

Minutes of the regular meeting of council held Monday, March 25<sup>th</sup>, 2013 No. 1249 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Sheila Mercer  
Councillor Myra Spence  
Councillor Jean Young  
Councillor Elmo Bingle

Also in attendance: Town Manager, Maxine Hayden  
Town Clerk, Lori Humphrey  
Public Works Superintendent, David Thomas

Gallery: Bill Hayden  
Rob Crane  
Suzie Jane  
Daphne Jenkins

Regular meeting of council called to order at 7:31 pm by Mayor Dean Ball

**2013-0325-01, Minutes No. 1248**

**Councillor Sheila Mercer / Councillor Elmo Bingle**

Resolved that the minutes of regular meeting of council, No. 1248 held Monday, March 11<sup>th</sup>, 2013 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Jean Young  
Councillor Sheila Mercer  
Councillor Myra Spence  
Councillor Elmo Bingle

In favor 7; opposed 0; abstained 0. Carried

**2013-0325-02, Waste Disposal**

**Councillor Jean Young / Councillor Myra Spence**

Given that the cost of waste disposal is expected to rise when our waste is shipped to the Central location and that this cost is expected to be based on tonnage, I hereby resolve that we investigate strategies to reduce the tonnage by beginning to separate garbage using the wet/dry system, by finding markets for recycled items, by encouraging composting and by

any other available methods and that we begin an implementation program as soon as possible. A committee will be developed with Councillor Spence, Councillor Young and Councillor Mercer.

In Favor: Mayor Dean Ball  
 Deputy Mayor Sandra Pinksen  
 Councillor Kerry Jones  
 Councillor Jean Young  
 Councillor Sheila Mercer  
 Councillor Myra Spence  
 Councillor Elmo Bingle

In favor 7; opposed 0; abstained 0. Carried

**2013-0325-03, Town Plan**

**Councillor Jean Young / Councillor Elmo Bingle**

Given that our Town Plan expires in 2014, I hereby make a motion that a new plan be developed by full Council or by a special committee. At next regular council meeting a date will be determined as when to meet for Town Planning.

In Favor: Mayor Dean Ball  
 Deputy Mayor Sandra Pinksen  
 Councillor Kerry Jones  
 Councillor Jean Young  
 Councillor Sheila Mercer  
 Councillor Myra Spence  
 Councillor Elmo Bingle

In favor 7; opposed 0; abstained 0. Carried

**Correspondence**

Meeting No.1249 March 25<sup>th</sup>, 2013

| No. | NAME                                    | REGARDING                                 | RESPONSE                                       |
|-----|---|---|--|
| 1   | FCM                                     | Gas Tax Fund                              | Release  |
| 2   | Government of Newfoundland and Labrador | Permit for Development                    | Sign Proclamation – to be done at next meeting |
| 3   | PMA                                     | PMA Convention and Trade Show information | Town Clerk and Town Manager to attend          |

|    |   |  |  |
|----|---|--|--|
| 4  | Deer Lake Regional Airport                                  | Annual General Meeting   | All Council if possible  |
| 5  | Health Care Foundation                                      | Donation   | Employees of the Town of Deer Lake   |
| 6  | MNL   | Municipal Symposium in Gander. May 9-11                        | Councillor Spence, Councillor Bingle, Councillor Bingle, Deputy Mayor Pinksen, Mayor Ball, Town Clerk and Town Manager                           |
| 7  | Parkinson Society NL  | Request for the Proclamation to be read and Signed at council. | Suzie Janes and Daphne Jenkins, members of the Deer Lake Parkinson Society, attended the Council Meet to witness the signing of the proclamation |
| 8  | NL Department of Natural Resources-Animal Health Division   | Information on training  | Municipal Police office will attend  |
| 9  | Government of Newfoundland and Labrador                     | Newfoundland and Labrador Environment Awards                   | Nomination any business  |
| 10 | Autism Society  | Blue Night Lights  | Participate in Blue Night Lights   |
| 11 | The Western Star  | Fracking Information Session                                   | For your Information   |
| 12 | Office of the Official Opposition                           | News Release   | For your Information   |
| 13 | MNL   | Memo   | For your Information   |
| 14 | FCM   | Green Municipal Fund Update                                    | For your Information   |
| 15 | Government of Newfoundland and Labrador-Government Services | Waste Disposal Site Inspection Form                            | For your Information   |
| 16 | Hospitality Newfoundland and Labrador                       | Webinar  | For your Information   |
| 17 | Heart and Stroke Foundation                                 | Mayors March   | Get in contact with the Heart and Stroke Foundation to get   |

|  |  |  |                           |
|--|--|--|---------------------------|
|  |  |  | package sent out earlier. |
|--|--|--|---------------------------|

# Reports

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| <b>(a) Finance</b> (March 21 <sup>th</sup> , 2013) |
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**2013-0311-04, Finance Meeting**

**Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle**

Resolved that the minutes/recommendations of the Finance Meeting for March 21<sup>th</sup>, 2013 be adopted as presented.

In Favor: Mayor Dean Ball  
 Deputy Mayor Sandra Pinksen  
 Councillor Kerry Jones  
 Councillor Jean Young  
 Councillor Sheila Mercer  
 Councillor Myra Spence  
 Councillor Elmo Bingle

In favor 7; opposed 0; abstained 0. Carried

Finance  
 March 21<sup>st</sup>, 2013

In attendance  
 Deputy Mayor Sandra Pinksen  
 Councillor Elmo Bingle  
 Maxine Hayden

| NO | Description   | Recommendation  |
|----|---|---|
| 01 | Cemetery donation                                     | Recommend donation of \$2,000.00 money is in budget. Deferred from March 11,2013        |
| 02 | Amec Western Hills Waste Management \$3,823.36        | Recommend approval  |
| 03 | Child Find -Children's Safety Awareness Booklet       | Recommend approval of \$25.00   |
| 04 | Deer Lake Minor Hockey booklet advertising            | Recommend full page add at \$100.00   |
| 05 | Deer Lake Chamber of Commerce business awards dinners | Recommend we pay for dinners for (3) business owners and guest receiving award this can |

|    |   |                                     |
|----|---|-------------------------------------|
|    |   | be taken from our sponsor of event. |
| 06 | Tax adjustments Poll \$1,732.81 W/S \$224.00. P/W/S \$3,526.00                  | Recommend approval                  |
| 07 | Accounts Payable \$54,120.49  | Recommend approval                  |
| 08 | 3 Town Jackets \$306.00   | Recommend approval                  |
| 09 | Western star add Volunteer week Add 5 columns x 5 agate lines \$136.00 plus HST | Recommend approval                  |

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| <b>(b) Environment and Housing (March 22<sup>th</sup>, 2013)</b> |
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**2013-0325-05, Environment and Housing**

**Councillor Kerry Jones /Councillor Myra Spence**

Resolved that the minutes/recommendations for all items excluding #12 of the Environment and Housing Meeting March 22<sup>th</sup>, 2013 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Jean Young  
Councillor Sheila Mercer  
Councillor Myra Spence  
Councillor Elmo Bingle

In favor 7; opposed 0; abstained 0. Carried

Mayor Ball left the meeting at 8:15

**2013-0325-06, Environment and Housing Item 12**

**Councillor Elmo Spence /Councillor Myra Spence**

Resolved that the minutes/recommendations for item #12 of the Environment and Housing Meeting March 22<sup>th</sup>, 2013 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Jean Young  
Councillor Sheila Mercer  
Councillor Myra Spence  
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

Mayor Ball re-enters the meeting at 8:18.

Environment & Housing  
March 22<sup>nd</sup>, 2013

Councillor Kerry Jones  
Councillor Myra Spence  
Maxine Hayden  
Dave Thomas

| No | Address           | Description  | Recommendation   |
|----|-------------------|--|--|
| 01 | 54 Goose Arm Road | Home based business home health services blood collection foot care  | Residential zone will have to be advertised  |
| 02 | 28 Fifth Ave.     | Home based business Thai that binds massage  | Residential zone will have to be advertised  |
| 03 | Crown Land        | St. Jude's Boat and skidoo shed  | Defer  |
| 04 | Crown Land        | Goose Arm Road Hydroponic tomato green house   | Recommend approval   |
| 05 | Goose Arm Road    | Land off Goose arm road 7 acres  | Development plan required, road allowance required,, land would have to be rezoned from agricultural to residential , must abide by Town's regulations |
| 06 | 49 High Street    | Extension to dwelling 7.31m x 6.7m front yard 9.4m Rearyard 22m, 11.5 m from shed left Sideyard 4.4m right side yard 7.19m | Recommend approval garage will have to be attached to dwelling.  |
| 07 | 20 Oakes Road     | Garage 26 x 30 requires 10% variance on height and width 60 feet from dwelling, 20 feet Rearyard left Sideyard 10 feet     | Recommend advertise for variance on height and size  |
| 08 | Grace Avenue      | New dwelling land size 70x 300   | Recommend approval   |

|    |                      |   |  |
|----|----------------------|---|--|
|    |                      | dwelling 32 x<br>62 Sideyard 19 feet front yard 90 feet in line with other houses<br>Rearyard 148 feet  |  |
| 09 | 16 Humber view Drive | New dwelling 14.2m x 12m height 7.4 m front yard 12.3 Rearyard 25.8 left Sideyard 8m right Sideyard 6.2m  | Recommend approval with stipulations if ever builds shed it will have to be located in the rear  |
| 10 | Jack Place           | New dwelling 30feet x 30 feet 2 stories with a basement front yard 30 feet rear yard 40 feet left Sideyard 15 feet right Sideyard 20 feet plus<br><br>Garage 20 x 24 , 16 feet from dwelling 4 feet from Rearyard<br>Land size 65 x 100 | Recommend approval   |
| 11 | 14 Jacks Place       | New Dwelling 34 x 42 front yard 30 feet, left Sideyard 9 feet, right side yard 22 feet Rearyard 30 feet   | Recommend approval   |
| 12 | 39 Humberview Drive  | New dwelling 66 x 70 land 2482sqm   | Recommend approval   |
| 13 | Zoning amendment     | Accessory building increase in size   | Recommend land size 5000 sq feet remain at 721 sq. feet, land over 5000 sq feet maximum of 1040 sq feet combined total floor area, maximum height 16 feet from floor |
| 14 | Industrial park      | Land Area 2 Perry   | Recommend sale of land \$47,000.00 less \$9,305.00. He will have   |

|    |              |   |   |
|----|--------------|---|---|
|    |              |   | to pay \$37,695.00. Selling price was sent to them in October 2010. |
| 15 | Jack's Place | New dwelling 32ft x 36 ft 2 stories with a basement | Recommend approval  |

**(c) Public Works (March 21<sup>th</sup>, 2013)**

**2013-0325-07, Public Works**

**Councillor Elmo Bingle/Councillor Sheila Mercer**

Resolved that the minutes/recommendations of the Public Works Meeting March 21<sup>th</sup>, 2013 be adopted as presented.

In Favor: Mayor Dean Ball  
 Deputy Mayor Sandra Pinksen  
 Councillor Kerry Jones  
 Councillor Jean Young  
 Councillor Sheila Mercer  
 Councillor Myra Spence  
 Councillor Elmo Bingle

In favor 7; opposed 0; abstained 0. Carried

Public Works  
 March 21<sup>st</sup>, 2013

In attendance  
 Councillor Elmo Bingle  
 Councillor Shelia Mercer  
 Maxine Hayden

1. Garbage box Seventh Avenue deferred from March 11,2013 Not approved, located outside property boundary buried in snow.



2. Spring cleanup estimated cost of \$18,000.00. Recommend Public Works estimate cost of Town Employees completing spring clean up.
3. Waste disposal do up a proposal for MMSB for cameras, training, areas of concern, attaché pictures.
4. Disposal of dodge pickup recommend pass to fire department for training.

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| <b>(d) Economic Development (March 12<sup>th</sup>, 2013)</b> |
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**2013-0325-08, Economic Development**

**Councillor Elmo Bingle/Councillor Sheila Mercer**

Resolved that the minutes/recommendations of the Economic Development Meeting March 12<sup>th</sup>, 2013 be adopted as presented.

In Favor: Mayor Dean Ball  
 Deputy Mayor Sandra Pinksen  
 Councillor Kerry Jones  
 Councillor Jean Young  
 Councillor Sheila Mercer  
 Councillor Myra Spence  
 Councillor Elmo Bingle

In favor 7; opposed 0; abstained 0. Carried

**Economic Development Committee Minutes**

Meeting of March 12, 10:00 am

| <b>In Attendance</b>                              | <b>Regrets</b> |
|---|----------------|
| Chairperson Jean Young, town councilor            | Cyril Kirby    |
| Sheila Mercer, town councilor                     |                |
| Terri Lynn Robbins, Deer Lake Chamber of Commerce |                |
| Damon Clarke, Economic Development Officer        |                |
| Terri Gilbert, business owner                     |                |

**Old Business**

### **Snowmobile Hub Wayfinder Map**

This project has been completed. However, moving forward, the EDO will assume a leadership role, given the dissolution of the Humber Economic Development Board, whose staff person Lesley Hall had been leading the initiative. Among the ideas being considered by the snowmobile hub committee is the development of a snowmobile or outdoor trade show for next fall.

### **Re-zoning of Land for Next Phase of Industrial Park**

The town's planner, Arvo MacMillan, has submitted maps and the town's plans to various government departments and agencies for their input. Arvo's trip to Deer Lake has been postponed until later in the spring. In the meantime, the process will continue.

### **Heritage Project**

The committee has hired Amanda-Marie Hillyard as research co-ordinator. She started work Monday, March. 11 and has shown great aptitude and enthusiasm for the position.

### **Temporary Vendor Permit**

This is set to go before the Policy sub-committee for its approval before being sent to the town council for ratification.

### **Schedule Meeting with town commercial landowners**

The EDO hasn't had the opportunity to do this yet. He will put it on his list of things to do for next week.

## **New Business**

### **Horizons Community Profile**

The text is written the photos are chosen and we are waiting for Trans-Continental Media to finish the layout so we can have a peak at the draft. This is scheduled for publication around April 6. The ads on the page have been sold to Deer Lake businesses so we will have a full-color page of our own.

### **Site Selectors**

This section has been uploaded to the business section of the town web site.

### **Sponsorship Package**

In addition to the draft sponsorship package the EDO has developed, work is ongoing to develop the bigger piece which would be used to attract a major sponsor.

## **Other Business**

### **Business Open House**

The EDO will work with the Deer Lake Chamber of Commerce to organize an open house for businesses.

**Next meeting:** March 26, 10 am

*Meeting Adjourned at 10:54 am*

**(e) Town Manager Action Report**

Town Manager Action Report for  
Meeting No. 1249  
March 22<sup>nd</sup>, 2013

| No | Item                              | Dept. | Person responsible | Task/request  |
|----|-----------------------------------|-------|--------------------|---|
| 1  | FES                               | Admin | TC                 | Town clerk attended Basic Emergency Management training                       |
| 2  | Western Royals                    | Admin | TM                 | Letter sent he is out of Town March 29, April 1 he is available April 08,2013 |
| 3  | George Murphy                     | Admin | TM                 | Request sent to see who he would recommend for a presentation on fracking     |
| 4  | MMSB                              | Admin | TM/TC/<br>MPolice  | In process of preparing a proposal  |
| 5  | SAM – general meeting April 19/20 | Admin | TM/Clr. Young      | Councillor Young register for annual general meeting                          |
| 6  | Winter fest committee             | Admin | TM                 | Letter sent congratulations on successful event.                              |

**(f) Public Works Superintendent Report**

Report From: Public Works Superintendent, David Thomas

Prepared For: Council & Management Team

Date Prepared: March 22<sup>nd</sup>, 2013

Timeframe: March 11<sup>th</sup>, 2013- March 22<sup>nd</sup>, 2013

Road:

- Road Patching

Water:

- Maintenance at chlorination and filtration plants
- Repair curb stop on Cross's Height

Sewer:

- Sewer plug on Devon Road and Farm Road
- Jetted sewer line on Devon Road
- Repairs to liftstations

Snow:

- Snow clearing

Building Maintenance:

- Electrical repairs at Recreation Complex, Town Office and Fire Hall

Misc :

**Adjournment**

**2013-0325-09. Adjournment**


**Deputy Mayor Sandra Pinksen/ Councillor Elmo Bingle**


Resolved that since there is no further business that the meeting adjourns at 8:32 pm with the next regularly scheduled meeting set for Monday April 8<sup>th</sup>, 2013 at 7:30 pm.

All in Favor:

Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Kerry Jones  
Councillor Jean Young  
Councillor Sheila Mercer  
Councillor Myra Spence  
Councillor Elmo Bingle

In favor 7; opposed 0; abstained 0. Carried

  
\_\_\_\_\_  
Mayor Dean Ball

  
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Lori Humphrey, Town Clerk