

Minutes of the regular meeting of council held Monday, November 3<sup>rd</sup>, 2014 No. 1281 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councilor Kerry Jones  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

Also in attendance: Town Manager, Maxine Hayden  
Town Clerk, Lori Humphrey

Gallery: Bill Hayden, Gary Kean (Western Star)

Regular meeting of council called to order at 7:30pm by Mayor Dean.

2014-1103-01, Minutes No. 1280

Councillor Elmo Bingle /Councillor Amanda Freake

Resolved that the minutes of regular meeting of council, No. 1280 held Monday, October 20<sup>th</sup>, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councilor Kerry Jones  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Correspondence

Meeting No. 1281

Date: November 3<sup>rd</sup>, 2014

No	NAME	REGARDING	CORRESPONDENCE
01	Letter from resident	Replacing asbestos water lines on 3 <sup>rd</sup> Ave	FYI-will bring to finance. Letter at office for

			review.
02	NL Hydro	Pilot Project Saving Energy	FYI
03	Fire and Emergency Service	Basic Emergent Management	Will anyone attend
04	Department of Municipal Affairs	Circular – Wastewater System Effluent Regulations	FYI
05	MNL	Info notes	FYI

### **Reports**

(a) Finance (October 31 <sup>st</sup> , 2014)
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**2014-1103-03, Finance**

Councillor Elmo Bingle / Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Finance Committee Meeting October 31<sup>st</sup>, 2014 items 1-5 and 7 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councilor Kerry Jones  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Mayor Ball excuses himself due to conflict of interest on item 6 at 7:35.

**2014-1103-04, Finance**

Councillor Elmo Bingle / Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Finance Committee Meeting October 31<sup>st</sup>, 2014 item 6 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen  
Councilor Kerry Jones  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Mayor Ball returns to the meeting at 7:39.

Finance  
October 31<sup>st</sup>, 2014

Councillor Elmo Bingle  
Councillor Shelia Mercer  
Maxine Hayden

NO	Description	Recommendation
01	Lights of Love Tree Ronald McDonald House	Recommend approval of \$25.00 plus put on our web site.
02	Deer Lake Chamber of Commerce \$340.00 Small Business Week	Recommend approval
03	The Western Star add for Lest we Forget \$68.00 plus HST	Recommend approval
04	Northern Exposure 2015 conference and Trade Show	Recommend approval in 2015 budget
05	Accounts Payable \$33,606.41	Recommend approval
06	Furnace fire Hall Home hardware \$1,999.00 plus HST, Shears \$2,750.00 plus plenum \$175.00 , Williams \$2,813.80 plus Plenum \$183.85 plus HST	Recommend approval of furnace from Home Hardware.
07	Royal Canadian Legion \$25.00	Recommend Approval

(b) Environment and Housing (October 31<sup>st</sup>, 2014)

2014-1103-05 Environment and Housing

Councillor Kerry Jones / Councillor Amanda Freake

Resolved that the minutes/recommendations of items 1-20 of the Environment and Housing Committee Meeting October 31<sup>st</sup>, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councilor Kerry Jones  
Councillor Elmo Bingle  
Councillor Amanda Freake

Councillor Sheila Mercer  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried



**Environment & Housing Minutes**  
**October 31, 10:30 am**

**In attendance:**

Councillor Amanda Williams-Freake  
David Thomas, Public Works  
Damon Clarke, EDO

Councillor Sheila Mercer  
Christa Jones, Administrative Assistant

**Building Permits**

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2014, up to and including Friday, October 31, 2014:

General repairs (138):	\$ 650,150
Accessory buildings (63):	\$ 674,150
Commercial construction (19):	\$5,799,400
New Dwellings (31):	\$6,572,000
<b>TOTAL (251 permits):</b>	<b>\$13,695,700</b>

No	Name	Address	Description	Action
<b>General Repairs</b>				
1.		6 Boulos Place	Replacing patio on same foundation	Permit issued
2.		3 George Aaron Drive	New siding, windows	Permit Issued
3.		4 Kerwin Place	Fencing	Permit Issued
4.		12 Main Dam Road	Windows	Permit Issued
<b>New Residential</b>				

<b>Accessory Buildings</b>				
5.		56 Fifth Avenue	New shed	Inspected, permit issued
<b>Commercial Construction</b>				
6.	72960 NL (Dwayne Anstey)	10-12 Church Street	Renovating convenience/video store into office space	Conditionally approved, pending Service NL approval
<b>New Business Permits</b>				
7.	Gallant's Fishery	Burger King entrance		Temporary Vendor Permit; approved
<b>Other Issues</b>				
8.	Occupancy Permits			Committee instructed staff to continue researching the topic with an eye to adopting these permits in future
9.	RTGO			Reply letter has been written and sent; shared with committee
10.	Marina			EDO instructed to apply for land

(c) Economic Development (October 29<sup>th</sup>, 2014)

2014-1103-06 Economic Development

Councillor Sheila Mercer / Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Economic Development Committee Meeting October 29<sup>th</sup>, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councilor Kerry Jones  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

## **Economic Development Committee Minutes**

Meeting of Wednesday, Oct. 29, 2014

<b>In Attendance</b>	<b>Regrets</b>
Chairperson Sheila Mercer, town councilor	
Terrilynn Robbins, Deer Lake Chamber of Commerce	
Terri Gilbert, committee member	
Damon Clarke, Economic Development Officer	
Sandra Pinksen, town councilor	
Cyril Kirby, committee member	

### **I. Call to Order**

The meeting was called to order at 9:00 am.

### **II. Old Business**

#### **a. Humber Valley Region**

The EDO has prepared a two-page description of the concept and has distributed this to some key players. He wants to make additional contacts and then convene a meeting.

#### **b. Broadening committee membership**

The committee discussed the list of names already developed and by consensus, five potential new members were identified. The EDO will contact these people to determine if they are interested.

#### **c. Budget 2015**

The committee reviewed final budget submissions, which have now been submitted to the Town Manager.

#### **d. CONA students**

The EDO noted that CONA students are involved with several projects in the town, including two residential subdivisions, additional trail work and possibly, the entering of municipal infrastructure data, such as the locations of water lines, fire hydrants, etc.

### III. New Business

#### a. JCP Project

The EDO noted the town was approved for a \$25,000 project to upgrade the walking trails. Interviews were planned for later in the week.

### IV. Round Table

One member of the committee suggested the group introduce a feature of each meeting in which updates could be provided on new and/or closing businesses in the town.

#### Next Meeting

November 13, 9 am

### V. Adjournment

The meeting was adjourned at 11:10 am.

(d) Public Works (October 31<sup>st</sup>, 2014)

#### 2014-1103-07 Public Works

Councillor Elmo Bingle / Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Public Works Committee Meeting October 31<sup>st</sup>, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councilor Kerry Jones  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Public Works  
October 31<sup>st</sup>, 2014

Councillor Elmo Bingle  
Councillor Shelia Mercer

Maxine Hayden  
 Dave Thomas

Date	Description	Recommendation
01	Work List update	Dig by Legion has been done , culvert cleanout schedule for next week, Bridger will be schedule now that Middle Road has been reopened.
02	Seminar	Recommend Town Superintendent attend
03	Repairs to salt shed	Schedule for 2015 to remove the front and replace and but in new concrete and new bigger door.
04	Road/ Perry /Gould	Town road cannot stop people from using.
05	Motion for NBCF funding for Middle Gatehouse and Nicholasville Road	Recommend approval to apply for funding under the New Building Canada Fund

(e) Action Report

<b>Action Report</b>						
#	Date Added	Item	Depart	Individual to Complete Task	Task	Date Completed or Follow Up
1	25-Mar	Roads by School	PW	Maxine/Dave	Set up meeting with schools council to on Friday	Waiting for school to contact us
2	14-Apr	Gymnastics Ceiling	PW	Maxine	Set up meeting with Gymnastics	Mandi called in last week to request a meeting, setting up time for it



3	14-Apr	Signs	Policy	Terry/Damon	Meet with Policy Committee to develop policy regarding signs	In Progress
4	Past	Salary Scale	Admin		Set salary scale for all non-union employees	Gathering Information from other municipalities for 2015 budget
5	Past	Job descriptions	Admin		Non-union employees would like updated job descriptions	Gathering Information from other municipalities
6	May 5th	Lines on Road	PW	Dave	Public works make this a priority to have lines painted	In Progress
7	Aug 11th	Youth Representative	Admin	Maxine	Council to decide with they want to make policy	Council
8	Oct 6th	War Memorial Grounds Ditching	PW	Dave	Clean Ditches	On schedule
9	Oct 6th	Culvert Cleanout	PW	Dave	Clean Culverts	On schedule for October
10	Oct 6th	4 Oake Rd	PW	Dave	Water run off from road	Still working out details
11	Oct 6th	Signs- water shut off	PW	Dave	Talking to Western Sighs about design	Talking to Western Sighs about design to be ordered
12	Oct 6th	Bridger - sewer line	PW	Dave	Fix sewer line	Waiting for contractor to finish

13	Oct 20th	RTGO	E & H	Damon/Lori	Letter regarding building Permit	Letter Sent
14	Oct 20th	Pop and Mom's Mobile Store	E & H	Damon/Lori	Set up meeting to express concern and terms	Meeting set up for This week

Adjournment

2014-1103-08, Adjournment

Deputy Mayor Sandra Pinksen/ Councillor Kerry Jones

Resolved that since there is no further business that the meeting adjourns at 8:10 pm with the next regularly scheduled meeting set for Monday, November 17<sup>th</sup>, 2014 at 7:30 pm.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councilor Kerry Jones  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried



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Mayor Dean Ball



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Lori Humphrey, Town Clerk