

Minutes of the regular meeting of council held Tuesday, July 10th, 2012 No. 1235 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Jean Young
Councillor Myra Spence

Also in attendance: Town Manager, Maxine Hayden
Administrative Assistant, Christa Jones
Town Superintendent, David Thomas

Gallery: Paul Hutchings, Western Star
4 Members of the General Public

Absent: Town Clerk, Lori Humphrey

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball

Agenda Meeting No. 1235 approved as presented with no errors or omissions.

2012-0710-01, Minutes No. 1234

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes the regular meeting of council, No. 1234 held Monday, June 11th, 2012 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councilor Kerry Jones
Councilor Elmo Bingle
Councilor Sheila Mercer
Councilor Jean Young
Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

2012-0710-02, Correspondence

Councillor Sheila Mercer /Councillor Myra Spence

Resolved that The Town of Deer Lake enter into a contract for 2012 Municipal Capital Works Program, Project No. 11161 – Middle Road Water/Sewer and Street Upgrade with the Government of Newfoundland and Labrador.

All in Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councilor Kerry Jones
Councilor Elmo Bingle
Councilor Sheila Mercer
Councilor Jean Young
Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Correspondence

Date: July 10, 2012

No.	Name	Regarding	Response
1	Bae Newplan	Middle Road Upgrading	Move Forward with upgrade Canal Rd to Gatehouse Rd section
2	Children's Wish	Thank You Letter	For Information Purposes
3	Gov. Newfoundland	Birch & Colbourne	For Information Purposes
4	Gov. Newfoundland	Middle Road	For Information Purposes
5	MNL	Info Note June 29, 2012	For Information Purposes
6	MNL	Urban Municipalities Minutes June 15 & 16	For Information Purposes
7	MNL	2012 Registration Package	
8	MNL	2012 Resolutions	For Information Purposes

9	PMA	Mentorship Program	For Information Purposes
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Reports

(a) Economic Development (June 15th, 2012) (b) Economic Development (July 4th, 2012)

2012-0710-03, Economic Committee Meeting

Councillor Jean Young/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Economic Development Committee Meetings for June 15th, 2012 & July 4th, 2012 be adopted as presented.

All in Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councilor Kerry Jones
Councilor Elmo Bingle
Councilor Sheila Mercer
Councilor Jean Young
Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Economic Development Committee Meeting

June 15th, 2012 9:00am

In attendance

Councillor Sheila Mercer
Economic Development Officer Jason Young
Terri Lynn Robbins – Deer Lake Chamber of Commerce
Councillor Jean Young
Cyril Kirby

Regrets

Terri Gilbert

Saturday Market

A discussion took place regarding the planning of a Saturday market for local growers and crafts people. The Economic Development Officer and the executive director of the Deer Lake Chamber of Commerce has been in talks with local growers and other

organizations that have already been discussion he potential of hosting a marketing throughout the summer fall season. The economic Development Officer will be meeting with organizations to look at the possibility of working together with these groups.

Action Item

Meet with groups to collaborate on a Saturday Market plan. Report back to the committee on the findings from these meetings.

Beach Clean-up

The beach clean-up is scheduled for Saturday June 16th, 2012. The Economic Development Officer has helped the Community Improvements committee advertise and market the event by posting the information on the town's website and facebook page.

Humber Lodge

Members from the Humber Lodge have contacted the Economic Development Officer regarding a letter of support for a senior's grant they will be pursuing to make renovations to their building to make it more accessible for seniors. The Humber Lodge has been supportive of the Economic Development committee's heritage initiative and did provide a letter of support on their behalf for the Windows to the Past project that the Economic Development Committee has undertaken.

Action Item

Recommend to council that a letter of support be sent to the Humber Lodge for their Seniors Grant application.

Provincial Historic Commemorations Program

The Economic Development Officer has received an application form for the program along with eligibility criteria.

Action Item

The Economic Development Officer will review the application for any Historic events or persons that could be nominated in the community.

Open Door Week

The committee discussed the opportunity to have an open door week for local businesses and services in the community. Further discussion for this will take place throughout the summer and a timeframe will be set.

Meeting adjourned

Economic Development Committee Meeting

July 4th, 2012 9:00am

In attendance

Councillor Sheila Mercer
Economic Development Officer Jason Young
Terri Lynn Robbins – Deer Lake Chamber of Commerce
Councillor Jean Young

Regrets

Terri Gilbert
Cyril Kirby

Saturday Market

The Economic Development Office has contacted representative from the Royal Canadian Legion to set up a meeting to collaborate on a Saturday Market in the Legion Parking lot. Once a location had been confirmed, contact with vendors must be made and a schedule set in place.

Action Item

Meet with Royal Canadian Legion representatives to discuss the Saturday Market, report back to committee, and establish dates for the event.

Pocket-Maps

The Town of Deer Lake maps have arrived and are currently being distributed to sponsors of the maps along with accommodations and other business in the community. Distribution numbers will be recorded by the Economic Development Officer to track demand for the maps. A digital copy of the map will be posted on the Town of Deer Lake website.

Age-Friendly Seniors Grant

The Economic Development Committee were successful in their application for an Age-Friendly Seniors Grant that will be used to set up a series of meetings with seniors in the community to discuss the history of Deer Lake and to transfer the heritage material that the town now possesses into digital format. A Seniors Heritage Fair will be planned for the Fall of 2012 to display the heritage items that seniors have for public viewing.

Action Item

Obtain information on transferring current archived interviews into digital format.
Establish a kick-off event in collaboration with the Deer Lake Strawberry Festival.

Businesses Inquiries

The Economic Development Officer has received an enquiry regarding a student wanting to set up her business that does hair wraps across from Joe Butts. The individual would like to set up for one-day and wanted to inquire about permission and permits regarding occupying the area.

Meeting adjourned

(c) Finance (July 6th, 2012)

2012-0710-04, Finance Committee Meeting

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Finance Meeting for July 6th, 2012 be adopted as presented, with the exception of #6.

All in Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councilor Kerry Jones
Councilor Elmo Bingle
Councilor Sheila Mercer
Councilor Jean Young
Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Finance
July 6, 2012

Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Maxine Hayden

NO	Description	Recommendation
1	Mark Murdoch – donation Envirothon	Recommend donation of

		\$25.00
2.	Computer & Communications wireless to Depot \$904.00	Recommend approval, budget
3.	Deer Lake Dolphins – donation for swimming	Defer to Parks & Recreation
4.	11 Lera Street, Tax Exemption	Defer for more information
5.	Tax adjustments total \$5,591.79	Recommend approval
6.	Audit Report 2012	Discussed with Auditor Tuesday July 10, 2012
7.	Year to Date Balance Sheet	Information

Budget vs Revenue
July 04, 2012

Revenue Budget	Actual Revenue YTD	Percentage	
6,384,892.00	5,134,228.66	80%	
Expense Budget	Actual Expense YTD	Percentage	
6,384,892.00	2,098,317.06	33%	

2012-0710-05, Audit Report 2012

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the Audit Report 2012 be adopted as presented.

All in Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councilor Kerry Jones
Councilor Elmo Bingle
Councilor Sheila Mercer
Councilor Jean Young
Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

2.

TOWN OF DEER LAKE
STATEMENT OF SURPLUS
Year ended December 31, 2011

	<u>2011</u>	<u>2010</u>
<u>REVENUE</u>	\$6,444,850	5,867,164
<u>EXPENDITURES</u>	<u>6,409,125</u>	<u>5,722,638</u>
<u>SURPLUS FOR THE YEAR</u>	35,725	144,526
<u>SURPLUS (DEFICIT), beginning of year</u>	<u>1,777</u>	<u>(142,749)</u>
<u>SURPLUS, end of year</u>	<u>\$ 37,502</u>	<u>1,777</u>

(d) Environment & Housing (June 14th, 2012)

Environment & Housing
June 14, 2012

Councilor Kerry Jones
Councilor Myra Spence
Maxine Hayden
Dave Thomas
Terry Barnes

Delegation: Bruce Shears and Kim Shears, 7 & 7A Chaulk's Lane

Mrs. Shears wanted to discuss the stop order that was issued.

In the fall of 2007 Mr. Monty Shears gave permission to the contractor working on Chaulk's Lane to dump asphalt on his lot.

When some dirt was put in to cover it us some of the rocks rolled down and hit Mrs. Wight's fence.

In December 2011 the town requested an engineers report on the stability of the land.

In May 2012 they applied for a fence and an extension to a shed on 7A Chaulk's Lane.

They did not get a call to pick up the permit and they started the fence.

On June 5, 2012 the town issued an order to remove the fence.

Mrs. Shears had talked with Sontec on June 13, 2012. They could not see any issue with the stability of the land or trees being moved. They will do up a report and send them a copy.

The committee gave verbal agreement to wait on the report from Sontec. Order will stay in place.

(e) Environment & Housing (July 6th, 2012)

2012-0710-06, Environment & Housing

Councillor Kerry Jones/Councillor Myra Spence

Resolved that the minutes/recommendations of the Environment & Housing Committee Meeting for July 6th, 2012 be adopted as presented.

All in Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councilor Kerry Jones
Councilor Elmo Bingle
Councilor Sheila Mercer
Councilor Jean Young
Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Environment & housing
JULY 06, 2012

Councillor Kerry Jones
Councillor Myra Spence
Maxine Hayden
Dave Thomas
Terry Barnes

NO	Address	Description	Recommendation
01	Airport Avenue	Delegation Derek Chaulk-Don Cross Mini home subdivision	Recommend call for proposals to develop 6 acres of land off Wallace Place Advertise in newspaper
02	Look out Nicholsville Road	Restaurant	Not Approved Look for proposals, advertise in the newspaper
03	Beach Area Nicholsville Road	Building Boat Rentals/Restaurant	Not approved Look for proposals, advertise in the

			newspaper
04	Beach Area Nicholsville Road	Youth Ventures Hair wraps	Recommend approval
05	Junction Brook Area	Storage of land scraping Material house business	Not Approved
06	Cross Height	New dwelling 48'9" x 26'3" front yard 55 feet, Rearyard 26 feet right Sideyard 10 feet left Sideyard 4feet	Recommend Approval
07	20 Dr .D,D. Macdonald Drive	New dwelling 53x42 front yard 40 feet right Sideyard 43 to 23 left Sideyard 16.5 to 7	Recommend approval
08	11 Grace Avenue	New dwelling length 28 width 48 front yard 30 feet left Sideyard 4 feet right 20 feet, Rearyard 100 feet	Recommend approval
09	Flood Risk Mapping	Humber River Government will be doing from bridge to Steady Brook	Recommend approval
10	MMSB	Tires Pilot project	Not approved
11	Wellon Drive	Commercial building length 55.4 width 24.6 front yard 25m left Sideyard 10m	Recommend approval
12	37 Old Bonne Bay Road	Extension to dwelling length 26.6withdth13.33 Rearyard 130	Recommend approval
13	19 Fifth Ave.	New dwelling length 53 width 40 frontage 9 meter right Sideyard 6.5, left 3.5 Rearyard 120 feet	Recommend approval

(f) Public Works Report (July 6th, 2012)

2012-0710-07, Public Works

Councillor Elmo Bingle/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Public Works Committee Meeting for July 6th, 2012 be adopted as presented.

All in Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councilor Kerry Jones
Councilor Elmo Bingle
Councilor Sheila Mercer
Councilor Jean Young
Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Public Works
July 06, 2012

In attendance
Councillor Elmo Bingle
Councillor Shelia Mercer
Maxine Hayden
Dave Thomas

1. Sidewalks- concrete call for tender for supply of concrete and forms for Clinic Drive.
2. Riverbank Road Stephan Butler drainage recommend swale ditch along by his property to take care of water.
3. Tulks Lane Pavement recommend Bae Newplan get tender pricing for asphalt. Money would have to be recovered from Mrs Wight if she sells her land. Approved to call for Tender.
4. Strawberry Festival list of requirements provided to public works
5. Nicholasville Road – Ed Ollerhan wall not approved.
6. Commerce Street, Nicholasville Road intersection need to advertise look at barriers
7. Gas Tax Trailer Court/Seventh Avenue recommend Bae Newplan call for tenders
8. Bae Newplan – engineering services recommend they be responsible for monitoring capital works projects and the paving on gas tax funding, reasons being for Occupational Health & Safety.
9. Council recommended a line be painted on the road by the Nicholasville Bridge next to the sign that reads Stop Here to active light.

(g) Waste Management Meeting (June 19th, 2012)

MEETING WITH SCOTIA RECYCLING

JUNE 19, 2012 10 AM at the TOWN OF DEER LAKE OFFICE

Darren Welner, Director of Sales and Marketing for Scotia Recycling Group, Dartmouth, NS gave the following information.

- Scotia Recycling will sign a long term contract, 5 years, to pick up baled cardboard.
- Lewisporte currently has a baler and a small building – they produce 12-14 truck loads per week (20 tonne loads)
- Scotia Recycling will supply a baler (they currently have two in stock at the Corner Brook location).
- The baler will be shipped to the depot, a vertical baler, by Scotia Recycling. The depot will need to unload it, put it in place, have the appropriate electrical hook-up (3 phase power with 208 or 575 service) and need to insure it for accidental damage. Scotia Recycling will maintain the baler and be at the depot for the first day to instruct workers on operation and acceptable product.
- The only costs will be running the baler, the twine for the bales and the labour.
- The facility the baler needs is 13 feet high with an 8 x 6 footprint. The height is needed for the piston clearance for the baler. Darren recommends a 4-5,000 square foot building if we are doing a lot of baling with a 20 foot door to allow ease of unloading for trucks and garbage trucks.
- Scotia Recycling takes all cardboard except waxed cardboard and all box board except waxed as well as all paper. Waxed cardboard and box board would need to be baled separately.
- Paper is baled separate from the cardboard. Cardboard bales can be stored outside for a short time. Scotia Recycling does not want the added weight of water as it soaks into the cardboard but water does not affect their product.
- A good operator can bale 7-8 bales per day. Each bale weighs 1000 lbs.
- Financial return- currently Scotia Recycling is paying \$60.00/tonne (equals 2.2 bales). They use the official board market that sets the price monthly. For example – currently baled cardboard is worth \$120.00 per tonne if freight is paid to the mill in New Brunswick. It costs about \$50.00 per tonne to ship

it to market so the return is \$70.00/tonne if shipping is taken out. Scotia Recycling pays \$60.00/tonne picked up by their trucks but loaded by the depot.

-Darren's suggestions: commercial business has most volume and can have dedicated dumpsters. Have residents get cardboard to a central facility within as reasonable distance of home or a convenient location. Outlying areas can have containers made to hold cardboard, etc for pickup when convenient to take to the processing depot. He noted one place that used a baby barn for the baler and cut the roof out and made a cover to allow the piston room to move.

-At the end of the meeting there was interest by Sedler via Melinda and Deer Lake via Sheila Mercer. Sedler was going to look into the possibility for Deer Lake though their current building rental was quite high for the space needed and Deer Lake would look at the possibility of their current contractor taking it on.

Thank you to all who attended the meeting.

(h) Waste Management Meeting (June 21st, 2012)
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2012-0710-08, Waste Management Committee

Councillor Sheila Mercer/Councillor Myra Spence

Resolved that the minutes/recommendations of the Waste Management Meeting for June 21st, 2012 be adopted as presented.

All in Favor:	Mayor Dean Ball
	Deputy Mayor Sandra Pinksen
	Councilor Kerry Jones
	Councilor Elmo Bingle
	Councilor Sheila Mercer
	Councilor Jean Young
	Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Waste Management
June 21, 2012

Councilor Sheila Mercer
Councilor Elmo Bingle
Maxine Hayden
Dwight McKay

Cliff Feltham

The Waste Management Committee had met when Scotia Recycling Group regarding recycling baled cardboard.

Government plans to close out sites by 2016. At that point it will have to go to a central site and we have to pay to get it dumped.

Scotia Recycling takes all cardboard except waxed cardboard that would have to be bailed separate from cardboard.

Each bale weighs 1000 lbs and Scotia Recycling pays \$60.00/tonne (equals 2.2 bales)

Commercial business could have a dedicated dumpster and residents could have to bring it to a central site.

You would need a 4-5000 sq foot building to accommodate the bailer which needs 13 feet high with an 8X6 footprint. They could supply the bailer.

It was agreed to contact Darren Welner, Director of Sales and Marketing for Scotia Recycling Group and have him meet with us the next time he is in the province.

(i) Community Improvements (July 12th, 2012)
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2012-0710-09, Community Improvements

Councillor Myra Spence/Councillor Sandra Pinksen

Resolved that the minutes/recommendations of the Community Improvements Committee Meeting for July 12th, 2012 be adopted as presented.

All in Favor:	Mayor Dean Ball
	Deputy Mayor Sandra Pinksen
	Councilor Kerry Jones
	Councilor Elmo Bingle
	Councilor Sheila Mercer
	Councilor Jean Young
	Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

COMMUNITY IMPROVEMENTS COMMITTEE

MINUTES OF MEETING JULY 4, 2012

Attendance: Myra Spence Glynn Wiseman Ivy Cassell
Bonnie Beattie Sandra Perry

Student Employees: Glynn reported that with the help of the Committee's Budget and grants from various organizations, we were able to employ 9 students this summer. To date, the employees have been concentrating on mowing, although some were able to assist with the Beach Clean-Up and Canada Day Activities. Monies have been spent on purchases to accommodate the equipment, repairs to the van and the standard purchases of flowers, grass seed, topsoil, trimmer line, gas, etc.

Glynn also suggested that the Committee consider the purchase of a **ride-on mower**. Discussion centered on its feasibility and how much more efficient the students could be with the many other projects the Committee has identified.

Glynn is awaiting further details from the **Strawberry Festival Committee** regarding the utilization of the students during the setting up and dismantling at the site.

As some of the students will be finishing their tenure in early August, it was decided that the usual **"Thank You Lunch"** Thursday, August 2 from 12:00 to 2:00 p.m.

Nicholsville Bridge Arch: Glynn reported that he has met with the Public Works Superintendent to review the work which has to be done at the selected site. It was decided that a few loads of fill are required. Once that work is done, the Arch will be anchored in place with sods and flowers to be properly placed. We are planning the placement of an Interpretation Panel, benches as well as a proposed garden. This garden might be planted by a Kindergarten class each year. Glynn will discuss this with the school principal. Glynn has also spoken with the adjoining property owner to advise her of the proposal.

Memorial/Commemoration Benches and Trees: It was suggested that the Committee take the initiative to advise the residents that these Memorials are available by utilizing the Town's Newsletter, the Chamber's Newsletter, Church Bulletins, and the Rogers Public Service Announcements. The only expense of the Committee would be the actual placement of the Bench or Tree.

Councillor-Over-A-Barrel Contest: It was agreed that we would proceed with this project again this year with a re-evaluation for next year. Council suggests the barrels be spaces out over Main Street instead of all in one row in future years.

Beach Clean-Up: Sandra submitted a report of this year's clean-up. About 34 citizens responded this year, which included a few councillors and student employees. The Committee has just been made aware

that the Deer Lake Power Company may own a beach rake which would have been used by their employees in years past. Glynn and Myra will follow-up.

It was also suggested that next year we look at having the clean-up in the afternoon with the possibility of having a bonfire. We will consider this in future meetings. If this proposal goes ahead, Sandra will contact the Fire Chief regarding having a Fire truck on site at that time.

Next Meeting: At the call of the Chairperson.

(j) Public Works Superintendent Report (June 12th – July 16th, 2012)

Public Works
July 06, 2012

In attendance
Councillor Elmo Bingle
Councillor Shelia Mercer
Maxine Hayden
Dave Thomas

1. Sidewalks- concrete call for tender for supply of concrete and forms for Clinic Drive.
2. Riverbank Road Stephan Butler drainage recommend swale ditch along by his property to take care of water.
3. Tulks Lane Pavement recommend Bae Newplan get tender pricing for asphalt. Money would have to be recovered from Mrs. Wight if she sells her land. Check the sewer lines with the camera before paving.
4. Strawberry Festival list of requirements provided to public works
5. Nicholsville Road – Ed Ollerhan wall not approved.
6. Commerce Street, Nicholsville Road intersection need to advertise look at barriers
7. Gas Tax Trailer Court/Seventh Avenue recommend Bae Newplan call for tenders
8. Bae Newplan – engineering services recommend they be responsible for monitoring capital works projects and the paving on gas tax funding.

(k) Parks & Recreation (July 4th, 2012)

2012-0710-10, Parks & Recreation

Councillor Sheila Mercer/Councillor Kerry Jones

Resolved that the minutes/recommendations of the Parks & Recreation Committee Meeting for July 4th, 2012 be adopted as presented.

All in Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councilor Kerry Jones
 Councilor Elmo Bingle
 Councilor Sheila Mercer
 Councilor Jean Young
 Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Parks & Recreation Committee

MEETING: July 4-2012

Deer Lake Parks & Recreation Committee held their regular meeting on Wednesday July 4-2012

In Attendance:

1. Councilor- Sheila Mercer
2. Councilor- Kerry Jones
3. Junior Pinksen
4. Glynn Wiseman

Canada day 2012

From all indications' Canada Day was a great success? This year we partnered with many groups in the community. Two relay for life team's Linda's Pennies who ran the BBQ and did an awesome job once again! Tim Horton's team as well ran the refreshments at the Gazebo site for the early morning walk.

The afternoon saw a large crowd avail of the great sunshine as well as the various events held at the Hodder. The Bike parade was well participated in and a large thank you the Family Tree House Resource center staff. The live music by Nick Hamlyn was a hit as well. West jet was very excited about the partnership with the Town of Deer Lake and I hope to build on this

partnership for the future. I feel overall was well received by the community. All the students worked hard and made this day a great success.

Fire pits

We have a price from western steel and recommend installing 6 this season on the beach. These fire pits will be 30 inches round and 16 inches high and anchored in the sand. The cost will be approximately \$ 1200.00

Summer program

Our numbers are one of the largest groups we have had in the last number of years. We had a great staff that is eagerly looking forward to the season and I feel we will hear great results. All staff has completed the High Five training. This training provides them with the tools to offer quality programs that are safe and diverse. We have a number of parents who are very pleased that as a community we provide this training to our staff and feels that it is reflected in our programming.

Lap swim information

We have had request for lap swims recently and even had a signup sheet posted as well advertised it on the digital sign. With a small response we decided it is not economically viable to offer. We as well we provided you with the statistics of the last number of years where we attempted to offer the swim at a loss each time.

Hockey school

The dates this year will be July 30- August 4 the second week will be August 6-11.

Strawberry festival dance

The dance will be at the recreation complex July 21

Pool

The first block of summer lessons have 55 participants which is the largest enrollment in the first summer block since we have been open.

Bowling alley

The alley is closed for the summer and will be open if someone would like to rent three lanes or more.

(I) Town Manager Action Report (July 6th, 2012)

Town Manager Action Report for
Meeting No. 1234
July 6, 2012

No	item	Dept.	Person responsible	Task/request
1	Regional Economic Development Board	Admin	TM	AGM June 19 notified who will attend
2	Government NL HAA's water report	Admin	TM	Christa Ramsey checked Deer Lakes Fall 2011 report and the HAAs dropped below the guideline at 73.74ug/L. My suggestion is to keep on eye on the long term trend of the HAA's and let's see if this is becoming a long term problem.
3	Canadian Association of Community Television	Admin	Clr. Young	Write a letter regarding CBC over the air transmitter
4	Federal Electoral Map	Admin	Clr. Young	Follow up
5	Kids live well marathon	Admin	TM	Presentation to Council for 15 minutes July 10,2012 Arlene Janes
6	Bae Newplan Wigt's Road	Admin	TM	Advised include recapping under Road Paving program
7	Permits from June 08,2012	Admin	TM/TG	Ten People notified regarding permits
8	Birch &Coblourne	Admin	TM	Contacted Deputy Minister and MHA regarding funding and approval for Birch & Colbourne

(m) Special Meeting (June 14th, 2012)

2012-0710-11, Special Meeting

Deputy Mayor Sandra Pinksen/Councillor Kerry Jones

Resolved to ratify the minutes/recommendations of the Special Meeting for June 14th, 2012 be adopted as presented.

All in Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councilor Kerry Jones
Councilor Elmo Bingle
Councilor Sheila Mercer
Councilor Jean Young
Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Minutes of Special Meeting, June 14th, 2012 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Myra Spence

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey

Deputy Mayor Pinksen called the meeting in order at 10:50 am. Mayor Ball arrived at 10:55 am.

2012-0614-01 OH&S Program Coordinator/Office Assistant

Deputy Mayor Sandra Pinksen/Councilor Shelia Mercer

Resolve that the Town of Deer Lake hire Ashley Williams for the position of OH&S Program Coordinator/Office Assistant for the salary of \$30,000 per year.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Myra Spence

In favor 5; opposed 0; abstained 0. Carried.

Adjournment

2012-0614-2 Adjournment

Deputy Mayor Sandra Pinksen/Councilor Shelia Mercer

Resolved that since there is no further business in urgent need of discussion that the meeting adjourn at 11.55 am with the next regularly scheduled meeting set for Tuesday, July 10th, 2012 at 7:30 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer

Councillor Myra Spence

In favor 5; opposed 0; abstained 0. Carried.

Mayor Dean Ball

Lori Humphrey, Town Clerk

Adjournment

2012-0710-12, Adjournment

Deputy Mayor Sandra Pinksen /Councillor Elmo Bingle

Resolved that since there is no further business that the meeting adjourns at 8:35 pm with the next regularly scheduled meeting set for Monday August 13th, 2012 at 7:30 pm.

All in Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councilor Kerry Jones
 Councilor Elmo Bingle
 Councilor Sheila Mercer
 Councilor Jean Young
 Councilor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Mayor Dean Ball

Christa Jones, Administrative Assistant