

Minutes of the regular meeting of council held Monday, November 17<sup>th</sup>, 2014 No. 1282 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

Also in attendance: Town Manager, Maxine Hayden  
Administrative Assistant, Christa Jones

Absent: Councilor Kerry Jones  
Town Clerk, Lori Humphrey

Gallery: Bill Hayden, Diane Crocker (Western Star)

Regular meeting of council called to order at 7:30pm by Mayor Dean.

2014-1117-01, Minutes No. 1281

Deputy Mayor Sandra Pinksen /Councillor Elmo Bingle

Resolved that the minutes of regular meeting of council, No. 1281 held Monday, November 3<sup>rd</sup>, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Correspondence

Meeting No. 1282

Date: November 14<sup>h</sup>, 2014

| No | NAME  | REGARDING           | CORRESPONDENCE  |
|----|-------|---------------------|-----------------|
| 01 | CFCB  | Christmas Greetings | FYI             |
| 02 | FCM   | Waste water letter  | Letter attached |
| 03 | WHSCC | Prime Rate          | FYI             |

|    |  |                            |                            |
|----|--|----------------------------|----------------------------|
| 04 | Teamster Canada                                  | Rail Safety                | FYI                        |
| 05 | MAA  | Information Session        | Christa and Lori to attend |
| 06 | GHJC   | Christmas Social 2014      | Anyone attend              |
| 07 | CWTA   | Recycle My Cell            | FYI                        |
| 08 | Ronald McDonald House                            | Letter                     | FYI                        |
| 09 | Gov of NL  | Gas Tax Projects           | FYI                        |
| 10 | MNL/Johnson                                      | Insurance                  | FYI                        |
| 11 | Page One Writers                                 | Book Launch                | FYI                        |
| 12 | St. Helen's Anglican Church                      | Growing into God's Future  | Promotional Item request   |
| 13 | Appeal for Memorial Wall                         | Letter                     | FYI                        |
| 11 | Gov of NL – Dept of Environment and Conservation | 2014 Drinking Water Report | FYI                        |

### Reports

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| (a) Finance (November 13 <sup>th</sup> , 2014) |
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2014-1117-02, Finance

Deputy Mayor Sandra Pinksen / Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting November 13<sup>th</sup>, 2014 be adopted as presented.

In Favor:        Mayor Dean Ball  
                       Deputy Mayor Sandra Pinksen  
                       Councillor Elmo Bingle  
                       Councillor Amanda Freake  
                       Councillor Sheila Mercer  
                       Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Finance  
 November 13<sup>th</sup>, 2014

Deputy Mayor Sandra Pinksen  
 Maxine Hayden

| NO | Description                                | Recommendation |
|----|--|----------------|
| 01 | Western Newfoundland & Labrador Developers | Defer          |

|    |  |   |
|----|--|---|
|    | Cooperative Hand Made Holiday Wreath project   |   |
| 02 | Deer Lake Christian Aid Committee Christmas dinners donation   | Recommend \$100.00  |
| 03 | Duct work fire hall The Thin Man Inc. \$1,412.50   | Recommend Approval  |
| 04 | Tax exemptions Account 111002 W/S \$957.00, Account 111597 W/S \$1,259.25 and account 113628 Poll Tax \$510.82   | Recommend approval account 111002 for \$957.00 and account 113628 \$510.82.<br>Not approved for account 111597 income is over and property value is over. |
| 05 | Accounts payable \$81,944.08   | Recommend approval  |
| 06 | NU Dawn looking for tax write off - 15% plus interest where units were not rented.   | Not approved  |
| 07 | Bank loan \$600,000.00 when quoted in June the rate for 5 year term/10 year amortization was 2.52 it is now 2.66% however we can have 4 year term/10 year amortization for 2.51% | Recommend approval of 4 year term at 2.51%  |
| 08 | CFCB, Christmas Ad   | Recommend approval  |

(b) Environment and Housing (November 14<sup>th</sup>, 2014)

2014-1117-03 Environment and Housing

Councillor Sheila Mercer / Councillor Amanda Freake

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting November 14<sup>th</sup>, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

**Environment & Housing Agenda**

**November 14, 1 pm**

**In attendance:**

Councillor Sheila Mercer

David Thomas, Public Works

Christa Jones, Administrative Assistant

Damon Clarke, EDO

**Building Permits**

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2014, up to and including Friday, November 14, 2014:

|                               |                     |
|-------------------------------|---------------------|
| General repairs (140):        | \$ 685,650          |
| Accessory buildings (64):     | \$ 674,150          |
| Commercial construction (22): | \$6,569,163         |
| New Dwellings (29):           | \$6,272,000         |
| <b>TOTAL (255 permits):</b>   | <b>\$14,200,963</b> |

| No.                            | Name                         | Address              | Description                    | Action                               |
|--------------------------------|------------------------------|----------------------|--------------------------------|--------------------------------------|
| <b>General Repairs</b>         |                              |                      |                                |                                      |
| 1.                             |                              | 2 Douglas Lane       | Siding, windows, doors         | Approved, Permit issued              |
| 2.                             |                              | 17 Hancock's Road    | Installing weeping tile        | Approved, Permit Issued              |
| <b>New Residential</b>         |                              |                      |                                |                                      |
| <b>Accessory Buildings</b>     |                              |                      |                                |                                      |
| 3.                             |                              | 17 Hancock's Road    | New garage                     | Approved, permit issued              |
| 4.                             |                              | 39 Humberview Drive  | New garage                     | Deferred                             |
| <b>Commercial Construction</b> |                              |                      |                                |                                      |
| 5.                             | Corner Brook Pulp and Paper  |                      | Replacing penstocks            | Approved, Permit issued              |
| 6.                             | Tim Horton's                 | Commerce Street      | Exterior renovations           | Approved, Permit issued              |
| <b>New Business Permits</b>    |                              |                      |                                |                                      |
| 7.                             |                              | 67 North Main Street | Child care facility            | Approved pending government approval |
| <b>Other Issues</b>            |                              |                      |                                |                                      |
| 8.                             | Pentecostal Assemblies of NL | 45 Bennett's Avenue  | Burning permit (bonfire)       | Approved, Permit issued              |
| 9.                             | Deer Lake JCP project        | 6 Crescent Street    | Burning permit (walking trail) | Approved, Permit issued              |

(c) Economic Development (November 13<sup>th</sup>, 2014)

2014-1117-04 Economic Development

Councillor Amanda Freake / Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Economic Development Committee Meeting November 13<sup>th</sup>, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

**Economic Development Committee Minutes**

Meeting of Wednesday, Nov. 13, 2014

| <b>In Attendance</b>                             | <b>Regrets</b>                |
|--|-------------------------------|
| Chairperson Sheila Mercer, town councilor        | Cyril Kirby, committee member |
| Terrilynn Robbins, Deer Lake Chamber of Commerce |                               |
| Terri Gilbert, committee member                  |                               |
| Damon Clarke, Economic Development Officer       |                               |
| Sandra Pinksen, town councilor                   |                               |
| Roseann White, committee member                  |                               |
| Walter Dominie, committee member                 |                               |

**I. Call to Order**

The meeting was called to order at 9:00 am.

**II. Old Business**

**a. Broadening committee membership**

New committee members Roseann White and Walter Dominie were welcomed to the group. There may be 2-3 other representatives of the business sector who may join. The EDO is waiting to hear back from them.

#### **b. JCP Project**

The EDO noted the project is nearing the end of its second week. The project, which will conclude in mid-December, includes the cleaning up of brush and logs left from when the trail was first constructed. The workers will also create a viewing platform and several bridges to cross small streams.

#### **c. Snowmobile Tourism Workshop**

An initial planning meeting was held with the snowmobile hub committee on November 6. This was followed by a more in-depth planning meeting on Nov. 13. Other meetings will be held to plan the event, which is tentatively scheduled for late January.

#### **d. Humber Valley Region**

Material explaining the concept has been sent to some key players and it is expected a meeting will be convened in the near future to see if the idea has any traction.

### **III. New Business**

#### **a. Marina Development**

The EDO has been to Crown Lands to begin the process of acquiring land for a proposed marina development. There will be a requirement that the town advertise its intentions before submitting an application. This will happen in the coming weeks.

#### **b. Fracking**

This topic was raised as one which needs to be examined by the committee. It was felt that most portrayals of fracking have been negative. The committee would like to receive more information before taking a stand on the issue.

#### **c. Revitalizing the DLTDC**

The committee directed the EDO to begin revitalizing the Deer Lake Tourism Development Corporation as a body that could be used to access funding for community projects. The EDO will come back to the next meeting with the constitution and by-laws of the DLTDC.

#### **d. Budget**

The group reviewed the budgetary submissions for economic development one last time.

### **IV. Land Issues**

#### **a. Land transfer, industrial park**

The EDO brought the committee up to date on this issue.

**b. Fire Training Grounds**

The committee was informed that this application has been rejected because of its proximity to some local homes.

**V. Other Issues for Discussion**

None.

**Next Meeting**

November 26, 9 am

**VI. Adjournment**

The meeting was adjourned at 10:30 am.

(d) Minutes of the Great Humber Joint Council (October 25<sup>th</sup>, 2014)

Great Humber Joint Council Meeting, October 25, 2014  
Massey Drive Town Hall  
Minutes

Present: M. Turner, J. Carey, T. Buckle, C. Wilton, F. Murphy, E. Stead, D. Hann, S. Pinksen, K. Hillier, D. Wiseman, G. Halfyard, H. Walsh, J. Reid, R. Mudge, O. Goulding, G. Garnier, T. Warren, R. Barrett, C. Hurley, E. Joyce, N. Wheaton

Regrets: MHA Vaughn Granter, MP Gerry Byrne, and MNL Director Elmo Bingle.

The meeting was called to order at 10:05am  
Greetings were given by Town of Massey Drive Deputy Mayor Gord Halfyard.

Motion #1: J. Carey/H. Walsh  
"That the Agenda be accepted as presented" Carried

Motion #2: T. Buckle/H. Walsh  
"That the Minutes of September 27, 2014 meeting be accepted as presented."  
Carried

Chairperson Roger explained that 2 guest speakers were presenting at the meeting. Deer Lake Power Company will present at a later date.

**Business Arising:**

1. Councillor Josh Carey noted that in the Sept 27/14 Minutes under 'Waste Management' should have said "...approximately 3 years left in their garbage collection contract..." instead of "...3 years." He also noted that under '911' it should have read "...imposed by the Provincial Government." instead of "...imposed."

**Speaker #1:**

Fire Chief Neville Wheaton of the Corner Brook Fire Department. He spoke on the 911 issue and the planned implementation on January 1, 2015. There was much discussion following the presentation.

Motion #3: K. Hillier/H. Walsh  
"In view of the information presented that the fee of \$0.75 on each phone was originally intended to cover the full cost of the 911 services in this Province it is moved that the GHJC write the Minister responsible to seek clarification on why some of their costs are now being downloaded to the municipalities who will otherwise see a deterioration in services to their residents". Carried

2

Correspondence:

A letter was received from the Deer Lake Regional Airport Authority (DLRAA) dated October 21, 2014 informing the GHJC that the current GHJC nominee's (Gary Bishop) term of office expires on November 2, 2014. The DLRAA asked that the GHJC provide the name of a further nominee for a 4 year term commencing on the date of the appointment. The letter requested that this be done "...at your earliest convenience". Chairperson Roger asked direction from the members and nominations were then made. Councillor Keith Hillier of Pasadena was nominated by Councillor Holly Walsh of Massey Drive and Councillor Claude Wilton of Steady Brook was nominated by Councillor Malcolm Turner of Pasadena. Both accepted their nomination and voting took place. Councillor Keith Hillier was declared the nominee for the DLRAA Board seat. His name will now be forwarded to the DLRAA for consideration.

Motion #4: J. Carey/H. Walsh  
"That the ballots be destroyed" Carried

Speaker #2

Glenda Garnier of the Western Newfoundland and Labrador Developers Coop (WNLDC) gave a talk on the WNLDC and its successes to date.

The mandate of the WNLDC will be sent out to all members of the GHJC. All municipalities present were encouraged to join the organization. Fee for membership is \$500.00 for 5 years.

Motion #5: M. Turner/T. Warren  
"That the GHJC join the WNLDC" Carried

Chairperson Roger encouraged all GHJC members to join. Glenda's contact email is as follows:

[glendagarnier@mfnl.ca](mailto:glendagarnier@mfnl.ca)

New Business.

1. Christmas Social:

Pasadena's Recreation Centre has been booked on November 29 for the GHJC Christmas social. The Pasadena Fire Department has agreed to cater to the event. Meal will be served in Fire Dept premises next to Rec Centre.

Motion #6: C. Wilton/G. Garnier  
"That \$2000.00 be set aside for the Christmas social" Carried

3.

Motion #7 J. Carey/O. Goulding  
"The ticket for the GHJC Christmas social will be priced at \$15.00 per ticket". Carried

NOTE: Each Council will provide 2 prizes for the Christmas social costing no more than \$20.00 - \$25.00 each.

The Christmas social is open to all elected members of all Councils.

Notify the Town of Pasadena by Monday November 24<sup>th</sup> as to the numbers attending from each community.



Next Meeting:

The next meeting will take place on November 29 in the Town of Pasadena's Recreation Centre. **The meeting will start at 4.00pm. The deadline for notification of attendance will be Monday November 24, 2014**

Future Meeting Locations:

November...Pasadena  
December...NO MEETING  
January.....Mount Moriah  
February.....Corner Brook  
March.....Deer Lake  
April.....Howley  
May.....Norris Point  
June.....Reidville

ALL meetings take place on the last Saturday of the respective month and start at 10.00am

Adjournment:

Motion #8; J. Reid/F. Murphy  
"That the meeting adjourn" Carried

Meeting adjourned at 12:10pm

|  |
|--|
| (e) Public Works Superintendent Report |
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Report From: Public Works Superintendent David Thomas

Prepared For: Council & Management Team

Date Prepared: November 14, 2014

Timeframe: November 3, 2014 – November 14, 2014

Road:

- Patching
- Ditching on Elizabeth Ave
- Installed culvert on Goose Arm Road
- Prepared and Paved road cut on Second Avenue
- Repaired broken street signs
- Graded gravel roads

Water:

- Clean filters
- 

Sewer:

- Sewer hook up on Second Ave
- Repaired and insulated sewer line on Devon Row

Snow:

- Hauled winter sand

Building Maintenance:

- Electrical Repairs at stadium and fire hall.

Misc :

(f) Town Manager Report

Town Manager Action Report for  
Meeting No. 1281  
November 14<sup>th</sup>, 2014

| No | item               | Dept. | Person responsible | Task/request   |
|----|--------------------|-------|--------------------|--|
| 1  | Sherry Colford     | Admin | TM                 | I spoke with Sherry Colford which is the project lead for 911 implementation for the Fire Emergency Services in the province under Municipal Affairs.<br>She said the cost per phone line would be 75 Cents. Other than the 75 cents the municipality would not be charged any extra money.<br>They have the Deer Lake service going to the power house the same as it does now. Any calls that would go through 911 for Deer Lake would be rerouted to 635-2323 the same as they are now.<br>The reason for the Change in Corner Brook is it used to be done through the RNC but now the Corner Brook fire Department is taking it over and will charge each community a fee. |
| 2  | Xavier Junior High | Admin | TM                 | Request sent asking if they still want to meet waiting on reply  |
| 3  | Glenda Garnier     | Admin | TM                 | Invited to meeting on November 17,2014   |
| 4  | Gymnastics         | Admin | TM                 | They can meet with Council. They would like to know if we have explored any information on them for grants they can  |

|    |           |       |        |   |
|----|-----------|-------|--------|---|
|    |           |       |        | apply for   |
| 5. | Carla May | Admin | TM/EDO | Met with her to discuss Human Resources consulting and Training Services Employee Survey, Performance Management System, Policies and Procedures, and Training for \$9,040.00 |

(g) Committees

**Town of Deer Lake Committee Appointments**

**January 1<sup>st</sup>, 2015**

| <b>Committee Name</b>                              | <b>Council Representative</b>                                    |
|--|--|
| Finance/Budget Review                              | Deputy Mayor Pinksen*, Councillor Bingle, Councillor Young       |
| Environment & Housing                              | Councillor Kerry Jones*, Councillor Mercer, Deputy Mayor Pinksen |
| Public Works                                       | Councillor Bingle*, Councillor Mercer, Councillor Freake         |
| Parks, Recreation, Natural Areas & Cultural Events | Councillor Young*, Councillor Mercer, Councillor Jones           |
| Community Improvements & Trails Committee          | Councillor Freake*, Councillor Young                             |
| Economic Development                               | Councillor Mercer*, Councillor Freake                            |
| Emergency Measures                                 | Mayor Ball, Deputy Mayor Pinksen                                 |
| Administration /Labour Management                  | Mayor Ball, Deputy Mayor Pinksen                                 |
| Policy   | Councillor Freake*, Councillor Young                             |
| <b>Council Liaisons</b>                            |  |
| Deer Lake Fire Rescue                              | Mayor Ball   |
| Deer Lake Regional Search & Rescue Unit            | Councillor Jones   |
| Inter-Denominational Cemetery Committee            | Councillor Freake/Mayor Ball                                     |
| Great Humber Joint Council                         | Deputy Mayor Pinksen, Councillor Young                           |
| Deer Lake Chamber of Commerce                      | Deputy Mayor Pinksen, Mayor Ball                                 |
| Waste Management                                   | Mayor Ball   |
| Deer Lake Strawberry Festival                      | Councillor Freake, Councillor Mercer, Councillor Young           |
| Deer Lake Clinic Corporation                       | Councillor Jones, Councillor Bingle                              |
| HEDB Snowmobile Initiative                         | Councillor Bingle, Councillor Mercer                             |
| OH&S Committee                                     | Mayor Ball   |
| Grand Lake Centre                                  | Mayor Ball   |
| Heritage   | Councilor Mercer, Councillor Yong                                |

(h) Action Report

| <b>Action Report</b> |                   |                      |               |                                    |  |   |
|----------------------|-------------------|----------------------|---------------|------------------------------------|--|---|
| <b>#</b>             | <b>Date Added</b> | <b>Item</b>          | <b>Depart</b> | <b>Individual to Complete Task</b> | <b>Task</b>  | <b>Date Completed or Follow Up</b>  |
| 1                    | 25-Mar            | Roads by School      | PW            | Maxine/Dave                        | Set up meeting with schools council to on Friday             | Send letter to school on Nov 10th waiting for reply                                       |
| 2                    | 14-Apr            | Gymnastics Ceiling   | PW            | Maxine                             | Set up meeting with Gymnastics                               | Email Mandi on Nov 10, they will meet when we can but would like for us to explore grants |
| 3                    | 14-Apr            | Signs                | Policy        | Terry/Damon                        | Meet with Policy Committee to develop policy regarding signs | In Progress   |
| 4                    | Past              | Salary Scale         | Admin         |                                    | Set salary scale for all non-union employees                 | Gathering Information from other municipalities for 2015 budget                           |
| 5                    | Past              | Job descriptions     | Admin         |                                    | Non-union employees would like updated job descriptions      | Gathering Information from other municipalities   |
| 6                    | May 5th           | Lines on Road        | PW            | Dave                               | Public works make this a priority to have lines painted      | In Progress   |
| 7                    | Aug 11th          | Youth Representative | Admin         | Maxine                             | Council to decide with they want to make policy              | Council   |

|    |             |                                    |       |            |   |  |
|----|-------------|------------------------------------|-------|------------|---|--|
| 8  | Oct 6th     | War Memoril<br>Grounds<br>Ditching | PW    | Dave       | Clean Ditches   | On schedule  |
| 9  | Oct 6th     | Culvert<br>Cleanout                | PW    | Dave       | Clean<br>Culverts                                       | Still on going   |
| 10 | Oct 6th     | 4 Oake Rd                          | PW    | Dave       | Water run off<br>from road                              | Still working out<br>details                                 |
| 11 | Oct 6th     | Signs- water<br>shut off           | PW    | Dave       | Talking to<br>Western<br>Sighs about<br>design          | Talking to<br>Western Sighs<br>about design To<br>be ordered |
| 12 | Oct 6th     | Bridger -<br>sewer line            | PW    | Dave       | Fix sewer line  | Started working<br>on this Nov 13                            |
| 13 | Oct<br>20th | Pop and<br>Mom's Moblie<br>Store   | E & H | Damon/Lori | Set up<br>meeting to<br>express<br>concern and<br>terms | done   |

Adjournment

2014-1117-05, Adjournment

Deputy Mayor Sandra Pinksen

Resolved that since there is no further business that the meeting adjourns at 8:08 pm with the next regularly scheduled meeting set for Monday, December 1<sup>st</sup>, 2014 at 7:30 pm.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried




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Mayor Dean Ball




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Christa Jones, Administrative Assistant