

Minutes of the regular meeting of council held Monday, August 12<sup>th</sup>, 2013 No. 1256 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Myra Spence  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Jean Young

Absent: Councillor Sheila Mercer

Also in attendance: Town Manager, Maxine Hayden  
Town Clerk, Lori Humphrey

Gallery: Paul Hutchings

Regular meeting of council called to order at 7:36pm by Mayor Dean Ball

2013-0812-01, Minutes No. 1255

Councillor Elmo Bingle/Deputy Mayor Sandra Pinksen

Resolved that the minutes of regular meeting of council, No. 1255 held Monday, July 15<sup>th</sup>, 2013 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Myra Spence  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

## New Business

- Flyers in driveways-contact the business responsible for distribution and remind them that this is not acceptable. The next time it happens they will be fined.
- Lakeside Drive-crush stone is from side of road is ending up on the road causing problems to residents that walk it. Look into the cost of sidewalks

## Correspondence

Date: August 12, 2013

No.	Name	Regarding	Response
1	MNL	Tidy Towns	For Information Purposes
2	MNL	UMC Meeting August 16/17	Mayor Ball to attend
3	Gov. Newfoundland	Parks and Natural Areas	For Information Purposes
4	Hospitality Newfoundland & Labrador	Conference and Trade Show February 26-28, 2014	For Information Purposes
5	PAL	Contact of HNL	For Information Purposes
6	CWWA	Canadian Energy And Water Efficiency Conference October 16-18,2013	For Information Purposes
7	Gov. Newfoundland	Provincial Development Permitting Requirements	For Information Purposes
8	Gov. Newfoundland	Forest Management	For Information Purposes
9	Gov. Newfoundland	Supplier Development Event	For Information Purposes
10	Gov. Newfoundland	Protect your Investment	For Information Proposes
11	NLCSA	The COR Benefits	More Information at Office For Viewing

12	Gov. Newfoundland	Supplier Development	More Information at Office for Viewing
13	Public Works and Gov. Canada	Helping Businesses Sell to the Gov. of Canada	More Information at Office for Viewing
14	NAVIGATE	Guiding Entrepreneurs-Supplier Development Event July 9,2013	More Information at Office for Viewing
15	Hydro	Nalcor Energy Supplier Information Session - July 2013	More Information at office for Viewing
16	Kruger	High Conservation Value Forest Assessment Report	More information at Office for Viewing
17	FSC	Report	Available at Office for Viewing
18	Gov. Newfoundland	Invitation to 105 <sup>th</sup> Annual General Meeting	For Information Purposes
19	CPWA	Spring Conference and Trade Show	For Information Purposes
20	House of Commons	Vessel Operation Restriction Regulations	For information Purposes
21	Gov. Newfoundland	Assignment of Fire Protection Officer	For Information Purposes
22	The Royal Canadian Legion	Legion	For Information Purposes
23	Ducks Unlimited Canada	GFL Community Award	Damon to look into it
24	Western Health	Community Partner Information Session – Sept 9	Dean to attend

# Reports

(a) Finance (Aug 6<sup>th</sup>, 2013)

2013-0812-02, Finance

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Committee Meeting Aug 6<sup>th</sup>, 2013 be adopted as presented.

In Favor: Mayor Dean Ball  
 Deputy Mayor Sandra Pinksen  
 Councillor Elmo Bingle  
 Councillor Kerry Jones  
 Councillor Myra Spence  
 Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Finance  
 August 6<sup>th</sup>, 2013

Deputy Mayor Sandra Pinksen  
 Councillor Elmo Bingle  
 Maxine Hayden

NO	Description	Recommendation
1	Marble Mountain Investment Company tax write off interest \$2,234.78, w/s \$896.00, property tax \$20,707.98 feels should only be \$8,000.00	Not Approved
2	Bae Newplan paving Reid's and Seventh \$13,761.93	Recommend approval
3	Athletica \$7,629.53	Recommend approval
4	Baseball Newfoundland & Labrador Provincial Bantam AA A Team in Vaughn Ontario	Recommend approval of \$25.00
5	Aids Walk for Life September 22,2013	Recommend approved of \$25.00
6	Western Star add Labour Day	Not approved
7	Municipalities NL 2013 Convention Registration	Recommend approval 7 rooms
8	Tax adjustments \$2,027.75	Recommend approval
8	PSAB Financial Statements	Recommend approval

(b) Environment and Housing (Aug 1<sup>st</sup>, 2013 and Aug 8<sup>th</sup>, 2013)

2013-0812-03, Environment and Housing

Councillor Kerry Jones /Councillor Myra Spence

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting August 1<sup>st</sup>, 2013 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Myra Spence  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

2013-0812-04, Environment and Housing

Councillor Kerry Jones /Councillor Myra Spence

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting August 8<sup>th</sup>, 2013 excluding item 4 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Myra Spence

Opposed: Councillor Jean Young

In favor 5; opposed 1; abstained 0. Carried

Mayor Ball excuses himself from the meeting due to conflict of interest. Deputy Mayor Sandra Pinksen chairs the meeting.

2013-0812-05, Environment and Housing

Councillor Kerry Jones /Councillor Myra Spence

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting August 8<sup>th</sup>, 2013 item 4 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen  
 Councillor Elmo Bingle  
 Councillor Kerry Jones  
 Councillor Myra Spence  
 Councillor Jean Young

In favor 5; opposed 0; abstained 0. Carried

Mayor Ball returns to the meeting and assumes the role of chair.

Environment & Housing  
 Aug 1<sup>st</sup>, 2013

Councillor Kerry Jones  
 Councillor Myra Spence  
 Lori Humphrey  
 Dave Thomas

NO	Address	Description	Recommendation
01	Catholic Church	Removal of Convent	Recommend that the tipping fee be set at \$500 to offset the extra cost required at landfill site
02	32 Woodfood Drive	New dwelling length 21.95, width 4.8 height 3.96	Meets all requirements of Mobile Home Park – recommended approval
03	7 Woodfood Drive	New dwelling length 74, width 16 height 12	Meets all requirements of Mobile Home Park – recommended approval
04	8 Woodfood Drive	New dwelling length 20.7, width 4.9 height 3.9	Meets all requirements of Mobile Home Park – recommended approval
05	44 Grave Ave	New dwelling length 13, width 10 height 5.83	Recommended Approval
06	New Homes	Policy on New houses and garbage cans	If home owner has an approved garbage container they are not

			required to purchase one as per policy
07	Jacks Place 14,16,18	Ditches filled in, no coverts in driveways, going across road and going to cause problems	Dave spoke with owner to explain they must put ditches and culverts in/Dave to follow up
08	12 Commerce Street	Signage	Recommended Approval

Environment & Housing  
August 8<sup>th</sup>, 2013

Councillor Myra Spence  
Maxine Hayden  
Dave Thomas  
Terry Barnes  
Damon Clarke

No	Address	Description	Recommendation
01	12 Jacks Place	Delegation Anstey Garage 20 x 24 Sideyard 8.4 feet Rearyard 3.5 feet attach to dwelling which has Rearyard of 27 feet	Defer for more information
02	B& S Trucking	Residential Waste Collection	Set up policy meeting for Friday August 09,2013
03	79B Wight Road	Store 4 Distribution Fuel Trucks with Tanks with 11,500 to 20,000 liters plus two stationary tanks 9,100 liters each.	Defer for more information from Government Services and Environment.
04	70 Old Bonne Bay Road	Self storage building length 80 feet, width 30 feet height 10 feet , front yard 257 feet left Sideyard 70 feet,, 40 feet from existing building, Rearyard 16 feet	Recommend approval pending approval Government services.
05	St. Judes	Crown Land	Defer
06	Goose Arm Road	Crown Land for residential , frontage 65m depth 20-30m	Recommend approval

07	Route 430	Crown Land Agricultural use	Recommend approval
08	99 North Main	Renovations to basement Extension to basement length 8 feet width 8 feet height 8 feet rear yard 48 feet left Sideyard 10 feet right Sideyard 42 feet	Recommend approval
09	70 George Aaron Drive	Garage length 22 feet width 28 feet height 24.2 feet, 50 feet from dwelling left Sideyard 20 feet 10 feet from back of property	Recommend approval maximum height not to exceed 18 feet.
10	6 Lera Street	New dwelling length 60 width 32 height 18.20 land size 80 x 100 front yard 9 meters Rearyard 12 meters , left Sideyard 4 meters right Sideyard 2 meters	Recommend approval
11	38 Hancock Road	New dwelling length 54.4 width 36 height 31.3 plus garage length 18 feet width 20 feet front yard 27 feet Rearyard 30 feet left Sideyard 3.5 feet right Sideyard 6.5 feet	Not approved does not have required frontage onto Hancock Road.,
12	Bowater Field	Dog show May 14-18, 2014	Recommend approval
13	Deer Lake Beach	Beachside Grill house business concept.	Defer
14	measurements	Sideyard footing or eve	Defer
15	Mountain View Cabs	Request for another permit	Recommend approval
16	Canada Post	Riverbank Road postal compartments near parking for boat launch about 80-90 compartments	Not Approved.

(c) Public Works (July 29<sup>th</sup>, 2013 and Aug 7<sup>th</sup>, 2013)

2013-0812-06, Public Works

Councillor Elmo Bingle /Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Public Works Committee Meeting July 29<sup>th</sup>, 2013 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle



Councillor Kerry Jones  
Councillor Myra Spence  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

2013-0812-07, Public Works

Councillor Elmo Bingle /Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Public Works Committee Meeting August 7<sup>th</sup>, 2013 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Myra Spence  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Public Works  
July 29<sup>th</sup>, 2013

Councillor Elmo Bingle  
Councillor Shelia Mercer  
Lori Humphrey  
Dave Thomas

1. Public Works Grievance – Council are following all requirements outlined in Union Contract.
2. Donna Fudge – Write letter to Donna Fudge to inform her that insurance declined her request
3. Humber Lodge – Meeting scheduled for Monday, August 5<sup>th</sup>.
4. Joanne McKay Sewer backup – The insurance adjuster will be calling them to investigate this incident
5. Set meeting with B & S Trucking to discuss problem with garbage collection

Public Works  
August 7<sup>th</sup>, 2013

Councillor Elmo Bingle  
Maxine Hayden  
Dave Thomas

1. Delegation Doucette Middle Road Mr. and Mrs. Doucette advised that they have lived in the house for 38 years and in 2011 and 2013 they had a sewer back up. They do not have a backflow valve and cannot locate their sewer line. They do not want to tear up their paved driveway or tear up their concrete. They cannot put the value in their basement. They would like the Town to dig up out by the road and put in a backflow valve. They realized that the Town has plans to do Middle Road but would like this done so they do not have another backup.

Check to see where we are in getting funding for Middle Road.

2. Cameras - advertise before set up of camera – recommend we advertise and let the public know we will be setting up cameras.
3. Motor Bikes, ATV's, dirt bikes on Rail way Bed and around Town we are getting a lot of complaints – set up a meeting with RCMP to discuss.
4. Philpott – Gutter Boulos Place. – plans are to put a catch basin over by her driveway- scheduled for middle of August 2013
5. Lodge Humber – defer to in camera.
6. Lagoon we are looking into this with Government and getting a sludge meter to monitor the amount of sludge in the lagoon.
7. 2013 Paving Canal Tulk's 4 tenders

Evergreen Enterprises Ltd. \$110,849.61  
J. & J. Paving Ltd. \$116,859.51  
Marine Contractors Inc. \$123,921.45  
Harvey Gale & Son Ltd. \$141,615.39  
Recommend approval of Evergreen Enterprises Ltd.

(d) Economic Development (June 19 <sup>th</sup> , 2013 and July 3 <sup>rd</sup> , 2013)
---

2013-0812-08, Economic Development  
Councillor Jean Young /Councillor Myra Spence

Resolved that the minutes/recommendations of the Economic Development Committee Meeting July 17<sup>th</sup>, 2013 and July 30<sup>th</sup>, 2013 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Myra Spence  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

## Economic Development Committee Minutes

Meeting of July 17, 9:00 am

In Attendance	Regrets
Chairperson Jean Young, Town Councillor	Cyril Kirby, Committee Member
Sheila Mercer, Town Councillor	Terri Lynn Robbins, Deer Lake Chamber of Commerce
Terri Gilbert, Business Owner	
Damon Clarke, Economic Development Officer	
Amanda-Marie Hillyard, Research Co-ordinator, Heritage Project	

### I. Call to Order

The meeting was called to order at 9:05 am.

### II. Old Business

#### a. Heritage Project

The group had a final look at a hard copy of the calendar and everyone was pleased with the quality of the finished product. The order was placed and the calendars were expected to arrive in Deer Lake on Thursday in time for sale during the Strawberry Festival.

#### b. Nalcor Workshop

There was good attendance and good reviews of this workshop. All committee members in attendance took part and agreed with the assessment.

#### c. Photographer

There were just two people who expressed interest and both were interviewed Wednesday, July 17, by the EDO and councillor Mercer. A decision was then made to have Roxanne Ryland serve as the town's photographer. She will start immediately by photographing the Strawberry Festival.

**d. Land Issues**

The EDO continues to pursue expansion of the town's municipal boundary southwards. Arvo McMillan, the town planner, has updated maps and will now submit our intention to various government departments. Meanwhile, the town manager had an e-mail update from Transportation and Works deputy-minister Brent Meade on Wednesday, July 17. He stated "We are in the process of discussions with CBPPL. I had hoped to meet with them this week but with vacation times and schedules, we have had to reschedule to early August. So in short, still working on it and hoping to find resolution soon."

**III. New Business**

**a. Metasoft Systems**

Council has given approval for the purchase of software that will allow the EDO to search for funding through foundations and corporations. This will become a major tool in accessing the necessary resources to pursue economic development in the community.

**b. Building Code of Canada training**

Council also approved expenditures for the EDO to complete training in the National Building Code of Canada, with the intent that he will assume responsibility for the measurement of properties undergoing new builds in Deer Lake.

**IV. Other Business**

None.

**V. Next meeting**

Wednesday, July 31, 2013, 9 am

**VI. Adjournment**

*Meeting Adjourned at 10:11am*

**Economic Development Committee Minutes**

Meeting of July 30, 9:00 am

<b>In Attendance</b>	<b>Regrets</b>
Chairperson Jean Young, Town Councillor	Terri Gilbert, Business Owner
Sheila Mercer, Town Councillor	Terri Lynn Robbins, Deer Lake Chamber of

	Commerce
Cyril Kirby, Committee Member	
Damon Clarke, Economic Development Officer	
Amanda-Marie Hillyard, Research Co-ordinator, Heritage Project	

## **VII. Call to Order**

The meeting was called to order at 9:10 am.

## **VIII. Old Business**

### **e. Heritage Project**

The committee reviewed the Strawberry Festival group had a final look at a hard copy of the calendar and everyone was pleased with the quality of the finished product. The order was placed and the calendars were expected to arrive in Deer Lake on Thursday in time for sale during the Strawberry Festival.

### **f. Photographer**

Town photographer Roxanne Ryalnd continues to take photographs for the town's library. Her most recent batch included shots of the beach, boating and fishing by the powerhouse.

### **g. Land Issues**

The paper work to expand town's municipal boundary southwards has been submitted. We are now waiting to see if there are any issues of objections.

## **IX. New Business**

### **a. Metasoft Systems**

The EDO has completed most of the training on this software and will begin searching for potential funders of some of the committee's initiatives.

## **X. Other Business**

None.

## **XI. Next meeting**

Wednesday, August 14, 2013, 9 am

## **XII. Adjournment**

*Meeting Adjourned at 9:50am*

(d) Town Manager Report

Town Manager Action Report for  
Meeting No. 1255  
August 9<sup>th</sup>, 2013

No	Item	Dept.	Person responsible	Task/request
1	Western Hills Waste Management	Admin	TM	Notified they can meet with Council August 12, 2013 at 6:30 P.M. to 7:00 P.M.
2	Black Spruce	Admin	TM/EDO	Willing to meet would like to know some dates
3	Canadian Institute of Forestry	Admin	TM	Response sent we will have person in attendance
4	DL Search & Rescue	Admin	TM/TC	Cheque issued
5.	Golf Tournament	Admin	TM/TC	Team participated
6	Economic Development	Admin	TM/EDO	Roxanne Ryland will be doing photo shoot, Registered for Metasoft, registered for home inspector program.
7	Mr. Barry Turner	Admin	TM	Letter issued regarding price of land
8	Mr. Mark Keough	Admin	TM	Letter issued recommend he install 16" culvert
9	Mr. & Mrs. Mckay	Admin	TM	Letter send will advised of outcome once we hear from our insurance.
10	Mrs. Donna Fudge	Admin	TM	Advised request for reimbursement has been sent to our insurance company,.
11	Grand Lake Centre	Admin	TM	Letter sent regarding food vendors at fall fair
12	Mr. Doucette	Admin	TM	Letter sent regarding back flow valve.
13	Western Hill Waste Management	Admin	TM	Letter set regarding meeting with August 12, 2013.
14	Central Woodworks Inc.	Admin	TM	Letter sent approved in principle waiting approval Government Services, Health Canada, Royal Canadian Mounted Police and Fire commissioner

## (d) Public Works Superintendent Report

Report From: Public Works Superintendent David Thomas

Prepared For: Council & Management Team

Date Prepared: August 8, 2013

Timeframe: July 15, 2013 – August 8, 2013

### Road:

- Patching
- Ditching and installed culverts on Grace ave, Goose Arm Road and Old Bonne Bay road
- Line Painting
- Repaired area on Langdon's Lane where a main waterline was installed
- Removed trees at intersections that blocked view of traffic

### Water:

- Clean filters
- Water hookups on Grace Avenue, Reids Lane, Joel's Crescent, Williams Lane
- Repaired leaking curb stop on Jack's Place
- Repaired fire hydrant on Nicholasville Road

### Sewer:

- Sewer hook ups on Grace Avenue, Reids Lane, Joel's Crescent, Williams Lane
- Repaired manhole on Oakes Road

### Snow:

### Building Maintenance:

- Electrical Repairs in town office, depot and Recreation complex and on field for Strawberry Festival

### Misc :

- Crew spent seven days setting up and taking down Strawberry Festival

## Adjournment

### 2013-0812-09, Adjournment

Deputy Mayor Sandra Pinksen /Councillor Elmo Bingle

Resolved that since there is no further business that the meeting adjourns at 8:36 pm with the next regularly scheduled meeting set for Monday August 26<sup>th</sup>, 2013 at 7:30 pm.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen

Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Myra Spence  
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried



---

Mayor Dean Ball



---

Lori Humphrey, Town Clerk