

Minutes of the regular meeting of council held Monday, September 8th, 2014 No. 1278 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young
Councillor Kerry Jones

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey
Public Works Superintendent, David Thomas

Gallery: Bill Hayden, Myra Spence, Nick George, Cory Hurley (Western Star)

Regular meeting of council called to order at 7:00pm by Mayor Dean Ball

2014-0908-01, Minutes No. 1276

Deputy Mayor Sandra Pinksen /Councillor Sheila Mercer

Resolved that the minutes of regular meeting of council, No. 1277 held Monday, August 11th, 2014 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young
Councillor Kerry Jones

In favor 7; opposed 0; abstained 0. Carried

New Business

- Get public works to widen the barrier that is on the railway bed to accommodate the wider side-by sides
- Tree planting October 18th at 9a.m. Councillor Freake will confirm date and time

Correspondence

Meeting No. 1278

Date: Monday, September 8th, 2014

No	NAME	REGARDING	CORRESPONDENCE
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01	Atlantic Lottery	Changes to Payment Method	FYI
02	Fire & Emergency Services	Financial Assistance	FYI
03	Municipal Assessment Agency	Committee meeting	FYI
04	Relay For Life	Invitation	Write letter of congratulations to organizers
05	Environment & Conservation	Water Quality Report	FYI
06	Municipal Affairs	Project Status Report	FYI
07	Minister of Transport	Canada Post	FYI
08	ATIPP	Public Input sought on the Open Gov't Initiative	Tues, Sept 16 th . Glynmill Inn
09	ACAP, Humber Arm	Coastal Matters	FYI
10	Stewardship Assoc Of Municipalities	Proposed administration Mechanisms for SAM	Councillor Bingle to attend
11	Stewardship Assoc Of Municipalities	Minutes	FYI
12	Transportation and Works	Acknowledgement Of correspondence	FYI
13	Advanced Education And Skills	LaMPSS Self-Serve Set up	FYI
14	PMA	Fall Forum	Sept 18-19 –Hotel Gander- Town Clerk to Attend
15	Municipal Affairs	Ultimate Recipient	Gas tax agreement – see motion
16	Liberal Party	Liberal Golf Tournament	See Motion

2014-0908-02, Gas Tax Agreement

Councillor Elmo Bingle /Councillor Sheila Mercer

Resolved that the Town of Deer Lake signs and accepts the Gas Tax Agreement.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young
Councillor Kerry Jones

In favor 7; opposed 0; abstained 0. Carried

2014-0908-03, Liberal Golf Tournament

Deputy Mayor Sandra Pinksen /Councillor Sheila Mercer

Resolved that the Town of Deer Lake register a team for the Liberal Golf Tournament on September 25th.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Kerry Jones

Opposed: Councillor Jean Young

In favor 6; opposed 1; abstained 0. Carried

Reports

(a) Finance (Sept 4th, 2014)

2014-0908-04, Finance

Deputy Mayor Sandra Pinksen/ Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting September 4th, 2014 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young
Councillor Kerry Jones

In favor 7; opposed 0; abstained 0. Carried

Finance
September 4th, 2014

Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Maxine Hayden

NO	Description	Recommendation
01	The Tree House donation	Defer invite them to meet with finance committee
02	Aids Walk donation	Recommend approval

		\$25.00
03	Multiple Sclerosis donation	Recommend approval \$25.00
04	Western Regional Hospital foundation donation	Recommend approval \$100.00
05	Poole Althouse – McKays Contracting – re stadium	Recommend we continue to wait.
06	Computer and communications GIS software \$4,520.00	Recommend approval money will be allowed from Administration Budget
07	Tax adjustments \$5,035.00	Recommend approval of \$5,035.00
08	UMC meetings St. John's September 12 and 13	Recommend approval
09	St Jude's seeking an adjustment on interest \$2,592.59	Recommend approval write off interest in the amount \$1,296.29
10	Annual leave report holdback report \$49,421.10	Recommend that if a person would like to get paid for their holdback for annual leave they apply in writing.
11	Military Police ride for the blind donation	Recommend \$25.00 (Deputy Mayor paid when she met the riders)
12	Shuts off for 2013-2014 taxes 64 accounts were contacted. One half paid by September 2, arrangements made for remaining one half for full amount payment before December 31,2014 2 properties remain off.	Information only.

(b) Public Works (September 4th, 2014)

2014-0908-05- Public Works

Councillor Elmo Bingle/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Public Works Committee Meeting September 4th, 2014 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young
Councillor Kerry Jones

In favor 7; opposed 0; abstained 0. Carried

Public Works
September 4th, 2014

In attendance:

Councillor Elmo Bingle
Dave Thomas

Councillor Shelia Mercer

Maxine Hayden

Date	Description	Recommendation
01	Water Line break Penstocks	Town Superintendent is working with Crane Supply to get parts to repair the break, once this is done we will need to turn off the water to the whole Town and will need to put on a boil order once repaired.
02	Bridger – sewer line Devon Row during the winter her line froze up. The line is only 16-17 inches below ground	Town will dig up the line to see if it can be insulated or lower.
03	Adams - 4 Oakes Road, drainage when it rains the dummy catch basin is not catching all the water	Defer invite him in with public works committee to discuss options
04	Patching / potholes High Street, Lucas place, Commerce street, Goose Arm Road, Hancock's Road, Third Avenue. Fourth Avenue, Tower Road, Church Street , Nicholsville Road, Devon Row, Thomey Place	Patching is ongoing. Evergreen is due to start on Hancock and Thomey on next week
05	B & S Trucking	Town is not prepared to force people to purchase a garbage bin, however we can encourage people to purchase one. Council to notify people how

		dangerous it is to have workers exposed to things such as hornets' nest, rodents and other dangers in wooden boxes. Policy committee to look at this as well. As well we will check with other towns to see what policies they have in place.
06	Capital works list attached	<p>Check with engineers on applying for multiyear funding. Our priorities for 2015:</p> <ol style="list-style-type: none"> 1. Middle Road curb, gutter sidewalk, water, sewer pavement. 2. Gatehouse road to end of street including Devon row water, sewer curb, gutter, sidewalk, pavement. 3. Lift station - Lake side drive upgrade pumps 4. Storm sewer system and sidewalk along Nicholasville Road from Butts towards Shears Building supplies.
07	V.J. Technoics - water and sewer	Public works will explore options for what would be required to provide water and sewer for this subdivision.

(c) Environment and Housing (August 27th and 8th, 2014)

2014-0908-06 Environment and Housing

Councillor Kerry Jones/ Councillor Amanda Freake

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting August 27th, 2014 excluding #11, 12 and 22 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer

Councillor Jean Young
Councillor Kerry Jones

In favor 7; opposed 0; abstained 0. Carried

Mayor Ball leaves the meeting at 7:32 p.m. due to conflict of interest. Deputy Mayor Pinksen takes the chair.

2014-0908-07 Environment and Housing

Councillor Kerry Jones/ Councillor Amanda Freake

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting August 27th, 2014 items #11, 12 and 22 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young
Councillor Kerry Jones

In favor 6; opposed 0; abstained 0. Carried

Mayor Ball returns to the meeting and the chair, 7:34 p.m.



Environment & Housing Agenda
August 27, 10 am

In attendance:

Councillor Amanda Williams-Freake

Councillor Sheila Mercer

David Thomas, Public Works

Christa Jones, Administrative Assistant

Damon Clarke, EDO

Maxine Hayden, Town Manager

Terry Barnes, Municipal Enforcement

Year to Date:

Building Permits

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2014, up to and including Friday, August 27:

General repairs (96): \$ 539,150

Accessory buildings (40):	\$ 474,100
Commercial construction (13):	\$1,528,900
New Dwellings (26):	\$5,447,000

TOTAL (175 permits): \$7,989,150

No	Name	Address	Description	Action
General Repairs				
	7 permits issued for general repairs			
New Residential				
1.	David Langford	4 Chapel Hill Road	New dwelling	Measured, permit issued
2.	Humber Valley Housing Corp.	20 Middle Road	New apartment building	Company to be notified that ad needs to be place; prepare a letter to deliver to residents. Deferred to committee to review regulations again.
3.	Jeff McFatridge	1 Woodford Drive	New mini home	Measured, permit issued
Accessory Buildings				
4.	Charlie Banfield	15 Sunrise Crescent	Garage	Measured, Permit issued
5.	Bernard Schwartz	25 Nicholasville Road	Extension to shed	Measured, Permit Issued
6.	Eric Pye	3 Woodford Drive	New shed	Measured, permit issued
7.	Joseph Short	12 Fourth Avenue	New shed	Measured, permit issued
8.	May Janes	4 Riverbank Road	New shed	Measured, permit issued
9.	Malcolm Warren	30 Main Dam Road	Extension to shed	Measured, permit issued
10.	Rick Donato	44 Wight's Road	New shed	Measured, permit issued
Commercial Construction				
11.	Deer Lake Self Storage		Construction of new facility	Approved, permit issued
12.	Jade Holdings	Lawton's Drug Store	Roof repairs	Approved, permit issued
New Business Permits				
13.	Nick George	Mom's and Pop's Mobile Convenience	Mobile convenience store	Business permit approved; Committee rejected two location suggestions, asked he look for permission from a private property owners
14.	ALTON PLAGER	Cartown	Temporary vendor	Approved, permit issued

			permit	
15.	David Hynes	27 Nicholasville Road	Tourism rental property	Conditionally approved, he will require approval from Department of Tourism
	David Hynes	27 Nicholasville Road	Boarding house	Approved
Other Issues				
16.	Royal K-9 update		Pilot project, animal control	Information was provided to the committee; committee requested a follow-up meeting
17.	Development regulations	Should we consider increasing the side yards	Provide more space between homes to be built in the future	Staff to review regulations
18.	Colin Malloy	Riverbank Road	He met with EDO; request for permission to erect a pole for "new home"	Denied; no town services or road frontage in the area
19.	V&J Tectonic		Engineer's plans	For information purposes
20.	Ron Thomas	Amanda Avenue	Wants council to issue building permit; area to be paved	Denied; no town services or road frontage in the area
21.	Ashley Nichols		Seeking permission to build in past Moss's Lane	Denied; no town services or road frontage in the area
22.	Jade Holdings		Land off Wallace Place	For information; committee recommends that the town not allow anything other than mini home construction in the area designated for this
23.	Susan Payne	9 St. George's Lane	Wants to convert garage into apartment	Denied; not sufficient road frontage
24.	Junior Noble	6 Maple Street	Wants to purchase land from the town at the back of his property	Denied; committee recommends the land be kept as is for the playground
25.	KSAB		Set date for follow up meeting	Staff to set up meeting with Darren Brake
26.	Doug Francis	2 Islandview Heights	Wants permission to build a wharf	Council has no jurisdiction over construction of wharves; resident directed to DFO

2014-0908-08 Environment and Housing

Councillor Kerry Jones/ Councillor Amanda Freake

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting September 5th, 2014 excluding #10 and 11 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young
Councillor Kerry Jones

In favor 7; opposed 0; abstained 0. Carried

Mayor Ball leaves the meeting at 7:41 due to conflict of interest. Deputy Mayor Pinksen takes the chair.

2014-0908-09 Environment and Housing

Councillor Kerry Jones/ Councillor Amanda Freake

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting August 27th, 2014 items #10 and 11 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young
Councillor Kerry Jones

In favor 6; opposed 0; abstained 0. Carried

2014-0908-10 Environment and Housing

Councillor Kerry Jones/ Councillor Elmo Bingle

Resolved that the new road is named "Murdock Drive"

In Favor: Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young
Councillor Kerry Jones

In favor 6; opposed 0; abstained 0. Carried

Mayor Ball returns to the meeting and the chair, 7:50 p.m.



Environment & Housing Agenda
September 5th, 10 am

In attendance:

Councillor Kerry Jones	Councillor Amanda Williams-Freake
Councillor Sheila Mercer	Maxine Hayden, town manager
David Thomas, Public Works	Terry Barnes, Municipal Enforcement
Christa Jones, Administrative Assistant	Damon Clarke, EDO

Building Permits

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2014, up to and including Friday, September, 5:

General repairs (113):	\$ 574,250
Accessory buildings (50):	\$ 563,950
Commercial construction (16):	\$1,655,400
New Dwellings (28):	\$5,867,000
 TOTAL (207 permits):	 \$8,660,600

No	Name	Address	Description	Action
General Repairs				
	9 permits approved for general repairs			
New Residential				
Accessory Buildings				
1.	Jonathan Denney	47 Squires Road	New shed	Measured, permit issued
2.	Jeanette Langer	1 McCarthy Place	New garage	Measured; variance sought on maximum height; ad is published
3.	Lawrence Burt	34 Middle Road	Extension to garage	Measured, permit issued

4.	Terrance Tucker	13 Sixth Avenue	New garage	Measured, permit issued
Commercial Construction				
New Business Permits				
5.	Mom's and Pop's Mobile Convenience	1 Grace Avenue	Proponent has new location and written permission from property owner	Approved pending Government Services decision
6.	Robert Alexander	Private land	Selling vegetables roadside	Approved
Other Issues				
7.	Debbie Cole	29 Nicholasville Road	Seeking permission to purchase land behind her home (town land)	Denied; area is "green" and to be kept that way
8.	Signage		To be used for water shut offs	Recommended that the Public Works committee discuss this
9.	Development Regulations			Staff directed to review the regulations and make suggested updates
10.	Humber Valley Real Estate Group	Murdoch Drive	Letter regarding Phase 4 of Humber View Estates	Deferred – sent back to committee for a recommendation. Staying with contract, may change top coat of asphalt.
11.	Ron Thomas	Amanda Avenue	Letter seeking building permit	Denied; does not comply with town regulations

For any questions about specific permits or issues please see Town Manager for meeting file.

(d) Economic Development (August 20th and September 3rd, 2014)

2014-0908-11, Economic Development

Councillor Sheila Mercer/Deputy Mayor Pinksen

Resolved that the minutes/recommendations of the Economic Development Committee Meeting August 20th and September 3rd, 2014 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle

Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young
Councillor Kerry Jones

In favor 7; opposed 0; abstained 0. Carried

Economic Development Committee Minutes

Meeting of Wednesday, August 20, 2014

In Attendance	Regrets
Chairperson Sheila Mercer, town councilor	Terri Gilbert, committee member
Sandra Pinksen, town councilor	Cyril Kirby, committee member
Terrilynn Robbins, Deer Lake Chamber of Commerce	
Damon Clarke, Economic Development Officer	

I. Call to Order

The meeting was called to order at 9:00 am.

II. Old Business

a. Branding of Humber Valley

The EDO has held a discussion with a representative of the Corner Brook Port Corporation regarding this issue./ There is mutual interest in the next week or so the EDO will contact other key players to see if they have interest in pursuing this.

b. 4 Chapel Hill

The EDO was approached by the owner of this property regarding the possibility of using the structure as a possible museum. However, after the committee discussed the matter, it was clear there are a number of other similar "log homes" on the community left from the early years of the town. The committee did not express interest in pursuing the matter further.

c. Infracycle Fiscal Solutions services

The EDO has asked council to consider allowing the town to utilize the services of this company for expertise and guidance on complex matters that come up for discussion. Council has agreed to engage the company on an as-needed basis.

III. New Business

IV. Land Issues

a. Glide Brook Industrial Park

The EDO is still waiting for approval from ACOA for the funding of this study.

V. Next Meeting

The next meeting will be held Wednesday, September 3, 2014

VI. Adjournment

Meeting Adjourned at 11:10 am.

Economic Development Committee Minutes

Meeting of Wednesday, Sept. 3, 2014

In Attendance	Regrets
Chairperson Sheila Mercer, town councilor	
Sandra Pinksen, town councilor	
Cyril Kirby, committee member	
Terrilynn Robbins, Deer Lake Chamber of Commerce	
Terri Gilbert, committee member	
Damon Clarke, Economic Development Officer	

I. Call to Order

The meeting was called to order at 9:00 am.

II. Old Business

a. Municipal Accord meetings, St. John’s, Sept. 13

The EDO will be attending the Municipalities Newfoundland and Labrador meetings in St. John’s on Sept. 12 and 13. This is a joint Urban Charter session with members of the Urban Municipalities Committee and their Economic Development Officers/Senior Staff.

III. New Business

a. STEP Program through ACOA

The committee reviewed a self-assessment tool distributed by ACOA regarding the STEP tourism program. The tool measures how the community is doing in terms of the current community baseline situation and current sustainable tourism practices.

IV. Land Issues

a. V&J Tectonics, new footprint

The EDO shared with the committee a new concept drawing of V&J Tectonics plan for a residential development on the south end of the community. This area is being re-zoned to residential.

V. Next Meeting

The next meeting will be held Wednesday, September 17, 2014

VI. Adjournment

Meeting Adjourned at 11:10 am.

(e) Parks and Recreation (September 4 th , 2014)

2014-0908-12, Parks and Recreation

Councillor Jean Young / Councillor Kerry Jones

Resolved that the minutes/recommendations of the Parks and Recreation Committee Meeting September 4th, 2014 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young
Councillor Kerry Jones

In favor 7; opposed 0; abstained 0. Carried

Parks & Recreation Committee

Deer Lake Parks & Recreation Committee Report.

September 4, 2014

Stadium

- Recreation Committee recommends awarding Cimco Refrigeration the Heat Recovery Project. They were the only company to submit a tender and were on budget.
- We will start making ice on Sept 22/2014 to ensure we are ready for schedule start date of Oct 3-2014.
- Both the Deer Lake Figure Skating and Minor hockey are all ready for the start up with their executives in place.

Pool:

Swimming Registration

- Registration for the fall block of lessons will take place on September 10 2014 at Hodder Complex.
- Evening Aqua fit will commence at the end of September if we adequate enrollment.

Bowling Alley:

- All leagues and the Youth Bowling will commence in the next couple of weeks.

Other

- Dog Park Public meeting went very well and all the material have arrived and hope to have construction completed and be open by the end of September.
- Relay for Life will be held at the Hodder Complex September 6-2014.
- Agricultural Fair will be taking place September 12-13-2014.
- Tracey Bailey would like to meet mid October 2014 to discuss renewing her contract with the Town of Deer Lake for another 10 years.
- Thomas Amusements will be on Bowater's field September 11-13-2014
- Trail meter Sign has been installed near the Gazebo





(f) Managers Action Report

Town Manager Action Report for
Meeting No. 1278
September 5th, 2014

No	Item	Dept.	Person responsible	Task/request
1	Jade Holdings	Admin	TM	Letter of support for affordable housing done
2	B & S Trucking	Admin	TM	Penstocks talked to Dwight he send us copy of his approval from Government Service NL
3	Evergreen	Admin	TM	They should be paving early next week they have their mix design approved through Santec.
4	Lake Side Lift Station	Admin	TM	Letter send to Minister of Municipal affairs and Transportation requested we be allowed to use the approved funding to horizontal bore across highway this year and apply for additional funding next year, waiting on their reply .
5	Middle Road	Admin	TM/PW	Work has started on this project
6	Kings Lane	Admin	TM	Tender have been called recommendation coming to Meeting on September 08,2014

7	Grievance	Admin	TM	Response send to Union on grievance from August 7, 2014 public works meeting.
8	Rental Plus	Admin	TM/PW	Rain gear has been ordered
9	Riverbank Road	Admin	TM	Email sent regarding town easement from Riverbank to Riverview, not approved.
10	Dept. of Transportation	Admin	TM	Letter sent to minister regarding painting off lines on ramp waiting on response.

(g) Public Works Superintendent Report

Report From: Public Works Superintendent David Thomas
 Prepared For: Council & Management Team
 Date Prepared: September 5, 2014
 Timeframe: August 11, 2014 – September 5, 2014

Road:

- Patching
- Installed culverts on Grace Avenue and fifth Avenue, Elizabeth Avenue
- Repaired culvert on Hinks Lane
- Repaired Manholes on Hancocks Road
- Ditching on Hinks Lane, Elizabeth Ave and Olivia Lane.
- Installed Asphalt gutters on Old Bonne Bay Road, Wallace Place and Wights Road

Water:

- Clean filters
- Repaired broken waterline on Second Avenue
- Water hook ups on Humberview Drive, Goose Arm Road, Wellon Drive
- Repaired water leak at old cement plant

Sewer:

- Sewer hook ups Humberview Drive, Goose Arm Road, Wellon Drive
- Repaired sewer line on Crescent Street

Snow:

-

Building Maintenance:

- Electrical Repairs at lift station, and stadium.

(h) Action Report (July 7th, 2014)

Action Report						
#	Date Added	Item	Depart	Individual to Complete Task	Task	Date Completed or Follow Up
1	25-Mar	Roads by School	PW	Maxine/Dave	Set up meeting with schools council to on Friday	Waiting for school to contact us
2	14-Apr	Gymnastics Ceiling	PW	Maxine	Set up meeting with Gymnastics	Mandi called in last week to request a meeting, setting up time for it
3	14-Apr	Signs	Policy	Terry/Damon	Meet with Policy Committee to develop policy regarding signs	In Progress
4	Past	Salary Scale	Admin		Set salary scale for all non-union employees	Gathering Information from other municipalities for 2015 budget
5	Past	Job descriptions	Admin		Non-union employees would like updated job descriptions	Gathering Information from other municipalities
6	May 5th	Tim Horton's sidewalks	PW	Dave	Where to put sidewalks	Dave is working on it
7	May 5th	Lines on Road	PW	Dave	Public works make this a priority to have lines painted	In Progress

8	June 9th	V & J Tech	Admin	Maxine	Check to see where the crown land process in	Crown land is still working on it
9	Aug 11th	Land Sales	Admin	Lori	Proceed with Land Sales	Advertising to go in the paper when 60 day is up.
10	Aug 11th	Cell Phone policy	Admin	Maxine	Policy committee to review this policy as per request of employees	Coming back for changes.
11	Aug 11th	Youth Representative	Admin	Maxine	Council to decide with they want to make policy	Council
12	Aug 11th	Jade Holding	Admin	Maxine	Letter to support for affordable housing	Done
13	Aug 11th	Honor 100	Admin	Maxine	Plan something for the Honor 100	Done
14	Aug 11th	Friends of Stella Walk	Finance	Lori	Pay	Done
15	Aug 11th	Search and Rescue Grant	Finance	Lori	Do cheque	Done
16	Aug 11th	Accounts Payable	Finance	Lori	pay	Done
17	Aug 11th	Labour Day Ad	Finance	Maxine	do ad	Done

Adjournment

2014-0908-13, Adjournment

Deputy Mayor Sandra Pinksen/ Councillor Elmo Bingle

Resolved that since there is no further business that the meeting adjourns at 9:30 pm with the next regularly scheduled meeting set for Monday, October 6th, 2014 at 7:30 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young
Councillor Kerry Jones

In favor 7; opposed 0; abstained 0. Carried



Mayor Dean Ball



Lori Humphrey, Town Clerk