

Minutes of the regular meeting of council held Tuesday, August 13th, 2012 No. 1236 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Jean Young
Councillor Myra Spence

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey

Gallery: Paul Hutchings, Western Star
Bill Hayden
Gordon Hancock

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball

Agenda Meeting No. 1236 approved as presented with no errors or omissions.

2012-0813-01, Minutes No. 1235

Councillor Elmo Bingle /Deputy Mayor Sandra Pinksen

Resolved that the minutes the regular meeting of council, No. 1235 held Monday, July 10th, 2012 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councilor Kerry Jones
Councilor Elmo Bingle
Councilor Sheila Mercer
Councilor Jean Young
Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

New Business

2012-0813-02, Revenue Canada

Councillor Sheila Mercer /Councillor Myra Spence

Resolved that the Town of Deer Lake add Maxine Hayden, Town Manager, Lori Humphrey, Town Clerk, and Christa Jones, Administration Assistant, as contact to all accounts associated with Business Number 10701 0779.

All in Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councilor Kerry Jones
Councilor Elmo Bingle
Councilor Sheila Mercer
Councilor Jean Young
Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

2012-0813-03, Maps

Deputy Mayor Sandra Pinksen /Councilor Elmo Bingle

Resolved that the Town of Deer Lake fund the design and printing of 8 x 11 maps for the Snowmobile Federation, funds will come out of advertising budget.

All in Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councilor Kerry Jones
Councilor Elmo Bingle
Councilor Sheila Mercer
Councilor Jean Young
Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Correspondence

2012-0813-04, Correspondence Item #17

Councillor Sheila Mercer /Councillor Myra Spence

Resolved that The Town of Deer Lake enter into a contract for Provincial Waste Management Strategy Collection Tender Preparation, Project No. WM12E006 with the Department of Municipal Affairs.

All in Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councilor Kerry Jones
Councilor Elmo Bingle
Councilor Sheila Mercer
Councilor Myra Spence

All Opposed: Councilor Jean Young

In favor 6; opposed 1; abstained 0. Carried

2012-0813-05, Sexual Violence Awareness Week Item#19

Deputy Mayor Sandra Pinksen /Councillor Myra Spence

Resolved that the Town of Deer Lake sign a proclamation declaring Sept 17th-21st as Sexual Violence Awareness Week.

All in Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councilor Kerry Jones
Councilor Elmo Bingle
Councilor Sheila Mercer
Councilor Jean Young
Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Correspondence

Meeting No. 1236

Date: Monday, August 13th, 2012

No	NAME	REGARDING	CORRESPONDENCE
01	Corner Brook Pulp & Paper	High Conservation Forest Assessment Draft	For Your Information
02	Grand Lake Centre Of Economic Dev.	Agricultural, Home and Handicraft Exhibition	Mayor Dean Ball to Attend
03	Municipalities NL & Labrador	Fed Gov't - Supporting wastewater regulations	For Your Information
04	PMA	Professional Designation Report	Town Clerk and Admin Assistant to begin courses

05	Environment & Conservation	Water Quality Report	For Your Information
06	Western Hills Waste Mgt Comm.	Minutes	Town Manager to sent letter informing that the Town of Deer Lake is not in favor of motion put through in last meeting and to CC other municipalities.
07	Pauline Anderson Western Reg Waste	Board Elections	For Your Information
08	Environment & Conservation	Provincial Minimum Wage	For Your Information
09	LW Consulting	Professional Development Training	For Your Information
10	GLCED	Invitation Opening Ceremonies	Mayor Dean Ball to Attend
11	Hospitality NL & Labrador	Display HNL decal	For Your Information
12	Dept. of Mun Affairs Patrick B. Dunne	Training & Professional Dev. Opportunities	For Your Information
13	Dept. of Mun Affairs	Municipal Long Service Grant	For Your Information
14	Municipalities NL & Labrador	Re: Resolution 9-2011 Crisis – Tire Recy. Prog	Town Manager to write a letter for more information
15	Advanced Education And Skills	Changes in Apprenticeship Ratio	For Your Information
16	Aids Committee Of western NL	Walk for Life	For Your Information
17	Municipal Affairs	Provincial Waste Mgt Project WM12E006	See Motion
18	Vera Perlin Ass	50 th Anniversary Dinner	Council to attend.
19	NL Sexual Assault Crisis and Prevention Centre	Sign a proclamation declaring Sept 17 th -21 st as Sexual	See Motion

		Violence Awareness Week	
20	Nolan and Joanne McKay	Letter regarding water backup	Town manager to write a letter to inform the McKay's on our approach on correcting this issue.

Reports

(a) Economic Development (August 1st, 2012)

2012-0813-06, Economic Committee Meeting

Councillor Sheila Mercer /Councillor Kerry Jones

Resolved that the minutes/recommendations of the Economic Development Committee Meetings for August 1st, 2012 be adopted as presented.

All in Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councilor Kerry Jones
Councilor Elmo Bingle
Councilor Sheila Mercer
Councilor Jean Young
Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Economic Development Committee Meeting

August 1st, 2012 9:00am

In attendance

Councillor Jean Young, Chairperson
Councillor Sheila Mercer
Economic Development Officer Jason Young
Terri Lynn Robbins – Deer Lake Chamber of Commerce

Regrets

Terri Gilbert
Cyril Kirby

Saturday Market

The Economic Development Office has been in contact with a representative from the Grand Lake Centre for Economic Development to discuss a Saturday Market project that the Economic Development Committee would like to establish on the Grant Lake Centre's property on the Trans Canada Highway. The Executive Committee for the Grand Lake Centre for Economic Development has approved the project and the anticipated start date for the market is late August/Early September leading up to the Humber Valley Agriculture Home/Handicraft Exhibition. The committee is working with the provincial government to identify operational procedures for the Saturday Market along with establishing guidelines that the committee would put in place.

Action Item

Advertise the market to local growers, craftspeople, and artisans once a date has been confirmed.

Age-Friendly Seniors Grant

Contact has been made with several seniors in the community to identify physical artifacts that will be included in the heritage display for fall 2012. The committee has also identified an individual to update the achieved heritage interviews that the town currently has into digital format. A meeting with potential individuals to assist with the interview process has tentatively been set for Tuesday August 21, 2012. This meeting will highlight the core focus of the project to those recruited to assist the Economic Development Committee. As part of the heritage project, the committee would like to identify a building in Deer Lake for heritage designation.

Action Item

Follow-up with contacts made regarding the heritage project. Contact the potential heritage property owner to highlight the intentions of establishing heritage designation.

Meeting adjourned

(c) Finance (August 8th, 2012)

2012-0813-07, Finance Committee Meeting

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Meeting for August 8th, 2012 be adopted as presented.

All in Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councilor Kerry Jones
Councilor Elmo Bingle
Councilor Sheila Mercer
Councilor Jean Young
Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Finance
August 8, 2012

In attendance
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Maxine Hayden

NO	Description	Recommendation
1	Bae Newplan Birch & Colbourne \$434,202.50 Only one tender Marine Contractors	Recommend approval
02	Western Regional Hospital Foundation radiothon September 28	Recommend donation of \$25.00
03	Dept. of Environment Community Information Session	Information only course dates have not been released.
04	Deer Lake Chamber of Commerce Newsletter	Recommend we do same as previous newsletters
05	Tax exemption 11 Lera Street income below 11,000 owner to pay \$150.00 write off \$2,438.30	Defer to in camera
06	Cleaning Contract Town office	Recommend status quo up to June 2013
07	Gas tax reallocation of funds from Ridgeview road to Whites Road \$15,452.00	Recommend approval

(d) Environment & Housing (August 10th, 2012)

2012-0813-08, Environmental and Housing

Councillor Myra Spence /Councillor Kerry Jones

Resolved that the minutes/recommendations of the Environmental and Housing Meeting for August 10th, 2012 be adopted as presented.

All in Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councilor Kerry Jones
Councilor Elmo Bingle
Councilor Sheila Mercer
Councilor Jean Young
Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Environment & Housing

August 10th, 2012

Councillor Myra Spence
Maxine Hayden
Dave Thomas

NO	Address	Description	Recommendation
01	50 Reids Lane	Permission to operate Recreation power sport ATV and snowmobile operation	Recommend approval
02	13Gatehouse Road	Permission to operate maintenance shop for waste truck and containers as well as bale cardboard for recycling	Recommend approval

Councilor Jean Young
Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Public Works

August 08th, 2012

In attendance:

Councillor Elmo Bingle
Councillor Shelia Mercer
Maxine Hayden
Dave Thomas

1. 1, Lodge Humber/ Legion estimate for water problems \$15,558.34 – they have a sump pump in the basement but do not check it every day-recommend that Council not dig up property at this time they should try to stabilize their sump pump and check it daily.
2. Industrial Park Paving – check with owners for location of water and sewer lines so they can be installed before we pave the street.
3. ATV Bikes/ Queen Street, Bennett Avenue, Canal Road, Cemetery Land, William's lance set up meeting with RCMP to discuss concerns
4. 2 Tulks Lane sewer connection Public works will check to see if a line has been put in for this location.
5. Chip van water line Not approved – owner should get a holding tank for chip van.
6. 27 Lakeside drive R.V. Dumping station Public works will install concrete curb around it.
7. Goodyears Lane Sewer plug request for lost wages. Not approved our inspection showed owner did not have a back flow valve and took off his end cap. Owner should get a back flow valve installed.

8. Grievance Strawberry festival – contracting out Union feels should have done security on Monday night and Tuesday night- Denied
9. Reid's Lane Williams Lane traffic. Discuss with RCMP.

(j) Public Works Superintendent Report (July 10th to August 10th, 2012)
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Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team
Date Prepared: August 10, 2012
Timeframe: July 10, 2012 – August 10, 2012

Road:

- Road Patching
- Prepared and paved road cuts
- Sweeping of roads and sidewalks
- Put calcium on gravel roads
- Ditching and installed culvert on Edward Street
- Graded Gravel Roads
- Repaired manhole on Chapel Hill
- Grinded Nicholasville Road and began paving
- Installed street signs
- Vacuumed catch basins

Water:

- Water service hookups on Dr. DD MacDonald Drive, Grace Ave, Nicholasville Road, Wellon Drive, Chaulk's Lane, George Aaron drive, Old Bonne Bay Road and Islandview Heights.
- Cleaned filters at filtration plant
- Hydrant repair on Upper Nicholasville Road
- Repaired curb stop on Garden Road

Sewer:

- Sewer service hook ups on Dr. DD MacDonald Drive, Grace Ave, Nicholasville Road, Wellon Drive, Chaulk's Lane, George Aaron drive, Old Bonne Bay Road and Islandview Heights.
- Dig up and repair sewer line on Goodyears Lane

- Repairs to Lakeside Drive and Main lift station

Building Maintenance:

- Electrical repairs at Office, stadium and Lift stations

Misc :

- 270 man hours working at Strawberry Festival
- Hauled and spread topsoil for community improvement bridge project
- Vacuumed sewer tanks at park

(f) Parks and Recreation (August 8th, 2012)

2012-0813-10, Parks and Recreation

Councillor Sheila Mercer/ Councillor Kerry Jones

Resolved that the minutes/recommendations of the Parks and Recreation Meeting for August 8th, 2012 be adopted as presented.

All in Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councilor Kerry Jones
 Councilor Elmo Bingle
 Councilor Sheila Mercer
 Councilor Jean Young
 Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Parks & Recreation Committee

Deer Lake Parks & Recreation Committee held their regular meeting on Wednesday August 8, 2012

In Attendance:

1. Councilor- Sheila Mercer
2. Junior Pinksen

3. Glynn Wiseman

Fire pits

We will get these in as soon as we can. We have them picked up from Western steel.

Summer program

This concluded with a largest number of children in our program for a number of years. The staff did an awesome job with a wide range of activities and will provide a yearend summary to our Recreation Committee in writing for our next meeting. They will make some recommendations to help us enhance the program.

Stadium

- Staff - A number of projects have been completed this season due to the extra part time staff that we had this past summer. We would like to thank council for their support in this. We were able to complete the softball dug outs, stair wells painted, rooms under bleachers created, 2 broken post fixed at Pride of the Town site, playground equipment will be installed in Goose arm playground as well as a new playground structure in the weights lane section of town. We sometimes as a staff find it challenging with having in summer time to keep up on regular work like grass maintenance, playground inspections, trail inspections, sport field's care. Then we have to factor in Holidays' and then to make ice which requires all staff. The regular day to actives are left undone and becomes a major challenge. With the town growing and new green spaces created in town the extra staff was essential.
- The strawberry festival dance was held here on July 21 and all things went well.
- Humber Valley hockey school was held from July 30- August 11. Numbers were on par with previous years and no major issues.
- Agricultural Fall Fair will be held at complex from September 14&15 and will be hosted by the Humber Valley Grand Lake Economic Cooperation.
- Ice will go on for fall and winter September 29 -2012

Pool

Swimming Lessons Registration - We registered 56 children in Block 1 and 55 in Block 2. This is up 29 children from last year. We were able to offer 8 people private lessons during the regular 2 blocks of regular lessons. These lessons will all be completed Aug 16.

On the week of Aug 20 - 24 we will be offering Bronze Medallion and Bronze Cross training. This training is pre lifeguard courses we have 18 people enrolled

Ladies Washroom Repaired

The work is completed on the Ladies Washroom. Everyone is pleased with the results. We did however have to have half a wall removed and replaced due to excessive mold found in the wall during the removal of the tile.

Evaporator replacement

Next week Dan Spence will be onsite to replace the evaporator for the Dectron Unit. This unit is the air handling unit for the swimming pool and without it we have to deal with excessive Humidity and heat in the pool area and building in general. The unit had to be built and sent to us which has taken 6 weeks. The new evaporator has a coating for marine environment unlike the original unit that was installed.

Bowling alley

Humber Valley Hockey School / Deer Lake Summer Sports / Pasadena Summer Sports: This summer like past summers has been busy in the pool as well as the Bowling Alley with these 3 groups utilizing our facility. We have been able to offer Swimming and Bowling to all groups at the times that they were looking for. With the addition of this we were also able to gain some extra revenue during Hockey School from the general public dropping in to use the Bowling Alley during this 2 week period.

Gazebo/Bandstand

We as a committee feel that we need to install cameras and do major surveillance of these areas. We feel that it is a problem that is getting larger. We feel we will need to lay charges on these sites. They are doing damages to the areas and major littering and have to be stopped. Quotes will be submitted to the committee this week on the proper equipment to do proper surveillance.

Swimming and Boating Safety

Had a concern brought to the committee's attention about safety near the boat launch area and water way. There will be a meeting set up within next few weeks for the general public to come get involved and bring forward some recommendations to enhance safety in the area.

(g) Town Manager Action Report (August 10th, 2012)

**Town Manager Action Report for
Meeting No. 1236**

August 10, 2012

No	Item	Dept.	Person responsible	Task/request
1	Land off Wallace Place	Admin	TM	Advertise for proposals closure date August 13, 2012
2	Proposals for restaurant	Admin	TM	Advertised closes August 13, 2012
3	DC Land holdings	Admin	TM	Advised according to Municipalities Act land has to be advertised
4	Humber Valley Real estate Group Ltd.	Admin	TM	Letter sent to Herb Johnson
5.	DLCC	Admin	TM	Letter send in response to their inquiries
6	Gerard Butler	Admin	TM	Land in Spillway area buffer zone for Spillway Brook
7	Mark Ignor	Admin	TM	Contacted to see if Kruger still requires buffer zone for Spillway Brook
8	Government Services	Admin	TM	Contacted for approvals for commercial properties they have been working on.
9	Mark Ignor	Admin	TM	Email sent wondering if Kruger would be willing to fund addition onto boat launch
10	Cory Grandy	Admin	TM	Letter send on behalf of Western Hills waste management for request for funding for tender call
11	Dolphins Swim Team	Admin / .Rec.	TM/Rec.	Passed onto Recreation
12	Nicholsville Road	Admin / Police	TM/Police	Homeowner notified cannot have continued lawn sale.

(h) Gas Tax Funding 2012

2012-0813-11, Gas tax Funding

Councillor Elmo Bingle/Councillor Kerry Jones

Resolved that the recommendations for the Gas Tax Funding for the year 2012 be adopted as presented.

All in Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councilor Kerry Jones
 Councilor Elmo Bingle
 Councilor Sheila Mercer
 Councilor Jean Young
 Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

2012 Gas Tax Funding

Councillor Elmo Bingle
Councillor Shelia Mercer
Dave Thomas
Maxine Hayden

We have \$207,000 – for gas tax for 2012

We have approximately \$175,000 for construction.

General Conditions Mob & Dem etc. \$10,000

Reid's - \$108,000

Wight's Road - \$49,000

Seventh Avenue - \$85,000

Trailer Court - \$145,000

Recommend that we do Wight's Road and Trailer Court with the funding for 2012.

Adjournment

2012-0813-12, Adjournment

Deputy Mayor Sandra Pinksen /Councillor Elmo Bingle

Resolved that since there is no further business that the meeting adjourns at 9:10 pm with the next regularly scheduled meeting set for Monday September 10th, 2012 at 7:30 pm.

All in Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councilor Kerry Jones
 Councilor Elmo Bingle
 Councilor Sheila Mercer
 Councilor Jean Young
 Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Mayor Dean Ball

Lori Humphrey, Town Clerk