

Minutes of the regular meeting of council held Monday, December 1<sup>st</sup>, 2014 No. 1283 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Sheila Mercer  
Councillor Jean Young

Also in attendance: Town Manager, Maxine Hayden  
Town Clerk, Lori Humphrey

Absent: Councilor Amanda Freake

Gallery: Bill Hayden, Cory Hurley (Western Star)

Regular meeting of council called to order at 7:30pm by Mayor Dean.

2014-1201-01, Minutes No. 1282

Deputy Mayor Sandra Pinksen /Councillor Sheila Mercer

Resolved that the minutes of regular meeting of council, No. 1282 held Monday, November 17<sup>th</sup>, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

**Correspondence**

Meeting No. 1283

Date: December 1<sup>st</sup>, 2014

No	NAME	REGARDING	CORRESPONDENCE
01	Municipalities NL & Lab	Funds for Municipalities Needed	Sign Letter
02	Deer Lake Reg Airport	Press Release	FYI
03	Hospitality NL & Labrador	Fall webinar	Will anyone participate?
04	Municipalities NL & Lab	InfoNote	FYI
05	The Harris Centre	Rural drinking water challenges	FYI

06	Dept of Mun & Intergov Affairs	Protected Road Zoning Regulations	Act on line or a copy for review at the office
07	Community Business Dev Corporation	Annual Report	Copy at the office for your review
08	Electronic Products Recycling Association	Special Community Collection Event at the Hodder	Advertised on Facebook, webpage and sign
09	Port of Corner Brook	Economic development opportunities	FYI
10	Municipalities NL & Lab	InfoNote	FYI
11	Professional Municipal Administrators	PMA training Sessions Nov 20-21, 2014	FYI

### Reports

(a) Finance (November 27 <sup>th</sup> , 2014)
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#### 2014-1201-02, Finance

Deputy Mayor Sandra Pinksen / Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting November 27<sup>th</sup>, 2014 be adopted as presented.

In Favor:        Mayor Dean Ball  
                       Deputy Mayor Sandra Pinksen  
                       Councillor Elmo Bingle  
                       Councillor Kerry Jones  
                       Councillor Sheila Mercer  
                       Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

### **Finance**

November 27<sup>th</sup>, 2014

Deputy Mayor Sandra Pinksen

Councillor Elmo Bingle

Maxine Hayden

<b>NO</b>	<b>Description</b>	<b>Recommendation</b>
01	Deer Lake Chamber of Commerce newsletter	Recommend approval
02	Western NL Developers Co-Operative \$500.00	Recommend approval
03	Citizens Crime prevention calendar \$25.00	Recommend approval
04	IB Storey \$30,128.63	Recommend approval
05	West Coast Excavating \$182,508.56	Recommend approval
06	Electronic Debit Transfer \$10.00 -\$15.00 per month.	Recommend approval

07	SNL Lavalin \$7,108.83	Recommend approval
08	Western Star Ad \$68.00 don't drink and drive.	Recommend approval
09	Tax adjustments property W/S \$1,138.00 Poll \$3,496.07	Recommend approval
10	Accounts Payable \$ 33,578.97	Recommend approval
11	Christmas Turkeys, Skate, Soup	Recommend approval

(b) Environment and Housing (November 28<sup>th</sup>, 2014)

2014-1201-03 Environment and Housing

Councillor Kerry Jones / Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting November 28<sup>th</sup>, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

**Environment & Housing Agenda  
November 28, 10:00 am**

**In attendance:**

Councilor Kerry Jones, Chairperson	Councillor Sheila Mercer
Councillor Amanda Williams-Freake	Town manager Maxine Hayden
Christa Jones, Administrative Assistant	Damon Clarke, EDO

**Building Permits**

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2014, up to and including Friday, November 28, 2014:

General repairs (140):	\$ 685,650
Accessory buildings (65):	\$ 689,150
Commercial construction (22):	\$ 6,569,163
New Dwellings (30):	\$ 6,447,000
<b>TOTAL (257 permits):</b>	<b>\$14,390,963</b>

No	Name	Address	Description	Action
<b>General Repairs</b>				
<b>New Residential</b>				
1.		25 Woodford	New mini home	Inspected, permit issued
<b>Accessory Buildings</b>				
2.		26 Humberview Drive	New garage	Deferred until homeowner applies for variance
<b>Commercial Construction</b>				
<b>New Business Permits</b>				
<b>Other Issues</b>				
3.		35, 37 Humberview		Letters sent regarding land cleared to edge of river
4.	Fire Training Grounds			Permit cancelled because (1) not outside town boundaries and (2) needs to be 1 km from a residence; new application has been submitted for same land for future site of fire hall
5.	Darren Brake follow up meeting			Meeting to be scheduled with developer in near future
6.	Coleman's	Spence's Lane	Seeking land from town	Recommended that town move to sell the land to Coleman's at the price as recommended in 2009
7.	Marina		Update on application process	EDO will submit two applications for adjoining land, one a commercial application for the marina and the other for an interpretive area
8.	Deer Lake Trails application		Needs to be updated for Crown Lands	EDO visited Crown Lands and updated the file, which is still active

(c) Economic Development (November 26<sup>th</sup>, 2014)

2014-1201-04 Economic Development

Councillor Sheila Mercer / Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Economic Development Committee Meeting November 26<sup>th</sup>, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

**Economic Development Committee Minutes**

Meeting of Wednesday, Nov. 26, 2014

<b>In Attendance</b>	<b>Regrets</b>
Chairperson Sheila Mercer, Town Councilor	Cyril Kirby, Committee Member
Terrilynn Robbins, Deer Lake Chamber of Commerce	
Terri Gilbert, Committee Member	
Walter Dominie, Committee Member	
Sandra Pinksen, Deputy Mayor	
Roseann White, Committee Member	
Damon Clarke, Economic Development Officer	

**I. Call to Order**

The meeting was called to order at 9:00 am.

**II. Old Business**

**a. JCP Project**

An update on the progress of this project was presented, along with a Google Earth screen shot showing the route, location of ravines and so on. The project includes the cleaning up of brush and logs left from when the trail was first constructed.

### **b. Snowmobile Tourism Workshop**

A second in-depth planning meeting for the workshop will be held on Monday, December 1 in Corner Brook. At that meeting, it is expected a date for the workshop will be established and speakers on the four topics will be identified. When some of these details have been finalized, the Snowmobile Hub committee will be called back together to review the recommendations for the workshop. The workshop is tentatively scheduled for late January or early February.

### **c. Humber Valley Region**

The EDO plans to meet with his counterpart at the City of Corner Brook to bring the plan to the next level. Depending on how that goes, there may be an opportunity to convene a meeting before Christmas.

### **d. Marina Development**

Committee members were shown a draft Notice of Intent, which the town must file at least two months before actually applying for the land. It is expected this will be published in the *Western Star* and the *Newfoundland Gazette* in the coming weeks.

### **e. Fracking**

The EDO and a couple of other people from Deer Lake attended a fracking information session in Corner Brook on November 21. The pro-fracking side of the issue was presented. The material that was delivered has since been e-mailed to the EDO, who has in turn distributed it to committee members as the group attempts to determine its stance on the issue. The session was presented by Corner Brook-based economist Dennis Bruce. The town and Deer Lake and Area Chamber of Commerce will work together to bring Mr. Bruce to Deer Lake for a similar information session early in the new year.

### **f. Revitalizing the DLTDC**

The EDO was able to find the Mission, Goals and Vision Statement of the Deer Lake Tourism Development Corporation but could not find the by-laws. The committee wanted to view them to determine how the body should be revitalized. The EDO was directed to seek these from former DLTDC members Dean Fisher or Greg Wood, or by seeking them out from the provincial Registry of Companies.

## **III. New Business**

### **a. Heritage**

Committee chairperson Sheila Mercer brought to the group's attention the need to resurrect the local Heritage Committee. While it was agreed this is not an economic development issue as such, economic development committee members will think about potential new members and pass

their names along to the chair. The EDO agreed to assist in publicizing the issue through the town's Facebook and web pages and the digital sign.

**IV. Land Issues**

**a. Industrial park public meeting**

The committee received a brief update on the public meeting held on Friday, November 21, at the Hodder Memorial Recreation Complex. It was agreed there was good interest in the project, although the number of people who attended was not high.

**V. Other Issues for Discussion**

None.

**Next Meeting**

December 10, 2014, 9 am.

**VI. Adjournment**

The meeting was adjourned at 10:10 am.

(d) Parks and Recreation (November 27<sup>th</sup>, 2014)

2014-1201-05 Economic Development

Councillor Jean Young / Councillor Kerry Jones

Resolved that the minutes/recommendations of the Parks and Recreation Meeting November 27<sup>th</sup>, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

**Parks & Recreation Committee**

Deer Lake Parks & Recreation Committee meeting.

Nov 27<sup>th</sup>, 2014

## **In Attendance:**

1. Councilor- Jean Young
2. Glynn Wiseman
3. Junior Pinksen

## **Stadium**

- Heat recovery project is well underway and we should have a temporary heat in building this week. The project is on schedule and completion is still scheduled for early January 2015
- Ice schedule is very full and seeing very little impact with loss of Royals.
- Users from Corner Brook have booked late ice time for broomball here in Deer Lake on Monday's late January and early February 2015.
- Will be hosting a 3 day Hockey camp at the Hodder over Christmas Holidays.
- Recommend a free skate to town employees on December 27<sup>th</sup> 2014 from 6:30-7:30 pm.

## **Pool**

- Swimming Lesson registration for the winter block of lessons will take place on Saturday Dec 13<sup>th</sup>. The doors first open at the Recreation Complex at 8:00 a.m. this is when we will begin registration. We are offering 35 classes of lessons with possibility of extra classes if the need arises, as we have done in the past.
- Evening Aquafit will finish for this block on Nov 27<sup>th</sup> and will begin again in January if the interest is there to support it.
- The Reidville Seniors Group had received funding to take part in our Aquafit classes. They enjoyed the first Aquafit classes so much they are enrolled again under the same government grant. Their group offers Wednesday and Friday morning Aquafit Class to their seniors at no charge.
- We received a response from Park Fitness. They have decided not to offer water fitness/dance classes on Tuesday and Thursday mornings as we had discussed in the last Recreation meeting because they could not get customer to sign up and pay in advance. We would be renting them the pool for them to hold their classes.

## **Bowling Alley:**

- The Youth bowlers Numbers have continued to rise. We now have 36 Registered which is up from last year. This year we are hosting the Provincial YBC tournament in Deer Lake, Corner Brook and Port Aux Basque on Feb 21<sup>st</sup>, 2015.
- The Provincial zones will be held in Corner Brook this year and we will be sending 12 of our youth bowlers and their coaches.
- The Deer Lake 5 Pin has one tournament left before Christmas it is the Bowl for Sally Ann December 20<sup>th</sup>.

## **Other**

- Dog Park is completed.



- Partnering with ActivieLife and again in 2015 for a Seniors Community Recreation Grant
- Winterfest Schedule is almost completed and will be able to present a sample copy to council at next meeting.

(e) Town Manager Report

Town Manager Action Report for  
Meeting No. 1283  
November 28<sup>th</sup>, 2014

No	Item	Dept.	Person responsible	Task/request
1	Sherry Colford	Admin	TM	I spoke with Sherry Colford which is the project lead for 911 implementation for the Fire Emergency Services in the province under Municipal Affairs. She said the cost per phone line would be 75 Cents. Other than the 75 cents the municipality would not be charged any extra money. They have the Deer Lake service going to the power house the same as it does now. Any calls that would go through 911 for Deer Lake would be rerouted to 635-2323 the same as they are now. The reason for the Change in Corner Brook is it used to be done through the RNC but now the Corner Brook fire Department is taking it over and will charge each community a fee.
2	Xavier Junior High	Admin	TM	Request sent asking if they still want to meet waiting on reply
3	Glenda Garnier	Admin	TM	Invited to meeting on November 17,2014
4	Gymnastics	Admin	TM	They can meet with Council. They would like to know if we have explored any information on them for grants they can apply for
5.	Carla May	Admin	TM/EDO	Met with her to discuss Human Resources consulting and Training Services Employee Survey, Performance Management System, Policies and Procedures, and Training for \$9,040.00

(e) Action Report

<b>Action Report</b>						
<b>#</b>	<b>Date Added</b>	<b>Item</b>	<b>Depart</b>	<b>Individual to Complete Task</b>	<b>Task</b>	<b>Date Completed or Follow Up</b>
1	25-Mar	Roads by School	PW	Maxine/Dave	Set up meeting with schools council to on Friday	School confirmed that they received the letter and are check to see when they can sent up meeting.
2	14-Apr	Signs	Policy	Terry/Damon	Meet with Policy Committee to develop policy regarding signs	In Progress
3	Past	Salary Scale	Admin		Set salary scale for all non-union employees	To be completed when Carla May does her assessment
4	Past	Job descriptions	Admin		Non-union employees would like updated job descriptions	To be completed when Carla May does her assessment
5	May 5th	Lines on Road	PW	Dave	Public works make this a priority to have lines painted	Done



Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

A handwritten signature in black ink that reads "Dean Ball". The signature is written in a cursive style with a large initial "D".

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Mayor Dean Ball

A handwritten signature in black ink that reads "Lori Humphrey". The signature is written in a cursive style.

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Lori Humphrey, Town Clerk