

Minutes of the regular meeting of council held Monday, June 9th, 2014 No. 1275 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey
Public Works Superintendent, David Thomas

Absent: Councillor Kerry Jones

Gallery: Gordon Hancock, Bill Hayden, Christopher Freake, Jamie Bennet
(Western Star)

Regular meeting of council called to order at 7:30pm by Deputy Mayor Sandra Pinksen

Notes:

- Community Improvements hosted a tree planting ceremony on June 5th, they planted a tree near the stadium parking lot.
- Deputy Mayor hosted a walk for diabetes on Friday, June 6th.

2014-0609-01, Minutes No. 1274

Councillor Amanda Freake/Councillor Sheila Mercer

Resolved that the minutes of regular meeting of council, No. 1274 held Monday, May 26th, 2014 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young

In favor 5; opposed 0; abstained 0. Carried

New Business

Correspondence

Meeting No. 1275

Date: Monday, June 9th, 2014

No	NAME	REGARDING	CORRESPONDENCE
01	B and S	Langdon's Avenue	Letter sent regarding paving
02	Canadian Union of Postal Workers	Closure of Retail	Sent letter stating that the Town of Deer Lake does not support the closure of Postal Retail
03	Municipal Affairs	Lakeside Lift Station	Capital Funding
04	Youth Venture	Student Business Owners	Write letter of support
05	Municipal Affairs	Middle Road	Need Motion- in finance meeting
06	Hospitality NL	Newsletter	FYI
07	Gordon Hacock	Letter	FYI
08	Jade Holdings	Sewer Problems	FYI
09	ALBNL	Bulletin	FYI

Reports

(a) Finance (June 6th, 2014)

2014-0609-02, Finance

Councillor Elmo Bingle/Councillor Amanda Freake

Resolved that the minutes/recommendations of the Finance Committee Meeting June 6th, 2014 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young

In favor 5; opposed 0; abstained 0. Carried

Finance
June 6th, 2014

Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Maxine Hayden

NO	Description	Recommendation
1	Terry Lynn Robbins re taxes feels should get an adjustment since they have not always had snow clearing and garbage collection have provided their own snow clearing and took waste to the waste disposal site.	Defer for more information
2	Accounts Payable \$191,366.29	Recommend approval
3	Middle Road Motion to accept \$230,000.00 from Department of Municipal Affairs for Middle Road Water, Sanitary Sewer and Street Upgrade	Recommend approval
4	Bank Loan Stadium \$600,000.00 rates were received from BMO and CIBC	Recommend we accept rate from BMO 5 yr term /10 year amortization 2.52%
5	Tax adjustments Exemption \$1,147.37	Recommend approval
6	Financial statements 2013	Recommend acceptance
7	Chamber newsletter	Recommend cost share same as previous newsletters.

Mayor Dean Ball arrives at 7:55

(b) Public Works (June 5th, 2014)

2014-0609-03 Public Works

Councillor Elmo Bingle/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Public Works Committee Meeting May 15th, 2014 be adopted as presented excluding #8.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Mayor Ball excuses himself due to conflict of interest on item 8, 8:07p.m.

2014-0609-04 Public Works

Councillor Elmo Bingle/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Public Works Committee Meeting May 15th, 2014 for item #8 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young

In favor 5; opposed 0; abstained 0. Carried

Public Works
June 5th, 2014

Councillor Elmo Bingle
Councillor Shelia Mercer
Maxine Hayden
Dave Thomas

1. Crosswalk's Xavier - request that they come back with a recommendation regarding parking and crosswalks at Xavier.
2. Contractors on Road - recommend we amend our Contractor to Complete Work Policy, send letter to all contractors to inform them of this no amendment.

Track equipment (tractors, excavators are not permitted to load or unload, or travel, on paved areas. Any violating of this policy will be subject to a fine of \$500.00 and will be billed for any damage to roadways.

3. Curb Whites Road - recommend we get a price to see if a curb can be done while the asphalt is already in place.
4. Dump for Truck \$1,250.00 - recommend approval.

5. Access Industrial Park: Allan McIssac - this road is private he will have to contact owner if he wants to use their road.
6. Normore proposed road off Humberview - public works will put some calcium down in the area.
7. Dirt bikes on train track - public works will put some calcium down and get the gates closed. If this continues the Town will have to look into the possibility of banning dirt bikes in the Town. Set up meeting with RCMP to discuss this further.
8. Queen Street cul de sac - public works will prepare a cost estimate of what needs to be done in the area.

Mayor Dean Ball returns at 8:11p.m. and assumes the chair.

(c) Environment and Housing (June 9th, 2014)

2014-0609-05 Land Sale

Councillor Elmo Bingle/Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting June 9th, 2014 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried



Environment & Housing Agenda
June 5TH, 2014

No	Name	Address	Description	Action
General Repairs				
1.	Leroy Brace	12 Wallace Place	New front bridge	Permit Issued
2.	Darryl Slade	65 Garden Road	Shingles, eaves, bridges, doors	Permit Issued
3.	Gerard Beaulieu	1 Bonne Bay Highway	Addition to existing building	Permit Issued
4.	Michael Kelly	3 Mayor Avenue	Shingles, fence and support	Permit Issued
5.	Lloyd White	4 Morey Avenue	Replace siding	Permit Issued
6.	Gary Schroeder	57 Wight's Road	Install window, door, replace deck	Permit issued
7.	Clifford White	35 Fifth Avenue	New siding	Permit Issued
8.	Calvin Bradley	3 Crescent Street	Shingles on garage, new windows	Permit issued
9.	Herbert Nippard	1 Canal Road	Walkway to clothesline	Permit Issued
10.	NL Housing Corp.	1-3 Lucas Place	Siding, shingles, windows, doors	Permit Issued
11.	NL Housing Corp.	5-7 Lucas Place	Siding, shingles, windows, doors	Permit Issued
12.	NL Housing Corp.	9-11 Lucas Place	Siding, shingles, windows, doors	Permit Issued
13.	Perry King	12 Peddle's Lane	New siding	Permit Issued
14.	David Guy	9 Eighth Avenue	New roof	Permit Issued
15.	Brad Roberts	32 Old Bonne Bay Rd.	New window	Permit Issued
16.	Jack Taylor	9 Woodford Drive	Adding porch to mini-home	Permit Issued
17.	John Lush	12 Lush's Lane	Extension to house, new roof, windows, fence; property in his name	Permit issued
18.	Kenny Elms	27 Grace Avenue	New fence and deck	Permit Issued
19.	Gary Langdon	13 Fourth Avenue	New roof, siding, windows on garage	Permit issued

20.	Dwayne Campbell	4 Second Avenue	House extension	Permit issued
21.	Kayla Critch	57 North Main Street	New shingles	Permit Issued
New Residential				
22.	Const Solutions	Lot 7, Joel's Crescent	New dwelling	Permit issued
Accessory Buildings				
23.	David Coish	67A North Main	Shed, 16 x 16	Permit issued
24.	Krista Rogers	Jack's Place	New garage	Permit Issued
25.	Randy King	63 Goose Arm Road	New garage	Permit Issued
26.	Mark Gould	2 Tulk's Lane	New shed	Permit issued
27.	Vivian Healey	58 Middle Road	New shed	Permit Issued
28.	Brad Wall	38 George Aaron Dr.	New garage	Permit issued
29.	Ruby Tucker	14 Elizabeth Avenue	New garage	Permit Issued
Commercial Construction				
30.	The Paint Shop	39 Old Bonne Bay Rd	Exterior front, roof repair	Permit approved
31.	Young Floral Design	3 Goodyear Lane	Building extension	Permit Approved

(d) Economic Development (May 28th, 2014)

2014-0609-06, Economic Development

Councillor Sheila Mercer/Deputy Mayor Pinksen

Resolved that the minutes/recommendations of the Economic Development Committee Meeting May 28th, 2014 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Economic Development Committee Minutes

Meeting of Wednesday, May 28, 2014

In Attendance	Regrets
Chairperson Sheila Mercer, town councilor	Cyril Kirby, committee member
Sandra Pinksen, town councilor	Roger Barrett, Grand Lake Centre of Economic Development
Terri Gilbert, committee member	
Terrilynn Robbins, Deer Lake Chamber of Commerce	
Damon Clarke, Economic Development Officer	
Amanda-Marie Hillyard, Heritage Co-ordinator	

I. Call to Order

The meeting was called to order at 9:00 am.

II. Old Business

a. Heritage project

This project has a number of ongoing initiatives being prepared by Co-ordinator Amanda-Marie Hillyard. Among her activities of the past week are the following: planning for a crafting circle event for seniors and youth; organization of an ongoing knitting/crafting circle; planning for the Heritage Celebration scheduled for early June; an ongoing weekly discussion group; ongoing research and rough draft for a possible long term position for local folklorist; ongoing work on Deer Lake Area Heritage Facebook page and ongoing grand-friends visits. The heritage Facebook page now has 324 likes.

b. Tourism Brochure

A rough draft has been reviewed by the committee and since then, sent to Transcontinental Printing for final preparation before printing. We have a couple of options, including the following:

1. A one-sheet, 8.5 x 11, full color, folded in half to 5.5 x 11, printed on both sides:
 - \$835 for 1000 Brochures
 - \$902 for 2500 Brochures
 - \$1090 for 5000 Brochures

2. A 4 x 9, full color rack card
 - \$760 for 1000 Rack Cards
 - \$835 for 2500 Rack Cards
 - \$995 for 5000 Rack Cards

c. Re-print of town maps

The final draft has been submitted to Transcontinental Printing. New roads have been added and corrections made from the previous version. There will be 10,000 copies printed, which should last two years. The maps will cost the town about \$1,000, which is the cost of a \$500 advertisement for each of the Deer Lake Strawberry Festival and the Hodder Memorial Recreation Complex. We should have the new maps in a couple of weeks.

III. New Business

a. Mountain Equipment Co-op Funding Application

The EDO was informed by letter that our application has been turned down.

b. Grand Lake Centre of Economic Development (GLCED)

There was a lengthy discussion regarding the potential for future partnerships with the Grand Lake Centre for Economic Development. The Chamber's office is now located at the GLCED building and there have been preliminary discussions about having our Heritage Project and the co-ordinator based there. In addition, the town, the chamber and the GLCED will partner to submit a Job Creation Partnership (JCP) application which, if successful, could see the heritage co-ordinator assisting with the Roy Whalen Museum and Valley Crafts and possibly accessing funding to continue her position for another year.

c. Possible Funding Sources for Economic Development Initiatives

There was a general discussion about having the EDO attempt to access funding for some of our projects through the JCP program. To date, despite having sent about 30 letters to a variety of foundations seeking funding, all were rejected except for the TD Friends of the Environment, which invited us to submit another application with more detail. The EDO will prepare several applications for submission to the JCP program.

IV. Land Issues

a. Glide Brook Industrial Park

The final documentation for re-zoning in this area has been submitted to town planner Arvo McMillan, who will ensure it gets finalized by being published in the *Newfoundland Gazette*. In the meantime, the EDO is putting the finishing touches on the application for ACOA and IBRD for funds to conduct an engineering study of the affected area.

b. V&J Tectonic application

The EDO has instructed Arvo McMillan to continue with the re-zoning process of this area to the south of Spillway. He had been waiting for a formal survey because the area is quite large and may impede on watersheds and areas where Kruger has cutting rights. However, Crown Lands

indicated that a survey cannot be conducted on land not owned by anyone. Given this, Arvo will begin preparing maps as best he can. It is expected this re-zoning will take a lot of time, as a number of government departments and agencies will be required to provide their input.

V. Goodwill, Other Issues

a. Business Open House

The Deer Lake and Area Chamber of Commerce and the Town of Deer Lake will partner to host a business open house on Wednesday, June 15. This will be a networking opportunity for local businesses. Past events have proven to be very successful.

VI. Next Meeting

The next meeting will be held Wednesday, June 11, 2014

VII. Adjournment

Meeting Adjourned at 11:00 am.

(e) Managers Action Report

Town Manager Action Report for
Meeting No. 1275
June 9th, 2014

No	item	Dept.	Person responsible	Task/request
1	Petition re seepage	Admin	TM	Letter sent to Honorable Steve Kent, Honorable Joan Shea and Dwight Ball
2	Ian Bell	Admin	TM	Email sent regarding engineer he has forwarded request to St. John's
3	Larry Marks	Admin	TM	Email sent regarding letter on weirs they are in process of writing a letter
4	Procom	Admin	TM	Meeting set up with Procom to discuss their Mapping and planning
5	St. Jude's LSD	Admin	TM/Council	Meeting with the ne3w LSD committee to discuss how we can move forward.
6	BAE Newplan	Admin	TM	Agreement for survey for Kings signed and returned
7	Neil Freake	Admin	TM	Letter sent regarding taxes

8	Camp Day	Admin	TM	Time arranged for Council to take part in camp day
9	B& S trucking	Admin	TM	Letter sent re paving Langdon's Avenue
10	Deer Lake Taxi	Admin	TM	Letter sent to operators waiting on reply
11	Stephen Wilton	Admin	TM	Letter sent regarding signage
12	Gatehouse Road	Admin	TM	Auction put in paper closing July 7,2014
13	Xavier	Admin	TM	Recommendation for Public works committee
14	SL White Bay advisory committee	Admin	TM	Letter of apology sent
15	Royal K9	Admin	TM	Email sent advised council will do trial basis for 6 months
16	Jim Goudie	Admin	TM	Council can ask for list of share holders for KSAB
17	Terry Coates	Admin	TM	Letter sent Council not willing to sell land
18	Trout river	Admin	TM	Email sent regarding interest adjustment

I will be on Annual lead June 16-20 2014 and July 21 to August 1, 2014.

(f) Public Works Superintendent Report
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Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team
Date Prepared: June 6, 2014
Timeframe: May 26, 2014- June 6, 2014

Road:

- Patching
- Sweeping of roads
- Paved road cuts on High Street and Main Street

Water:

- Clean filters
- Repaired broken waterline on Devon Road
- Water hook ups on Humberview Drive and 2 on Joels crescent

Sewer:

- Sewer hook ups on Humberview Drive and 2 on Joels crescent
- Vacuumed sewer lines on Shears Place, Fourth Avenue and Gatehouse Road and vacuumed out lagoon

Snow:

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Building Maintenance:

- Electrical Repairs at lift station, and fire hall. Installing new electrical panel at main lift station

Misc :

- Spring clean up

(g) Action Report (April 16th, 2014)

Action Report

#	Date Added	Item	Depart	Individual to Complete Task	Task	Date Completed or Follow Up
1	25-Mar	Roads by School	PW	Maxine/Dave	Set up meeting with schools council to on Friday	Waiting to hear for a time from them
2	14-Apr	Paving Langdon's Ave	PW	Dave	Get estimate	Differed until budget
3	14-Apr	Gymnastics Ceiling	PW	Maxine	Set up meeting with Gymnastics	
4	14-Apr	Royal K9	Finance	Maxine	Pilot project going to finance for approval	See Attached Report
5	14-Apr	Signs	Policy	Terry/Damon	Meet with Policy Committee to develop policy regarding signs	

6	14-Apr	Meeting with MA regarding ST.Judes	Admin	Maxine	Set up meeting ASAP	Meet with St.Judes, waiting to hear back on how they would like to proceed.
7	Past	Salary Scale	Admin		Set salary scale for all non-union employees	
8	Past	Job descriptions	Admin		Non-union employees would like updated job descriptions	
9	May 5th	Mayors March	Council	Mayor	What date	June 2014
10	May 5th	Deputy Mayors March	Council	Deputy Mayor	What date	Done
11	May 5th	Tim Horton's sidewalks	PW	Dave	Where to put sidewalks	
12	May 5th	Intersection by Foodland	PW	Dave	Intersection by Foodland put up some reflective signs.	
13	May 5th	Lines on Road	PW	Dave	Public works make this a priority to have lines painted	
14	May 5th	Guard Rail Commerce Street	PW	Dave	Extended so traffic cannot cut through cut	
15	May 26th	Western Director	Admin	Maxine	Nominate Elmo for Western Director	Coming to this meeting

16	May 26th	B and B- Judy Freake	Admin	Maxine	Inform her of the tax adjustment when letter is received	Done
17	May 26th	Cheques	Admin	Lori	Issue A/P and breakfast program	Done
18	May 26th	Land for Sale	Admin	Lori	Advertise land on Gatehouse for sale on website and paper	Done
19	May 26th	Culvert Elizabeth and Edward	PW	Dave	Look at extending culvert	Resident buying culvert, waiting on that
20	May 26th	2 Kerwin Place	PW/Admin	Maxine	Set up meeting with owner	Penfing
21	May 26th	Woodford Drive	PW/Admin	Maxine/Dave	Check with developer on height of curb	Talk to Don Cross waiting on reply from him
22	May 26th	Deer Lake Taxi	Admin	Maxine	Check with other cab companies	Letter sent
23	May 26th	Albert Lane	E&H	Maxine	Town land fenced off by Sandy Caines	Letter sent
24	May 26th	Krista Rogers	E&H	Maxine	Wants access to land from above; not proper road allowance	

(h) Western Director

2014-0609-07 Western Director

Deputy Mayor Pinksen /Councillor Amanda Freake

Resolved that the Town of Deer Lake nominate Councillor Elmo Bingle for MNL western director.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Adjournment

2014-0609-07, Adjournment

Deputy Mayor Sandra Pinksen/ Councillor Elmo Bingle

Resolved that since there is no further business that the meeting adjourns at 8:30 pm with the next regularly scheduled meeting set for Monday, July 7th, 2014 at 7:30 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried



Mayor Dean Ball



Lori Humphrey, Town Clerk