

Minutes of the regular meeting of council held Monday, May 26<sup>th</sup>, 2014 No. 1274 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Kerry Jones  
Councillor Jean Young

Also in attendance: Town Manager, Maxine Hayden  
Town Clerk, Lori Humphrey  
Public Works Superintendent, David Thomas

Absent:

Gallery: Gordon Hancock, Bill Hayden, Various Residents from Garden Road Area with water problems, Corey Hurley (Western Star)

Regular meeting of council called to order at 7:30pm by Mayor Dean Ball

At the beginning of the meeting Mr. Richard Dewy passed a petition to the Mayor Ball and MHA representative Jason Young regarding canal water seepage and town drainage issue in the area of Garden Road, Middle Road, Devon Road, Elizabeth Avenue, Canal Road, Gatehouse Road and Main Dam Road.

2014-0526-01, Minutes No. 1273

Councillor Elmo Bingle/Councillor Amanda Freake

Resolved that the minutes of regular meeting of council, No. 1273 held Monday, May 5th, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Kerry Jones  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

### New Business

It was noted that the Community Improvement Committee will be holding a Tree Planting on June 5<sup>th</sup>. Donation for the trees came from Carmelita Morgan (Yoga instructor) and Active Life.

### Correspondence

Meeting No. 1274

Date: Monday, May 26<sup>th</sup>, 2014

No	NAME	REGARDING	CORRESPONDENCE
01	MAA	Clar Simmons Scholarship	FYI
02	Shoal Point Energy	Economic Benefits	FYI
03	Municipal Affairs	Middle Road	Capital Funding
04	Government NL	Wastewater System	FYI
05	Government NL	Small Vehicle Tendering	FYI
06	Bae Newplan	Contract	FYI
07	MNL	Newsletter	Nominate Elmo Bingle for Western Director

### Reports

(a) Finance (May 25<sup>th</sup> and 23<sup>rd</sup>, 2014)

#### 2014-0526-02, Finance

Deputy Mayor Sandra Pinksen / Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting May 15<sup>th</sup> item #1 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Kerry Jones  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Councillor Freake excuses herself due to conflict of interest on item #1.

2014-0526-03, Finance

Deputy Mayor Sandra Pinksen / Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting May 15<sup>th</sup>, 2014 excluding item #1 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Sheila Mercer  
Councillor Kerry Jones  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Councillor Freake returns.

2014-0526-04, Finance

Councillor Elmo Bingle/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Finance Committee Meeting May 23<sup>rd</sup>, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Kerry Jones  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Finance  
May 15<sup>th</sup>, 2014

Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Maxine Hayden

NO	Description	Recommendation
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01	Judy Freake taxes w/s on business 2013 and business tax 2013 did not operate in 2013	Recommend approval once letter is received stating that did not operate in 2013
02	Bae Newplan survey Kings Road survey \$957.00	Recommend approval
03	Elwood Breakfast program	Recommend \$25.00
04	Viking Trail Membership \$100.00	Recommend approval
05	Gold Sneaker Walk to cure Diabetes June 8, 2014	We are already doing a walk for diabetes
06	Camp day	Let them know Council will take part.
07	Tax Adjustments	\$11,690.41 approved Item #1 \$757.75 deferred

Finance  
May 23<sup>rd</sup>, 2014

Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Maxine Hayden  
David Thomas

NO	Description	Recommendation
1	PMA Core program \$168.37 June 19-20	Recommend approval
2	AGM Municipal Police- Placentia June 1-4	Recommend approval
3	Town of Trout River Waste collection fee interest	Recommend approval
4	Deer Lake Public Library annual grant	Approved pending copy of financial statement
5	Accounts Payable \$123,899.69	Recommend approval

(b) Public Works (May 15<sup>th</sup>, 2014)

2014-0526-05 Public Works

Councillor Elmo Bingle/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Public Works Committee Meeting May 15th, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
 Deputy Mayor Sandra Pinksen  
 Councillor Elmo Bingle  
 Councillor Amanda Freake  
 Councillor Sheila Mercer  
 Councillor Kerry Jones  
 Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Public Works  
 May 15<sup>th</sup>, 2014

Councillor Elmo Bingle  
 Councillor Shelia Mercer  
 Maxine Hayden  
 David Thomas

No	Description	Recommendation
1	12 Philip Drive Water and sewer tax	Recommend adjustment services are not available
2	Langdon's Lane pavement 147 feet \$7,943.00 at the end of street to recap 347 x 15 on Langdon's \$14,125.90	Defer not in budget for 2014 - May be able to do crush stone
3	Giles Crescent Pavement cal da sac \$5,311.00	Defer not in budget for 2014
4	Municipal affairs - water drainage	Information only
5	Ditch Elizabeth and Edward Street	Public works will look at extending culvert
6	Wallace Place purchase of property	Defer land not ready to be sold
7	2 Kerwin Place Ditch	Set up meeting with owner easement on property should not have been filled in let concern

		citizen know.
8	Woodford Drive curb height in driveway	Check with developer on height of curb and to see if more pavement has to be laid.
9	B & S Trucking annual clean up	<p>Mr. Dwight Mckay attended - the committee expands to him how clean up will work in 2014. No more door to door just person calls Town office and we schedule time for bulk items. Grass is the responsibility of contractor he will pick up but if a person has a lot of grass he will do it over a period of time too many bags would create issues with the two stream truck. The Town will work with him regarding the amount of debris that is at curb side.</p> <p>Check with Town of Howley regarding cabin owners garbage</p>

(c) Environment and Housing (May 16<sup>th</sup>, 2014)

2014-0526-06 Land Sale

Councillor Kerry Jones/Councillor Sheila Mercer

Resolved that we begin the process of selling land on 14 Gatehouse Road, advertising the sale in the paper and on the website.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Amanda Freake

Councillor Sheila Mercer  
Councillor Kerry Jones  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

2014-0526-07 Environments and Housing

Councillor Kerry Jones / Councillor Shelia Mercer

Resolved that the minutes/recommendations of the Environment and Housing Meeting May 16<sup>th</sup>, 2014 be adopted as presented with the exception of items number 6, 21 and 26 having its own motion.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Kerry Jones  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Deputy Mayor Pinksen excuses herself due to conflict of interest with item #21.

2014-0526-08 Environments and Housing

Councillor Kerry Jones / Councillor Elmo Bingle

Resolved item number 21 of the minutes/recommendations of the Environment and Housing Meeting May 16<sup>th</sup>, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Kerry Jones  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Deputy Mayor Pinksen returns to the meeting.

Mayor Ball excuses himself due to conflict of interest with item #6 and #26. Deputy Mayor Sandra Pinksen takes over the chair.

2014-0526-09 Environments and Housing

Councillor Kerry Jones / Councillor Sheila Mercer

Resolved item number 6 and 26 of the minutes/recommendations of the Environment and Housing Meeting May 16<sup>th</sup>, 2014 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen  
 Councillor Elmo Bingle  
 Councillor Amanda Freake  
 Councillor Sheila Mercer  
 Councillor Kerry Jones  
 Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Mayor Ball returns to the meeting and resumes the chair.

**Environment & Housing**

**May 16<sup>th</sup>, 2014**

Councillor Kerry Jones, Councillor Shelia Mercer, Maxine Hayden, Damon Clarke, Terry Barnes, David Thomas

No.	Name	Address	Description	Recommendation
<b>New Residential</b>				
1.	Shawn Canning	89 Goose Arm Road	New dwelling: 54 x 38, 1700 sq. m; front yard, 50 ft, rear yard, 76 ft., side yards 21 ft.	Measured by DC/TB Apr. 28; OK Recommend approval
2.	Derrick Gale	1 Dr. D.D. MacDonald Drive	New dwelling; 64 x 30, 1929 sq. ft; front yard, 30 meters, rear yard, 71 ft; side yards, 20, 13 ft.	Waiting on pegs Recommend approval
3.	Humber Valley Housing Corp.	22 Middle Road	New apartment building;	Discretionary use will have to be advertised
4.	Humber Valley Housing Corp.	85A George Aaron Drive	New apartment building	Insufficient road allowance Not approved
5.	Scott and	30 Humberview	New dwelling: 45 x 50, 3629	Measured May 15;



	Dawn Matchin		sq. ft; front yard, 40 ft; rear yard, 50 ft., side yards, 10 and 28 ft.	OK Recommend approval
6.	Pat Tompkins	38 Cross's Lane	New dwelling: 40 x 30 ft, 1200 sq. ft; front yard, 30 ft. , rear yard, ??? (Crown Land piece being added to back), side yards, 32 and 12 ft.	Waiting on pegs recommend approval
7.	Morris Newman	73 High Street	New dwelling, already approved	Already approved, footings measured May 8, complies
8.	Brendan Lush	8 Spruce Street	New dwelling; already approved, waiting on letter	Letter indicating he has permission recommend approval
9.	Straightline Construction		New dwelling:	Recommend approval
10.	Tara Pye	St. Jude's	New dwelling	Deferred

**New residential, deferred**

10.	Construction Solutions	10 Joel Crescent	New duplex	Defer
11.	Construction Solutions	48 Grace Avenue	New duplex	Defer

**Accessory buildings**

12.	Derrick Gale	1 Dr. D.D. MacDonald Drive	New garage	Waiting on pegs Recommend approval
13.	Warren Roberts	13 Cross's Lane	New garage	Already started; permit issued
14.	Dwayne Randell	1 Giles Crescent	Remove shed, erect new one in same spot	Measured and approved
15.	Krista Rogers	Jack's Place	New garage	Waiting for excavation to measure recommend approval
16.	Peter Eveleigh	11 Main Dam Road	New garage	Measured and approved
17.	Steven Blanchard	7 Katelynn Place	New garage	Already started; permit issued
18.	Colin MacAskill	2 Devon Row	New garage	Measured and approved
19.	Pat Tompkins	38 Cross's Lane	New garage	Waiting on pegs recommend

				approval
20.	Craig Reid	27 Humber View	New garage	Measured and approved
21.	David Pinksen	6 Seventh Avenue	New garage	Originally applied Sept. 2011; approved
22.	Jody Baldwin	11 Woodford Avenue	New garage	Measured and approved
23.	Gary Curtis	19 Fifth Avenue	New shed	Waiting on pegs recommend approval
24.	David Cross	8 Island View Hgts.	New garage	Measured and approved
25.	Gaetan Desabrais	2 Upper Nicholasville Road	New garage	Measurement required
<b>Commercial Construction</b>				
26.	Jade Holdings	Lawton's	Warehouse extension	Approved pending government services
27.	SRT Holdings, Scott Gould	21 Wellon Drive	Construction of repair shop, warehouse	Approved pending government services
28.	Elwood Elementary		Interior renovations	Approved pending government services
<b>New Business Permits</b>				
29.	Always and Forever Limousine	Amber Simms	Home-based business , 11 Seventh Avenue	Must advertise; see attached letter of permission from landlord
30.	Noble Resources	Grant Noble	Forestry-based business	Recommend approval
31.	1% Realty	Lynee Lush	17 Scott Drive; home-based	Discretionary use advertise have to be advertised
<b>General Repairs</b>				
32.	General repairs	Various areas		Nine permits approved
<b>Other Issues</b>				
33.	Albert Lane	Town land fenced off by Sandy Caines	See note from Christa	Defer
34.	Krista Rogers	Wants access to		Defer

		land from above; not proper road allowance		
35.	Signage policy			Defer
36.	Water and sewer connection fees	Must be paid in advance? Who pays?		Dave will let office know
37.	Purchase-Sale agreements	We need to require these before issuing permits to developers building on land they don't own	(e.g. Key Homes, Construction Solutions, Straightline Construction)	We will need something in writing from owner
38.	Deer Lake Taxi	Requesting increase in taxi fares		Check with other taxi owner re rates
39.	Stephen Wilton		New signage request (children at play)	Not approved we would have to do it for every street
40.	Rendall Walters	94 Nicholville Road	Wants to purchase land from town	Not approved Council not ready to sell land
41.	Faron Young	St. Jude's	Seeking town approval to acquire land from Crown Lands.	Deferred

(d) Economic Development (May 14<sup>th</sup> 2014)

2014-0526-10, Economic Development

Councillor Sheila Mercer/Deputy Mayor Pinksen

Resolved that the minutes/recommendations of the Economic Development Committee Meeting May 14<sup>th</sup>, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Kerry Jones  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

## **Economic Development Committee Minutes**

Meeting of Wednesday, April 2, 2014

<b>In Attendance</b>	<b>Regrets</b>
Chairperson Sheila Mercer, town councilor	Sandra Pinksen, town councilor
Damon Clarke, Economic Development Officer	Terrilynn Robbins, Deer Lake Chamber of Commerce
Amanda-Marie Hillyard, Heritage Co-ordinator	Terri Gilbert, committee member
	Cyril Kirby, committee member

### **I. Call to Order**

The meeting was called to order at 9:00 am.

### **II. Old Business**

#### **a. Heritage project**

There was a brief discussion on the project and its future. Amanda-Marie was planning for a meet and greet between youth and seniors, with an aim to developing a "Grand Friend" program. She is also working on a partnership with the Treehouse Resource Centre.

### **III. New Business**

#### **a. Session with IBRD**

The EDO noted that a meeting has been planned for April 14 between committee members and Mayor Dean Ball and representatives from the Department of Industry, Business and Rural Development. There was a discussion on some of the issues to be raised during the meeting with IBRD.

#### **b. Upcoming Meetings**

The EDO provided an update of the meetings and other sessions in which he is participating in the coming weeks. These include a supplier development meeting on April 3 in Corner Brook, a stakeholder session with the Western DMO, faculty representatives at Grenfell College who have expressed an interest in the proposed underwater log salvage project, on April 14, and a training session on proposal writing, set for April 16.

**c. Tourism Promotion**

There was a discussion on the need for an interim measure aimed at tourists coming through Deer Lake in the upcoming 2014 tourism season. It was felt there needs to be a document placed at hotels, restaurants, gas bars, etc., outlining things to see and do in the Deer Lake area. This will be produced in-house and taken to an outside printer. The plan is to have this ready for the summer season.

**d. Snowmobile Hub**

There is still a plan to hold a tourism development workshop. The EDO is waiting for input from the Department of Tourism about the content of the session.

**IV. Goodwill**

**V. Next Meeting**

The next meeting will be held Wednesday, April 30, 2014

**VI. Adjournment**

Meeting Adjourned at 11:30 am.

**Economic Development Committee Minutes**

Meeting of Wednesday, April 30, 2014

In Attendance	Regrets
Chairperson Sheila Mercer, town councilor	Sandra Pinksen, town councilor
Damon Clarke, Economic Development Officer	
Amanda-Marie Hillyard, Heritage Co-ordinator	
Terrilynn Robbins, Deer Lake Chamber of Commerce	
Terri Gilbert, committee member	
Cyril Kirby, committee member	

**I. Call to Order**

The meeting was called to order at 9:00 am.

**II. Old Business**

**a. Heritage project**

There are a variety of events planned with the project aim of bringing together seniors and youth. Co-ordinator Amanda-Marie Hillyard has arranged for some local high school students to interview selected seniors; to have the Treehouse Resource Centre take part in visits to Deer Lake Manor; to establish a community garden with seniors providing guidance to young people; a fly-tying workshop and a knitting and crafting circle. She has also created a heritage Facebook page and is planning another heritage celebration for the first week of June.

**b. Land in Glide Brook area**

The EDO brought the committee up to date regarding the recent meeting with IBRD. Since then, he has met with Stewart Read, who provided some suggestions to incorporate into the engineering study. In addition, there was a teleconference with several representatives of BAE-Newplan, who have agreed to provide some guidance in preparing the funding applications to be submitted to ACOA and IBRD.

**c. United Way Funding Proposal**

The deadline is May 16 for this submission. The proposal is 90% completed and the EDO is waiting for some additional information to complete the application.

**d. Training**

The EDO took part in a workshop about how to create GPS-triggered smartphone apps for walkers. Instruction was provided in how to create the app and incorporate interviews, video and photos. It is hoped that a smartphone app can be created for Deer Lake walking trails and other tourist attractions.

**e. Snowmobiling Video**

The committee viewed the new video, which was created by Ernesto Fuentes of myVid. Everyone was pleased with the video and final work will be completed on it shortly. This video can then be put on the town web site and used at trade shows, conferences, etc.

**III. New Business**

**a. Retail Development**

The committee will begin considering the development of a retail area in the community. In future meetings, the committee will have discussions on specific pieces of land that could be developed.

**b. Tourism brochure**

There was considerable discussion on the content of a brochure being developed for the tourism season. The brochure, entitled "Things to See and Do in Deer Lake," features photos and text and is intended to be placed at accommodations operators, restaurants, gas bars, visitors centres, etc.

**c. Stewardship Association of Municipalities (SAM), May 2-3, Hawkes Bay**

The EDO will be attending these meetings on behalf of the town.

#### **IV. Goodwill, Other Issues**

##### **a. Make-up of Economic Development committee.**

There was a general discussion on the make-up of the Economic Development Committee. If this is to be a committee of council, the membership should be councilors and staff only. A group with an arm's length relationship could serve as an Advisory committee and include members other than councilors and staff. The group feels the latter is needed and if this is the case, more members representing the business community should be recruited.

#### **V. Next Meeting**

The next meeting will be held Wednesday, April 30, 2014

#### **VI. Adjournment**

Meeting Adjourned at 11:30 am.

(e) IB Storey – Heat Recovery System
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#### 2014-0526-11, Economic Development

Councillor Sheila Mercer/Deputy Mayor Pinksen

Recommend that the Town of Deer Lake request approval from Municipal Affairs to borrow the amount needed for the Heat Recovery system and contact banks for interest loan quotes,

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Kerry Jones  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Stadium  
May 13<sup>th</sup>, 2014

In attendance:  
Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Amanda Freake,  
Councillor Kerry Jones  
Councillor Jean Young  
Maxine Hayden

Junior Pinksen  
 IB Storey Tyler Gallant  
 IB Storey Ryan Cooke

Meeting was held to discuss problems with the heating system at the Hodder Memorial Stadium. IB Storey presented a cost overview on Heat Recovery, Dehumidification, Pool Water and dehumidification, potential full Facility Heat Recovery Estimated cost \$743,250.00 potential for rebate from Newfoundland Power.

Equipment would take 8-10 weeks delivery and at least 2 weeks to install.

Need to contact banks for loan, interest rates for ten years.

Will require approval from Municipal Affairs for loan once get information from bank.

(f) Managers Action Report
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Town Manager Action Report for  
 Meeting No. 1274  
 May 26<sup>th</sup>, 2014

No	item	Dept.	Person responsible	Task/request
1	OHS office Assistant position	Admin	TM	Leslie O'Neil contacted will start work May 20,2014
2	Canadian Diabetes	Admin	TM/TC	Advised will take part in Deputy Mayors wall May 27,2014
3	Heart & Stroke	Admin	TM/TC	Advised Mayor will take part Mayor March June 2014
4	Grand Lake Centre of Economic Development	Admin	TM	Advised that Council would have representation at their annual general meeting.
5	Sarah Hobbs	Admin	TM	Email sent for time we could meet with them
6	Gatehouse Road	Admin	TM	Request sent to Municipal assessment agency to look at land on Gatehouse Road.
7	Chamber of Commerce	Admin	TM	Chamber notified that we will help them with relocating up to \$3,000.00



8	Applicants	Admin	TM	Letter sent to applicants who were not successful for the OHS Office Assistant position
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(i) Public Works Superintendent Report

Report From: Public Works Superintendent David Thomas

Prepared For: Council & Management Team

Date Prepared: May 23, 2014

Timeframe: May 5, 2014- May 23, 2014

Road:

- Patching
- Sweeping of roads

Water:

- Clean filters
- Repaired broken waterline on Spillway Road and Seventh Avenue
- Repaired broken fire hydrant
- Repaired curb stops at cemetery and Goose Arm Road
- Water hook ups Cross's Road
- Water hook ups Kerwin Place
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Sewer:

- Dug up and repaired sewer line on Trailer Court
- Sewer line hook up on Goose Arm Road
- Sewer hook ups Cross's Road
- Sewer hook ups Kerwin Place
- Repair Sewer line Morey Ave
- Repair culvert on Moss Lane and Hancock Road

Snow:

- 1 day Salted roads

Building Maintenance:

- Electrical Repairs at lift station, recreation complex, installing new electrical panel at main lift station

Misc :

- Spring clean up

(g) Action Report (April 16<sup>th</sup>, 2014)

## Action Report

#	Date Added	Item	Dept.	Individual to Complete Task	Task	Date Completed or Follow Up
1	25-Mar	Roads by School	PW	Maxine/Dave	Set up meeting with schools council to on Friday	Met with School council after Easter break
2	14-Apr	Paving Langdon's Ave	PW	Dave	Get estimate	Dave has estimate - to go back to PW/Finance
3	14-Apr	Gymnastics Ceiling	PW	Maxine	Set up meeting with Gymnastics	
4	14-Apr	Royal K9	Finance	Maxine	Pilot project going to finance for approval	See Attached Report
5	14-Apr	Signs	Policy	Terry/Damon	Meet with Policy Committee to develop policy regarding signs	
6	14-Apr	Meeting with MA regarding ST.Judes	Admin	Maxine	Set up meeting ASAP	Meeting set for May 27th
7	Past	Salary Scale	Admin		Set salary scale for all non-union	

					employees	
8	Past	Job descriptions	Admin		Non-union employees would like updated job descriptions	
9	May 5th	Mayors March	Council	Mayor	What date	June 2014
10	May 5th	Deputy Mayors March	Council	Deputy Mayor	What date	May 27, 2014
11	May 5th	Deer Lake, White Bay Community Advisory Committee	Admin		Who will go	Done
12	May 5th	Tim Horton's sidewalks	PW	Dave	Where to out sidewalks	
13	May 5th	Intersection by Foodland	PW	Dave	Intersection by Foodland put up some reflective signs.	
14	May 5th	Lines on Road	PW	Dave	Public works make this a priority to have lines painted	
15	May 5th	Guard Rail Commerce Street	PW	Dave	extended so traffic cannot cut through cut	

## Adjournment

### 2014-052612, Adjournment

Deputy Mayor Sandra Pinksen/ Councillor Elmo Bingle

Resolved that since there is no further business that the meeting adjourns at 8:30 pm with the next regularly scheduled meeting set for Monday, June 9<sup>th</sup>, 2014 at 7:30 pm.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Sheila Mercer  
Councillor Kerry Jones  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried



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Mayor Dean Ball



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Lori Humphrey, Town Clerk