

Minutes of the regular meeting of council held Monday, October 15th, 2013 No. 1260 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Amanda Freake
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey
Public Works Superintendent, David Thomas

Gallery: Paul Hutchings (Western Star), Bill Hayden

Regular meeting of council called to order at 7:30pm by Mayor Dean Ball

2013-1015-01, Minutes No. 1259

Deputy Mayor Sandra Pinksen /Councillor Elmo Bingle

Resolved that the minutes of regular meeting of council, No. 1259 held Monday, September 30th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Sheila Mercer

In favor 7; opposed 0; abstained 0. Carried

New Business

- Over grown trees on intersections: Pine and Spruce/Chapel Hill, Old Bonne Bay Road/Hancock's Road, Chapel Hill/Church Street. Public works superintendent and Municipal Police will look into these areas.

2013-1015-02, Minutes Stewardship Agreement

Councillor Elmo Bingle /Councillor Sheila Mercer

Resolved that the Town of Deer Lake expand the management units included in the Municipal Habitat Stewardship Agreement to include "The Island" located at the mouth of the Humber River.

In Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Elmo Bingle
 Councillor Kerry Jones
 Councillor Amanda Freake
 Councillor Jean Young
 Councillor Sheila Mercer

In favor 7; opposed 0; abstained 0. Carried

2013-1015-03, Municipal Plan Amendment #7, Development Amendment #9

Councillor Elmo Bingle /Councillor Sheila Mercer

Resolved that the Municipal Plan Amendment #7 and the Development Amendment #9 be accepted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Elmo Bingle
 Councillor Kerry Jones
 Councillor Amanda Freake
 Councillor Sheila Mercer

Opposed: Councillor Jean Young

In favor 6; opposed 1; abstained 0. Carried

Correspondence
 Date: October 15, 2013

No.	Name	Regarding	Response
1	Greater Corner Brook Board of Trade	Breakfast, Thursday Oct 17	Dean to Attend
2	Municipal Training Development Corporation	Municipal Training Financial Assistance Fund	Town Clerk to register those who are to attend
3	Gov. NL	Freeze on Crown Land	For Information Purposes
4	PaintRecycle	Recycling program in Newfoundland & Labrador	Damon to post on Facebook and put on Website
5	Canadian Wireless	Recycle My Cell in	For Information Purposes

	Telecommunications Association	Newfoundland & Labrador	
6	MNL	InfoNote, October 4, 2013	For Information Purposes
7	City of Torbay	EDAC award	For Information Purposes
8	Department of Municipal Affairs	Training and Professional Development Opportunities - 2013	For Information Purposes
9	Western Health	Operational Improvement Initiatives	For Information Purposes
10	Deer Lake Manor	Christmas Party – Kick off	November 29 at 1:30

Reports

(a) Finance (Oct 11 th , 2013)

2013-1015-04, Finance

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting Oct 11th, 2013 from items 1-5 and 9-14 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Sheila Mercer

In favor 7; opposed 0; abstained 0. Carried

Councillor Freake left the meeting at 8:10 p.m. due to conflict of interest.

2013-1015-05, Finance

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting Oct 11th, 2013 from item 8 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer

In favor 6; opposed 0; abstained 0. Carried

Councillor Freake returned to the meeting 8:15 p.m.

Finance
October 11th, 2013

Deputy Mayor Sandra Pinksen

Councillor Elmo Bingle

Maxine Hayden

NO	Description	Recommendation
01	Evergreen Enterprises Ltd. Claim 1 Canal Road Tulk's Lane \$87,750.62	Recommend approval
02	Marine Contractors holdback Wights Road \$18,956.02	Recommend approval
03	Bae Neplan Canal and Tulks \$13,843.69	Recommend approval
04	Bae Newplan Reids Lane \$1,749.81	Recommend approval
05	Bae Newplan Wights Road \$1,266.39	Recommend approval
06	Deer Lake Fire department Fence supply only Cangro 1800 feet, posts rail double gate, single gate \$32,500.00 plus HST	Defer to in Camera
07	Deer Lake Fire Department Automatic Paging system with backup \$2,600.21	Defer to in Camera
08	Judy Freake - taxes Judy's B & B \$399.00	Not approved
09	Element hot tub \$552.00	Recommend approval
10	Deer Lake Chamber off commerce Small Business Week sponsor \$150.00 to \$250.00	Recommend approval of \$150.00
11	Land Hink's Lane deferred from August 26,2013	Recommend sell land for \$3,000.00
12	RNC Crime Prevention Donation	Recommend approval of \$25.00
13	Tax adjustment Poll \$345.00, Business \$1,260.35 and P/W/S \$1,102.00	Recommend approval Poll \$345.00, P/w/s/ \$1,102.00 Business tax \$1,260.35 approved once

		business is sold.
14	Accounts Payable \$116,066.08	Recommend approval

(b) Environment and Housing (October 2nd, 2013)

2013-1015-06, Environment and Housing

Councillor Kerry Jones /Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting October 2nd 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Sheila Mercer

In favor 7; opposed 0; abstained 0. Carried

Environment & Housing
October 2, 2013

Councillor Kerry Jones
Mayor Dean Ball
Dave Thomas
Damon Clarke
Maxine Hayden

Delegation Kevin Mckay residential lots

Started plans for subdivision in 1989 built Shears Place, Juniper Street Maple Street Willow Street.

Plans to continue on with land from Gordon Cross and hopes to purchase land from Mr. Gushue.

Would like permission for the road right of way to be 36 feet maximum.

Plans to demolish dwelling formerly owned by Lucy Cross

Would extend on the water and to accommodate development

Would like to make asphalt wider rather than put in curb gutter and sidewalk.

May go ahead and put in a couple of duplex on the lots if he does not do a subdivision.

Mr. Mckay was advised that he will have to follow Department of Environment regulations regarding the brook and will need to submit plans to them for subdivision.

Must meet Town of Deer Lake regulations

Must get survey of land showing layout of proposed plans.

NO	Address	Description	Recommendation
01	50 Reids Lane	Gift and Jewelry Store temporary for two months	Recommend approval
2	78 George Aaron Drive	Home based business Wedding Party Decor	Discretionary use must be advertised if no objection received recommend approval
3	8 Joel's Crescent	New Dwelling Length 42 feet width 32 feet. , front yard 30 feet Rearyard 41 feet, left Sideyard 4 feet right Sideyard 36 feet.	Recommend approval
4	Goose Arm Road	Crown Land Agriculture grass land	Recommend approval check with Department of Agricultural regarding times for spreading of manure.
5	George Aaron Drive	Crown Land 300mx400m residential subdivision	Defer this is in an agricultural zone and will have to be rezoned.
6	George Aaron Drive	Crown Land residential 110m x 275m	Defer another application is already in process through Crown Land for this land.
7	Behind Wellon Drive and Glide Brook	Crown Land 200m x 300m Commercial lots.	Check with our planner to make sure this is zoned correctly, recommend approval. Look at road to ensure that it agrees with our plan

(c) Public Works (Oct 9th, 2013)

2013-1015-07, Public Works

Councillor Elmo Bingle /Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Public Works Committee Meeting Oct 9th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Public Works
October 9th, 2013

Councillor Elmo Bingle
Councillor Shelia Mercer
Councillor Amanda Freake
Maxine Hayden
Dave Thomas

1. Lodge Humber –need to determine if there are any leaks in the area, need to know if they will be installing new curb stop, need them to have easements in place if they need to cross over private land to put in drainage.
2. Lagoon sludge meter to monitor the amount of sludge in the lagoon. The Town crew will be monitoring that latter this week
3. Town office Parking Lot Evergreen \$7,329.18 recommend approval
4. Leo McDonald was in and expressed concern over the slope of Sidewalk on Whites Road will monitor over winter.
5. Water Leaks as per conversation with Jamie Brake Town will look at seeing if we have any leaks around Town.
6. Work Order Detail report for when we do work on properties recommend approval
7. Tulks Lane – Town Crew will get the ditch cleaned up so water flows East.

(d) Economic Development (October 9 th , 2013)

2013-1015-08, Economic Development

Councillor Jean Young /Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Economic Development Committee Meeting Oct 9th, 2013be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Economic Development Committee Minutes

Meeting of Wednesday, October 9, 1:30 pm

In Attendance	Regrets
Chairperson Jean Young, town councilor	
Sheila Mercer, town councilor	
Cyril Kirby, committee member	
Terri Gilbert, business owner	
Terri Lynn Robbins, Deer Lake Chamber of Commerce	
Damon Clarke, Economic Development Officer	

I. Call to Order

The meeting was called to order at 1:40 pm.

II. Old Business

a. ACOA quarterly meeting, related updates

The EDO and Terrilyn Robbins of the Chamber held the first of what are planned as quarterly meetings with ACOA staff person Sonya Lane. A variety of topics were discussed, mostly relating to projects that ACOA would fund and those they won't fund. ACOA generally will only fund sector-specific projects and those which directly create jobs. Therefore, they will not get involved with expanding the industrial park but are interested in the creation of a business improvement association.

b. Underwater Logging

The EDO has submitted a two-page summary of the project to the Research Department of Grenfell College. We are now waiting to hear if any faculty members have interest targeting any of their students for the project.

c. Land Issues

There are a number of ongoing land issues, including the following:

- Crown Land in the eastern end of town near the industrial park: The town continues to work towards having the land re-zoned;
- Kruger land swap: The town hopes to hear on this within a week or so;
- Greenhouse proposal: The proponent has chosen a piece of land near that of the airport authority and there are concerns such an operation could interfere with the airport, so the EDO has urged the proponent to seek another piece of land;
- Request to re-zone agricultural land in George Aaron Drive area: a local resident has requested that a piece of land in this area be re-zoned to residential. The EDO has started this proposal;
- Boundary extension south: This application is in the system and continues to work its way through.

III. New Business

a. Committee membership

There was a general discussion on the group's membership. The committee is waiting for the new town council to make its committee appointments. At that time, it is felt the committee needs to add some new members who represent the business community.

b. Finalize proposals for Stewardship Area, underwater logging

Committee members felt that the submission of any proposals needs to wait until council has prioritized the initiatives it wants pursued. Therefore, the submission of these proposals will be delayed until the group gets future direction from council.

c. Brainstorm new proposal ideas

This was also put on hold, as council needs to have involvement in setting the committee's future direction.

IV. Other Business

a. Snowmobile Hub

This group has resumed its meetings. The EDO informed the committee that there is some work, including signage and trail improvements, that need to be done for the coming season. The committee plans to host a major event as part of Snow West 2014. A sponsorship package will be developed for the use of the Junction Trailblazers Snowmobile Club.

b. Small Business Week

Small Business Week is set for October 21-25. There are a number of activities planned throughout the week.

c. Western DMO

The EDO attended the Go Western annual general meeting in Rocky Harbour. He made contact with a number of people regarding ongoing initiatives, such as the snowmobile hub. He has been invited to sit on the Go Western committee planning events for Snow West 2014.

d. Heritage Fair

The committee asked the EDO to check the remaining budget for this project to see if Amanda-Marie Hillyard can be brought back on for a couple of weeks to organize the Heritage Fair, which was the concluding event of the heritage project.

e. Come Home Year

Committee members felt the town should consider holding a Come Home Year celebration in 2015, to mark the 65th anniversary of the creation of the Town of Deer Lake. It was noted this will require a large commitment of time. The issue will be further discussed at the next meeting.

V. Next meeting

Wednesday, October 23, 2013, 9 am

VI. Adjournment

Meeting Adjourned at 3:30 pm

(d) Parks and Recreation (Oct 10th, 2013)

2013-1015-09, Parks and Recreation

Councillor Jean Young /Councillor Myra Spence

Resolved that the minutes/recommendations of the Parks and Recreation Committee Meeting Oct 10th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Sheila Mercer
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried

Parks & Recreation Committee

Deer Lake Parks & Recreation Committee held their regular meeting on Thursday Oct 10, 2013

In Attendance:

1. Councilor- Sheila Mercer
2. Glynn Wiseman
3. Junior Pinksen

Stadium

- All is up and running. User groups are still doing Registration and will be in full swing in the next week.
- Royals are all set to run their season from the Hodder
- Very positive feedback on new boards and signage.

Pool

Swimming Registration

- We saw one of the largest enrollments since we have been open.

- We added 7 new classes to the schedule and 99 % of the requests for lessons were met.
- We have included the Policy for swimming registration that has been in place since we have been open. There was some concern that the Recreation Director should investigate how other pools do their registration. We know we will not please everyone but feel as a committee this is the fairest way to do it. If anyone would like to see how the other 6 pools hold their registration we can make it available.
- Here is our Policy that we would like council to officially adopt.

Swimming Registration Policy

- Swimming Registration will take place on a weekday 4:30 – 7:30pm
- Swimming registration is on a first come first serve basis.
- If for some reason you cannot make it to swimming registration (home with small children, sickness, taking care of an ailing parent, out of town to a doctor’s appointment at the Janeway) we will allow someone else to register your child for you.
- We will allow a person to register their own children at the same time as other children they may be registration, up to a maximum of 5 children.
- We set the lobby up into 3 different lines for registering children in different classes and

Example:

If you are registering a child in level 5 and children in another levels, when you reach the registration desk the person doing the registration will register your level 5 child and the children in other levels. This keeps you from having to line up in another line.

In doing swimming registration we will do everything possible to make spaces available for all children by offering extra classes if the need should arise. After registration is completed we may have a list of children on a wait list for level 2. We may have had no one booked in level 7. We will cancel the level 7 class and offer another level 2 class. We need a minimum of 3 students in a class to offer that class.

Bowling Alley:

- Leagues are running again this season
- Youth Bowling Program is up and running.

Wintefest:

- We have had 3 meetings and will announce events before Christmas.

Exit Canopies:

They are being installed this week.

Town Manager Action Report for
Meeting No. 1258
October 11, 2013

No	Item	Dept.	Person responsible	Task/request
1	Municipal Assessment Agency	Admin	TM	Mayor Dean Ball nomination sent to Municipal Assessment Agency
2	Val-u Construction	ADMIN	TM	Letter sent requesting information on letter of Good Standing WHSCC, Training records including fall arrest, First Aid, WHIMIS, copy of safe work practices
3	10-12 Oakes Road	ADMIN	TM	Letter sent informing resident of tax adjustment
4	16 D.D. Macdonald Drive	ADMIN	TM	Letter sent informing resident of tax adjustment
5	4 Colbourne Street	ADMIN	TM	Letter sent advising resident of credit towards water leak

With your permission I will be on Annual leave October 24 and October 25, 2013 to attend my son's (Edward Hayden) graduation from Memorial University.

(f) Public Works Superintendent Report
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Report From: Public Works Superintendent David Thomas
 Prepared For: Council & Management Team
 Date Prepared: October 10, 2013
 Timeframe: September 6, 2013- October 10, 2013

Road:

- Patching
- Ditching and installed culverts on Devon Road, Grace Avenue, Fifth Avenue
- Installed signs
- Installed sidewalk on Whites Road
- Installed barriers on Morey Avenue and Lucas Place
- Repaired guiderail on Nicholsville Road, Bennett Avenue and Wights Road

Water:

- Clean filters
- Water hookup on Airport Avenue
- Extended water line on Airport Avenue
- Repaired leaking curb stop on Fifth Avenue and Phillip Drive

- Repaired water line break on Wights Road

Sewer:

- Sewer hook ups on Airport Avenue
- Extended sewer line on Airport Avenue

Snow:

Building Maintenance:

- Electrical Repairs in Recreation complex, Search and rescue building and liftstations

Misc :

- Hauled winter sand

Adjournment

2013-1015-010, Adjournment

Deputy Mayor Sandra Pinksen/ Councillor Elmo Bingle

Resolved that since there is no further business that the meeting adjourns at 9:00 pm with the next regularly scheduled meeting set for Monday October 28th, 2013 at 7:30 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Amanda Freake
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer

In favor 7; opposed 0; abstained 0. Carried



Mayor Dean Ball



Lori Humphrey, Town Clerk