

Minutes of the regular meeting of council held Monday, June 11th, 2012 No. 1234 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Sheila Mercer
Councillor Myra Spence
Councillor Kerry Jones
Councillor Jean Young

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey
Town Superintendent, David Thomas

Gallery: Bill Hayden

Absent: Councillor Elmo Bingle

Regular meeting of council called to order at 7:31 pm by Mayor Dean Ball

Agenda Meeting No. 1234 approved as presented with additions of Community Improvement Report, Western Hill Waste Management Letter, Western Signs Letter and Gas Tax Report.

2012-0611-01, Minutes No. 1233

Councillor Kerry Jones /Deputy Mayor Sandra Pinksen

Resolved that the minutes the regular meeting of council, No. 1233 held Monday, May 28th, 2012 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Sheila Mercer
Councillor Myra Spence
Councillor Kerry Jones
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Correspondence

Correspondence

Meeting No. 1234

Date: Monday, June 11th, 2012

No	NAME	REGARDING	CORRESPONSE
01	Regional Economic Development Boards	AGM – June 19 at The Holiday Inn Express	Sheila/Myra/Jason to attend
02	Dr. Hugh Whiney - Forestry and Agrifoods Agency	Municipal Policy enforcing animal welfare	For information purposes.
03	Government Newfoundland and Labrador	Municipal Operating Grant	For information purposes.
04	Government Newfoundland and Labrador	2011 Summer Drinking Water Quality Report	Maxine to contact Dept of Health for more clarification
05	CONA	Convocation 2012	No one attending
06	MNL	Insurance	For information purposes.
07	CBNL Connect	Newsletter	For information purposes.
08	MNL	Weekly Update	For information purposes.
09	Dwight Ball, MHA	Scholarship	For information purposes.
10	Government Newfoundland and Labrador	Letter to MNL	For information purposes.

11	MNL	Scholarship	For information purposes.
12	Cactus	TV Service	Jean to write a letter
13	MNL	Weekly Update	Jean to attend meeting Friday July 6 in Corner Brook about Federal Electoral Map
14	Karen Tulk – Primary Health Care Manager	2011 Kids Live Well	Maxine to call and inquire about their request
15	MNL	New Fire Protection Services Act Proclaimed	For information purposes.
16	Shawn Leamon	Fire Department Operations Course	Dates have passed
17	Government Newfoundland and Labrador	Water Quality	For information purposes.
18	Terrance Barnes	Letter	For information purposes.
19	Western Hills Waste Management Committee Meeting	Agenda and Meeting Minutes	For information purposes.
20	Western Signs	Inquiring if there was a problem with orders	All orders go through Steve to ensure that there are no wait times

Reports

(a) Economic Development (May 29th, 2012)

2012-0611-02, Economic Committee Meeting

Councillor Sheila Mercer/Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Economic Development Committee Meeting for May 29th, 2012 be adopted as presented.

All in Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Sheila Mercer
 Councillor Myra Spence
 Councillor Kerry Jones
 Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Economic Development Committee Meeting

May 29th, 2012 9:30am

In attendance

Councillor Sheila Mercer
Economic Development Officer Jason Young
Terri Gilbert
Terri Lynn Robbins – Deer Lake Chamber of Commerce

Regrets

Councillor Jean Young
Cyril Kirby

Tourism Flyer– The Economic Development Officer has designed a tourism newsletter to be distributed to local accommodations and businesses to showcase some of the amenities that tourist can avail of during a stay in the Town of Deer Lake. The reverse side of the flyer can include schedules for the bowling alley and swimming pool.

Action Item

Update content for reverse side of flyer. Get flyer distributed to local businesses.

Local Growers Market – A discussion took place regarding a potential Saturday Market to be set up in the summer/fall of 2012. Possible locations were discussed along with contacts to be made regarding hosting the event on Saturdays during the summer/fall.

Action Item

Locate suitable locations. Establish guidelines for the market along with a fee structure.

Beach Clean-up– The Economic Development committee will work with Community Improvements to co-ordinate a beach clean-up for 2012. The beach is an important part of our tourism and marketing agendas and need to be clean for both visitors and residents.

Action Item

Establish a beach clean-up committee so that a date for the clean-up can be set and contacts can be made.

REDB - A discussion took place regarding the funding cut to the Regional Economic Development Boards and its impact in relation to the Deer Lake Economic Development Committee

Meeting Adjourned

(b) Finance (June 7 th , 2012)
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2012-0611-03, Finance Committee Meeting

Deputy Mayor Sandra Pinksen/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Finance Meeting for June 7th, 2012 be adopted as presented.

All in Favor:	Mayor Dean Ball
	Deputy Mayor Sandra Pinksen
	Councillor Sheila Mercer
	Councillor Myra Spence
	Councillor Kerry Jones
	Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried



Finance
June 7, 2012

Deputy Mayor Sandra Pinksen
Maxine Hayden

NO	Description	Recommendation
1	Bae Newplan Wight's Road update 1. Wight's Road project is a DMA/MCW tenders would have to be approved by government if we recap the project will go over budget. 2. Include recapping with the Road Paving Program	Recommend we include the recapping under the Road Paving Program.
02	Commissioner for Oaths cost \$50.00 per year	Recommend we have Christa Jones sign up for commissioner of Oaths.
03	Tax adjustments Poll tax \$693.45, w/s \$224.00, permit \$561.30	Recommend approval

(c) Environment & Housing (June 8th, 2012)

2012-0611-04, Environment & Housing

Councillor Myra Spence/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Environment & Housing Committee Meeting for May 24th, 2012 be adopted as presented, with exception of item # 5 and 6.

All in Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Sheila Mercer
Councillor Myra Spence
Councillor Kerry Jones
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Deputy Mayor Sandra Pinksen left the meeting at 8:07 pm.

2012-0611-05, Environment & Housing

Councillor Kerry Jones/Councillor Myra Spence

Resolved that the minutes/recommendations of Item # 5 and 6 of the Environment & Housing Committee Meeting for May 24th, 2012 be adopted as presented.

All in Favor: Mayor Dean Ball
Councillor Sheila Mercer
Councillor Myra Spence
Councillor Kerry Jones

Opposed: Councillor Jean Young

In favor 4; opposed 1; abstained 0. Carried

Deputy Mayor Sandra Pinksen returned to the meeting at 8:15 pm.

Environment & housing

June 08, 2012

Councillor Kerry Jones

Councillor Myra Spence

Maxine Hayden

Terry Barnes

Dave Thomas

NO	Address	Description	Recommendation
01	140 Nicholasville road	Deck 8 x 26, and fence front yard right yard22 feet left Sideyard 18 feet/	Recommend approval

02	5 Peddles Road	Extension 6 x 22 and a 8x 20 deck Sideyard left 30 feet right 14 feet Rearyard 150 feet	Recommend approval
03	18 Eight Ave	Garage 30x24 20 feet from dwelling right Sideyard 3.5 feet Rearyard 3 feet	Recommend approval Rearyard and Sideyard has to be 1 meter
04	32 Lush's Lane	New dwelling 14.8 x10.5x5.8, frontage 10.5m rear yard 16.5, right Sideyard 2.8, left Sideyard 6.5m	Recommend approval
05	Crown Land Airport Avenue	Frontage 30m by 60m gardening	Denied this is a residential zone and could be used for building block
06	Crown Land Viking Trail	Agricultural 851m x 830m	Recommend approval
07	SW side 840m S Goose Ram Road	Gravel /Sand Quarry	Denied Agricultural zone
08	E side 640M S Goose Arm Road	Gravel /Sand Quarry	Denied Agricultural Zone
09	245 Nicholville Road	Change apartments into house keeping units discretionary use will have to be advertised.	Discretionary use must be advertised
10	9 main dam road	Glam salon – discretionary use will have to be advertised.	Discretionary use must be advertised must obtain permission from home owner, taxes must be current.
11	Nicholville Beach	Fire pits - \$2,500.00	Recommend approval.

(d) Public Works Report (May 28th to June 11th, 2012)

Report From: Public Works Superintendent David Thomas

Prepared For: Council & Management Team

Date Prepared: June 8, 2012

Timeframe: May 28, 2012 – June 11, 2012

Road:

- Road Patching
- Grading road cuts
- Sweeping of roads and sidewalks
- Painting lines
- Installed culvert on Hancock's Road
- Put calcium on gravel roads
- Repaired and relocated catch basin on Spence's Lane

Water:

- Repaired broken water connection on Shears place
- Water service hookups on Kerwin Place, Tower Road, Humberview Drive and 3 on Grace Avenue
- Cleaned filters at filtration plant

Sewer:

- Sewer service hook ups on Kerwin Place, Tower Road, Humberview Drive and 3 on Grace Avenue
- Repairs to Lakeside Drive and Main lift station

Snow:

Building Maintenance:

- Repairs at town office kitchen

Misc :

- Repaired lawns that were dug up for water or sewer repairs
- Cleaned up brush at day park
- Removed garbage on Spruce Street
- Cleaned up yard and removed scrap

(e) Western Hills Waste Management Meeting and Letter, Vicki O'Leary (May 22, 2012)

2012-0611-06, Meeting with Western Hills Waste Management Committee
Councillor Sheila Mercer/Councillor Myra Spence

Resolved that the Town of Deer Lake arrange a meeting with Western Hill Waste Management and Boyd Wright to begin the tender process.

All in Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Sheila Mercer
Councillor Myra Spence
Councillor Kerry Jones

Opposed: Councillor Jean Young

In favor 5; opposed 1; abstained 0. Carried

Meeting with Vicki O'Leary, May 28th, 2012 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Myra Spence

Also in attendance: Town Clerk, Lori Humphrey
Administrative Assistant, Christa Jones

Absent: Councillor Kerry Jones
Councillor Jean Young

Delegation with Council and Vicki O'Leary, Western Hills Waste Management Committee Chair.

- The Western Hills Waste Management Committee is offering support and answer any questions the Town of Deer Lake has
- Mayor Dean Ball was speaking to Boyd and Jason King and will be e-mailed a summary after the next Waste Management Meeting; this will have a description of who thinks they have to be in and those who have to be in.
- Vicki has a letter that was sent 2 weeks ago to the communities
- A firm decision will be made to go forward after the meeting on June 7
- The Town of Deer Lake will decide the tipping fees, this will include the administration cost
- Each community is responsible for letting their own residents know
- If the Town of Deer Lake has to re-negotiate the current garbage contract
- If a Town refuses they can go to court and charged fines.

- The only choice they have is who will take the garbage to the site must be in a truck approved by environment.
- This is not a money making opportunity for the Town of Deer Lake
- Western Hills Waste Management Committee is looking for someone to receive cardboard, look at Sedler as a possibility

From: Western Hills Waste Management [<mailto:westernhillswaste@hotmail.ca>]

Sent: Monday, June 11, 2012 3:51 PM

To: Elmo Bingle; Town of Deer Lake

Cc: deanball@hotmail.com; Sheila Mercer

Subject: Meeting with Boyd Wright re Tender

Importance: High

Hello Elmo:

Jason King contacted me today to set up a meeting with Boyd, Don, Himself, me and a representative from Deer Lake if Deer Lake is okay with being the incorporated body for the Tender process. Please note that the Western Hills Waste Management Committee needs an incorporated body such as an incorporated Town to allow for the Tender process. If Deer Lake is okay with putting their name as the incorporated body, Deer Lake is in no way obliged to accept the Tender before it is released or to accept any Tender bid that is received in response to the Tender. The committee is also not obliged to accept any Tender bid.

It would be great to get an answer right away as we can get a meeting set up this week and get the Tender document in process. It will likely be 3-4 months before the Tender will be accepted by the Committee and ready to be released.

Please advise me if the Town of Deer Lake's will take the role of the incorporated body to allow the Tender to be started.

Thank you,

Vicki O'Leary
Chair,
Western Hills Waste Management Committee
PO Box 3917,
Deer Lake, NL
A8A 3M3

(f) Community Improvements (May 7th, 2012)

2012-0611-07, Community Improvements

Councillor Myra Spence/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Community Improvement Committee Meeting for May 7th, 2012 be adopted as presented.

All in Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Sheila Mercer
 Councillor Myra Spence
 Councillor Kerry Jones
 Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

COMMUNITY IMPROVEMENTS COMMITTEE
MINUTES OF MEETING
MAY 7, 2012

Attendance:

Glynn Wiseman	Ivy Cassell	Daisy Lush
Bonnie Beattie	Sandra Perry	

Daisy Lush was welcomed to the Committee.

Students Employees: Glynn advised that he has received confirmation on a few of the Grants which had been applied for. He expects to be advised (one way or the other) of the other applications within the next few weeks.

Discussion with Public Works: Glynn advised that in discussion with Public Works Superintendent, he learned the following:

Street Sweeper – this machine does not vacuum the accumulated dirt but rather it is brushed into the drum.

Pine Tree Drive: Public Works will review the site and install a permanent deterrent to stop drivers from cutting corners at Pinetree and Nicholasville Road.

5th Avenue and Hancock's Road: Public Works will finish the work it had begun at that site and the students will have an assignment there.

Circle at Church Street: Public Works will assist with the removal of the shrubs and bushes that are interfering with sight distance. The Committee will then arrange for the planting of appropriate sized shrubs and flowers.

Garden Road at Main Dam Road: It was suggested that the area under consideration be cordoned off. Topsoil and seeding would be necessary.

Development of site at Nicholville Bridge: Glynn advised that a draft to develop the site has been submitted by Mr. Robbins of Robbins Enterprises. This draft includes the placement of the section of the bridge which has the original date, upgrading of the soil, placement of benches and picnic tables, etc. He also suggested that perhaps we should contact Newfoundland Power (again this year) to see if they might be interested in co-sponsoring the development of the site.

A few suggestions from the Committee which might include the town as a whole to help enhance this site were:

- Solicit the citizens (through the newsletter) to donate any shrubs, bulbs, etc. which they might be finished within their own gardens.
- Begin a Commemorative Garden by encouraging each new Kindergarten class to plant some bulbs in the fall, so that they will be blooming before they are finished school that year. A Plaque would be placed to identify each year's class.

Strawberry Festival: Council will be approached to determine what might be expected of the Students in assisting with the Festival. It was emphasized that if the students are withdrawn from their regular assigned duties, that certain proposed projects may not be completed.

Beach Clean-Up: The date of Saturday, June 16 has been set for the Beach Clean-up. Advertising will be done through the Community Bulletin Board, Church Bulletins and Public Service Announcements.

Councillor Over A Barrel Contest: It was agreed that we would continue with this project. It was suggested that the Committee ensure that the soil is in the barrels and that we invite the Councillors for a photo op of them preparing their barrels. Councillors would provide their own flowers and greenery. The proposed date for the photo op would be early June (once the regular Council meeting date is established).

T-Shirts: It was agreed that the Committee would purchase t-shirts which would identify the student employees.

New Business:

The Committee was advised that the South side of North Main Street (near the trail) is in dire need of being cleaned up of accumulated litter. A recommendation to follow.

Crosswalk at Poppa Joes: In light of high volume of pedestrian traffic to and from the ice cream parlor, it was suggested that the Town consider painting a crosswalk in that area on Pennell's Lane. A recommendation to follow.

Next Meeting: It was agreed that the next meeting would be at the call of the Chairperson.

RECOMMENDATIONS:

1. In light of the proposed agenda for the Student Employees for the 2012 season, it is recommended that the Town consider requesting its employees to begin a clean-up in this area.

2. For the protection of the children of Deer Lake and the many other citizens and visitors who frequent Poppa Joes Ice Cream Parlor, it is recommended that a Crosswalk be painted on that area of Pennell's Lane.

(g) Gas Tax

2012-0611-08, Gas Tax

Councillor Myra Spence/Deputy Mayor Sandra Pinksen

Resolved that the Annual Expenditure Report, Local Government Gas Tax Funding Agreement be adopted as presented.

All in Favor:	Mayor Dean Ball
	Deputy Mayor Sandra Pinksen
	Councillor Sheila Mercer
	Councillor Myra Spence
	Councillor Kerry Jones
	Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

TOWN OF DELER LAKE
ANNUAL EXPENDITURE REPORT
LOCAL GOVERNMENT GAS TAX FUNDING AGREEMENT
December 31, 2011

AUDITOR'S REPORT

The Mayor and Councillors
Town of Deer Lake
Deer Lake, NL

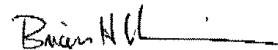
I have audited the annual expenditure report – Local Government Gas Tax Funding Agreement of the Town of Deer Lake for the year ended December 31, 2011. This financial report is the responsibility of the Town. My responsibility is to express an opinion on the financial report based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statement is free of material misstatement. An audit also includes assessing the accounting principles used and significant estimates made by the Town, as well as evaluating the overall financial statement presentation.

In my opinion, this financial report presents fairly, in all material respects, the operating results of the local government gas tax funding for the year ended December 31, 2011 in accordance with the funding agreement.

CORNER BROOK
NEWFOUNDLAND LABRADOR

14 May 2012



CHARTERED ACCOUNTANT

I, _____ (Name), _____ (Title), of the Town of Deer Lake certify that the information reported is a true and accurate representation of the Town's position with respect to its federal gas tax revenues. I acknowledge and understand that any contravention of the terms and conditions of the Local Government Gas Tax Funding Agreement may result in funding being withheld.

Signature

Date

TOWN OF DEER LAKE
ANNUAL EXPENDITURE REPORT
Year ended December 31, 2011

	2011	2010	2009
<u>BALANCE</u> , beginning of year	\$ (32,883)	22,142	99,331
<u>REVENUE</u>			
Province of Newfoundland Labrador	<u>207,704</u>	<u>111,420</u>	<u>171,562</u>
	174,821	133,5626	271,493
<u>EXPENDITURES</u>	<u>246,701</u>	<u>166,445</u>	<u>249,351</u>
<u>BALANCE</u> , end of year	<u>(71,880)</u>	<u>(32,883)</u>	<u>22,142</u>

TOWN OF DEER LAKE
NOTE TO ANNUAL EXPENDITURE REPORT
December 31, 2011

- (a) These funds have been deposited in a Town account and used to finance expenditures related to qualifying infrastructure programs as identified in the Capital Investment Plan.
- (b) There has been no interest earned on the funds and no administration costs charged to the funds.

BRIAN N HILLIER

TOWN OF DEER LAKE
 GAS TAX FUNDS
 Year ended December 31, 2011

Project Number	Amount Approved by the Gas Tax Committee	Project Title	Project Description	Investment Project Category	Nature of Investment	Completion/ Anticipated Completion Date	Expected Outcomes	Current Status	Total Project Cost	GTF spent in 2011	Total Gas Tax Fund Spent	Estimated Cost to Complete
378,580		Street Reconstruction	Various streets	Active Transportation	Upgrade	Complete	Reduced green house gases	Complete	\$ 378,580	---	378,580	378,450
79,222		Booster station	W/S Infrastructure	Water/sewer	Upgrade	Complete	Reduced green house gases	Complete	79,222	---	79,222	79,222
166,445		Ridgeview Road upgrade		Active Transportation	Upgrade	2011	Reduced green house gases	Complete	166,445	---	166,445	166,445
820,000		Road Rehabilitation	Various sheets	Active Transportation	Upgrade	2012	Reduced green house gases	In progress	820,000	246,701	246,701	820,000
									1,444,257	246,701	620,899	1,444,257

Adjournment

2012-0611-09, Adjournment

Deputy Mayor Sandra Pinksen /Councillor Myra Spence

Resolved that since there is no further business that the meeting adjourns at 8:35 pm with the next regularly scheduled meeting set for Tuesday July 10th, 2012 at 7:30 pm.

All in Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Sheila Mercer
 Councillor Myra Spence
 Councillor Kerry Jones
 Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Mayor Dean Ball

Lori Humphrey, Town Clerk