

Minutes of the regular meeting of council held Monday, September 9th, 2013 No. 1258 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Myra Spence
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey
Public Works Superintendent, David Thomas

Gallery: Bill Hayden
Paul Hutchings, Western Star

Regular meeting of council called to order at 7:30pm by Mayor Dean Ball

2013-0909-01, Minutes No. 1257

Councillor Elmo Bingle/Deputy Mayor Sandra Pinksen

Resolved that the minutes of regular meeting of council, No. 1257 held Monday, August 26th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Myra Spence
Councillor Jean Young
Councillor Sheila Mercer

In favor 7; opposed 0; abstained 0. Carried

Correspondence

Meeting No. 1258

Date: Monday, September 9, 2013

No	NAME	REGARDING	CORRESPONDENCE
01	Environment and Conservation	CBPP Ltd Five Year Operating Plan	At the Office for viewing

02	Thomas Industrial Sales Ltd	Renewable Energy	For information
03	Environment and Conservation	2013 Water Quarterly Report	For information
04	Western Hills Waste Management	Meeting Sept 12 th at 2:00 P.M.	
05	Gov NL & Labrador	Sector Skills Training Program	
06	Caroline Wall Western Health	Cancellation – Community Partner Info Sessions	For information
07	Christine Cave MNL	Street lighting cost Increases	For information
08	Environment and Conservation	Subdivision Developments	For information

Reports

(a) Finance (Aug 22 nd , 2013)

2013-0909-02, Finance

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting Aug 22nd, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Myra Spence
Councillor Jean Young
Councillor Sheila Mercer

In favor 7; opposed 0; abstained 0. Carried

Finance
September 05, 2013

Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Maxine Hayden

NO	Description	Recommendation
1	10- 12 Oakes Road Tax adjustment For 2013 \$102.00, and for 2012 \$ 115.60 owner would like adjustment back to 2002.	Recommend approval for 2013, and 2012 in the amount of \$217.60
2	16 Dr. D. D. Macdonald Drive request for write off for W.S. Apartment \$896.00	Recommend approval area is being used for storage.

(b) Public Works (Sept 5th, 2013)

2013-0909-03, Public Works

Councillor Kerry Jones /Councillor Myra Spence

Resolved that the minutes/recommendations of the Public Works Committee Meeting September 5th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Myra Spence
Councillor Jean Young
Councillor Sheila Mercer

In favor 7; opposed 0; abstained 0. Carried

Public Works
September 5th, 2013

Councillor Elmo Bingle
Maxine Hayden
Dave Thomas

1. Middle Road – back up valve was installed on home owner’s property out on the boundary.
2. Grievance Nape Arbitrator Nape submitted 3 names: John Scott, James Oakley, Dennis Browne.

(c) Economic Development Meeting

2013-0909-04, Economic Development Meeting

Councillor Jean Young /Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Economic Development Meeting September 5th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Myra Spence
Councillor Jean Young
Councillor Sheila Mercer

In favor 7; opposed 0; abstained 0. Carried

Economic Development Committee Minutes

Meeting of Wednesday, August 28, 9:00 am

In Attendance	Regrets
Chairperson Jean Young, town councilor	
Sheila Mercer, town councilor (by telephone)	
Cyril Kirby, committee member	
Terri Gilbert, business owner	
Terri Lynn Robbins, Deer Lake Chamber of Commerce	
Damon Clarke, Economic Development Officer	

I. Call to Order

The meeting was called to order at 9:05 am.

II. Old Business

a. Metasoft Systems

The EDO continues to develop the background information needed for proposals to foundations.

a. Building Code of Canada training

The EDO continues to read up on the Code.

b. ACOA meeting

A meeting is scheduled for Friday, September 6, at Corner Brook to further discuss ACOA's plan to enhance local businesses in their efforts to become suppliers for government departments and mega projects. This will be the second meeting and will include representatives from ACOA, the City of Corner Brook and the towns of Deer Lake and Stephenville.

c. Stewardship/SAM

The EDO continues to fine-tune a proposal seeking funding to pursue enhancements of the stewardship areas in the community. Meanwhile, town councilor Jean Young will be attending the fall meeting of the Stewardship Association of Municipalities (SAM) in the Carmanville on September 6 and 7.

d. Underwater Logging

On August 27, the EDO met at Grenfell College with Dean Strickland, the institution's Research Manager, and representatives of the Forestry and Agrifoods Agency, regarding the town's interest in determining the feasibility of recovering logs from the floor of Deer Lake. Mr. Strickland wants a 1-2 page outline of the project and he will then circulate this among faculty members at Grenfell to see if any of them have an interest in the project.

e. Heritage Project

Committee members briefly discussed possible dates for the Heritage Fair this fall.

III. New Business

a. Upcoming Conferences

In September, the EDO will be participating in two conferences. The 8th International Symposium on Oil and Gas Resources in Western Newfoundland is slated for Sept. 11-12 at Humber Valley Resort. Meanwhile, the Canadian Institute of Forestry will be holding its annual general meeting Sept. 14-21 at Steady Brook. The EDO will attend selected sessions on two of those dates.

b. Membership in economic development organizations

The EDO has joined the Economic Developer's Association of Newfoundland and Labrador (EDANL) and its national counterpart, the Economic Developers Association of Canada (EDAC).

c. Building Permit process

The EDO has been gradually playing a larger role in this process by assisting in the measurements of properties prior to the cement pour. Over time, he will become more fully integrated into the process.

d. Participation in Agricultural Fair

The EDO informed committee members that because of pre-existing personal obligations, he will be unable to attend the agricultural fair. Committee members agreed that between them they will be able to cover off the obligations.

e. Green for Life Community Awards

The EDO has prepared an application for these awards, which are aimed at recognizing projects that have specific benefit to the public through the development of green spaces. The Deer Lake Waterfront, including the beach and Humber River areas, are the focal points of the application. The award winners will be announced around Oct. 4. The awards are sponsored by Landscape Newfoundland and Labrador.

f. Future priorities for committee

Committee members noted that with the Sept. 24 municipal election pending, the economic development committee as it is currently structured has just one meeting left. It was generally agreed that the incoming committee should take the reins and set priorities for the next few years.

g. Deer Lake Tourism Development Corporation

On August 26, the EDO met with Dean Fisher. The corporation files, bank account and other property were passed over and will be utilized by the economic development committee as a non-profit vehicle for seeking foundation funding. Once the new council is established, new signing officers will need to be set for the corporation along with new membership for the economic development committee.

IV. Other Business

a. Business Improvement Association (BIA)

Terrilynn informed the group that she is pursuing the creation of a Business Improvement Association (BIA). She will keep the committee abreast of developments.

b. Fingerboard Signs

Members agreed that this needs to be a major initiative of the committee in the coming months. The group will wait for the new council to appoint a new economic development committee before proceeding with the initiative.

V. Next meeting

Wednesday, September 11, 2013, 9 am

VI. Adjournment

Meeting Adjourned at 10.35 am

(c) Town Manager Report

Town Manager Action Report for
Meeting No. 1258
September 6th, 2013

No	Item	Dept.	Person responsible	Task/request
1	Bae Newplan	Admin	TM	Closure of office letter sent
2	14 Squires Road	Admin	TM	Letter sent policeman will monitor, public works put up signs and crosswalk,
3	Theater	Admin	TM	Letter sent to unsuccessful bidders
4	Canteen/Fall Fair	Admin /Rec	Rec/ Council	Meeting held with Canteen operator Fall fair notified via email of result.
5	Crown Land	Admin	TM	Email sent to government
6	14A Reid's Lane	Admin	TM	Email sent informing him he has to have approval Environment.
7	16 Seventh Ave.	Admin	TM	Email sent request for write off not approved

(d) Public Works Superintendent Report

Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team
Date Prepared: September 6, 2013
Timeframe: August 26, 2013 – September 6, 2013

Road:

- Patching
- Ditching and installed culverts on Scott Drive
- Installed signs
- Repaired sidewalk on Farm Road
- Used Vac truck to clean out catch basins and culverts

Water:

- Clean filters
- Water hookups on Scott Drive, Airport Ave Ext and Riverside Drive
- Repaired leaking curb stop on Reids Lane

Sewer:

- Sewer hook ups on Scott Drive and Riverside Drive
- Installed back flow valve for resident on Middle Road
- Raised manhole on Middle Road

Snow:

Building Maintenance:

- Electrical Repairs in Recreation complex, Search and rescue building and liftstations

Misc :

Adjournment

2013-0909-05, Adjournment

Councillor Elmo Bingle/Deputy Mayor Sandra Pinksen

Resolved that since there is no further business that the meeting adjourns at 8:05 pm with the next regularly scheduled meeting set for Monday September 30th, 2013 at 7:30 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Myra Spence
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried



Mayor Dean Ball



Lori Humphrey, Town Clerk