

Minutes of the regular meeting of council held Monday, March 10<sup>th</sup>, 2014 No. 1269 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Amanda Freake  
Councillor Jean Young  
Councillor Sheila Mercer

Absent: Councillor Kerry Jones  
Councillor Elmo Bingle

Also in attendance: Town Manager, Maxine Hayden  
Town Clerk, Lori Humphrey  
Public Works Superintendent, David Thomas

Gallery: Bill Hayden, Myra Spence, Carl Goudie, John Wellon, Chris Quigley  
(Western Star)

Regular meeting of council called to order at 7:30pm by Mayor Dean Ball

2014-0310-01, Minutes No. 1269

Deputy Mayor Sandra Pinksen /Councillor Amanda Freake  
Resolved that the minutes of regular meeting of council, No. 1269 held Monday, February 24<sup>th</sup>, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Amanda Freake  
Councillor Jean Young  
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

### **Business arising from the minutes**

Councillor Freake leaves the meeting at 7:35 p.m. due to conflict of interest.

Councillor Young questions #8 on the Environment and Housing report. It is stated that if they divide the land in the correct way they would still be able to continue the business. Town Manager to contact the land owner to ensure that he understands that.

Councillor Freake returns to the meeting at 7:40 p.m.

## New Business

### 2014-0310-02, Dog Regulation Pilot Project

Councillor Sheila Mercer/Deputy Mayor Sandra Pinksen

Resolved that the Town of Deer Lake enter into an arrangement with Royal K-9 to begin a pilot project to review the procedure for lost and stray dogs. Angie Parsons of Royal K-9 will develop the project and present it to the Town in the next few weeks.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Amanda Freake  
Councillor Jean Young  
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

### 2014-0310-03, Operating Loan

Deputy Mayor Sandra Pinksen / Councillor Amanda Freake

Resolved that the Town of Deer Lake approve a Standard Operating loan with the BMO in the amount of \$250,000.00 for the year 2014.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Amanda Freake  
Councillor Jean Young  
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

## Correspondence

Meeting No. 1270

Date: Monday, March 10, 2014

No	NAME	REGARDING	CORRESPONDENCE
01	Municipalities NL	Municipalities have a role to play in funding	FYI
02	Deer Lake Chamber	Annual General Meeting & Election of Officers	Maxine, Lori, Sandra, Dean,
03	Municipalities NL	Notice to Mayors Volunteer Week Kits	Applied for by Chamber
04	Community Sector	Volunteer Week Campaign	FYI
05	Municipalities NL	National Nutrition Month Proclamation	FYI –Link Canada’s Food Guide to

			Facebook
06	Randy Simms Municipalities NL	Resolution Econ Dev - Action Plan	See Resolution
07	HMJ Consulting	Consulting Services	FYI
08	Municipalities NL	Certificate of Membership	FYI
09	Fire & Emergency Services	Letter from Derek Simmons	FYI
10	Municipalities NL	Urban municipalities Action Plan	FYI
11	Habitat for Humanity	Affordable home ownership	Pass on to Environment and Housing
12	Municipal Affairs	Training & Professional Development Opportunities	FYI
13	Great Humber Joint Council Meeting	Minutes	FYI
14	Municipal Assessment Agency	Board of Directors	FYI
15	Municipalities NL	Accord Letter And Documents	FYI
16	Airport	Airport AGM	FYI

## Reports

(a) Finance (March 5 <sup>th</sup> , 2014)
--

### 2014-0310-04 Finance

Deputy Mayor Sandra Pinksen/ Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Finance Committee Meeting March 5<sup>th</sup>, 2014 be adopted as presented.

In Favor:        Mayor Dean Ball  
                      Deputy Mayor Sandra Pinksen  
                      Councillor Amanda Freake  
                      Councillor Jean Young  
                      Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

Finance  
March 5<sup>th</sup>, 2014

Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Maxine Hayden

NO	Description	Recommendation
01	Royal Canadian Legion Military Service Recognition Book	Recommend \$25.00
02	9 <sup>th</sup> South Main 50+ Club taxes	No approved they only pay w/s same as Churches they are not charged property tax.
03	PMA Pre Convention Core Education program \$168.37	Recommend approval
04	People with Aids Foundation ride	Recommend \$25.00
05	Business Community Awards Gala	Recommend sponsor the three awards plus recognize the retirement of Viola Locke after 36 years.
06	Tax Adjustment Permit Islandview Heights \$334.44	Recommend approval
07	Management Team on Call	Recommend the five mangers take turns on call status quo from 2013 on call pay increase to \$130.00 per week. Additional funds will be reallocated from Advertising and Miscellaneous.
08	St. Jude's LSD outstanding account garbage 2013 and 2014 we did not collect the waste the residents had to come here and pay if they wanted to use our site. So since the service was not offered an adjustment of 2013 \$3,660.10, and adjustment for 2014 \$3,660.10 interest \$423.36 , they would still be responsible for the fire protection since that was and is available to the residents. Municipal affairs will be calling a meeting in the near future to get a working committee in place.	Recommend approval of adjustment of \$7,743.56 for waste removal for 2013 and 2014 the fee for fire protection will remain as charged the outstanding amount of the bill will still have to be paid.

(b) Public Works (March 7<sup>th</sup>, 2014)

2014-0310-05 Finance  
Councillor Sheila Mercer/Deputy Mayor Pinksen

Resolved that the minutes/recommendations of the Public Works Committee Meeting March 7<sup>th</sup>, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Amanda Freake  
Councillor Jean Young  
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

## Public Works

March 7<sup>th</sup>, 2014

Councillor Elmo Bingle  
Councillor Shelia Mercer  
Maxine Hayden  
Dave Thomas

1. Concerns fire department room at depot heater, batteries, electrical all the supplies are in the electrician is scheduled to do it next week, he had to do electrical at the fire hall, search and rescue building and the stadium.

Walls - this is on the work list for Public works

Communications radios - PW checked no radios were on the wrong frequency, HiTech has checked out the system. Some of the interference could be due to the number of solar flares that has occurred recently.

Lock -Public works superintendent will get a lock have one key at depot and one for fire chief.

2. Snow clearing - Town crew continued to widen the streets and we will put a crew on this Saturday to widen areas off Nicholasville Road and Spillway area.
3. Hydrants - the crew are continuing to dig out the hydrants
4. Frozen water lines - we currently have 11 frozen water lines the Town crew has hooked them up to neighbors with an insulated hose.

(c) Economic Development (March 5<sup>th</sup>, 2014)

2014-0310-06, Economic Development

Councillor Sheila Mercer/ Councillor Amanda Freake

Resolved that the minutes/recommendations of the Economic Development Committee Meeting March 5<sup>th</sup>, 2014 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Amanda Freake  
Councillor Jean Young  
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

**Economic Development Committee Minutes**

Meeting of Wednesday, March 5, 2014

<b>In Attendance</b>	<b>Regrets</b>
Chairperson Sheila Mercer, town councilor	Terri Gilbert, committee member
Councilor Sandra Pinksen	Terri Lynn Robbins, Deer Lake Chamber of Commerce
Damon Clarke, Economic Development Officer	Cyril Kirby, committee member
	Amanda-Marie Hillyard, Heritage Co-ordinator

**I. Call to Order**

The meeting was called to order at 9:00 pm.

**II. Old Business**

**a. Heritage project**

There was a lengthy discussion about having the Heritage Project taken over by another group such as a Deer Lake heritage sub-committee. The initial aim of this approach would be to maintain the current project and have the co-ordinator, Amanda-Marie Hillyard, seek funding for future phases. It was felt the heritage project is not an economic development initiative as such, other than the enhancement it provides for tourism development. It was agreed to ask the co-ordinator

to provide a written description of the sub-committee and how it would work in relation to the project and the town council. It was also felt there is a natural link between the project and a new sub-committee and the Grand Lake Centre for Economic Development, which operates the Roy Whalen Museum and Valley Craft Shop. The co-ordinator will be asked to consider how that group's efforts could be continued in conjunction with the new committee.

#### **b. Economic Development Charter**

Municipalities Newfoundland and Labrador (MNL) staff members have distributed material to the 20 towns which comprise the Urban Municipalities Committee. The material includes a media release, a draft resolution, a vision statement, a letter to the mayor for review by council, key messages and speaking notes. If council agrees to participate in the Accord, the resolution should be passed and returned to MNL by March 28, 2014.

### **III. New Business**

#### **a. Shared goals with the Community Improvement Committee**

The Economic Development and Community Improvement committees met during the second half of the meeting to discuss common goals. Members of the Community Improvement committee who took part were councilor Amanda Freake, Sandra Perry, Ivy Cassell and operations supervisor Glynn Wiseman. Part of the intention of the meeting was to determine if there are any overlaps and if the two committees can utilize each others' expertise. One project upon which the two groups will collaborate is the hiking trails from bridge to bridge along the Humber River. There was also a brief discussion on the possibility of accessing ACOA funds to conduct beautification initiatives in the business area of the town.

### **IV. Land Issues**

#### **a. Future development of land in Glide Brook area**

The advertisements have run in the *Western Star* and there were no objections raised. Arvo McMillan, town planner, has now submitted the documentation to the Department of Municipal Affairs, which will subsequently distribute the material to all affected government departments and agencies. Once that process is completed and assuming there are no issues raised, the process will finally move toward a conclusion.

### **V. Goodwill**

### **VI. Next Meeting**

The next meeting will be held Wednesday, March 19, 2014

### **VII. Adjournment**

Meeting Adjourned at 12:30 am.

(e) Urban Municipalities Economic Development Accord

2014-0310-07, Urban Municipalities Economic Development Accord

Councillor Sheila Mercer/Deputy Mayor Sandra Pinksen

Resolved, that Council supports the Urban Municipalities Economic Development Accord Resolution and authorizes Mayor Ball to sign the accord on behalf of Council.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Amanda Freake  
Councillor Jean Young  
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

**RESOLUTION**

**Participation in the Urban Municipalities  
Economic Development Accord**

WHEREAS the **Town of Dee Lake** believes collaboration between the urban centres of Newfoundland and Labrador will lead to more productive and successful economic development efforts; and,

WHEREAS the **Town of Deer Lake** recognizes its regional leadership role and acknowledges the strength it brings to and draws from its surrounding region; and,

WHEREAS the **Town of Deer Lake** believes building on the current MNL Urban Municipalities Caucus network is the best route to further collaboration on sharing best practices and research on economic development;

BE IT THEREFORE RESOLVED that the **Town of Dee Lake** authorizes the Mayor or designate to sign the Accord on behalf of the Council, representing our commitment to the initiative.

(f) Special Meeting (March 5<sup>th</sup>, 2014)

2014-0310-08, Special Meeting March 5<sup>th</sup>, 2014

Councillor Amanda Freake /Deputy Mayor Sandra Pinksen

Resolved that the minutes of special meeting of council held March 5<sup>th</sup>, 2014 be adopted as presented.



In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Amanda Freake  
Councillor Sheila Mercer

Opposed: Councillor Jean Young

In favor 4; opposed 1; abstained 0. Carried

March 5<sup>th</sup>, 2014

Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Amanda Freake  
Councillor Shelia Mercer  
Maxine Hayden  
Lori Humphrey  
Damon Clarke  
Dave Thomas

1. Land gatehouse road – ad is in paper, have municipal assessment prepare a list of comparison.
2. Town office building new/Barry Williams defer set up meeting with Barry when he gets back off holiday.
3. Amendment maximum set back –a new ad with a new public consultation/adoption take out item d and re-advertise.
4. On call recommendation will come from finance committee.

### Adjournment

#### 2014-0310-9, Adjournment

Deputy Mayor Sandra Pinksen/ Councillor Sheila Mercer

Resolved that since there is no further business that the meeting adjourns at 9:00 pm with the next regularly scheduled meeting set for Monday March 24<sup>th</sup>, 2014 at 7:30 pm.

In Favor: Mayor Dean Ball

Deputy Mayor Sandra Pinksen  
Councillor Amanda Freake  
Councillor Jean Young  
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried



---

Mayor Dean Ball



---

Lori Humphrey, Town Clerk