

Minutes of the regular meeting of council held Monday, April 8th, 2013 No. 1250 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Jean Young
Councillor Elmo Bingle

Absent: Councillor Myra Spence

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey
Public Works Superintendent, David Thomas

Gallery: Bill Hayden
Cameron Patey

Regular meeting of council called to order at 7:40 pm by Mayor Dean Ball

2013-0408-01, Minutes No. 1249

Deputy Mayor Sandra Pinksen / Councillor Elmo Bingle

Resolved that the minutes of regular meeting of council, No. 1249 held Monday, March 25th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

2013-0408-02, Regulation Amendment

Councillor Kerry Jones / Councillor Shelia Mercer

The Town of Deer Lake proposes to adopt Development Regulations Amendment No 7, 2013 under the authority of Section 16 of the Urban and Rural Planning Act 2000 to Condition 2 of the Residential Zone of the Town of Deer Lake Development Regulation that would increase the maximum allowable floor area and height of an accessory building. This amendment will expand the maximum floor area of an accessory building for a lot size over 557.03 square meters from 67 square metres and 7% of lot area of no greater than 96.62 square meters and 7% of lot area under 557.03 height of no more than 7.11 meters.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

2013-0408-03, Public Briefing Session

Councillor Kerry Jones/ Councillor Elmo Bingle

The Town of Deer Lake is holding an informal public briefing session to discuss an amendment to the Deer Lake Municipal Plan Future Land Use Map 2 and an amendment to the Development Regulation Land Use Zoning Map 2 that would change the designation and zone of property located North of George Aaron Drive and West of the Viking Trail from Agriculture to Residential. The public briefing is scheduled for April 24th, 2013 at 7:00 p.m. at the Deer Lake Town Office. However, the public briefing will be cancelled unless one of more representations concerning these amendments is received in writing on or before twelve (12:00) noon on April 24th, 2013.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

2013-0408-04, Municipal Boundary

Deputy Mayor Sandra Pinksen/ Councillor Elmo Bingle

The Town of Deer Lake is seeking to have its planning boundary to the west rezoned to become our new municipal taxation boundary.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

Correspondence

Meeting No. 1250

Date: Monday, April 8th, 2013

No	NAME	REGARDING	CORRESPONDENCE
01	CWTA	Wireless – Forum	For your info
02	Hospitality NL & Lab	Tourism Assurance Plan - April 17 th Webinar	Anyone to participate
03	YFactor Inc.	Marketing Trends	For your info
04	Hospitality NL & Lab	Newsletter	For your info
05	Greater Corner Brook Board of Trade	Luncheon – April 10 th	Mayor Ball and Councillor Mercer
06	Fire & Emergency Services	Request for Financial Assistance	For your info
07	Deer Lake Reg. Airport Authority	Minutes of Meeting March 27, 2013	For your info
08	Deer Lake Reg. Airport Authority	2011/2012 Annual Report	On file in office
9	Environment and Conservation	North Atl. Petroleum Requirement to complete Env Site Assessment.	For your info
10	Northern Pest Control	Total Home Protection Plan	For your info
11	Env & Conservation	Deer Lake Comm. Subdivision	For your info
12	FMC	Budget release	Deferred from last meeting

Reports

(a) Finance (April 2nd, 2013)

2013-0408-05, Finance Meeting

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Meeting for April 2nd, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Jean Young

Councillor Sheila Mercer
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

Finance
April 2nd, 2013

In attendance:
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Maxine Hayden

NO	Description	Recommendation
1	Santec \$666.70	Recommend approval
2	Cherrington training \$1,900.00	Recommend approval
3	Tax adjustments \$445.00	Recommend approval.

(b) Environment and Housing (April 4th, 2013)

2013-0408-06. Environment and Housing
Councillor Kerry Jones /Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Environment and Housing Meeting April 4th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

Environment & Housing
April 4th, 2013

In attendance:
Councillor Kerry Jones
Councillor Myra Spence
Maxine Hayden
Dave Thomas
Terry Barnes

NO	Address	Description	Recommendation
01	Crown Land	St. Jude's Boat and skidoo shed	Defer from March 22,2013 Defer
02	42 Grace Avenue	New dwelling modular Length 16.45width 8.54 height 5.8, front yard 9 meters right Sideyard 1.2 meters left Sideyard 3.65 meters Rearyard 14.01	Recommend approval
03	10 Jacks Place	New dwelling modular length 16.4 width 8.5 height 5.83 front yard 9 meters rear yard 9 meters right Sideyard 1 meter left Sideyard 2.4 meters	Recommend approval
04	38 Grace Avenue	New dwelling modular length 9.75 width 7.93 height 8.8 front yard 9 meters rear yard 21 meters plus garage 24 x32 10 meters from dwelling 1 meter from Rearyard.	Recommend approval
05	22 Riverside Drive	New dwelling 53x48 front yard 80 Rearyard 406 right Sideyard 34 left Sideyard 8 land size 95 x 534 note stipulation regarding land	<p>Recommend approval with stipulations: living area for houses on these lots must be constructed at a minimum Geodetic elevation of (9.4(0.6 meters above the 1:100 year flood elevation)</p> <p>The 1:20 year return period flood line (8.2m elevation) must be located by a surveyor in the field and flagged to indicate a No Construction @Zone and the setback from the front Boundary of the property as</p>

			<p>required by the Tow's Regulations.</p> <p>Fill may only be placed on the lots to the extent required for flood protection. In any case, the fill must not be placed more than 6 meters from the sides or rear of a house or within the NO Construction Zone. Any fill placed in this zone must be removed.</p>
06	7 Katelyn Place	New dwelling length 29mxwidth 27m height 10m land size 198.49 x 94.31 font yard 15m backyard 45m right Sideyard 5m left Sideyard 17m	Recommend approval must front on Kaitelyn
07	76 Riverbank Road	New dwelling length 64 feet, width 30 feet height 16 feet, front yard 30 feet Rearyard 31 feet, left Sideyard 53 feet right Sideyard 10 feet	Recommend approval
08	40 George Aaron Drive	Garage length 24 width 24 height 13 30 feet from dwelling left Sideyard 4 feet Rearyard 4 feet	Recommend approval
09	67 North Main Street	Cloth store and adult boutique	Recommend approval
10	4 McCarthy Place	New dwelling 48x28 plus garage 24x24 16 feet high front and rear yards 9 meters right Sideyard 43 feet left Sideyard 24 feet , garage is 16 feet from dwelling	Recommend approval
11	7 Williams Avenue	New dwelling 16mx 8 m height 7 meters, front and rear yard 10m side yards 3 meters	Recommend approval

(c) Public Works (April 3rd, 2013)

2013-0408-07, Public Works

Councillor Elmo Bingle/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Public Works Meeting April 3rd, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

Public Works

April 3rd, 2013

In attendance:

Councillor Elmo Bingle
Councillor Shelia Mercer
Maxine Hayden
Dave Thomas

1. Spring cleanup cost for Town with Merc costs \$20,000.00 recommend that we do the clean up with Town Crew starting April 23rd, 2013.
2. Waste disposal fee for Cormack, Reidville, Glenburnie, Woody point, Trout River, Howley, Pynns Brook. Defer set up a meeting with our contractor to discuss a new fee for coverage and material to accommodate the added dwellings.
3. Intersection Commerce - plans have been drafted, Works Services and Transportation has a copy and is in the process of reviewing them. For changes to the intersections on Commerce street.
4. Real estate signs on Stop signs contact the real estate company and let them know signs have to be taken down within 24 hours, if not Town will remove the signs.
5. Dewey Drainage. We have reviewed his request the recommendation is that he put weeping tile around his dwelling and tie it into the current drainage.

(d) Economic Development (March 26th, 2013)

2013-0408-08, Economic Development

Councillor Jean Young/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Economic Development Meeting March 26th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Jean Young
Councillor Sheila Mercer
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

Economic Development Committee Minutes

Meeting of March 26, 10:00 am

In Attendance	Regrets
Chairperson Jean Young, town councilor	Cyril Kirby
Sheila Mercer, town councilor	Terri Lynn Robbins, Deer Lake Chamber of Commerce
Damon Clarke, Economic Development Officer	Terri Gilbert, business owner

Old Business

Heritage Project

The committee was provided an update on Amanda-Marie's activities. The committee members requested that we have Amanada-Marie attend our meetiungs to provide a face-to-face report. The EDO will communicate this to her and Amanda-Marie will attend the next meeting on April 10.

Temporary Vendor Permit

The Policy sub-committee has not yet met so the policy hasn't been vetted to be passed along to the town council.

Sponsorship Package

The draft of the second sponsorship piece which would be used to attract the major sponsor has been circulated and will be presented at the next meeting for the committee's approval.

Underwater Logging

The EDO made some contacts at the Business, Innovation and the Green Economy workshop. The next step is to pursue a research project to determine the feasibility of the idea.

Business Open House

This was held March 20. While the turnout wasn't huge there was a good opportunity for the EDO to meet with local business owners. This event will be held on a quarterly basis.

New Business

Trade Shows

There was a discussion on attempting to develop two trade shows per year, in conjunction with the Chamber of Commerce. One would be an Outdoor Show, possibly for early to mid-September at the Hodder, just before the ice goes down. The other show would be developed as a Home Show and would be planned for early spring, after the ice is removed at the Hodder. The EDO and Terri-Lynn Robbins of the chamber will begin developing these shows. The outdoor show will be brought to the Snowmobile Hub committee for its input

Workshops Attended

The EDO provided an update on the Business, Innovation and the Green Economy workshop he attended. This was a valuable experience which exposed the EDO to some excellent contacts for some of the ideas he is pursuing.

Nalcor Forum on Muskrat Falls business opportunities

The EDO is still waiting to hear back from Nalcor. He will follow up this week.

Other Business

None.

Next meeting

Committee chairperson Jean Young asked if the meeting date and time could be changed to help accommodate her schedule. The committee agreed and starting April 10, the economic development committee will meet every second Wednesday instead of Tuesday. In addition, the meetings will start at 9 am instead of 10 am.

Adjournment

Meeting Adjourned at 11:02 am

(e) Town Manager Action Report

Town Manager Action Report

Meeting No. 1250

April 05, 2013

No	Item	Dept.	Person responsible	Task/request
1	George Murphy	Admin	TM	Meeting set for April ,2013 at 1:00 P.M. presentation on fracking
02	Autism	Admin /council	Admin /Council	Proclamation signed, flag raised, blue lights lit for autism.
03	Mayors March	Admin	TC	Request sent for sponsor packages.
04	Deer Lake Airport	Admin /Council	Admin/ Council	Annual general meeting attended by Town Manager and Council members
05	Health Care Foundation	Admin	TM	Permission given for Employees of the Town of Deer Lake on the donor wall
06	Municipal symposium	Admin	TC	Registration and rooms for booked for symposium
09	7A Seventh Avenue	Admin	TM	Spoke with resident advised her garbage box was on Town right and way and would not be approved for replacement.
10	NL Dept. of Natural Resources	Admin	TM/ M police	Terry will attend week of May 27 training for Animal Protection Enforcement.
11	54 Goose Arm Road/ 28 Fifth avenue	Admin	TM/RC	Add prepared for newspaper.
12	Zoning amendment	Admin	TM/EDO	Amendment was prepared by planner to increase size and height of accessory buildings, advertised in local paper anyone who wishes to comment has until Friday Noon to let Town Clerk know they wish to comment at Council on April 08,2013

I will be on Annual Leave April 15, 16, 2013, May 21,22, 23,24, 2013 June 25,26,27,28, 2013, July 23,24,25, 26 2013 and August 19, 20, 21, 23, 2013

(f) Public Works Superintendent Report

Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team
Date Prepared: April 5th, 2013
Time Frame: March 25th, 2013- April 5th, 2013

Road:

- Road Patching
- Install new street sign
- Sod repairs

Water:

- Maintenance at chlorination and filtration plants
- Water hook up on Islandview Heights and four on Jack's Place

Sewer:

- Dug up and repair sewer lines on Islandview Heights
- Sewer hookup on Islandview Heights and four on Jack's Place

Snow:

- One day Snow clearing

Building Maintenance:

- Electrical repairs at Recreation Complex, Town Office and Fire Hall

Misc :

- Three days water resources conference in Gander – two employees
- Two days safety training one employee

Adjournment

2013-0408-09, Adjournment


Councillor Elmo Bingle/Deputy Mayor Sandra Pinksen

Resolved that since there is no further business that the meeting adjourns at 8:19 pm with the next regularly scheduled meeting set for Monday April 29th, 2013 at 7:30 pm.


All in Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones

Councillor Jean Young
Councillor Sheila Mercer
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried



Mayor Dean Ball



Lori Humphrey, Town Clerk