

Minutes of the regular meeting of council held Monday, October 28th, 2013 No. 1261 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer

Absent Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey
Public Works Superintendent, David Thomas

Gallery: Myra Spence, Bill Hayden

Regular meeting of council called to order at 7:30pm by Mayor Dean Ball

2013-1028-01, Minutes No. 1260

Deputy Mayor Sandra Pinksen /Councillor Elmo Bingle

Resolved that the minutes of regular meeting of council, No. 1260 held Monday, October 15th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

New Business

- Over grown trees on intersections: Pine and Spruce/Chapel Hill, Old Bonne Bay Road/Hancock's Road, Chapel Hill/Church Street. Public works superintendent and Municipal Police have looked into these areas and will send out letters to individuals to address these problems.
- Front line staff are to stamp all applications that are submitted to the Town.
- Advertising signs on George Aaron Drive are beginning to look run down and old, public works superintendent to look into it.
- Follow up for building permits issue to ensure that the work is complete.
- Concerns about the slope of the land in the Goose Arm Area, Terry to follow up.

Correspondence
Meeting No. 1261
Date: Monday, October 28th, 2013

No	NAME	REGARDING	CORRESPONDENCE
01	Great Humber Joint Council	Representative	No one going
02	Canada Post	Direct Mail	FYI
03	Fed of Canadian Municipalities	Annual Membership	FYI
04	Bowl Canada	Cancer Campaign - in the office	FYI
05	Memorial University	Public Sector Leadership & Mgt Dev Program	FYI
06	Deer Lake Vera Perlin Assoc.	Invitation	Mayor Ball to attend
07	Stats Canada	Webinair	FYI
08	CBC Television Land & Sea	Land & Sea	FYI
09	Stats Canada	Newsletter	FYI
10	NL Tourism Board	NL Tourism welcomes New Tourism Board Mgr	FYI
11	Xavier Junior High	Invitation to Xavier Awards Night	Sheila to attend

Reports

(a) Finance (Oct 23 rd , 2013)

2013-1028-02, Finance

Councillor Sheila Mercer/Councillor Kerry Jones

Resolved that the minutes/recommendations of the Finance Committee Meeting Oct 23rd, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Amanda Freake

Councillor Jean Young
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

Finance
October 23rd, 2013

Deputy Mayor Sandra Pinksen
Maxine Hayden

NO	Description	Recommendation
1.	Citizens Crime Prevention Association Donation	Recommend \$25.00
2.	Furnace Fire Hall \$2,576.40	Recommend approval in the budget
3	Auntie M's Lucas B&B Business tax	Defer to budget review for 2014
4.	187 Goose Arm Road Taxes	Defer for more information from Municipal Assessment agency

(b) Environment and Housing (October 24th, 2013)

2013-1028-03, Environment and Housing

Councillor Kerry Jones /Councillor Jean Young

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting October 24th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

Environment & Housing
October 24th, 2013

Councillor Kerry Jones
Lori Humphrey, Town Clerk
Dave Thomas, Public Works Superintendent
Terry Barnes, Municipal Police

Damon Clarke, EDO

NO	Address	Description	Recommendation
1	66 George Aaron Drive	New Dwelling	Approved – deadline for pavement cutting has passed. Must get it done before freezing
2	5 Joel’s Crest	New Dwelling	Recommended Approval
3	9 Wights Rd	Renovations	Recommended Approval
4	37 Grace Ave	New Garage	Recommended Approval – inquire when he will have road access
5	Tower Road	Extension on Plane Hanger	Recommended Approval
6	Amanda Langdon	Horses	Municipal Police to look into

(c) Public Works (Oct 24th, 2013)

2013-1028-04, Public Works

Councillor Kerry Jones / Councillor Jean Young

Resolved that the minutes/recommendations of the Public Works Committee Meeting Oct 24th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

Public Works

October 24th, 2013

In attendance:

Councillor Elmo Bingle

Councillor Shelia Mercer

Lori Humphrey, Town Clerk

David Thomas, Public Works Superintendent

1. Paul Companion extra water charge – he agrees to pay the extra water charge. Town clerk to get in touch with Paul let him know that if he would like it connected this year he will have to do it soon, before the freezing.
2. Lori Skiggs water and sewer – the Town had to extend the water and sewer in addition to the 50ft included in the hook up fee. The extra cost was \$1,500 but water and sewer was also brought to the piece of land across the road. We are recommending that Lori Skiggs pay an additional \$750 and if the land across the road is developed they would also have to pay \$750 plus the regular water and sewer hook up fee. Also, starting in 2014 the land across the road that now has water and sewer access will have to pay water/sewer fee. A letter will be sent out to the owner informing him of this change.
3. Main Lift Station - \$60,000 – 2014 budget
4. RC Parish wants to dig up water line - inform the RC Parish that the Town does not go on to private property to do any work but if they dig up the water line the Town will cap it for them.

(d) Economic Development (October 23rd, 2013)

2013-1028-05, Economic Development

Councillor Jean Young /Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Economic Development Committee Meeting Oct 23rd, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried

Economic Development Committee Minutes

Meeting of Wednesday, October 23, 9 am

In Attendance	Regrets
Chairperson Jean Young, town councilor	
Sheila Mercer, town councilor	
Cyril Kirby, committee member	
Terri Gilbert, business owner	
Terri Lynn Robbins, Deer Lake Chamber of Commerce	
Damon Clarke, Economic Development Officer	
Amanda-Marie Hillyard, Heritage Co-ordinator	

I. Call to Order

The meeting was called to order at 9:10 pm. The meeting was held mainly to discuss the heritage fair (see below).

II. Old Business

a. Heritage Fair

Heritage Co-ordinator Amanda-Marie Hillyard, who has been brought back for a couple of weeks to plan and organize the event, attended the meeting. There were discussions on a number of components related to the Heritage Fair, including:

Date and Time: Tentatively, the fair will be held during the week of Nov. 20-23.

Venue: It was suggested the Deer Lake Manor for Seniors would be a good venue as it would allow residents to take part as well. Amanda-Marie will check out the availability.

Involvement of School Children: The co-ordinator will check with the local school about the possibility of holding a contest for Grades 3, 4 and 5 students to submit a written or artistic work about some aspect of the town's heritage. As well, we will invite the winner of the school's heritage fair to display his winning project.

Displays: It was felt the group should encourage displays of crafts, artifacts, books and photos.

Other: The group will also have at the fair the slide show used during the appreciation night, along with an accordion player, a snowshoe-making demonstration and a quilt-making demonstration.

b. Snowmobile Hub

The EDO provided an update, noting that the snowmobile ride that was being planned by the Snowmobile Hub committee for Snow West 2014 will instead be hosted by the Stephan Hopkins Foundation on Feb. 8 as a fundraiser. The Junction Trail Blazers Snowmobile Club will focus its efforts on holding snowmobile races the following weekend.

c. SAM annual meeting:

The Stewardship Association of Municipalities for the province has asked if the 2014 annual meeting could be held in Deer Lake, The committee felt this would be a good idea and will ask the town council about sponsoring one or more events.

III. New Business

IV. Other Business

V. Next meeting

Wednesday, November 6, 2013, 9 am

VI. Adjournment

Meeting Adjourned at 10 am

(e) Public Works Superintendent Report
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Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team
Date Prepared: October 25, 2013
Timeframe: October 10, 2013-October 25, 2013

Road:

- Installed signs
- Installed sidewalk on Whites Road
- Fixed road cuts

Water:

- Clean filters
- Water hookup on Wellon Drive
- Repaired leaking curb stop and broken waterline on Main Street

- Hooked up Main waterline for new subdivision on George Aaron Drive

Sewer:

- Sewer hook up on Wellon Drive
- Force main hook up on George Aaron Drive
- Repaired sewer line on Squires road

Snow:

Building Maintenance:

- Electrical Repairs in Recreation complex, fire hall and liftstations

Misc :

- Hauled winter sand
- Hauled winter salt
- Work around stadium with backhoe for canopies

Adjournment

2013-1028-06, Adjournment

Councillor Kerry Jones/ Councillor Shelia Mercer

Resolved that since there is no further business that the meeting adjourns at 8:20 pm with the next regularly scheduled meeting set for Monday November 18th, 2013 at 7:30 pm.

In Favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Sheila Mercer

In favor 5; opposed 0; abstained 0. Carried



Mayor Dean Ball



Lori Humphrey, Town Clerk