

Minutes of the regular meeting of council held Monday, February 11th, 2013 No. 1247 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Myra Spence

Absent: Councillor Jean Young

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey
Public Works Superintendent, David Thomas

Gallery: Bill Hayden
Western Star Reporter Paul Hutchings

Regular meeting of council called to order at 7:32 pm by Mayor Dean Ball

2013-0211-01, Minutes No. 1246

Deputy Mayor Sandra Pinksen / Councillor Elmo Bingle

Resolved that the minutes of regular meeting of council, No. 1246 held Monday, January 28th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Myra Spence

In favor 6; opposed 0; abstained 0. Carried

Correspondence

Meeting No. 1247

Date: Monday, February 11th, 2013

No	NAME	REGARDING	CORRESPONDENCE
01	Western Hills Waste Management	Minutes Dec 11/12 meeting	For Information Purposes
02	Minister of Veteran Affairs	Veteran's Affairs office Corner Brook	For Information Purposes
03	ACAP Humber Arm	Climate Change	For Information Purposes
04	Municipalities NL & Labrador	Letter of Thanks	For Information Purposes
05	Environment & Conservation	Operator of the Year Award	Nominate one of our Employees
06	HEDB Inc	Summary of Municipal Roundtable discussion	For Information Purposes
07	Gov't NL & Labrador Service NL	Approval to operate a Regional Waste Mgt Landfill – Route 430	For Information Purposes
08	Hospitality NL & Labrador	HNL's 30 th Anniversary Conf & Trade Show	For Information Purposes
09	Y-Factor Inc.	Economic Development Marketing Trends	For Information Purposes
10	Hospitality NL & Labrador	February – E-news	For Information Purposes
11	Environment & Conservation	Habitat Conservation Plan	In the Chambers for your review
12	Fire & Emergency Services	Training School Grand Falls – May 25-31 st , 2013	For Information Purposes

Reports

(a) Finance (February 7th, 2013)

2013-0207-02, Finance Meeting

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Meeting for February 7th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Kerry Jones
 Councillor Elmo Bingle
 Councillor Sheila Mercer
 Councillor Myra Spence

In favor 6; opposed 0; abstained 0. Carried

Finance
 February 7th, 2013

In attendance
 Deputy Mayor Sandra Pinksen
 Councillor Elmo Bingle
 Maxine Hayden

NO	Description	Recommendation
1	Council office desk \$2,090.00	Recommend approval
2	Urban Summit St. Johns registration \$175.00 air fare hotel 820.00 (economic Development)	Recommend approval
3	PMA conference St. John's April 17-19/13	Recommend Town Manager and Town Clerk attend
4	Bae Newplan Wights Road \$22,210.64	Recommend approval
5	Marine Wellon Drive \$157,124.01	Recommend Approval
6	Santec 2012 Paving Program \$1,350.54	Recommend approval
7	Santec Paving 2012 \$436.79	Recommend approval
8	Santec Birch & Colbourne \$4,170.60	Recommend approval
9	Bae Newplan Paving 2012 \$2,106.60	Recommend approval
10	Bae Newplan Birch & Colbourne \$1,375.07	Recommend approval
11	Bae Newplan Birch & Colbourne \$12,767.90	Recommend approval
12	Bae Newplan Paving 2012 \$11,687.23	Recommend approval
13	Marine Claim 1 Wights Road \$137,017.40	Recommend approval
14	Marine Claim 1 Wights Claim 2 Birch & Colbourne \$142,876.29	Recommend approval
15	Tax Adjustments Poll 2,039.54 Water Sewer 896.00	Recommend approval
16	(a) Western Steel 3 Canopies for stadium Wood \$33,335.00 (b) Western Steel galvanized Q decking 34,578.00	Deferred: need more information
	(c) Western Steel corrugated galvanized	

	\$39,437.00	
	(d) Western Steel Aluminum \$44,296.00	
17	Bell Aliant conference set (a) sound station 2 non expandable (no display) \$525.00. (b) Sound Station 2 non expandable with display \$600.00 (c) sound Station 2 expandable \$700.00 plus microphone \$200.00	Recommend approval of Sound station 2 Non-Expandable (with display_\$600.00
19	March Hare sponsorship booklet	Recommend sponsorship of \$200.00

(b) Environment and Housing (February 8th, 2013)

2013-0211-03, Environment and Housing

Councillor Kerry Jones /Councillor Myra Spence

Resolved that the minutes/recommendations of the Environment and Housing Meeting February 8th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Myra Spence

In favor 6; opposed 0; abstained 0. Carried

Environment & housing
February 8th, 2013

In attendance

Councillor Kerry Jones Maxine Hayden Dave Thomas
Terry Barnes

No.	Address	Description	Recommendation
01	3Chapel Hill	Signs for KFC	Recommend approval inspect layout for line of site for traffic
02	4 Scott drive	New Dwelling Length 74 width 34 land size side yards 50 feet front yard 190, Rearyard 120	Recommend approval inspect site for layout once footings are done. Set of plans required for dwelling.

03	Commerce street	Permission to operate chip van from May 15, 2013 to September 15,2013	Not Recommend
04	Humber Canal	Forestry activities within the Humber Canal Protected Water Supply Area.	Recommend approval
05	40 River Bank Road	Shed 24x 36 (for storage) already y has a garage on property 20x30	Not approved exceeds size he has the option to attach to his dwelling or make shed smaller
06	7-9 North Main Street	Retail space 50 x100	Recommend approval pending approval Government services
07	Dog complaint	Dog bit a child father would like dog put down.	At the time the mother of the child did not want anything done with the dog. The municipal police officer has been in contact with the owner they have the dog in a locked area behind a locked gate in the back yard. Regulations do not include disposing of the dog. It is the recommendation that the matter not be taken to court at this time.
08	Nicholsville Road	Convenience Store	Recommend approval pending approval Government services

(c) Public Works (February 8th, 2013)

2013-0211-04, Public Works

Councillor Elmo Bingle/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Public Works Meeting February 8th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer

Councillor Myra Spence

In favor 6; opposed 0; abstained 0. Carried

Public works
February 8th, 2013

In attendance:

Councillor Elmo Bingle
Councillor Shelia Mercer
Maxine Hayden
Dave Thomas

- a) Snow clearing Shift – overtime to January 29,2013 excluding weekends \$2,007.18 if we had another operator on the cost would have been over \$5,000.00
- b) Snow clearing right of way this winter we are experiencing a lot of problems with people who do not want the snow put on grass in front of their property.

In the spring locate Town boundaries and put up markers.

- c) Clothing allowance – apprentice recommend approval they would receive benefits the same as a Union worker.
- d) Compost bins Town should consider purchase 50 bins
- e) Gas tax funding unallocated \$102,935.45
 - Clinic Drive
 - Canal Road
 - Edward Street
 - Church Street
 - Crescent Street
 - Thomey Place
- f) Strawberry Festival booths Union has been notified that the Strawberry Festival will be contracting out the building of the booths

(d) Town Manager Action Report

Town Manager Action Report for
Meeting No. 1247
February 8th, 2013

No	Item	Dept.	Person Responsible	Task/request
1	28 High Street	Admin /Police	TM/Police	Height if garage checked it meets town requirements of 13 feet
2,	Hi- Tech	Admin	TH/ Council	Demonstration on system
3	St. Jude's Local Service District	Admin /Police	TM/Police	Called and letter sent re services they did not meet the deadline were stopped. Since that time they have paid \$3,000.00 still owes 21,942.04 letter sent to government and MHA
4	Court of Revision	Admin	TM/Christa	Contacted people as per list from last meeting Allan Ball will accept.
5	Heritage project	Admin	TM/EDO	Request for pictures put on web site
6	BMO Loan	Admin	TM/TC	Bank notified
7	Capital Works	Admin	TM/TC	Letter and motion sent to Municipal affairs
8	Land Peddles Road	Admin	TM	Person contacted land paid for

2013-0211-05, Assessment Review Commissioner

Councillor Elmo Bingle/Deputy Mayor Sandra Pinksen

Recommend that Allen Ball be appointed as Assessment Review Commissioner for the Town of Deer Lake.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Myra Spence

In favor 6; opposed 0; abstained 0. Carried

(e) Public Works Superintendent Report

Report From: Public Works Superintendent, David Thomas
Prepared For: Council & Management Team

Date Prepared: February 8th, 2013
Timeframe: January 28th, 2013-February 8th, 2013

Road:

- Road Patching
- Cleared snow from ditches
- Diverting water during rainstorm

Water:

- Maintenance at chlorination and filtration plants
- Repaired curb stop and hooked up water line
- Emergency main water line break repaired

Sewer:

- Sewer plug on Main Dam Road
- Electrical repairs to lift stations

Snow:

- Snow clearing
- Cleared out fire hydrants
- Widened roads
- Cleared sidewalks
- Hauled salt and mixed with sand

Building Maintenance:

- Electrical repairs at Recreation complex

Misc :

(f) Economic Development Meeting (January 29th, 2013)

2013-0211-06, Economic Development Meeting

Councillor Kerry Jones /Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Economic Development Meeting January 29th, 2013 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Myra Spence

In favor 6; opposed 0; abstained 0. Carried

Economic Development Committee Minutes

Meeting of January 29th, 2013, 10:00 am

In Attendance	Regrets
Sheila Mercer, town councilor	Chairperson Jean Young, town councilor
Terri Lynn Robbins, Deer Lake Chamber of Commerce	Terri Gilbert
Cyril Kirby	Maxine Hayden, Town Manager
Damon Clarke, Economic Development Officer	

Old Business

New Business Form:

The EDO presented the revised Application for Operation of a Business form and a new informational piece for businesses to be posted on the town web site. The Economic Development Committee approved both documents.

Action Item: The Edo was authorized to post these documents to the web site.

New Business

Presentation to government ministers regarding Kruger land swap

The EDO explained to committee members how the meeting went and shared with them the follow-up letter that he wrote on behalf of Mayor Dean Ball. The letter summarized the meeting and outlined the town's concerns regarding the issue.

Snowmobile Hub Wayfinder maps update

The committee was brought up to date regarding the maps (There are two components: one is a two-sided paper tear-away map that will be made available for snowmobilers at restaurants, motels and gas stations; the other is a large-scale map that will be utilized on the three large signs located on the town snowmobile trail). The EDO explained that the maps have gone through several revisions and have been presented to stakeholders. The plan is to finalize the tear-away map by the end of January and hopefully have it printed next week. The larger sign map will be printed on a weather-proof material known as

Diabond and will be created in St. John's. This aspect of the project will take somewhat longer to complete.

Re-zoning of land for next phase of industrial park

The EDO has started this process by forwarding information to Arvo MacMillan. He will also meet with Jason Young later this week to review what was completed previously. This will require that an application be sent to the Department of Municipal Affairs as the town wishes to re-zone the land to commercial/light industrial.

Action Item: The EDO is to follow up with Mr. McMillan regarding this issue.

Extension of town boundaries to the south:

This process, in which the town would extend its planning boundary south towards Pasadena, was also started, although the EDO encountered some resistance from the Department of Municipal Affairs. The department representative wondered why the town would need so much land and pointed out it could be a laborious and costly process.

Action Item: The EDO was to meet with the town manager to clarify how the initiative should move forward.

Heritage Project:

There was a lengthy discussion on this issue and at the conclusion the committee members felt the funds received should be used to hire a person to oversee the interviewing and transcribing process. There is a need to kick-start the project with a view to holding a Heritage Fair in the fall. The EDO noted a meeting was planned for Jan. 30 to inform seniors about the project and gather information regarding potential interviewees, location of artifacts and so on.

Action Item: The EDO will begin the process of hiring someone as soon as possible to guide the project.

HNL Webinar:

The EDO informed the committee he was participating in an HNL webinar about the Tourism Assurance Plan (TAP) on Jan. 30.

Presentation to Career Development class at Elwood High:

The committee was told the presentation is complete and the EDO has to set a date with teacher Tammy Beck to deliver the presentation to Career Awareness classes.

Other Business

- Committee member Terri-Lynn Robbins noted the town's 65th anniversary is coming up in 2015 and wondered if there should be some consideration to holding a Come Home Year. There was good support for this idea and the committee will discuss it further at a future meeting.
- Terri-Lynn also broached the topic of a town beautification program for the spring. Again, this was well-received and will be discussed at a future meeting.

- The EDO was asked to research and develop a Vendor Permit Application, aimed at temporary vendors who wish to set up in the town. The EDO will look into this and report back to the committee.

Next Meeting: February 12, 10 am

Meeting Adjourned at 11:15 am

Adjournment


2013-0211-07. Adjournment

Deputy Mayor Sandra Pinksen/ Councillor Elmo Bingle


Resolved that since there is no further business that the meeting adjourns at 8:13 pm with the next regularly scheduled meeting set for Monday March 11th, 2013 at 7:30 pm.

All in Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Kerry Jones
 Councillor Elmo Bingle
 Councillor Sheila Mercer
 Councillor Myra Spence

In favor 6; opposed 0; abstained 0. Carried



Mayor Dean Ball



Lori Humphrey, Town Clerk