

Minutes of the regular meeting of council held Monday, April 29th, 2013 No. 1251 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Myra Spence
Councillor Sheila Mercer
Councillor Jean Young
Councillor Elmo Bingle

Absent: Councillor Kerry Jones

Also in attendance: Town Manager, Maxine Hayden
Administrative Assistant, Christa Jones

Gallery: Bill Hayden
Keith Pilgrim

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball

2013-0429-01, Minutes No. 1250

Deputy Mayor Sandra Pinksen / Councillor Elmo Bingle

Resolved that the minutes of regular meeting of council, No. 1250 held Monday, April 8th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Myra Spence
Councillor Jean Young
Councillor Sheila Mercer
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

Correspondence

Meeting No. 1251

Date: Monday, April 29th, 2013

No	NAME	REGARDING	CORRESPONDENCE
01	Deer Lake Chamber	Agricultural Exhibition	Looking for support

02	Mun NL & Labrador	Membership package	For information purposes
03	Hospitality NL & Lab	Membership	For information purposes
04	Multiple Sclerosis	Progress Report	For information purposes
05	Cluney Mercer	Changes to Tender Advertising Services	For information purposes
06	Alzheimer Society	Donation	Refer back to finance
07	Municipalities NL & Labrador	Municipal Symposium Agenda	Hotel Gander May 9 – 11th
08	Nova Central School Board	Consolidation	For information purposes
09	Town of Pasadena	Emergency Planning	For information purposes
10	Municipalities NL & Labrador	By-Laws	On File – Available for Viewing
11	Municipalities NL & Labrador	Benefits of Belonging	On File – Available for Viewing

Reports

(a) Finance (April 25th, 2013)
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2013-0429-02, Finance Meeting

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Meeting for April 25th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Myra Spence
 Councillor Jean Young
 Councillor Sheila Mercer
 Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

Finance
 April 25th, 2013

In attendance:

Deputy Mayor Sandra Pinksen
Maxine Hayden, Town Manager

NO	Description	Recommendation
01	Easter Seals donation	Recommend donation \$25.00
02	Bae Newplan Birch & Colbourne \$3,025.54	Recommend approval
03	Accounts Payable #126,344.45	Recommend approval

(b) Environment and Housing (April 26th, 2013)

2013-0429-03, Environment and Housing

Councillor Myra Spence /Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Environment and Housing Meeting April 26th, 2013 be adopted as presented, with the deferral of any applications that were submitted after the April 26th meeting.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Myra Spence
Councillor Jean Young
Councillor Sheila Mercer
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

Environment & Housing
April 26th, 2013

In attendance:
Councillor Kerry Jones
Councillor Myra Spence
Maxine Hayden, Town Manager
David Thomas, Public Works Superintendent
Terry Barnes, Municipal Police

NO	Address	Description	Recommendation
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01	23 Tower Road	Garage length 9.84m, width 7.93.m. height 5.49, front yard 37m Rearyard 31m left Sideyard 6.1m right Sideyard 37m	Recommend approval once new regulations are in gazette.
02	9 Mountain view	Garage length 28 feet width 22 feet height 13 feet, Rearyard 40 feet left Sideyard 8 feet Sideyard 20 feet from dwelling	Recommend approval
03	1 Bailey Avenue	Garage length 34 feet width 16 feet height 10 feet. Front yard 76 feet Rearyard 3 feet left Sideyard 3 feet, , right Sideyard 43 feet.	Not approved this is an accessory building that shall be clearly incidental to the Main building .No main building on lot.
04	3 Boulos place	Shed 8x10reyard 73 feet left Sideyard 10 feet right Sideyard 25 feet	Recommend approval
05	90 TCH St. Judes	Garage 30 feet x 24 feet height 13 feet front yard 15m Rearyard 6m left Sideyard 15m right Sideyard 9m	defer
06	24 Main Dam Road	Garage 18 x 14 height 12 feet 20 feet from dwelling rear 45f	Recommend approval
07	17 Dr. D.D. Macdonald Drive	New dwelling length14.02m x width 9.75m height 6.04m front yard 30 feet Rearyard 58 feet, Sideyard s 20 feet,, garage 18x 26 feet Rearyard 3 Sideyard 3, 29 from dwelling	Recommend Approval
08	Southwest boundary of Cross Road	Crown Land 67 feet by 25 feet to be used as part of 7 Crosses land	Recommend approval
09	Goose Arm Road	Crown Land private Dog kennel 150m x 150m	Defer for more information
10	Dept. of Natural Resources	Quarry permit across from Deer Lake Airport.	Not approved not in use for last 4 years
11	19 main dam road	Fence from dwelling 6m x 24	Recommend approval
12	12 Riverbank road	New dwelling length 12.2m width	Recommend approval

		9.2m height 6m Front yard 9m rear yard 119.67m left Sideyard 2.67right Sideyard 2.56m	
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(c) Policy Committee

2013-0429-04, Policy

Councillor Sheila Mercer / Councillor Myra Spence

Resolved that the minutes/recommendations of the Policy Committee be deferred for changes.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Myra Spence
Councillor Jean Young
Councillor Sheila Mercer
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

(d) Economic Development (April 10th, 2013 and April 24th, 2013)

2013-0429-05, Economic Development

Councillor Jean Young/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Economic Development Meetings April 10th, 2013 and April 24th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Myra Spence
Councillor Jean Young
Councillor Sheila Mercer
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

Economic Development Committee Minutes

Meeting of April 10, 9 am

In Attendance	Regrets
Chairperson Jean Young, town councilor	Cyril Kirby
Sheila Mercer, town councilor	Terri Lynn Robbins, Deer Lake Chamber of Commerce
Terri Gilbert, business owner	
Damon Clarke, Economic Development Officer	

I. Call to Order

The meeting was called to order at 10:05 am.

II. Old Business

a. Heritage Project

Research Co-ordinator Amanda-Marie Hillyard provided an update on her activities. She has spoken to representatives of all local church groups and begun conducting interviews. More interviews will be held next week. Amanda-Marie has also been contacted by Dale Jarvis of the Heritage Association of Newfoundland and Labrador about the group's Digital Archive Inventory (DAI), an online historical/cultural archive sponsored by Memorial University. He expressed interest in having the photos and information gathered about Deer Lake posted there.

She also suggested that the committee sponsor a contest for school students who depict some aspect of the town's heritage, in the form of an essay, poem, drawing, etc., at the Heritage Fair in the fall. A winner could be chosen and a prize presented during the fair. Amanda-Marie added that following the publication of an article about the heritage project in *The Western Star* last week, a Stephenville woman originally from Deer Lake called her and volunteered to provide information for the project.

b. Sponsorship Package

The draft of the second sponsorship piece was presented to the committee members. They were asked to provide input before the document is finalized.

c. Underwater Logging

The EDO has a meeting set up for next week to discuss the potential for a research project on this topic with representatives of the Centre for Forest Science and Innovation, a division of the Forestry and Agrifoods Agency of the Department of Natural Resources.

III. New Business

a. Deer Lake Snowmobile Hub becomes Deer Lake 4-Season Hub

The committee met and has decided to broaden its approach to become the Deer Lake 4-Season Hub Committee. The aim is to broaden its approach to cover more than just snowmobile initiatives. To this end, the committee's first task will be to develop the concept behind the creation of an outdoor show, tentatively labelled the Deer Lake Outdoor Recreation Expo (please see below).

b. Deer Lake as destination for resettlement communities

The EDO raised the idea of the town aggressively pursuing residents of communities slated for resettlement. The committee agreed this is something the town should pursue, particularly for residents of any communities slated for settlement which are located in the general area. It was noted Deer Lake has some experience with this, having received a significant number of former Harbour Deep residents when that community was re-settled. The EDO was directed to prepare a letter which could be sent to residents of those communities, in which they are encouraged to consider relocating to Deer Lake.

c. Trade Shows

There was a discussion on attempting to develop two trade shows per year, in conjunction with the Chamber of Commerce. One would be an Outdoor Show, possibly for early to mid-September at the Hodder, just before the ice goes down. The other show would be developed as a Home Show and would be planned for early spring, after the ice is removed at the Hodder. The EDO and Terri-Lynn Robbins of the chamber will begin developing these shows. The outdoor show will be brought to the Snowmobile Hub committee for its input

d. Nalcor Forum on Muskrat Falls business opportunities

The EDO should hear back from Nalcor by early next month.

e. Tourism Development for the Town

The economic development committee had a lengthy discussion on tourism in the town at its regular meeting Wednesday. There were a number of top short-term priorities which emerged, including the following:

- **A photo shoot:** The town needs some professional quality photos taken during all seasons for use in promotional material. It was suggested the committee could place a Request for Proposals in which we invite local photographers to come in and show us their work and explain how they propose to get photos. The project would last a year (to cover all seasons) and the photos would become property of the town. A rough price tag discussed was \$2,400 (\$200 per month) to \$3,000 (\$250 per month).
- **Trails:** The committee would like to see a commitment to further enhancing and developing existing trails and planning for the creation of new trails. All development should be with an eye to realizing 4-season multi-use trails which could be utilized by snowmobiles, ATVs, walkers and joggers, bicyclists, etc.
- **The Beach:** Again, the emphasis would be on enhancing that which already exists. The committee would like to see the fire pits installed, more garbage cans and benches installed, some additional signage, etc. The mid-term plan would be to expand upon the existing beach trails to further extend the town's trail network.

Other tourism issues discussed included improvements to the bandstand at Bowater Field, relocation of the fingerboard signs and development of old logging roads on the western side of Deer Lake for use as multi-purpose roads for ATVs, bicycles, dirt bikes, snowmobiles, etc.

IV. Other Business

None.

V. Next meeting

Wednesday, April 24, 2013, 9 am

VI. Adjournment

Meeting Adjourned at 11:15 am

Economic Development Committee Minutes

Meeting of April 24, 9 am

In Attendance	Regrets
Chairperson Jean Young, town councilor	Cyril Kirby
Sheila Mercer, town councilor	
Terri Gilbert, business owner	
Damon Clarke, Economic Development Officer	
Terri Lynn Robbins, Deer Lake Chamber of Commerce	

VII. Call to Order

The meeting was called to order at 10:03 am.

VIII. Old Business

d. Heritage Project

Amanda-Marie Hillyard, Research Co-ordinator for the project, indicated that interviews are going well. She attended last week's Heritage Fair at the schools in town and was pleased to note how the project brought together young people and the town's senior citizens. Amanda-Marie noted that she is in the process of getting the Deer Lake information she has gathered through the Heritage project posted online with the Digital Archive Inventory (DAI), an online historical/cultural archive sponsored by Memorial University.

There was also a discussion on getting the older cassette tapes of seniors' interviews digitized. Amanda-Marie was asked to pursue this with some local residents who may have such expertise. And, she talked about hosting a Heritage Appreciation Night for the seniors who will have taken part in the project. This event is tentatively scheduled for late May at one of the seniors' clubs.

There was a discussion about the old police station and other properties in the town that could achieve heritage structure designation. The EDO was asked to contact the owners to see if they would be interested in pursuing heritage designation of their properties. He will also prepare a table listing all local properties that could be designated as a heritage property.

e. Sponsorship Package

The committee members will come back to the EDO with any suggested changes to the sponsorship package.

f. Deer Lake as a destination for resettlement communities

The EDO circulated a draft letter intended to be sent to residents of communities that are to be re-settled, with the goal of convincing the residents to consider moving to Deer Lake. In the course of a discussion on this it was noted that many such people would likely be senior citizens and therefore the letter should be re-drafted to emphasize this more so than the business angle currently contained in the letter. The EDO will bring a revised draft to the next meeting.

g. Underwater Logging

The EDO recounted how the meeting went. The next steps are to make contact with those who would have regulatory powers over this project.

h. Letter to Premier re Kruger Land Swap

The EDO reported that there has been no reply back from the Premier or her ministers regarding the letter sent to them about the Kruger land swap on April 4 and April 8, respectively. The EDO was instructed to contact their offices again to see if a reply is forthcoming in a speedier manner. There was some discussion about the council taking the matter to the media but it was felt this is a decision the entire council needs to be involved with.

i. Deer Lake 4-Season Destination Committee

The committee met last week to develop the concept behind the creation of an outdoor show, tentatively labelled the Deer Lake Outdoor Recreation Expo. This was a good brainstorming session and organizers will research a number of topics in time for the next meeting.

j. Old Logging Roads as Trails

There was a discussion on the possible development of old logging roads on the western side of Deer Lake for use as multi-purpose roads for ATVs, bicycles, dirt bikes, snowmobiles, etc.

k. Re-zoning in George Aaron Drive area

The economic development committee was brought up to date on the process.

l. Extending municipal boundary south

The economic development committee was also brought up to date on this process, which is being pursued by the town planner, Arvo McMillan.

IX. New Business

a. Digital Sign

It is hoped that responsibility for the digital sign can be transferred to the EDO. However, in speaking with Junior Pinksen, who in turn spoke with the service provider, he advised that we would need to bridge the antenna on the recreation building with the town office in order to operate the sign from the town office. This cost would be

approximately \$ 1,000.00. Junior asked if we could move the antenna from the complex to town office and he said no because the receiver on the sign would not have a clear line of sight to the town office where it is currently located. Junior also asked if we could use the WI-FI network but his contact said no because then people would be able to hack the sign and make changes themselves. The economic development committee is seeking council's permission to spend the necessary funds to have the digital sign controlled from the town office.

b. Fingerboard Signs

There is a need to get the project back on track so revenue can be maximized. The EDO will look around the town to see if there are more suitable locations for the signs on Commerce Street and coming off the ramp on Nicholasville Road, near the Home Hardware building. In the meantime, the EDO has drafted a letter to be sent to all businesses which have participated in the fingerboard initiative.

c. Report from Jean: Stewardship Conference in Bay Roberts

Committee chairperson Jean Young attended a municipal stewardship conference last weekend in Bay Roberts. She made contacts there that could assist the committee in developing the stewardship area which includes the grassy island near the bridge on Route 430. The committee is considering development an interpretive area near the island and in future, possibly linking it up to existing walking trails in the community.

X. Other Business

None.

XI. Next meeting

Wednesday, May 8, 2013, 9 am

XII. Adjournment

Meeting Adjourned at 11:05 am

(e) Town Manager Action Report

Town Manager Action Report

Meeting No. 1251

April 26, 2013

No	Item	Dept.	Person responsible	Task/request
1	Zoning amendment	Admin	TM	Amendment was advertised no objections received to increased in size for accessory buildings. Now waiting on amendment to be

				published in gazette
02	Extending Towns municipal boundary	Admin	TM/EDO	Information has been sent to planner to start process
03	Greater Corner Brook Board of Trade	Admin	TM	Black Spruce Exploration Councillor Mercer attended
04	Dept of Environment	Admin	TM	11 Trans Canada Highway in process of being cleaned up now standard for petroleum contaminated site
05	Spring cleanup	Admin/pw	TM/Pw	Flyer sent to residents on spring cleanup dates
06	PMA conference	Admin	TM	Attended the PMA conference in St. John's attended session on 2013 municipal Elections, session with Dr. Greenwood trends Challenges and opportunities , with CAO corner brook talking about the Design Build Journey, Stewart McKely on Social Media in the Workplace, Panel discussion with various govt. departments, cluing up gas tax, trio on new drugs,, Municipal enforcement.
07	78 Riverbank road	Admin	Tm /PW/TP	Had an inquiry from a resident on the Rearyard for property on 78 riverbank road, the left rear yard boundary is 22.7 feet FOR Information resident would like response on Rearyard. This permit was issued last year.

(f) Public Works Superintendent Report

Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team
Date Prepared: April 26, 2013
Timeframe: April 8, 2013 – April 26, 2013

Road:

- Installed new street signs
- Patching
- Sod repairs
- Installed culverts on Jacks place
- Sweeper on roads

Water:

- Clean filters
- Water hookups on Katelyn Place and Grace Avenue
- Repaired 3 leaking curb stops
- Dug up and repaired waterline for old Hardy's property that contractor hooked up incorrectly
- Installed new booster pumps at chlorination plant
- Started taking down hydrant markers

Sewer:

- Sewer hook ups on Katelyn Place and Grace Avenue

Snow:

Building Maintenance:

- Electrical Repairs in town office, depot and Recreation complex

Misc :

- Three days of spring clean up

(g) Public Works Committee Report (April 11th, 2013 and April 23th, 2013)
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2013-0429-06, Public Works

Councillor Sheila Mercer / Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Public Works Meetings April 11th, 2013 and April 23th, 2013 be adopted as presented.

In Favor:	Mayor Dean Ball Deputy Mayor Sandra Pinksen Councillor Myra Spence Councillor Sheila Mercer Councillor Elmo Bingle
Opposed:	Councillor Jean Young

In favor 5; opposed 1; abstained 0. Carried

Public Works
April 11th, 2013
B&S Trucking

Councillor Shelia Mercer

Maxine Hayden
Dave Thomas
Dwight McKay B & S Trucking

Tipping fee for additional household that will be using the Town Waste Disposal site.

Along with the current users for this site it will add an additional 704 households
Glenburnie/Birchyhead/Shoal Brook 162
Woody Point 150
Howley 132
Trout River 260

Already included 494 households
Reidville 200
Cormack 262
Pynns Brook 32

Discussion was held with the contractor regarding the cost of tipping fee and to bury the waste. The current amount paid by the residents is \$42.00 plus HST for tipping fee and coverage.

Recommend that the fee set for waste disposal for households remain at \$42:00 plus HST for tipping fee and coverage.

Discussion was also held on charges for householders and business who bring up waste in their own vehicles.

The following rates are recommended:

Pickup truck or trailer maximum 15 bags \$5:00

Single axle or oversize pickup \$25:00

Cube Van \$25.00

Tandem \$50.00

Tandem Packer \$100.00

Public Works
April 23rd, 2013
Lodge Humber

Maxine Hayden

Dave Thomas
Bob Mercer
Doug Rowe

The water table in that area is after rising over the last five years.

They plan on doing some work on their building in mid July and would like to coordinate with the Town at that time to install a new water line and put in a drain to get rid of water from their basement.

Next meeting June 18, 2013 at 10:00 A.M.

(h) Parks and Recreation Committee Report (April 12th, 2013)
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2013-0429-07. Parks and Recreation

Councillor Sheila Mercer / Councillor Jean Young

Resolved that the minutes/recommendations of the Parks and Recreation Meeting April 12th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Myra Spence
Councillor Jean Young
Councillor Sheila Mercer
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

Parks & Recreation Committee

Deer Lake Parks & Recreation Committee held their regular meeting on Friday April 12-2013

In Attendance:

1. Councilor- Sheila Mercer
2. Glynn Wiseman
3. Junior Pinksen

Stadium

- All the old boards are removed from arena. The new boards will be installed as planned by May 24-2013

- Minor Hockey and Figure Skating were very pleased with the past season and look forward to restating in the fall of 2013
- We had an incident in where a purse was stolen from the Stadium on April 29-2013. With the camera's that were installed in the facility we were able to identify the person and recover stolen property. The police then made an arrest.
- Humber Valley Hockey school will take place July 29- Aug 10-2013

Pool

Swimming Registration

We have had another good registration. 217 children have registered for our Red Cross Swimming Lessons. This block of swimming lessons will take us up to June 9.

School Lessons

School Lessons have started again we have 1 class of grade four's from Pasadena and 3 from Deer Lake they each come Once a week for 8 weeks. They finish in June.

We have restarted the evening Lap Swim on a sign up basis. Each night we have to make a min of \$ 50.00 this means that each person will pay a registration fee of 50.00 for ten weeks of evening lap swim. We have 10 swimmers on the list and if any others would like to drop in and swim there is a 5.00 charge.

Bowling Alley:

The Bowling alley is winding down as the end of the season is nearing. The Adult Leagues and YBC will typically finish the beginning of June, and the Bowling Alley will shut down regular operations the last week of June. We will reopen for anyone who books 3 lanes or more and we will reopen for regular days during hockey school.

- **Exit Canopies:**

The Exit Canopies are under construction and will be completed soon according to Western Steel

- **Deer Lake 67**

Recreation committee is pleased to announce that a Race of 67 km around Deer Lake. This will take place on September 1-2013 that will see 50 participants from all across Canada coming to Deer Lake. We will be supporting this group and hope to make this event bigger and better for years to come. For more information on this event you may go to the website www.deerlake67.com

Adjournment

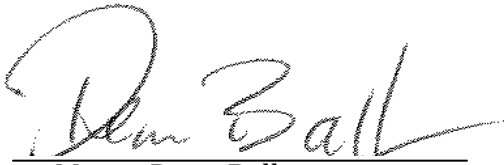
2013-0408-08, Adjournment

Deputy Mayor Sandra Pinksen / Councillor Elmo Bingle

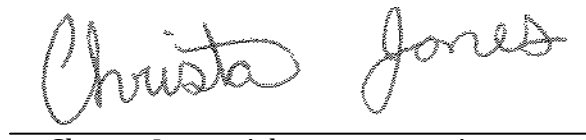
Resolved that since there is no further business that the meeting adjourns at 9:03 pm with the next regularly scheduled meeting set for Monday May 13th, 2013 at 7:30 pm.

All in Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Myra Spence
 Councillor Jean Young
 Councillor Sheila Mercer
 Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried



Mayor Dean Ball



Christa Jones, Administrative Assistant