

Minutes of the regular meeting of council held Monday, February 24th, 2014 No. 1269 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Elmo Bingle
Councillor Jean Young
Councillor Sheila Mercer

Absent: Councillor Kerry Jones

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey
Public Works Superintendent, David Thomas

Gallery: Bill Hayden, Myra Spence, Paul Hutchings (Western Star)

Regular meeting of council called to order at 7:32pm by Mayor Dean Ball

2014-0224-01, Minutes No. 1268

Deputy Mayor Sandra Pinksen /Councillor Amanda Freake

Resolved that the minutes of regular meeting of council, No. 1268 held Monday, February 3rd, 2014 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Elmo Bingle
Councillor Jean Young
Councillor Sheila Mercer

In favor 6; opposed 0; abstained 0. Carried

2014-0224-02, Minutes February 4th Special Meeting

Councillor Sheila Mercer/ Deputy Mayor Sandra Pinksen

Resolved that the minutes of regular meeting of special council held Monday, February 4rd, 2014 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Elmo Bingle
Councillor Jean Young
Councillor Sheila Mercer

In favor 6; opposed 0; abstained 0. Carried

Correspondence

Meeting No. 1269

Date: Monday, February 24th, 2014

| No | NAME | REGARDING | CORRESPONDENCE |
|---------|------------------------------------|---|--|
| 01 | Deer Lake Fire Rescue | Elections of Officers | See Motion |
| 02 a | MNL | 2014 MNL Member Ship Package | FYI |
| 02 b | MNL | 2014 MNL Member Ship Package | Tidy Town Registration |
| 02 c | MNL | 2014 MNL Member Ship Package | Call for MNL Committee Members |
| 02 d | MNL | 2014 MNL Member Ship Package | Torngat Award Application - Maxine to look into this |
| 03 | Bae Newplan | Middle Road | FYI |
| 04 | Government of NL | Invitations to Test Session for Green Procurement Guide | FYI |
| 05 | Epilepsy Newfoundland and Labrador | Purple Day for Epilepsy | Sign Proclamation |
| 06 | Great Humber Joint Council | Municipal Policing in your Community | FYI |
| 07 | The Western Star | Letter regarding Office Closing | Send letter to express disappointment |
| 08 | FCM | Building Canada Fund Announcement | FYI |
| 09 | Bae Newplan | Client Appreciation Night February 27 | Will anyone ne attending. |
| 10 | ATIPPA | Data Privacy and Protection Awareness | FYI |

2014-0224-03, Election of Fire Chief

Councillor Elmo Bingle / Deputy Mayor Sandra Pinksen

Resolved that the elections of officers that was held on February 5th, 2014 for the Deer Lake Fire Rescue be adopted as presented, with John Dinney as Fire Chief.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Elmo Bingle
Councillor Jean Young
Councillor Sheila Mercer

In favor 6; opposed 0; abstained 0. Carried

Reports

(a) Finance (February 18th, 2013)

2014-0224-04 Finance

Deputy Mayor Sandra Pinksen/ Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting February 18th, 2014 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Amanda Freake
 Councillor Elmo Bingle
 Councillor Jean Young
 Councillor Sheila Mercer

In favor 6; opposed 0; abstained 0. Carried

Finance February 18th, 2014

Deputy Mayor Sandra Pinksen

Councillor Elmo Bingle

Maxine Hayden

| NO | Description | Recommendation |
|----|---|--|
| 01 | Key homes Tax incentive response from 12 Towns No other Town offer incentives to developers | Recommend Town maintain status quo and not offer a tax incentive to developers of residential dwellings |
| 02 | Business tax Fay looking for incentive | Not approved this does not meet guidelines for incentive he is operating from a business that already existed. |
| 03 | PMA municipal donation Central night | Not approved we contribute when it is in Western Newfoundland |
| 04 | Western star volunteer week add | Not approved Town holds open house for volunteers |
| 05 | Outrun diabetes donation | Recommend \$25.00 |

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|----|---|--|
| 06 | Sok Associates workshop St. Johns April 9 th Municipal Sponsorship / Strategic Sponsorship \$446.35 | Not Approved |
| 07 | Western star Deer Lake Business information Guide 1/4 page \$200.00 | Recommend approval of \$200.00 |
| 08 | AAA Female midget Atlantic Cup completion sponsorship | Recommend approval \$25.00 |
| 09 | Capital funding Middle Road municipal share \$190,276.02 (in 2013 budget) Gatehouse Road municipal share \$189,309.80 (in 2014 budget we have \$186452.00 need to allocate another \$2857.80) Nicholsville Road Storm sewer Municipal share \$382,236.15 (motion required to borrow Town share of this project) | Recommend borrow our share for Nicholsville Road Storm Sewer \$382,236.15 |
| 10 | Bae Newplan Stantec Wight's Road \$1,267.96 | Recommend approval |
| 11 | Bae Newpan Stantec Street upgrading 2013 \$2,477.19 | Recommend approval |
| 12 | Accounts Payable \$59,480.55 | Recommend approval |
| 13 | 2013 income (estimate) \$40,000.00 surplus | Information only |
| 14 | Elwood Elementary Anti Bullying | Recommend approval \$25.00 |
| 15 | Tax adjustments Poll \$3,365.71, W/S \$2,240.00, Business \$1,797.79 | Recommend approval Poll \$3,365.71, W/S \$1,344.00 (defer account 110918 for more information) Business tax \$1,797.79 |
| 16 | Business tax incentives 2014 a computer glitch caused business tax incentives discounts to be calculated incorrectly on 16 accounts in January for a lost discount of \$940.66 | Recommend write a letter letting them know that we did experience a glitch with the discount on their incentive for this year town will absorb the cost however we will have it corrected for next year. |

(b) Environment and Housing (February 19th, 2014)

2014-0224-05 Public Works and Environment and Housing

Councillor Amanda Freake/ Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting February 19th, 2014 excluding item #8 be adopted as presented. Note: Councillor Freake excused herself from the meeting at 8:05 p.m. and returned 8:17 p.m while council spoke about item #8 due to conflict of interest. There was no motion made for item # 8 because it was deferred.

In Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Amanda Freake
 Councillor Elmo Bingle
 Councillor Jean Young
 Councillor Sheila Mercer

In favor 6; opposed 0; abstained 0. Carried

Environment & Housing
 February 19th, 2014

Councillor Kerry Jones
 Councillor Amanda Freake
 Maxine Hayden
 Dave Thomas
 Terry Barnes
 Damon Clarke

| NO | Address | Description | Recommendation |
|----|--------------|--|---|
| 01 | Cross's Lane | Delegation Andy Moss Land sale Cross's Lane | Te committee explained to him how arrived at price for land how the assessment division looks at land, based on frontage, market , adjustment for shape, topography, easement etc. Area of property location , He had looked at what he paid for Crown land and figures around \$6,000.00 to \$7,500.00 He is willing to settle for the adjustment approved by Council of \$3,600.00 plus taxes |

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|---|-----------------------|---|--|
| 2 | 40 Riverbank Road | Garage extension 20 x 30 existing garage 17x30 | Recommend approval should he want to apply for 10 variance it will have to be advertised. |
| 3 | St. Jude's | New dwelling Length 55 width 43 Height 18 feet plus garage length 32 width 24 height 18 | Defer write a letter to Minister Municipal affairs, cc Liberal Leader re LSD St. Jude's |
| 4 | 14 Dr. D.D. McDonald | New dwelling (1) single family (2) single family with apt. (3) single family 2 floors on existing foundation. | Recommend approval for single dwelling with one apartment |
| 5 | 48 Grace Ave | Duplex Length 43 width 32 height 14 front yard 30 Rearyard 40 side yards 13.5 | Defer until snow is removed to determine location |
| 6 | 10 Joel Crescent | Duplex length 66 width 30 height 20 front yard 30 Rearyard 50 Sideyard 23 | Defer until snow is removed to determine location |
| 7 | Former KFC building | Renovations for Chinese restaurant | Recommend approval pending approval Government services |
| 8 | 9-11 Pennell's Lane | Sub dive land | Defer cannot meet specs have him provide a new drawing for division of lot. With dimensions for side yards and rear yard |
| 9 | 17C North Main Street | Buy and sell store | Recommend approval with stipulations no customer on Church street must be at rear of building or Main street, pending approval government services |

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|----|-------------------------|--------------------|--|
| 10 | Wight Road | Land proposal | Recommend approval |
| 11 | St. Jude's | Garbage collection | Defer write Minister of Municipal affairs cc Liberal Leader re LSD St. Jude's |
| 12 | Gatehouse Road | Land proposal | Approved in principal. E & H committee will meet again after the information is received from MAA. |
| 13 | Development Regulations | Amendment | Recommend approval |

(c) Public Works (February 18th, 2014)

2014-0224-06, Public Works

Councillor Elmo Bingle/ Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Public Works Committee Meeting February 18th, 2014 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Elmo Bingle
Councillor Jean Young
Councillor Sheila Mercer

In favor 6; opposed 0; abstained 0. Carried

Public works
February 18th, 2014

Councillor Elmo Bingle
Councillor Shelia Mercer
Maxine Hayden
Dave Thomas

| No | Description | Recommendation |
|----|-------------|----------------|
|----|-------------|----------------|

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|----|--|--|
| 01 | 2014 clean and safe drinking water workshop Gander | Recommend we register Dave Thomas and Wayne Rumbolt |
| 02 | Centracon Development spray foam \$40,454.00 plus cost to cover with gyprock \$2,500.00 and labour | Defer check on price for bat installation |
| 03 | 2014 gas tax Clinic Drive W/S Kings Lane | Check on cost to recap Clinic Drive with gas tax and check with Bae Newplan for w/s for Kings Lane. |
| 04 | Snow clearing | Town crews continue to work on snow clearing and widening streets |
| 05 | Frozen water lines | Currently we have 2 properties with frozen water lines we have them connected to another property with a hose. |
| 06 | Garbage Deer Lake airport | They should be treated the same as other properties in Deer Lake. |
| 7 | Garbage bins | Check on the cost to have garbage bins to ever property in Deer Lake |
| 8 | Fuel gymnastics they still continue to go through a lot of fuel. | Public works will put a lock on the tank |

(d) Economic Development (February 5th and 18th, 2014)

2014-0224-06, Economic Development

Councillor Sheila Mercer/ Councillor Amanda Freake

Resolved that the minutes/recommendations of the Economic Development Committee Meeting February 5th and 18th, 2014 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Elmo Bingle
Councillor Jean Young
Councillor Sheila Mercer

In favor 6; opposed 0; abstained 0. Carried

Economic Development Committee Minutes

Meeting of Wednesday, February 5, 2014

| In Attendance | Regrets |
|---|--------------------------|
| Chairperson Sheila Mercer, town councilor | Councilor Sandra Pinksen |
| Terri Lynn Robbins, Deer Lake Chamber of Commerce | |
| Cyril Kirby, committee member | |
| Terri Gilbert, committee member | |
| Damon Clarke, Economic Development Officer | |
| | |

I. Call to Order

The meeting was called to order at 9:05 pm.

II. Old Business

a. Snow West 2014 update

Planning for the event is completed and as of this writing (Feb. 10) the event is underway. There will be a de-briefing held for Snow West on Feb. 25.

b. Snowmobile Hub

The EDO met with Paul Taylor and Chris Tuck of the Department of Tourism to have preliminary discussions on the look and feel of a Snowmobile Tourism Workshop. It was generally felt the Deer Lake Snowmobile Hub needs to hold its own session with local entrepreneurs and other stakeholders. There may be appetite afterwards for a provincial session. The next Snowmobile Hub meeting will be dedicated to "brainstorming" possible attendees for the session, along with a

more fleshed out idea of what is to be achieved through the session. In addition, the EDO met last week with Keith Payne of Industry, Business and Rural development regarding potential finding of a snowmobile hub workshop. He suggested the group consider marketing to snowmobile riders in Corner Brook and Bonne Bay Pond to consider taking day runs to Deer Lake.

c. ACOA Supplier Development Initiative

The committee met Thursday, Feb. 6 in Corner Brook to review the submissions. There was agreement that one submission was superior to the others and an offer will be made to that consultant.

d. CNA Student Robert Wells

On Wednesday, Feb. 5, the EDO met with Robert Wells, a Civil Engineering Technology student at the College of the North Atlantic. Robert had approached the town about doing a project as part of his course. He met with the EDO on a couple of occasions and he will embark on a project to plot a course and prepare potential costs of developing a walking trail along the Humber River from the Viking Trail Bridge to the Nicholville Bridge. Robert will provide research on various designs, along with costs estimates for each design. His report will outline various options for the trail related to routes, costs and features.

e. Permitting process, meeting with contractors

Now that the EDO has met with staff to explain the new process for residential and commercial building applications, his focus has shifted to organizing a meeting with building contractors who work in the town. This meeting was tentatively scheduled for the next 2-3 weeks but on second thought it may be best to wait until closer to the spring, just before the new construction season starts.

f. Stewardship; nesting boxes; Ducks Unlimited

The EDO met with Danielle Fequet of Ducks Unlimited on Thursday, Feb. 6, to discuss potential partnerships as the town moves forward with plans to develop trails, viewing platforms, signage, etc., for its stewardship management units. She was open to this idea and provided suggestions on potential funding sources. Ducks Unlimited should prove to be a valuable partner in developing the interpretive signage, placing nesting boxes and so on. The EDO also met with April Muirhead, who has been contracted by the Stewardship Areas of Municipalities (SAM) to develop projects in each area which has a stewardship agreement. Her project for Deer Lake was to be nesting boxes but she has had some difficulty getting buy-in from the local school. The EDO will attempt to match her up with a local group such as the scouts/girl guides.

g. Underwater Logging

The EDO finally heard back from Grenfell College regarding the underwater logging project. He submitted the details of the project in September and last week, the college Research Department

contacted him. The document will be circulated among faculty members in the hope that one or more professors will take on the project.

III. New Business

a. Funding proposals; Green Team program

b. Heritage Project, Phase II

The EDO was informed last week that the town has received approval for funding of Phase II of the heritage project. A total of \$12,000 will be provided by the federal government under the New Horizons for Seniors program. The funding was discussed at the economic development meeting and it was agreed that we would ask Amanda-Marie Hillyard to come back and assume the co-ordinator position. The EDO met with her Friday morning and she was quite happy to come back. The files and documents were passed over to Amanda-Marie and she will start work on Monday.

c. Non-profit organization vs. Charitable organization

d. Winter video with Ernesto Fuentes

e. Town maps to be re-printed

The supply of town maps is getting low, as they have proven to be very popular with local establishments that cater to tourists and other visitors. The committee agreed we need to have a new batch printed in the spring. Special attention must be paid to ensure they are folded properly and that the new maps include new roads and sections of town.

f. ACOA quarterly meeting

The EDO noted that this meeting went reasonably well, although ACOA seems to be pulling back from its initial interest in providing funding to conduct an engineering study on the land to the east end of the community, which is being developed as an industrial park extension. Specifically, ACOA is now stating that it likely will only fund anything that is sector-specific.

g. CNA Meeting with Jane Hogan

On Tuesday, January 28, the EDO met with Jane Hogan, Instructor in the Civil Engineering Technology program at the College of the North Atlantic. She has been the liaison between the town and Robert Wells, the Deer Lake student who is working on a proposal for the development of walking trails in the community. Robert will present the completed proposal, which will include

cost estimates, design suggestions, etc., in April. Last week's meeting was aimed at determining if there are additional student projects on which the town and college could become partners. It appears there is lots of potential for collaboration in future years.

h. Economic Development Charter

The teleconference related to the creation of a municipal charter between the urban municipalities regarding collaborative economic development activities was set for Monday, Feb. 3, but was later postponed to Feb. 10. The teleconference included representatives from 10 towns and cities.

This will be followed by a day-long meeting of EDOs on February 17 in Mount Pearl to get our input and provide advice on the final Charter language as well as the work plan.

IV. Land Issues

a. Re-zoning of second piece of land off George Aaron Drive

The internal processes within government have been completed and the re-zoning has been published in the *Newfoundland Gazette*, which is the final step of the process.

b. Land off TCH for NewGro Greenhouses

The EDO has informed Clyde Simmons that council will not be supporting his project in the location he had chosen on the Trans-Canada Highway, towards Junction Brook. He was urged to consider locating in the Phase II of the industrial part and he is amenable to that. He will come to meet with the EDO to discuss this next week.

c. Future development of land in Glide Brook area

The EDO has started the re-zoning process with town planner Arvo McMillan, who has prepared a preliminary drawing of the development. He has also prepared documents, including an advertisement which will appear twice on the *Western Star* (Feb. 15 and 22) followed by a public hearing scheduled for March 4. The two blocks of land we had applied for and the additional piece from the Kruger land swap will all be re-zoned Commercial

V. Goodwill

a. Cyril Kirby

Cyril is a member of the Rural Secretariat and he reported to the committee the results of a recent session his group had. He communicated municipality's concerns regarding Crown Land and municipal infrastructure.

VI. Next Meeting

The next meeting will be held Wednesday, Feb. 19, 2014

VII. Adjournment

Meeting Adjourned at 11:15 am.

Economic Development Committee Minutes

Meeting of Wednesday, February 19, 2014

| In Attendance | Regrets |
|---|---------------------------------|
| Chairperson Sheila Mercer, town councilor | Terri Gilbert, committee member |
| Terri Lynn Robbins, Deer Lake Chamber of Commerce | |
| Cyril Kirby, committee member | |
| Councilor Sandra Pinksen | |
| Damon Clarke, Economic Development Officer | |
| Amanda-Marie Hillyard, Heritage Co-ordinator | |

I. Call to Order

The meeting was called to order at 9:00 pm.

II. Old Business

a. Heritage project, Phase II

Heritage co-ordinator Amanda-Marie Hillyard attended the first part of the meeting, in which the committee discussed Phase II of the project. The group asked that she pursue funding opportunities for Phase III and further develop the relationship with Deer Lake Manor, which was started with last fall’s Heritage Celebration.

b. Snowmobile Hub: Snowmobile Tourism Workshop

The group last met on Feb. 12. Since then, the EDO has continued to fine-tune the details of the Snowmobile Tourism Workshop. His draft planning notes were sent to committee members last week for their input.

c. ACOA Supplier Development Initiative

The committee was supposed to hold a teleconference Friday, Feb. 7 with the successful bidder, Barry Sheppard. However, weather conditions prevented this from happening so the session was re-scheduled for Friday Feb. 21. The emphasis during the teleconference was to get an idea of how much time the consultant would spend in the area working with businesses on a one-on-one basis.

d. Stewardship

The EDO met with Danielle Fequet of Ducks Unlimited on Thursday, Feb. 6, to discuss potential partnerships as the town moves forward with plans to develop trails, viewing platforms, signage, etc., for its stewardship management units. She was open to this idea and provided suggestions on potential funding sources. Ducks Unlimited should prove to be a valuable partner in developing the interpretive signage, placing nesting boxes and so on. The EDO also met with April Muirhead, who has been contracted by the Stewardship Areas of Municipalities (SAM) to develop projects in each area which has a stewardship agreement. The project for Deer Lake was to be nesting boxes but she has had some difficulty getting buy-in from the local school. The EDO will attempt to match her up with a local group such as the scouts/girl guides.

e. Funding proposals

The EDO is still working on the budget piece to be submitted to the Harrison McCain Foundation and the Mountain Equipment Co-op Foundation. Most of the narrative is complete but the financial details still have to be worked out. New proposals have been sent to the Johnson Family Foundation, St. John's, the Kenneth M. Molson Foundation, Toronto, the RBC Foundation, Toronto, and the Sobey Foundation, Stellarton, NS. This brings to 25 the number of foundations written by the EDO.

f. Non-profit organization vs. Charitable organization

The EDO spoke with a representative of the Canadian Revenue Agency (CRA) specializing in charities and non-profit organizations regarding the wisdom of forming a charity for the purpose of becoming eligible for funding from numerous foundations. The CRA spokesperson indicated that if the town is listed as a "qualified donee," that will meet the requirements of most foundations, thereby avoiding the need to establish a charity. The EDO checked and the town is indeed listed as a qualified donee, a fact that he didn't point out in his initial round of letters seeking financial assistance. He has re-sent letters to several foundations which rejected our request on those grounds to see if they will re-consider funding us.

g. Winter video with Ernesto Fuentes

The videographer has done some of his pre-filming working. Next Tuesday, he will begin filming in the immediate Deer Lake area. This will be followed in March by footage at locations such as the Sinkhole and the Gorge.

h. Economic Development charter

The teleconference related to the creation of a municipal charter between the urban municipalities regarding collaborative economic development activities was set for Monday, Feb. 3, but was later postponed to Feb. 10. The teleconference included representatives from 10 towns and cities. This was followed by a day-long meeting of EDOs on February 17 in Mount Pearl to get our input and provide advice on the final Charter language as well as the work plan. However, bad weather prevented the EDO (and many others throughout the province) from attending the sessions. An outline of the charter was developed at the meeting and later distributed to EDOs for input. This draft will also be presented to the MNL Urban Summit meeting scheduled for Deer Lake Feb. 27 and 28.

III. New Business

None.

IV. Land Issues

a. Future development of land in Glide Brook area

The advertisement notifying the public of the proposed change will run for the final time in the Saturday, Feb. 22 edition of the *Western Star*. This will be followed by a public hearing scheduled for March 4, if there are any objections raised. The two blocks of land we had applied for and the additional piece from the Kruger land swap will all be re-zoned from Rural to Commercial.

V. Goodwill

VI. Next Meeting

The next meeting will be held Wednesday, March 5, 2014

VII. Adjournment

Meeting Adjourned at 11:15 am.

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| (e) Park and Recreation (February 20 th , 2014) |
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2014-0224-07, Parks and Recreation

Councillor Jena Young/ Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Parks and Recreation Committee Meeting February 20th, 2014 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Elmo Bingle
Councillor Jean Young

Councillor Sheila Mercer

In favor 6; opposed 0; abstained 0. Carried

Parks & Recreation Committee

Deer Lake Parks & Recreation Committee held their regular meeting on Thursday February 20th, 2014

In Attendance:

1. Councilor- Jean Young
2. Glynn Wiseman
3. Junior Pinksen

Stadium

- Royals have clued up regular season and won the first two games against Gander Flyers in round one of playoffs. Fan attendance has been very low but we as the recreation committee feel fortunate to have them here and wish them all the success in playoffs.
- The Deer Lake Figure Skating year end Ice show will be April 2-2014
- We will be hosting the AAA Female Atlantic Championships April 3- 6-2014
- Deer Lake Minor Hockey will be hosting Boys Bantam this year from April 24-26.
- The ice Plant will be turned off April 26-2014
- I have asked for an update from IB Storey on progress on applications for possible funding since their meeting with council before Christmas.
- I have received a request form from IB Storey granting them permission to look for possible funding on behalf of the Town of Deer Lake.

Pool

- Swim For Hope - The recreation Committee has received a request from the Deer Lake Dolphins Swim Club. The dolphins have changed how they run the SWIM For Hope fund raiser. In the past council has approved the swimming pool from 8:15 PM Friday until 8:15 AM Saturday at a cost of the staff hourly wage so as to help the swim club raise money for themselves and the cancer fund. This year the club would like to start at 4:00 PM in the evening and only run until 12:00 midnight, they are not going to be in the pool from 6:45 – 7:45 our Family swim will still take place.
- School Swimming Lessons - The school swimming lessons are set to begin March 3rd for Elwood 3 days a week for 8 weeks and April 3rd for Pasadena 1 day a week for 8 weeks.

Bowling Alley

- The YBC Zones Tournament held at Humber River Lanes Feb 8 was a success. Humber River lanes won a spot in the provincial competition. The players consisted of Nicholas Landry, Evan Lodge, Aaron Lush and Joshua Moores, the Coach is Eva Anderson The group will be traveling to St John's Feb 21 to attend the provincial tournament. If they win there they well proceed to the National tournament held in Manitoba in April.

- Modifications to the ball returns have been made and all seems to be working very well.

Other

- I have met with Royal K9 owner Angela Parsons before Christmas to start discussions on Dog Park. I would like to call a public meeting to ensure we are not missing something. Once we meet we can get a tender out for fencing as our staff will construct it as snow goes. We are looking for possible grants options as well.
- I have asked Playground Equipment companies for possible designs on revamping the Bennett Avenue Playground.
- Elwood Regional High will be Hosting the Sr. Girls Basketball 4A tier 2 Provincials on March 13-15-2014 which will see 7 other teams in our community.
- Two tenders for truck were submitted we are recommending Humber Motors Ford as it was \$ 53,510.00 + tax and it met full specifications asked for and was the lowest tender.

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| (f) Community Improvement (February 19 th , 2014) |
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2014-0224-08, Community Improvements

Councillor Jean Young/ Deputy Mayor Pinksen

Resolved that the minutes/recommendations of the Community Improvements Committee Meeting February 19th, 2014 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Amanda Freake
 Councillor Elmo Bingle
 Councillor Jean Young
 Councillor Sheila Mercer

In favor 6; opposed 0; abstained 0. Carried

Community Improvement
Feb 19th, 2014

In attendance:
 Amanda Freake
 Glynn Wiseman
 Maxine Hayden

Previous Projects Review:

- Communities in bloom application
- Summer projects - try and stick to 1-2 main projects.
- Summer students - mow, pick up trash, beach parking lot garden/seeding.

- Walking trail cleaned up every Monday morning while students are on the job.
- Highway clean up - partner with Reidville and Cormack.
- Tree of memories and Bench in memory.

Our future vision:

- Continue with trees in memory.
- Boulos place - green place. Look at ideas that would work with snow clearing.
- Our committee will be sidewalk advocates
- New location for compost - provide concrete bottom and back so we can turn soil + drainage.
- Also prepare for new waste management rules coming.
- Work with economic development on several projects. (trail system, Acoa grants for green space)
- Remove plants from intersection at Church Street and Crescent Street. We will move trees to green space to pretty up some old arch info boards/connections to the past.

New projects:

- Look at a list of roads that need sidewalks, and no water and sewer work pending in capital Works. (George Aaron drive for example newer road, no pending work projects.
- Work with parks and rec to see what we can do with sports field, green space, park like area.
- Form a new town hall committee. Mayor Ball will be on this committee. Economic development/ Damon have some great ideas in what we should look into for a town hall.

Next meeting March 5th. We will also meet with Damon this same time to review over lapping items. Make sure we are all moving in the right direction.

Amanda Freake Chair Community Improvements

8:40 p.m. Mayor Ball leave meeting due to prior commitments. Deputy Mayor Sandra Pinksen takes over the meeting

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| (g) Snowmobile Hub (February 12 th , 2014) |
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2014-0224-09, Snowmobile Hub

Councillor Sheila Mercer/ Councillor Amanda Freake

Resolved that the minutes/recommendations of the Snowmobile Hub Committee Meeting February 12th, 2014 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
 Councillor Amanda Freake
 Councillor Elmo Bingle
 Councillor Jean Young

Councillor Sheila Mercer

In favor 4; opposed 0; abstained 0. Carried

**Deer Lake Snowmobile Hub
Meeting minutes, February 12, 2014**

In attendance:

Sheila Mercer, Deer Lake town councilor

Sandra Pinksen, Deer Lake town councilor

Damon Clarke, Deer Lake Economic Development Officer

Guy Reid, Junction Trailblazers Snowmobile Club

Bruce Nicholl, Newfoundland and Labrador Snowmobile Federation

Brian Kelly, Howley

Roseanne White, Holiday Inn Express/Rocky Brook Cabins

Myriam Lavallee (by phone), Parks Canada

1. Welcome, Call to Order

2. Business Arising:

Engaging Existing Snowmobile Tour Operators

There was a brainstorming session to further develop lists of stakeholders who would be approached about participating in the Snowmobile Tourism Workshop. The group developed lists of accommodations operators, snowmobile tour companies, snowmobile rental companies, guides, service industry representatives such as gas stations and other stakeholder groups such as the Junction Trail Blazers Snowmobile Club. The plan is to approach these people individually ahead of time and encourage them to participate in the workshop.

Snowmobile Tourism Workshop

Now that the committee has endorsed the development of a Snowmobile Tourism Workshop, the group had a discussion on some of the issues that need to be examined. These issues include insurance coverage for those who operate in the industry and issues surrounding guides. The latter issues include the need to develop guidelines for the licensing of guides and concerns about taking guiding services “above-ground” so that it is not a cash-only business done on weekends or in spare time. It was also felt there is a need to change the culture among the business community so that operators are aware of issues that are important to snowmobilers, such as the need to provide access to parking lots while snowclearing.

Ernesto Fuentes Video

The EDO noted that Ernesto hopes to film in the immediate Deer Lake area one day next week. The day will be determined by weather conditions. The EDO has made arrangements to rent a snowmobile for Ernesto.



Issues for Snowmobile Tourism Workshop

Insurance

- Does a business operator's general liability insurance cover guided snowmobile tours or is special insurance required?
- Can a guide get his/her own insurance?

Guides

- How do we take guiding services aboveground (i.e. not a cash-only business)?
- How can guides be officially licensed in Newfoundland and Labrador?
- What qualifications do snowmobile guides need? First Aid, ...
- What is required in other provinces? NB, Ont.
- How can the Department of Tourism, Culture and Recreation assist?

Changing the Culture

- Business operators need to be aware of snowmobilers' needs: e.g. ensuring that when snowclearing, space is left to allow snowmobilers to access the parking lot

Draft Outline for Workshop

1. Conduct SWOT (Strengths-Weaknesses-Opportunities-Threats) analysis
2. Review previous studies (Manning report, Grenfell study, etc.)
3. Bring private sector operators to the table to identify potential for further development
4. Explore options for packaging



Snowmobile Tourism Workshop Tour, Accommodations and Rental Operators, plus others

Tour Operators:

- Snowy Cabin Lodge, Edgar and Gaye Randell
- Frontier Cottages, Coyley Endicott, Wiltondale
- Eagle Mountain Lodge, Brad Chaulk (operated by Ada ...)
- Main River Safari, Adrian Walsh??
- BNR Cabins, Terry Cramm
- Big Falls, Sterling and Irene Pittman
- Don Stowe???

Accommodations Operators:

- Big Falls-Bonne Bay Pond, Sterling Pittman
- Snowy Cabin Lodge, Edgar and Gaye Randell
- Frontier Cottages, Coyley Endicott, Wiltondale
- Eagle Mountain Lodge, Brad Chaulk
- Funland Resort, Cormack
- Rocky Brook Cabins, Roseanne White
- Old Lincoln Cabins, Carter
- Main River Safari, Adrian Walsh??
- Thickwood Inn,
- Holiday Inn Express, Roseanne White
- Deer Lake Motel, Chris Legge
- Driftwood Inn,
- Howley Tourist Lodge
- Lush's B&B

Snowmobile Rental Operators:

- Deer Lake North Atlantic, Joy
- Rugged Edge, Craig Borden
- Tony McKay/Kerry McKay
- Dean or Adam Ball??

Guides

- Nolan Young
- Dick Hiscock
- Sean Reid
- Terry Quinton
- Draco Tours??, Cormack
- Alonzo Compton, White Bay area
- Rodney Davis, White Bay
- Donnie O'Keefe, CB
- Clem Endicott, CB
- Ray Humber

- Rick Endicott
- Ross Crocker, Trout River

Others Groups:

Insurance representative: Tom Humphries

Junction Trail Blazers Snowmobile Club (executive members)

Service industry:

- Gas station operators
- Snowmobile repair shops

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| (h) Public Works Superintendent Report |
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Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team
Date Prepared: February 21, 2014
Timeframe: January 30, 2014-February 21, 2014

Road:

Water:

- Clean filters
- Repaired emergency waterline breaks on South Main Street and Hancocks Road
- Repaired curb stop Lushes Lane
- Hooked up hoses to homes with frozen waterlines

Sewer:

- Sewer plug on Devon road

Snow:

- Plowing snow/sanding and salting
- Widened roads with blower
- Exposed hydrants
- Cleared sidewalks
- Cleared snow from ditches and culverts

Building Maintenance:

- Electrical Repairs at lift stations, filtration plant, recreation complex, Fire hall and Search and Rescue building

Misc:

- Made sliding hills and paintball bunkers for Winterfest

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| (i) Town Manager Report |
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Town Manager Action Report for Meeting No. 1269
February 21, 2014

| No | Item | Dept. | Person responsible | Task/request |
|----|---------------------|-------|--------------------|--|
| 1 | Angie Parsons | Admin | Tm/ Environment | Met with Angie she submitted ideas to recover cost and her proposal for council consideration |
| 2 | Mitch Rumbolt | Admin | TM | Survey on his research on Disaster Risk Reduction and Disaster Resiliency survey completed and sent to Mitch |
| 3 | Terra Nova Chapter | Admin | TM | Recommend not become a member at this time. |
| 4. | Where it's at guide | Admin | TM | No tied will not be putting an ad in brochure |
| 5 | Humber Motors Ford | PW | PW | Truck ordered |
| 6 | 15 Airport Ave | Admin | TM | Letter sent will supply with green garage box |
| 7 | Snow clearing | Admin | TM/police | Contractors asked not to push snow over embankment |
| | | | | |

Adjournment

2014-0224-10, Adjournment

Councillor Elmo Bingle/ Councillor Sheila Mercer

Resolved that since there is no further business that the meeting adjourns at 9:10 pm with the next regularly scheduled meeting set for Monday March 10th, 2014 at 7:30 pm.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Elmo Bingle
Councillor Jean Young
Councillor Sheila Mercer

In favor 6; opposed 0; abstained 0. Carried



Mayor Dean Ball



Lori Humphrey, Town Clerk