>	<b>Depart</b>	<b>Individual to Complete Task</b>	<b>Task</b>	<b>Date Completed or Follow Up</b>
1	25-Mar	Roads by School	PW	Maxine/Dave	Set up meeting with schools council to on Friday	Get date from council when they want to meet on an off Monday
2	Dec 15th	Occupency Permits	E & H	Damon	Staff to work on developing	In process - gathering information
3	Jan 12th	Construction Permits	E & H	Damon	Contact other Municipalities on what they do	In process - gathering information
4	Jan 12th	Darren Brake	E & H	Damon	Send letter regarding offer and changes requested to contract	Sent register mail, January 15th (received by Darren as per Canada Post)
5	Jan 12th	Application for Fire Protection Vehicles	Fire	Lori/Maxine	Talk to John on if they are filled out	Done



6	Jan 12th	Fracking Presentation	Admin	Lori	Postponed let councilor know when rescheduled	Waiting on Chamber to reschedule
7	Jan 12th	Ditch behind Kenny's	PW	Dave/Lori	Contact Contractors, get prices, send letter to residents,	Letters sent in Mail January 20th, Dave has been in contact with contractor
8	Jan 12th	Gas Tax allocation	Admin	Maxine	Capital Projects	Done and sent in
9	Jan 12th	Bio Max Water Meter	PW	Dave	More information needed to be presented at next meeting	Dave has sent off email, bring to PW meeting when reply received
10	Jan 12th	Scrubber		Glynn	purchases	Glynn is still checking out prices
11	Jan 12th	John Dinney Glass	Finance	Lori/John	John to bring in receipt	Paid
12	Jan 12th	Nichols Landing	E & H	Damon	Meeting with Mr. Nichols about phase 4 of Nichols Landing	Kent will meet with E & H committee, Damon to contact him to arrange time - requested sent waiting on rely
13	Jan 12th	Quarry Permits	E & H	Damon	Yearly Permits for operation of quarries', EDO to speak with one which is not approved	To do
14	Jan 12th	Regency Mgt.	E & H	Damon/Dave	Concerns on sewage, set up meeting	Done - Damon and Dave spoke with owner

15	Jan 12th	Bird's Nest	E & H	Lori	Respond to residents to let them know we are looking into this	Done
16	Jan 12th	Lush's Land	E & H	Damon	Need clarification on exactly what land this is	Damon to call
17	Jan 12th	Water Line Policy	PW	Dave	Contact other Municipalities on what they do	Dave's is contacting other municipalities to see what they do then will bring it to policy.
18	Jan 12th	AVL	PW	Dave	Installed on all vehicles	In Process - some vehicles completed
19	26-Jan	Water Operator of the Year	PW	Maxine	Nominate Jerry Langdon	Done
20	26-Jan	NL Power Grant	Fin	Maxine	Pass on to Recreation and ED	Done
21	26-Jan	Tax Adjustments	Fin	Maxine/Christa	Adjust approved accounts	Done
22	26-Jan	AP	Fin	Lori/Leslie	Pay Ap	Done
23	26-Jan	St. Judes Interest	Fin	Maxine/Christa	Write off Interest on Account	Done
24	26-Jan	Perfect 10	E & H	Damon/Pat	Advertised, issue permit if no objections	Done-permit issued

Adjournment

2015-0209-08, Adjournment

Councillor Elmo Bingle

Resolved that since there is no further business that the meeting adjourns at 4:50pm with the next regularly scheduled meeting set for Monday, February 23<sup>rd</sup>, 2015 at 7:30 pm.

In Favor:      Mayor Dean Ball  
                    Councillor Kerry Jones  
                    Councillor Elmo Bingle  
                    Councillor Sheila Mercer  
                    Councillor Jean Young  
                    Councilor Amanda Freake

In favor 6; opposed 0; abstained 0. Carried



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Mayor Dean Ball



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Christa Jones, Administrative Assistant